



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
10 26 2020

You may join the meeting from your computer, tablet or smartphone using the following link:  
<https://global.gotomeeting.com/join/659780973> Or you may call in using the following toll-free phone number and access code: (866) 899-4679, Access Code: 659-780-973

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:  
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ [smithj@villageofclarkston.org](mailto:smithj@villageofclarkston.org) or City Clerk Jennifer Speagle @ [speaglej@villageofclarkston.org](mailto:speaglej@villageofclarkston.org) and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. FYI:
7. City Manager Report  
Documents:  
  
[CITY MGRS REPORT 10 26 2020.PDF](#)
8. Acceptance Of The Consent Agenda As Presented - Motion  
Minutes and Treasurer's Report  
Treasurer Report ending 10 26 2020  
Minutes  
Final 09 14 2020 (revised)  
Final 09 28 2020  
Draft 10 12 2020  
Documents:  
  
[10 26 2020 CONSENT AGENDA.PDF](#)
9. Old Business

9.a. Resolution: Revised Oakland Macomb Interceptor Drain Repair Assessment

Documents:

[RESOLUTION \(AMENDED\) OAKLAND MACOMB INTERCEPTOR DRAIN REPAIR ASSESSMENT 10 26 2020.PDF](#)

9.b. Motion: Social District

Documents:

[MOTION SOCIAL DISTRICT PRESENTATION 10 26 2020.PDF](#)

9.c. Discussion: Election Update

9.d. Resolution: Continued Outdoor Dining On E Church St  
Planning Commission Recommendation on continuing the E. Church Closure followed by a resolution.

Documents:

[RESOLUTION CONTINUED OUTDOOR DINING ON E CHURCH ST 10 26 2020.PDF](#)

9.e. Discussion: Amendment To The Open Meetings Act

Documents:

[DISCUSSION AMENDMENT TO THE OPEN MEETINGS ACT 10 26 2020.PDF](#)

10. New Business

10.a. Clarkston Community Awards

Documents:

[DISCUSSION CLARKSTON COMMUNITY AWARDS 10 26 2020.PDF](#)

10.b. Resolution: E. Washington Tree Removal

Documents:

[RESOLUTION E WASHINGTON TREE REMOVAL 10 26 2020.PDF](#)

10.c. Resolution: Tree Stump Removal

Documents:

[RESOLUTION TREE STUMP GRINDING 10 26 2020.PDF](#)

10.d. Resolution: Depot Park Bollards

Documents:

[RESOLUTION DEPOT PARK BOLLARDS 10 26 2020.PDF](#)

11. Resolution: Request For Closed Session

Vote to close session to discuss personnel matters.

Documents:

[REQUEST FOR CLOSED SESSION 10 26 2020.PDF](#)

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

**City of the Village of Clarkston**  
**City Manager Report**  
**October 26, 2020**

**Holcomb Road Paving**

The contractor for the Road Commission of Oakland County has begun work on the repaving of North Holcomb. The work area will extend from West Washington Street to the City Border, which is approximately 230' north of Miller Road. Weather permitting, the bulk of the work should be completed the week of October 26<sup>th</sup>. With possible exceptions now and then, the road will remain open throughout the work, but will periodically be narrowed to one lane with flagmen directing traffic. Any damage to asphalt driveways where they abut the roadway will be repaired by the contractor. During this work, residents are asked to not park any vehicles in the City easements, the space between the sidewalk and the road.

**Depot Park Rain Garden**

Work has begun on rebuilding the existing Rain Garden in Depot Park. The garden will be critical to process storm water drainage from the City Hall roof and driveway, as it has for years. Due to an accumulation of years of decomposing plants and leaves, it has become necessary to dig out some of the dirt in the garden to ensure that water can naturally flow into the garden area for drainage. With all of the rain this week, work had to be postponed, but will resume next week. The existing garden will be fully restored, including the replacement of any plant life lost due to the required excavation work. Additionally, plans for the Rain Garden *expansion* between the pathway and the Mill Race are coming to life. A permit application has been submitted to the Water Resource Commission and the native plants have been procured. As soon as the permit is issued, work to install erosion controls, remove the grass and install the plants will begin.

**New DPW Worker**

I am pleased to announce that DPW Director Jimi Turner has interviewed and selected a new DPW worker/assistant. I will share the details of this new hire as soon as the offer acceptance steps are complete.

**Political Signs**

Following up on a question from the October 12<sup>th</sup> Council meeting, our sign ordinance specifies that political signs may not be larger than 2' x 3' (6 square feet) and that the signs cannot be installed earlier than 6 weeks before the election or remain installed longer than 2 weeks after the election. A limit on the number of signs is not specified.

Respectfully submitted,

**Jonathan Smith,**  
**October 23, 2020**



City of the Village of Clarkston  
 Artemus M. Pappas Village Hall  
 375 Depot Road  
 Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**09 14 2020 Final Minutes**

9/14/2020 - Minutes

1. Call To Order  
By Mayor Haven @ 7:00
2. Pledge Of Allegiance
3. Roll Call  
Haven, Avery, Bonser, Kneisc, Luginski, Wiley - Present. Casey- Absent
4. Approval Of Agenda - Motion  
Motioned by Wylie Seconded by Avery to Approve the Agenda as presented. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent. Motion Carried.
5. Public Comments:  
by Chet Pardee, Cory Johnston and Michael Fetzer.
6. FYI:
7. City Manager Report
8. Acceptance Of The Consent Agenda As Presented - Motion  
  
Motioned by Wylie Seconded by Luginski to approve the Consent Agenda as presented. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent. Motion Carried
9. Old Business
  - 9.a. Resolution: Oakland Macomb Interceptor  
  
Motioned by Kneisc Seconded by Bonser to 1.) Instruct the City Manager, City Treasurer and City Auditor to restructure the existing self-funded City Hall Construction Fund from 66.6% Water Fund/33.3% Sewer Fund to 100% Water Fund. 2.) Instruct the City Manager, City Clerk, City Attorney, City Engineer and City Assessor to establish a city-wide Special Assessment District for the \$98,921.06 cost of the OMID repair, following the processes and required approvals specified in City Ordinance #32  
  
Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent Motion Carried.
  - 9.b. Discussion: Short-Term Rentals  
It was discussed to refer back to Planning Commission recommendations and bring back to the next meeting to vote on whether or not to adopt the recommendations (with ordinance) or ban Short-Term Rentals.
  - 9.c. Discussion: Council Agenda Setting Procedure
  - 9.d. Discussion: DNR Agreement

- 9.e. Discussion: Middle Lake Access From White Lake Road  
After much discussion and thoughts/ideas on deterring access a Proposal will be brought back to Council in a future meeting.

10. New Business

10.a. Resolution: Parking Lot Sealcoating

Motioned by Luginski Seconded by Bonser to authorize the City Manager to pay a not-to-exceed amount of \$11,200.00 to Doug's Sealcoat with an additional contingency allowance of up to \$560.00 to patch, crack-fill, sealcoat and restripe the City's three parking lots, to be funded by the Parking Kiosk Fund (231-000-001.00) designated for road, sidewalk and parking lot maintenance.

Haven, Bonser, Kneisc, Luginski, Wylie - Yes. Avery - No. Casey- Absent. Resolution Adopted.

10.b. Discussion: Match-On-Main Agreement

Motion by Wylie Seconded by Bonser to change the Discussion to a Resolution. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Motion Carried.

Motion by Wylie Seconded by Bonser to Approve the Match-on-Main Grant Agreement. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Resolution Adopted.

10.c. Motion: SEMCOG Delegate

Motion by Luginski Seconded by Bonser to name Al Avery the City's SEMCOG Delegate. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Motion Carried.

10.d. Motion: Annual Tootsie Roll Drive

Motioned by Luginski Seconded by Wylie to approve the Annual Tootsie Roll Drive at the intersection of Washington and Main Friday October 9th and Saturday October 10th, 2020 from 9am to 6pm.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent Motion Carried.

11. Adjourn

Motion by Luginski Seconded by Wylie to Adjourn at 10:00 pm.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**09 28 2020 Final Minutes**

9/28/2020 - Minutes

1. Call To Order  
By Mayor Haven @ 7:01pm
2. Pledge Of Allegiance
3. Roll Call  
  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present.
4. Approval Of Agenda - Motion  
Motion by Avery Second by Bonser to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried
5. Public Comments:  
by Cory Johnston, Chet Pardee & Rich Little
6. FYI:
7. City Manager Report
8. Acceptance Of The Consent Agenda As Presented - Motion  
  
Motion by Wylie Second by Luginski to accept the Consent Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes with the following changes. 8/24 and 9/14 Minutes correction of the spelling of Wylie. 09 14 2020 minute - Change to the ordinance # sited on 9a (Resolution - Oakland Macomb Interceptor) from #130 to #32.  
  
Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried
9. Old Business
  - 9.a. Discussion: Election Update 09 28 2020
  - 9.b. Discussion: MDNR Grant Status Update
10. New Business
  - 10.a. Discussion New Global Warming Awareness Walk 09 28 2020
  - 10.b. Presentation: CRWC Water Town 2020 09 28 2020  
Presentation by Christopher W Bobryk, Ph.D. and Jim Brueck.
  - 10.c. Resolution: Repaving Of N. Holcomb Road

Motion by Haven Second by Bonser to authorize the City Manager to contract with the Road Commission of Oakland County to pave N. Holcomb Road at a not-to-exceed cost of \$84,551 (\$80,525 plus \$4,026 contingency). The project will be funded as follows: \$76,000 from the 20/21 FY Capital Outlay budget (401-901-970.006), \$3,222 from the LRIP Grant, and the balance (\$5,329) from the Parking Kiosk Fund (231-000-001.000) designated for road, sidewalk and parking lot maintenance.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

11. Adjourn

Motion by Wylie Second by Casey to adjourn at 9:10pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.





City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**10 12 2020 Draft Minutes**

10/12/2020 - Minutes

1. Call To Order  
@ 7:01 by Mayor Haven

2. Pledge Of Allegiance

3. Roll Call

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present

4. Approval Of Agenda - Motion

Motion by Casey Second by Kneisc to approve the Agenda as presented.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried

5. Public Comments:

Public Comments by Chet Pardee, Cory Johnston and Curt Catalo.

6. FYI:

7. Sheriff Report For September 2020

September 2020 Sheriff report was presented. No discussion.

8. City Manager Report

9. Acceptance Of The Consent Agenda As Presented - Motion

Motion by Wylie Second by Bonser to accept the Consent Agenda as presented

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

10. Old Business

10.a. Discussion: Election Update

Election update given by Clerk.

10.b. Discussion: Bisio Lawsuit Status Update

In light of the recent Supreme Court ruling on Bisio v City of Clarkston Jim Tamm recommend that the 18 documents in question be released to the Richard Bisio.

Motion by Wylie Second by Casey to amend the Agenda to change the discussion to a Motion.  
Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Motion by Wylie Second by Bonser to release the 18 documents that are the subject in the Bisio v City of Clarkston Lawsuit, to Richard Bisio, Jonathan Smith and the City Council.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

#### 11. New Business

##### 11.a. Resolution: Budget Amendment

Motion by Wylie Second by Avery to authorize the City Treasurer to complete Budget Amendments totaling \$1,955.00.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

##### 11.b. Motion: Zoning Board Of Appeals Appointment

Motion by Avery Second by Wylie to appoint Gary Casey to fill the open Zoning Board of Appeals seat vacated by Karrie Marsh, effective immediately and to expire in October 2023.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes Casey-Abstained. Motion Carried

##### 11.c. Discussion: Halloween Hours

Motion by Wylie Second by Casey to amend the Agenda to change the discussion to a Motion.  
Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Motion by Kneisc Second by Bonser to set the Halloween hours for Saturday October 31st, 2020 to 5pm - 7pm.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

#### 12. Adjourn

Motion by Luginski Second by Casey to adjourn @ 8:53 pm

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Respectfully Submitted by Jennifer Speagle, City Clerk.

Treasurer's Report

- I. Revenue/Expenditure Actual vs. Budget as of 09/30/20 General Fund 101
- II. Revenue/Expenditure Actual vs. Budget as of 09/30/20 Major Roads Fund 202
- III. Revenue/Expenditure Actual vs. Budget as of 09/30/20 Local Roads Fund 203
- IV. Revenue/Expenditure Actual vs. Budget as of 09/30/20 Capital Projects Fund 401

**TREASURER'S DOCUMENTS FOR MEETING - NEW BUSINESS:**

*VI. Invoices for review*

Carlisle Wortman -	
Monthly Retainer (October 2020)	\$ 1,500.00
2020 General Consultation	\$ -
2020 Grant Writing	\$ -
Brochure Prep	\$ -
Sub Total	<u>\$ 1,500.00</u>

HRC -	
Downtown Parking Study Assistance	\$ 75.26
MS4 Permit Assistance	\$ -
Professional	\$ -
Restroom Facilities & Gazebo Relocation	\$ 114.48
Sub Total	<u>\$ 189.74</u>

Tom Ryan-	
Court/Prosecution	\$ -
Professional Services	\$ -
	<u>\$ -</u>

Sub total Invoices for review \$ 1,689.74

*VII. Other Checks for Review*

	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	<u>\$ -</u>
Total Other Checks for Review	\$ -

Grand Total \$ 1,689.74

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	CURRENT TAX REVENUES	540,750.00	540,750.00	256,977.96	283,772.04	47.52
101-000-445.000	INTEREST & PENALTY REVENUES	1,182.00	1,182.00	0.00	1,182.00	0.00
101-000-452.000	CABLE TV REVENUES	13,219.00	13,219.00	3,405.26	9,813.74	25.76
101-000-452.001	IN-KIND FEES/PEG FEES AT&T	6,699.00	6,699.00	1,289.19	5,409.81	19.24
101-000-477.000	PERMIT FEES	28,062.00	28,062.00	3,940.00	24,122.00	14.04
101-000-478.000	DOG LICENSES REVENUE	1,662.00	1,662.00	935.75	726.25	56.30
101-000-501.000	COMM DEV BLOCK GRANT - CDBG	8,000.00	8,000.00	0.00	8,000.00	0.00
101-000-502.000	P- GRANTS	0.00	0.00	3,689.84	(3,689.84)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE-PP	2,642.00	2,642.00	0.00	2,642.00	0.00
101-000-574.001	STATE REVENUE SHARING/SALES TAX	85,428.00	85,428.00	11,147.00	74,281.00	13.05
101-000-574.002	STATE LIQUOR CONTROL COMM	3,775.00	3,775.00	3,494.15	280.85	92.56
101-000-580.000	ENHANCED ACCESS REVENUE SHARING	546.00	546.00	51.47	494.53	9.43
101-000-606.000	DISTRICT COURT REVENUE	9,784.00	9,784.00	904.96	8,879.04	9.25
101-000-626.000	BANNER REVENUES	2,000.00	2,000.00	0.00	2,000.00	0.00
101-000-664.000	INTEREST EARNED	3,524.00	3,524.00	531.29	2,992.71	15.08
101-000-666.000	DIVIDENDS AND REBATES	1,500.00	1,500.00	1,005.00	495.00	67.00
101-000-667.000	GAZEBO RENTALS	1,000.00	1,000.00	1,275.00	(275.00)	127.50
101-000-668.000	EQUIPMENT RENTAL	24,884.00	24,884.00	1,112.26	23,771.74	4.47
101-000-671.000	MISCELLANEOUS INCOME	2,000.00	2,000.00	5,250.48	(3,250.48)	262.52
101-000-671.001	SPECIAL EVENTS REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	110.00	(110.00)	100.00
101-000-699.390	TRANSFER IN FROM FUND BALANCE	139,101.00	139,101.00	0.00	139,101.00	0.00
Total Dept 000 - GENERAL		877,258.00	877,258.00	295,119.61	582,138.39	33.64
TOTAL REVENUES		877,258.00	877,258.00	295,119.61	582,138.39	33.64
Expenditures						
Dept 101 - COUNCIL						
101-101-703.000	COUNCIL & MAYOR SALARIES	7,750.00	7,750.00	0.00	7,750.00	0.00
101-101-955.000	MISC EXPENSE	308.00	308.00	190.00	118.00	61.69
101-101-958.000	DUES & CONFERENCES	4,100.00	4,100.00	2,530.74	1,569.26	61.73
Total Dept 101 - COUNCIL		12,158.00	12,158.00	2,720.74	9,437.26	22.38
Dept 215 - CLERK						
101-215-703.001	CLERK SALARY	28,000.00	28,000.00	7,481.52	20,518.48	26.72
101-215-726.000	SUPPLIES	150.00	150.00	0.00	150.00	0.00
101-215-901.000	PUBLICATIONS	2,150.00	2,150.00	745.20	1,404.80	34.66
101-215-958.000	DUES & CONFERENCES	500.00	500.00	0.00	500.00	0.00
Total Dept 215 - CLERK		30,800.00	30,800.00	8,226.72	22,573.28	26.71
Dept 223 - AUDIT						
101-223-805.000	AUDIT FEES	11,100.00	11,100.00	0.00	11,100.00	0.00
Total Dept 223 - AUDIT		11,100.00	11,100.00	0.00	11,100.00	0.00
Dept 247 - BOARD OF REVIEW						
101-247-900.000	BOARD OF REVIEW PUBLICATIONS	50.00	50.00	0.00	50.00	0.00

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL Expenditures						
Total Dept 247 - BOARD OF REVIEW		50.00	50.00	0.00	50.00	0.00
Dept 253 - TREASURER						
101-253-703.002	TREASURER SALARY	30,000.00	30,000.00	8,076.95	21,923.05	26.92
101-253-726.000	SUPPLIES	1,261.00	1,261.00	249.83	1,011.17	19.81
101-253-800.000	BANK FEES	1,200.00	1,200.00	75.00	1,125.00	6.25
101-253-853.000	COMPUTER SUPPORT	3,500.00	3,500.00	2,140.00	1,360.00	61.14
Total Dept 253 - TREASURER		35,961.00	35,961.00	10,541.78	25,419.22	29.31
Dept 257 - ASSESSOR						
101-257-804.000	ASSESSING - OAKLAND COUNTY	8,000.00	8,000.00	7,847.89	152.11	98.10
Total Dept 257 - ASSESSOR		8,000.00	8,000.00	7,847.89	152.11	98.10
Dept 262 - ELECTIONS						
101-262-701.000	ELECTION FEES/PER DIEM	2,000.00	2,000.00	855.00	1,145.00	42.75
101-262-726.000	SUPPLIES	1,000.00	1,000.00	1,168.69	(168.69)	116.87
101-262-901.000	PUBLICATIONS	400.00	400.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		3,400.00	3,400.00	2,023.69	1,376.31	59.52
Dept 264 - ADMINISTRATIVE						
101-264-701.002	ADMIN ASSISTANT SALARY	12,000.00	12,000.00	2,685.00	9,315.00	22.38
101-264-703.003	CITY MANAGER SALARY	38,000.00	38,000.00	10,076.93	27,923.07	26.52
101-264-727.000	OFFICE SUPPLIES	3,600.00	3,600.00	1,189.74	2,410.26	33.05
101-264-805.001-FY16ONETME	PROFESSIONAL & CONTRACTUAL SERVICES	2,000.00	2,000.00	1,998.00	2.00	99.90
101-264-850.000	TELEPHONE EXPENSE	8,000.00	8,000.00	1,884.93	6,115.07	23.56
101-264-851.000	WEBSITE MAINTENANCE	350.00	350.00	0.00	350.00	0.00
101-264-852.000	TECHNOLOGY/INTERNET EXPENSE	12,000.00	12,000.00	4,153.39	7,846.61	34.61
101-264-860.000	MILEAGE/CONFERENCE	1,000.00	1,000.00	139.05	860.95	13.91
101-264-890.000	GRANT WRITING	4,000.00	4,000.00	0.00	4,000.00	0.00
101-264-941.000	RICOH COPIER LEASE	2,500.00	2,500.00	607.95	1,892.05	24.32
101-264-955.000	DOG LICENSES FEES	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 264 - ADMINISTRATIVE		84,450.00	84,450.00	22,734.99	61,715.01	26.92
Dept 265 - BUILDING AND GROUNDS						
101-265-705.000	BUILDING MAINTENANCE LABOR	4,500.00	4,500.00	2,770.00	1,730.00	61.56
101-265-705.001	BLDG MAINT O/T LABOR	200.00	200.00	247.50	(47.50)	123.75
101-265-706.000	VILLAGE GROUNDS PARK LABOR	29,000.00	29,000.00	5,606.50	23,393.50	19.33
101-265-706.001	DPW-VILL GROUNDS OT PARK LABOR	100.00	100.00	532.50	(432.50)	532.50
101-265-726.004	SUPPLIES-VH BUILDING	3,400.00	3,400.00	876.31	2,523.69	25.77
101-265-728.000	PARK MATERIALS	20,000.00	20,000.00	2,691.86	17,308.14	13.46
101-265-818.000	RUBBISH COLLECTION	700.00	700.00	680.23	19.77	97.18
101-265-920.000	DETROIT EDISON-VH	1,864.00	1,864.00	398.18	1,465.82	21.36
101-265-921.000	CONSUMERS ENERGY-VH	1,544.00	1,544.00	42.71	1,501.29	2.77
101-265-923.000	DTE UPPER PARKING LOT	2,234.00	2,234.00	365.21	1,868.79	16.35
101-265-923.001	DTE DEPOT PARK	238.00	238.00	35.50	202.50	14.92
101-265-924.000	SEWER & WATER-VH	684.00	684.00	157.64	526.36	23.05
101-265-931.000	BUILDING MAINTENANCE-VH	1,000.00	1,000.00	78.00	922.00	7.80

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
101-265-934.000	MILL POND ASSESSMENT	165.00	165.00	0.00	165.00	0.00
101-265-935.000	STORM WATER DISCHARGE PERMIT	800.00	800.00	0.00	800.00	0.00
101-265-956.000	WATER LEVEL CONTROL	100.00	100.00	0.00	100.00	0.00
101-265-957.000	CDBG DISBURSEMENTS	8,000.00	8,000.00	0.00	8,000.00	0.00
101-265-961.001	PROPERTY INSURANCE	950.00	950.00	800.00	150.00	84.21
101-265-961.003	GENERAL LIABILITY INSURANCE	4,514.00	4,514.00	4,113.00	401.00	91.12
101-265-961.004	PROPERTY INSURANCE-OPEN SPACES	910.00	910.00	702.00	208.00	77.14
Total Dept 265 - BUILDING AND GROUNDS		80,903.00	80,903.00	20,097.14	60,805.86	24.84
Dept 266 - ATTORNEY						
101-266-803.000	LEGAL FEES	30,000.00	30,000.00	5,877.50	24,122.50	19.59
Total Dept 266 - ATTORNEY		30,000.00	30,000.00	5,877.50	24,122.50	19.59
Dept 281 - WATERSHED COUNCIL						
101-281-956.002	CLINTON RIVER WATERSHED EXPENSES	815.00	815.00	315.00	500.00	38.65
Total Dept 281 - WATERSHED COUNCIL		815.00	815.00	315.00	500.00	38.65
Dept 301 - POLICE						
101-301-802.000	LAW ENFORCEMENT	127,380.00	127,380.00	31,786.54	95,593.46	24.95
Total Dept 301 - POLICE		127,380.00	127,380.00	31,786.54	95,593.46	24.95
Dept 336 - FIRE						
101-336-802.001	FIRE PROTECTION - IND TWP	150,894.00	150,894.00	37,696.04	113,197.96	24.98
Total Dept 336 - FIRE		150,894.00	150,894.00	37,696.04	113,197.96	24.98
Dept 371 - BUILDING INSPECTION						
101-371-703.004	BLDG INSPECTORS' SALARIES	11,000.00	11,000.00	2,665.00	8,335.00	24.23
101-371-809.000	BLDG DEPT PROFESSIONAL FEES	18,000.00	18,000.00	3,000.00	15,000.00	16.67
Total Dept 371 - BUILDING INSPECTION		29,000.00	29,000.00	5,665.00	23,335.00	19.53
Dept 441 - DPW						
101-441-709.000	HEALTH INSURANCE	10,000.00	10,000.00	143.09	9,856.91	1.43
101-441-710.000	DPW LEAVE & HOLIDAY PAY	3,700.00	3,700.00	320.00	3,380.00	8.65
101-441-711.001	DPW WAGES FOR TASTE OF CLARKSTON	1,200.00	1,200.00	0.00	1,200.00	0.00
101-441-711.006	DPW WAGES FOR CONCERTS IN THE PARK	200.00	200.00	0.00	200.00	0.00
101-441-711.007	DPW WAGES FOR ART IN THE VILLAGE	150.00	150.00	0.00	150.00	0.00
101-441-720.000	PHYSICAL EXPENSE	300.00	300.00	0.00	300.00	0.00
101-441-750.000	DPW SUPPLIES	2,000.00	2,000.00	417.38	1,582.62	20.87
101-441-850.001	TELEPHONE EXPENSE - DPW	900.00	900.00	225.00	675.00	25.00
101-441-932.001	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	1,000.00	0.00
101-441-940.004	NEW LEASE SPACE	21,637.00	21,637.00	0.00	21,637.00	0.00
Total Dept 441 - DPW		41,087.00	41,087.00	1,105.47	39,981.53	2.69

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
Dept 446 - HIGHWAY, STREETS, BRIDGES						
101-446-704.001	DPW LABOR-PICKUP TRUCK	250.00	250.00	0.00	250.00	0.00
101-446-704.002	DPW LABOR-DUMP TRUCK	400.00	400.00	100.00	300.00	25.00
101-446-704.004	DPW LABOR-TRACTOR	400.00	400.00	419.95	(19.95)	104.99
101-446-704.007	DPW LABOR-LIFT	100.00	100.00	0.00	100.00	0.00
101-446-726.005	SUPPLIES	100.00	100.00	7.59	92.41	7.59
101-446-817.001	TREE TRIMMING & MAINTENANCE	5,000.00	5,000.00	1,800.00	3,200.00	36.00
101-446-860.001	MILEAGE/CONFERENCE/TRAINING	250.00	250.00	0.00	250.00	0.00
101-446-861.001	MATERIAL & OUTSIDE LABOR-PICKUP TRUCK	500.00	500.00	0.00	500.00	0.00
101-446-861.004	MATERIAL & OUTSIDE LABOR-LIFT	750.00	750.00	169.70	580.30	22.63
101-446-861.007	MATERIAL & OUTSIDE LABOR-DUMP TRUCK	800.00	800.00	9.53	790.47	1.19
101-446-862.000	FUEL & OIL FOR EQUIPMENT	4,500.00	4,500.00	290.46	4,209.54	6.45
101-446-961.005	EQUIPMENT INSURANCE	3,024.00	3,024.00	3,269.00	(245.00)	108.10
101-446-970.001	DPW EQUIPMENT	4,000.00	4,000.00	1,264.85	2,735.15	31.62
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		20,074.00	20,074.00	7,331.08	12,742.92	36.52
Dept 448 - STREET LIGHTING						
101-448-926.000	DTE STREET LIGHTING	11,000.00	11,000.00	2,364.38	8,635.62	21.49
Total Dept 448 - STREET LIGHTING		11,000.00	11,000.00	2,364.38	8,635.62	21.49
Dept 721 - PLANNING						
101-721-717.000	PLANNING COMMISSION	2,000.00	2,000.00	0.00	2,000.00	0.00
101-721-810.001	ENGINEERING SERVICES	14,500.00	14,500.00	8,699.76	5,800.24	60.00
101-721-811.000	PLANNER FEES	6,500.00	6,500.00	1,240.00	5,260.00	19.08
Total Dept 721 - PLANNING		23,000.00	23,000.00	9,939.76	13,060.24	43.22
Dept 723 - HISTORIC DISTRICT						
101-723-956.003	HISTORIC DIST COMMISSION EXP	3,000.00	3,000.00	200.00	2,800.00	6.67
Total Dept 723 - HISTORIC DISTRICT		3,000.00	3,000.00	200.00	2,800.00	6.67
Dept 851 - INSURANCE AND BONDS						
101-851-961.002	ERRORS & OMISSIONS INSURANCE	6,357.00	6,357.00	8,069.00	(1,712.00)	126.93
Total Dept 851 - INSURANCE AND BONDS		6,357.00	6,357.00	8,069.00	(1,712.00)	126.93
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
101-862-715.000	CITY FICA EXPENSE	11,000.00	11,000.00	2,851.20	8,148.80	25.92
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		11,000.00	11,000.00	2,851.20	8,148.80	25.92
Dept 870 - UNEMPLOYMENT INSURANCE						
101-870-719.000	CITY SUTA MESC EXPENSE	3,000.00	3,000.00	161.87	2,838.13	5.40
Total Dept 870 - UNEMPLOYMENT INSURANCE		3,000.00	3,000.00	161.87	2,838.13	5.40

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
Dept 871 - WORKERS COMPENSATION						
101-871-722.000	WORKMAN'S COMPENSATION	2,561.00	2,561.00	1,158.00	1,403.00	45.22
Total Dept 871 - WORKERS COMPENSATION		2,561.00	2,561.00	1,158.00	1,403.00	45.22
Dept 999 - TRANSFERS OUT						
101-999-999.203	TSFR TO LOCAL STREETS	6,966.00	6,966.00	0.00	6,966.00	0.00
101-999-999.401	TRANSFER OUT TO CAPITAL PROJECT FUND	144,302.00	144,302.00	0.00	144,302.00	0.00
Total Dept 999 - TRANSFERS OUT		151,268.00	151,268.00	0.00	151,268.00	0.00
TOTAL EXPENDITURES		877,258.00	877,258.00	188,713.79	688,544.21	21.51
Fund 101 - GENERAL:						
TOTAL REVENUES		877,258.00	877,258.00	295,119.61	582,138.39	33.64
TOTAL EXPENDITURES		877,258.00	877,258.00	188,713.79	688,544.21	21.51
NET OF REVENUES & EXPENDITURES		0.00	0.00	106,405.82	(106,405.82)	100.00



PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET Revenues						
Dept 000 - GENERAL						
202-000-574.000	STATE SHARED REVENUES	70,430.00	70,430.00	23,271.38	47,158.62	33.04
Total Dept 000 - GENERAL		70,430.00	70,430.00	23,271.38	47,158.62	33.04
TOTAL REVENUES		70,430.00	70,430.00	23,271.38	47,158.62	33.04
Expenditures						
Dept 451 - NON-WINTER						
202-451-703.005	SALARIES - REGULAR MAINTENANCE	12,000.00	12,000.00	2,267.35	9,732.65	18.89
202-451-703.008	SALARIES - REG MAINT O/T	200.00	200.00	43.79	156.21	21.90
202-451-726.001	SUPPLY & MTLs - REGULAR MAINT	1,839.00	1,839.00	0.00	1,839.00	0.00
202-451-775.000	REGULAR MAINTENANCE	400.00	400.00	145.75	254.25	36.44
202-451-776.000	CRACK FILL MAJOR RD	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		17,439.00	17,439.00	2,456.89	14,982.11	14.09
Dept 452 - TRAFFIC						
202-452-777.000	TRAFFIC SERVICES	2,000.00	2,000.00	198.08	1,801.92	9.90
202-452-945.000	EQUIPMENT RENTAL	7,500.00	7,500.00	786.88	6,713.12	10.49
202-452-966.000	STATE TRUNKLINE OVERHEAD	234.00	234.00	0.00	234.00	0.00
Total Dept 452 - TRAFFIC		9,734.00	9,734.00	984.96	8,749.04	10.12
Dept 453 - WINTER						
202-453-703.006	SALARIES - WINTER MAINTENANCE	11,000.00	11,000.00	0.00	11,000.00	0.00
202-453-703.009	SALARIES WINTER MAINT O/T	4,000.00	4,000.00	0.00	4,000.00	0.00
202-453-726.002	SUPPLIES & MTLs - WINTER MAINT	500.00	500.00	0.00	500.00	0.00
202-453-775.001	SMALL TOOLS - WINTER MAINT	200.00	200.00	0.00	200.00	0.00
202-453-778.000	SIDEWALK - SALT	250.00	250.00	0.00	250.00	0.00
202-453-778.001	SALT - WINTER MAINTENANCE	6,500.00	6,500.00	161.91	6,338.09	2.49
202-453-945.001	EQUIPMENT RENTAL - WINTER	14,000.00	14,000.00	0.00	14,000.00	0.00
Total Dept 453 - WINTER		36,450.00	36,450.00	161.91	36,288.09	0.44
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
202-862-715.000	CITY FICA EXPENSE	2,100.00	2,100.00	176.79	1,923.21	8.42
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		2,100.00	2,100.00	176.79	1,923.21	8.42
Dept 870 - UNEMPLOYMENT INSURANCE						
202-870-719.000	CITY SUTA MESC EXPENSE	500.00	500.00	9.88	490.12	1.98
Total Dept 870 - UNEMPLOYMENT INSURANCE		500.00	500.00	9.88	490.12	1.98
Dept 999 - TRANSFERS OUT						
202-999-999.203	TSFR TO LOCAL STREETS	4,207.00	4,207.00	0.00	4,207.00	0.00
Total Dept 999 - TRANSFERS OUT		4,207.00	4,207.00	0.00	4,207.00	0.00

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET Expenditures						
TOTAL EXPENDITURES		70,430.00	70,430.00	3,790.43	66,639.57	5.38
Fund 202 - MAJOR STREET:						
TOTAL REVENUES		70,430.00	70,430.00	23,271.38	47,158.62	33.04
TOTAL EXPENDITURES		70,430.00	70,430.00	3,790.43	66,639.57	5.38
NET OF REVENUES & EXPENDITURES		0.00	0.00	19,480.95	(19,480.95)	100.00

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET						
Revenues						
Dept 000 - GENERAL						
203-000-574.000	STATE SHARED REVENUES	23,477.00	23,477.00	8,098.11	15,378.89	34.49
203-000-699.101	TRANSFER FROM GENERAL FUND	6,966.00	6,966.00	0.00	6,966.00	0.00
203-000-699.202	TRANSFERS FROM MAJOR ROAD FUND	4,207.00	4,207.00	0.00	4,207.00	0.00
Total Dept 000 - GENERAL		34,650.00	34,650.00	8,098.11	26,551.89	23.37
TOTAL REVENUES		34,650.00	34,650.00	8,098.11	26,551.89	23.37
Expenditures						
Dept 451 - NON-WINTER						
203-451-703.005	SALARIES - REGULAR MAINTENANCE	4,000.00	4,000.00	838.65	3,161.35	20.97
203-451-703.008	SALARIES - REG MAINT O/T	100.00	100.00	16.21	83.79	16.21
203-451-726.001	SUPPLY & MTLs - REGULAR MAINT	500.00	500.00	500.00	0.00	100.00
203-451-775.000	REGULAR MAINTENANCE	200.00	200.00	145.75	54.25	72.88
203-451-776.001	LOCAL CRACK FILL	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		7,800.00	7,800.00	1,500.61	6,299.39	19.24
Dept 452 - TRAFFIC						
203-452-945.000	EQUIPMENT RENTAL	5,000.00	5,000.00	325.38	4,674.62	6.51
203-452-966.000	STATE TRUNKLINE OVERHEAD	100.00	100.00	0.00	100.00	0.00
Total Dept 452 - TRAFFIC		5,100.00	5,100.00	325.38	4,774.62	6.38
Dept 453 - WINTER						
203-453-703.006	SALARIES - WINTER MAINTENANCE	4,800.00	4,800.00	0.00	4,800.00	0.00
203-453-703.009	SALARIES WINTER MAINT O/T	1,500.00	1,500.00	0.00	1,500.00	0.00
203-453-726.002	SUPPLIES & MTLs - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
203-453-775.001	SMALL TOOLS - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
203-453-778.000	SIDEWALK - SALT	250.00	250.00	0.00	250.00	0.00
203-453-778.001	SALT - WINTER MAINTENANCE	2,000.00	2,000.00	59.88	1,940.12	2.99
203-453-945.001	EQUIPMENT RENTAL - WINTER	12,000.00	12,000.00	0.00	12,000.00	0.00
203-453-955.001	WINTER MAINT - MISC	100.00	100.00	0.00	100.00	0.00
Total Dept 453 - WINTER		20,850.00	20,850.00	59.88	20,790.12	0.29
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
203-862-715.000	CITY FICA EXPENSE	650.00	650.00	65.40	584.60	10.06
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		650.00	650.00	65.40	584.60	10.06
Dept 870 - UNEMPLOYMENT INSURANCE						
203-870-719.000	CITY SUTA MESC EXPENSE	250.00	250.00	3.65	246.35	1.46
Total Dept 870 - UNEMPLOYMENT INSURANCE		250.00	250.00	3.65	246.35	1.46
TOTAL EXPENDITURES		34,650.00	34,650.00	1,954.92	32,695.08	5.64

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET						
Fund 203 - LOCAL STREET:						
	TOTAL REVENUES	34,650.00	34,650.00	8,098.11	26,551.89	23.37
	TOTAL EXPENDITURES	34,650.00	34,650.00	1,954.92	32,695.08	5.64
	NET OF REVENUES & EXPENDITURES	0.00	0.00	6,143.19	(6,143.19)	100.00

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND						
Revenues						
Dept 000 - GENERAL						
401-000-699.101	TRANSFER FROM GENERAL FUND	144,302.00	144,302.00	0.00	144,302.00	0.00
401-000-699.231	TRANSFER IN FROM PARKING FUND	100,000.00	100,000.00	0.00	100,000.00	0.00
Total Dept 000 - GENERAL		244,302.00	244,302.00	0.00	244,302.00	0.00
TOTAL REVENUES		244,302.00	244,302.00	0.00	244,302.00	0.00
Expenditures						
Dept 265 - BUILDING AND GROUNDS						
401-265-727.000	CITY HALL / DPW BUILDING	8,352.00	8,352.00	0.00	8,352.00	0.00
401-265-728.000-FY17FRIEND	FRIENDS OF DEPOT PARK	6,000.00	6,000.00	800.00	5,200.00	13.33
Total Dept 265 - BUILDING AND GROUNDS		14,352.00	14,352.00	800.00	13,552.00	5.57
Dept 446 - HIGHWAY, STREETS, BRIDGES						
401-446-817.000	TREE PLANTING	1,000.00	1,000.00	0.00	1,000.00	0.00
401-446-819.000	STREET SIGNS & POSTS	26,000.00	26,000.00	7,629.00	18,371.00	29.34
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		27,000.00	27,000.00	7,629.00	19,371.00	28.26
Dept 901 - CAPITAL OUTLAY						
401-901-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,000.00	3,000.00	613.00	2,387.00	20.43
401-901-970.005	SIDEWALK REPAIR	12,000.00	12,000.00	0.00	12,000.00	0.00
401-901-970.006	RESURFACING OF ROADS	76,000.00	76,000.00	0.00	76,000.00	0.00
401-901-970.007	SAFETY CROSSWALK PAINT/TAPE	4,000.00	4,000.00	0.00	4,000.00	0.00
401-901-970.010	STREEL LIGHT EXPANSION	7,000.00	7,000.00	0.00	7,000.00	0.00
401-901-970.011	DPW TRUCKS & LARGE EQUIPMENT	1,750.00	1,750.00	0.00	1,750.00	0.00
401-901-970.012	NEW DEPOT PARK GAZEBO	69,500.00	69,500.00	0.00	69,500.00	0.00
401-901-970.013	OFFICE FURNITURE	3,200.00	3,200.00	0.00	3,200.00	0.00
401-901-970.014	SECURITY SYSTEMS AND CAMERA	8,500.00	8,500.00	0.00	8,500.00	0.00
401-901-970.015	ELECTRONIC SPEED CONTROL & MAINT.	12,000.00	12,000.00	7,513.00	4,487.00	62.61
401-901-970.016	CITY CLOCK REPAIR	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		202,950.00	202,950.00	8,126.00	194,824.00	4.00
TOTAL EXPENDITURES		244,302.00	244,302.00	16,555.00	227,747.00	6.78
Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		244,302.00	244,302.00	0.00	244,302.00	0.00
TOTAL EXPENDITURES		244,302.00	244,302.00	16,555.00	227,747.00	6.78
NET OF REVENUES & EXPENDITURES		0.00	0.00	(16,555.00)	16,555.00	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		1,226,640.00	1,226,640.00	326,489.10	900,150.90	26.62
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,226,640.00	1,226,640.00	211,014.14	1,015,625.86	17.20

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES		0.00	0.00	115,474.96	(115,474.96)	100.00



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

*Code Enforcement Services Division*

**TIN# 38-298-9393**

**INVOICE**

Jonathan Smith, City Mgr.  
**City of the Village of Clarkston**  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2158466  
Client No.: 1035  
Date: 10/07/20  
Period End: 9/30/2020

**Building Administration**

9/3/2020 CS Monthly Retainer

Monthly Retainer = \$1,500

(\*New rate for 2018)

**SUBTOTAL DUE THIS INVOICE**

**\$1,500.00**

101-371-809.000



HUBBELL, ROTH & CLARK, INC.  
 CONSULTING ENGINEERS  
 PO BOX 824  
 BLOOMFIELD HILLS, MICHIGAN 48303-0824  
 (248) 454-6300

RECEIVED

OCT 07 2020

Initial: *JRC*

September 29, 2020  
 Project No: 20191167.22  
 Invoice No: 0182251

CITY OF THE VILLAGE OF CLARKSTON  
 375 DEPOT ROAD  
 CLARKSTON, MI 48346

ATTN: JONATHON SMITH, CITY MANAGER

DEPOT PARK RESTROOMS FACILITIES AND GAZEBO RELOCATION  
 EXHIBIT REVISIONS

Professional Services for period ending September 5, 2020

Professional Personnel

	Hours	Amount	
Totals	1.00	57.24	
Total Labor		57.24	114.48
	2.0 times		
Total Due this Invoice			\$114.48

Billings to Date

	Current	Prior	Total
Labor	114.48	1,109.88	1,224.36
Totals	114.48	1,109.88	1,224.36

101-721-810.00





HUBBELL, ROTH & CLARK, INC.  
 CONSULTING ENGINEERS  
 PO BOX 824  
 BLOOMFIELD HILLS, MICHIGAN 48303-0824  
 (248) 454-6300

RECEIVED

OCT 07 2020

Initial: *JSC*

September 29, 2020  
 Project No: 20170647.02  
 Invoice No: 0182252

CITY OF THE VILLAGE OF CLARKSTON  
 375 DEPOT ROAD  
 CLARKSTON, MI 48346

ATTENTION: JONATHON SMITH, CITY MANAGER  
 DOWNTOWN PARKING STUDY ASSISTANCE  
 STUDY PLAN REVIEW

Professional Services for period ending September 5, 2020  
 Professional Personnel

	Hours	Amount
Totals	1.00	37.63
Total Labor	2.0 times	37.63
		75.26
Total Due this Invoice		\$75.26

Billings to Date

	Current	Prior	Total
Labor	75.26	13,793.26	13,868.52
Totals	75.26	13,793.26	13,868.52

101-721-810.000

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Motion Resolution - Oakland-Macomb Interceptor Drain Repair Assessment

Presentations at two prior City Council meetings have communicated the fact that significant repairs to the Oakland-Macomb Interceptor Drain (OMID) in Detroit are required at an estimated cost of **\$84M**.

Of the \$84M, the Clinton-Oakland communities are responsible for 33.1% or **\$27,513,429**.

Of the \$27,513,429 cost, Independence Township (including the City) is responsible for 2.4123% or **\$2,012,636**.

Of the \$2,012,636 cost, the City of the Village of Clarkston is responsible for 4.915%, or **\$98,921.06**.

Of the \$98,921.06 cost, the cost for each of the City's 558.82 Residential Equivalent Units (REUs) would be **\$177.02**.

The Finance Committee has discussed this matter and proposes that the City reimburse Independence Township the full \$98,921.06 from the City's Sewer Fund and then establish a city-wide Special Assessment District (SAD) to apply the \$177.02 (plus related costs) to City Sewer bills distributed over four (4) billing cycles, or **\$44.25 per cycle** (plus related costs).

To pay the \$98,921.06 from the City's Sewer Fund, it will first be required that the previously established self-funded City Hall Construction Loan be restructured from 66.6% Water Fund/33.3% Sewer Fund to 100% Water Fund.

Motioned **Resolved** by \_\_\_\_\_ and Seconded by \_\_\_\_\_ to:

(1) instruct the City Manager, City Treasurer and City Auditor to restructure the existing self-funded City Hall Construction Fund from 66.6% Water Fund/33.3% Sewer Fund to 100% Water Fund.

(2) instruct the City Manager, City Clerk, City Attorney, City Engineer and City Assessor to establish a city-wide Special Assessment District for the \$98,921.06 cost of the OMID repair, following the processes and required approvals specified in City Ordinance #130 **#32**.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

9/14/2020 10/26/2020

\_\_\_\_\_  
Date

# CVC Social District Presentation

Social District Committee

5 October 2020

# Agenda

- Definition of Social Districts
- History of why we are here
- Proposed CVC Social District Area
- HB 5781 Conditions
- CVC Retailer Feedback
- Management and Maintenance
- Future of Church Street
- Specific Request and Proposed Timeline
- Questions

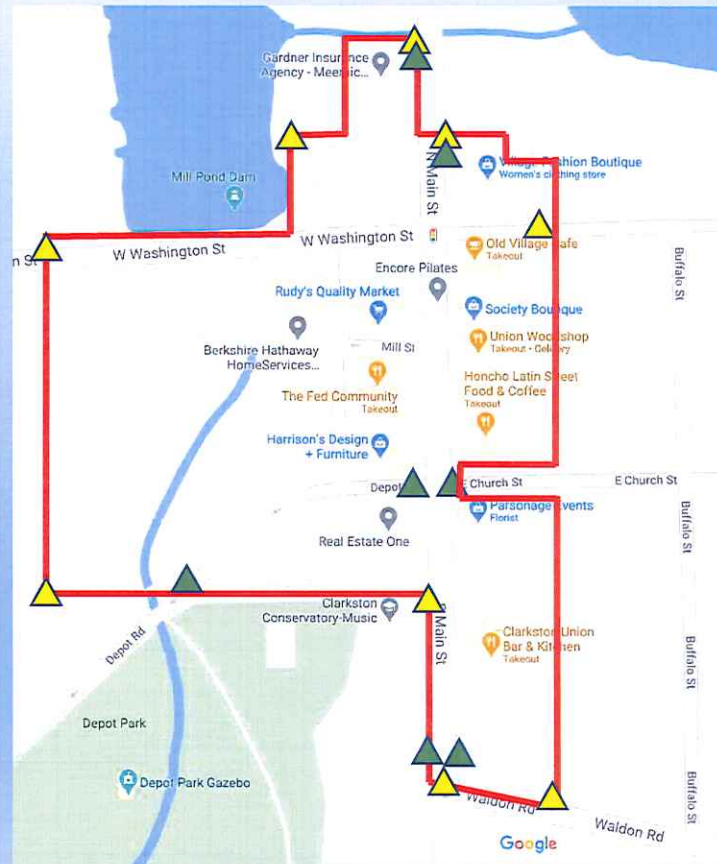
# Definition of Social Districts

- Defined geographical area which contains common areas where qualified licensees whose premises that are contiguous to the common area may sell beer, wine, mixed spirit drinks, spirits or mixed drink that patrons may then consume in the common areas of the defined Social District.
- Commons Area  $\neq$  Part of a Licensed Premise

# History of why we are here

- Covid outbreak in March 2020 restricts use of indoor space
- July 1, 2020 Governor Whitmer signed HB 5781 into law creating the Social District Permit
- CVC moved quickly in closing Church Street while looking into HB 5781
- Consumer concerns haven't disappeared, and behavior may be changing
- Creating a Social District is the next logical step in keeping the CVC competitive and attractive to consumers

# Proposed CVC Social District Area



- Boundary Line
- ▲ Sign Location for Social District
- ▲ Sign Location for Common Area

# HB 5781 Conditions

- 1) Designate a social district that contains a common area
- 2) Establish local management and maintenance plans including hours of operation, for a commons area
- 3) Define and clearly mark with signs the designated common areas
- 4) Any road closures within Social District must receive prior approval
- 5) The governing body shall maintain the commons area in a manner that protects the health and safety of the community
- 6) The governing body may revoke the Social District designation after holding at least 1 public hearing on revocation
- 7) The governing body shall file the designation or revocation with the MLCC



# CVC Retailer Feedback

- Main Street MI
  - Rudy's
  - Chiapelli's Salon
  - Harrisons
  - Village Boutique
  - Essence on Main
  - Society
  - Mills Mall
  - The Fed
  - Woodshop
  - Frank & Me
  - Honcho
  - Heathquest
  - Union
- Overwhelmingly Positive
  - Some retailers may have to change hours
  - Can bring more awareness to businesses
  - Competitive landscape with other municipalities
  - Need to help restaurants so CBD stays vibrant
  - Keeps people downtown circulating
  - Depot Park

# Management and Maintenance

1. The Clarkston Social District shall be open for operation Sunday through Thursday from 11am to 10pm, and Friday and Saturday from 11am to 11pm.
2. No tents or lighting shall be installed within the Social District without City Permission
3. No amplified sound shall be installed within the Social District without City permission
4. Dogs are permitted in the Social District. Leash laws still apply, as does the obligation to pick up after your dog.
5. Pedestrian access shall be maintained to all buildings in the Social District as required by the City
6. Emergency access shall be maintained to all adjacent properties in the Social District as required by the City.
7. Alcoholic beverages are allowed in the Commons Area only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC) any accompanying MLCC regulations, and City requirements.
8. Alcoholic beverages shall only be purchased at the licensed premises of a Social District Permit holder and must be consumed only in the designated the Social District Commons Area.
9. Alcoholic beverages consumed in the Commons Area are required to be designated cups per the regulations of the MLCC and the City.
10. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.

# Management and Maintenance

11. Signs will be provided by \_\_\_\_\_ that designate the Commons Area boundaries.
12. Existing City sign ordinances are applicable within the Social District.
13. \_\_\_\_\_ will provide additional trash cans within the Commons Area and will maintain these trash cans and conduct trash removal operations at these locations for the duration of the Social District.
14. At locations of existing City trashcans, the City will continue their current maintenance and trash removal operations.
15. The Management and Maintenance Plan shall be included in any future Social District reviews conducted by the City or other entities.
16. During regular patrol, the Oakland County Sheriff Department will monitor the Common Area as assigned for compliance with MLCC and the City rules and regulations.
17. Clarkston Social District Permit holder's staff and / or contractors will also monitor the Commons Area and report compliance issues to the proper authorities.
18. An expansion of the Commons Area may be considered at a future date by the City Council.
19. All users of the Social District and the Commons Area shall follow the State of Michigan social distancing requirements.
20. All users of the Social District and the Commons Area shall comply with all State and County Orders, including but not limited to, complying with limits on social gatherings and any requirements relating to face masks.

# Future of Church Street

- HB 5781 Condition 4 requires street closures by local municipality prior to Social District designation
- Recommendation is to close Church Street permanently when current closure ends on October 31, 2020 and eventually transition the area into a common area when details can be worked out (not required before Social District designated)

# Specific Request and Proposed Timeline

- Planning Commission to recommend permanent closure of Church Street to City Council
- Planning Commission to recommend Social District to City Council
- Upon approval CVC submits application to for Social District
- Proposed timeline for application submittal to the state by CVC City Manager NLT 30 OCT 2020

# Discussion / Questions

# Recommendation from the Planning Commission (PC) to City Council re: Continued Outdoor Dining on East Church Street Until May 2, 2021 (Six Months)

## 1. Background:

In August 2020, Clarkston City Council passed a Resolution allowing for a closure of a portion of East Church Street for the purpose of expanding Honcho's outdoor dining space until October 31, 2020. Like many municipalities, Clarkston was looking for innovative ways to keep retail and restaurant patrons safe while offering a lifeline to struggling businesses during the COVID pandemic.

An October 6<sup>th</sup> Detroit Free Press article described how the Michigan Restaurant and Lodging Association (MRLA), the State government and cities across Michigan are now all working closely to keep diners outside and safe for the Winter months through innovative uses of streets, sidewalks, tents, igloos and yurts.

On October 12, 2020, the Union Joints restaurant group asked Clarkston City Council to consider extending the current closure of East Church Street for six months until May 2, 2021. This outdoor area has helped to keep many of the 700 employees at work, offers a safer outdoor environment and has enjoyed largely positive reviews from the community.

At that meeting, City Council referred the issue to the Planning Commission for evaluation and a recommendation. As a result, the Planning Commission held a meeting on October 21st. The decisions and recommendations of the PC are explained below.

## 2. The PC - Union Joints Review – October 21, 2020

The PC met with Union Joints representatives on October 21, 2020. Their proposal explained:

A. The request to extend the East Church Street closing until May 2, 2021.

- B. The installation of a free-standing, framed outdoor Quonset hut structure to cover the current outdoor street dining area.
- C. The ends (East and West) of the structure can remain open for safer ventilation and air flow.
- D. Hours of operation would remain the same from 3 PM to 10 PM.
- E. Honchos will install (stripe) an additional handicapped parking space at the rear of the building. (Total HC spaces there will now be three).
- F. Honchos will paint over (remove) the two handicapped spaces at the barrier by Main Street that were closed down by the Sheriff's recommendation.
- G. Union Joints will extend their liability insurance for the new period.
- H. Snow removal for the Church Street dining area will be handled by Union Joints.
- I. Winter patron seating capacity on the street will remain the same as Summer capacity.
- J. Seating and crowd size will be regulated with existing processes.
- K. Heating will be provided for patrons.
- L. Tables and diners will be "socially distanced".

### 3. PC Recommendation to Council

The PC recommends that City Council adopt a Resolution (attached), extending the closure of East Church from Main Street to Honcho's alley and allow Union Joints to expand outdoor dining onto Church Street through May 2, 2021.

The Resolution extension should include all operating agreements listed in the original Resolution plus the points listed in Section 2 above.

### 4. Looking Ahead to May 2021 – A Shared Church Street, A Common's Area



The Planning Commission discussed the possibility of converting this East Church Street area to community green space next year. Assuming that the pandemic begins to subside and the Social District is deployed, this would be an attractive Commons area for all residents, patrons, business employees and visitors to relax in a park-like setting. The Council may want to discuss this now and request the necessary research to understand how this could be accomplished.

Submitted for the Planning Commission to City Council by Rich Little, Chair,  
City of the Village of Clarkston Planning Commission on October 22, 2020.

Version 1.0

**RESOLUTION FOR THE CONTINUED OPERATION OF TEMPORARY  
OUTDOOR DINING REGULATIONS AND CONTINUED TEMPORARY  
CLOSING OF E. CHURCH STREET  
THE CITY OF THE VILLAGE OF CLARKSTON**

At a regular meeting of the of the City of the Village of Clarkston, City Council, Oakland County, Michigan, held at the City Offices in the City of the Village of Clarkston, on Monday, October 26, 2020, at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_ with support from \_\_\_\_\_ to allow the continued operation of temporary outdoor dining regulations and continued temporary closing of East Church Street in the City of the Village of Clarkston.

WHEREAS the novel coronavirus (COVID-19) is a respiratory disease that is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person;

WHEREAS it is well recognized that COVID-19 presents a public health concern that requires extraordinary protective measures and vigilance;

WHEREAS the City of the Village of Clarkston is committed to encouraging economic activity and assisting local businesses impacted by the COVID-19 pandemic to ease back into operation while containing the spread of COVID-19; pursuant to the direction of the Director of Health and Human Services and state law; as amended;

WHEREAS the City of the Village of Clarkston wishes to ensure that establishments permitted to open to the public have the ability to accommodate social distancing guidelines currently in force within the State of Michigan;

WHEREAS to stimulate the recovery of the restaurant business in the City and to support local restaurants, the City Council has determined that the enforcement of certain provisions of the



City's ordinances regulating the serving of food and drink outdoors on public, private property and public sidewalks should be temporarily suspended, as set forth further herein.

NOW THEREFORE BE IT RESOLVED that all food and drink establishments lawfully in existence as of the date of this Resolution will be permitted to operate temporary outdoor dining areas in accordance with the following standards:

1. Establishments may add new or expanded outdoor dining areas to compensate for lost interior seating as a result of COVID-19 related restrictions, accommodate social distancing and/or to allow for phased reopening;
2. The addition of new or expanded outdoor dining areas shall not result in an increase to the total number of seats or maximum occupancy of the food and drink establishment as previously approved by the City;
3. The food and drink establishment shall be properly licensed by state and local agencies to perform any activities, sales, services and any businesses serving alcohol outdoors will be required to obtain an amended liquor license covering the outdoor area, and follow applicable local, state and federal laws regarding food and alcohol service.
4. Any sales and/or consumption of food and/or alcoholic beverages shall be in compliance with the provisions of any federal, state, and/or local laws and regulations governing same;
5. The food and drink establishment shall comply with all applicable laws relating to litter, noise, and other livability matters. In addition to the foregoing, no amplified music shall be permitted in outdoor dining areas. The City may impose additional conditions or limitations relating to noise on the establishment when such additional conditions or limitations are necessary or appropriate based on the location of the outdoor dining area and the proximity of such area to residential areas. Any costs associated with these temporary regulations shall be the responsibility of the applicant/establishment;
6. Existing off-street parking areas may be used for outdoor dining, but there must be a physical barrier or separation to protect customers from vehicle traffic, such as bollards or planter boxes;
7. Food and drink establishments located in multi-tenant buildings or on sites with multiple uses may establish outdoor dining areas, only with written permission of the property owner; however, such outdoor dining areas shall generally be located adjacent to or directly in front of the establishment, with limited extension beyond the frontage of the establishment being site specific and dependent on owner permission;
8. An outdoor dining area may be located on a public sidewalk immediately adjacent to the establishment; however, a minimum of 6 feet of unobstructed, pedestrian access along the sidewalk shall be maintained. The City shall not be held liable or responsible for any type of damage, theft, or personal injury which may occur as a result of operating on a public sidewalk;
9. Outdoor dining areas shall not encroach into or interfere with required handicapped parking spaces;
10. Outdoor dining areas shall not interfere with safe pedestrian and vehicular access or access required to be maintained under the Americans with Disabilities Act;

11. Outdoor dining areas shall not encroach within or interfere with fire and other emergency access;
12. If a tent or canopy is to be used it must be fire rated and the fire rating for the tent must be approved prior to erection of same;
13. The City may impose other conditions or limitations on a food and drink establishment to protect against adverse impacts from noise, traffic, parking, fire, and persons with disabilities;
14. All establishments seeking new or expanded outdoor dining areas in accordance with this Resolution must submit an application for administrative approval by the City. Applications for administrative approval shall include the following information:
  - a. A plan view drawing of the proposed outdoor dining area showing all fixtures and furnishings with all distances clearly marked for pedestrian paths and between seating;
  - b. Written permission from the property owner, if the food and drink establishment is not the property owner; and,
  - c. Proof of insurance to include coverage of the new or expanded outdoor dining area.

Food and drink establishment owners/operators are responsible for ensuring that the standards set forth in this Resolution and any conditions required as part of the administrative approval are followed. The City may deny or revoke any approval granted pursuant to this Resolution when, in the judgment of the City, the outdoor dining area is non-compliant.

15. Plans must comply with the 2015 International Fire Code.

BE IT FURTHER RESOLVED that East Church Street from Main Street to Honcho's alley shall continue to be temporarily closed to allow Union Joints to expand outdoor dining onto Church Street through May 2, 2020 as follows:

1. Operating hours would match the current Honcho hours, daily from 3:00 PM to 10:00 PM.
2. The installation of a free-standing, framed outdoor Quonset hut structure to cover the current outdoor street dining area would match the rendering as presented to City Council.
3. The East and West ends of the structure may remain open of safer ventilation and air flow.
4. One (1) additional handicapped parking space would be striped in the Honcho rear parking lot (total of 3) and striping of the previously painted handicap parking spaces near the Main Street barriers will be removed.
5. Concrete barriers would be placed across Church Street at Main Street to prevent inadvertent turns onto East Church Street from Main Street.
6. Necessary liability insurance and liquor control paperwork extending until May 2, 2021 will be completed by Union Joints.
7. String lighting will be allowed in the new area.

8. Restrooms will be provided inside Honchos (no port-o-johns).
9. Hand sanitizer stations will be placed in the new area.
10. Electrical power to the food and beverage trucks will come from Honchos (no generators).
11. Snow removal in the areas adjacent to the Church Street dining area will be the responsibility of Union Joints.
12. Winter patron seating capacity on Church Street will remain the same as Summer capacity.
13. Tables and diners will be “socially distanced” and seating and crowd sizes will be regulated with existing processes.
14. A Fire Marshall approved method of heating the structure will be provided.

BE IT FURTHER RESOLVED that all new or expanded outdoor dining areas on private property or a public sidewalk are required to alter the design and layout of tables, chairs, fixtures and enclosure systems to meet social distancing guidelines in effect and contain the spread of COVID19 as follows:

1. Reconfigure the layout of the entire outdoor dining area, to the maximum extent practical, to provide a minimum 6 foot wide clear pedestrian walking path adjacent to the dining area;
2. Reconfigure tables and chairs to allow seating for patrons only in accordance with social distancing guidelines in effect;
3. Remove all previously approved chairs and other seating that does not meet social distancing guidelines;
4. Install temporary signage to encourage compliance with social distancing guidelines;
5. Provide a temporary hand sanitizing station adjacent to the outdoor dining area; and,
6. Provide a temporary service station outdoors that includes a trash receptacle and disinfecting wipes or other supplies for the cleaning of tables and chairs between patrons and of high touch points in the outdoor dining area.

BE IT FURTHER RESOLVED that the City of the Village of Clarkston will waive all application fees for new or expanded outdoor dining areas permitted in accordance with this Resolution.

BE IT FURTHER RESOLVED that, except as herein specifically provided, all ordinances of the City of the Village of Clarkston in effect at the time of the issuance of this Resolution, and as they may be subsequently amended, shall remain in force. Failure to comply with all the ordinances of the City may result in enforcement action.

NOW THEREFORE, BE IT FURTHER RESOLVED that any temporary outdoor dining approval is subject to suspension, modification, or amendment at any time with or without notice based on a determination that additional conditions or limitations shall be required to protect against adverse impacts associated with new or expanded outdoor dining areas. The City Council may suspend, modify, or amend the provisions governing outdoor dining areas at any time by Resolution, in which case all food and drink establishments shall comply with any such modifications or

amendments, whether or not they previously received an approval hereunder. All approvals governed by this Resolution shall automatically expire on May 2, 2021 at 11:59:59 p.m., unless such approval is otherwise suspended, modified, amended, or extended in accordance with this Resolution or a subsequent Resolution adopted by the City Council or any subsequent Executive Orders or state law in conflict with or rescinded by the Governor of the State of Michigan.

Issued: October 26, 2020

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

CERTIFICATION

I, Jennifer Speagle, City Clerk of the City of the Village of Clarkston, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the City of the Village of Clarkston City Council at its special meeting held on October 26, 2020.

\_\_\_\_\_  
Jennifer Speagle, City Clerk

## Amendment to the Open Meetings Act

On Friday, October 16, 2020, Governor Whitmer signed as expected Senate Bill 1108 which amended the Michigan Open Meeting Act. This Bill was necessary because the Supreme Court on September 30, 2020, had invalidated all of Governor's Executive Orders after April 30, 2020 as not having been approved by the Michigan legislature. Thus, this Bill allows virtual meetings, for any reason, until December 31, 2020. The changes in the law were retroactive to March 18, 2020, which covers all actions taken at remote meetings since the pandemic began.

There are new regulations for in-person meetings. The Michigan legislature is not as generous as the Governor had been in her executive orders relative to virtual meetings so from January 1, 2021 through December 31, 2021 public bodies may meet virtually under only certain circumstances and provide remote participation of certain members under the following written circumstances:

- (a) military duty;
- (b) a medical condition (defined as an illness, injury, disability or other health related condition); and
- (c) during a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the Governor or a local official or a local governing body "where a meeting held in person would risk the personal health or safety of members of the public or the public body."

The Governor was more liberal with the reasons for virtual meetings than the legislature so we will have to see how this plays out.

Until December 31, 2020, we are allowed to have virtual meetings. Thereafter, beginning January 1, 2021, there will need to be a statewide emergency or disaster declared pursuant to law by the Governor or a local official or local governing body (in other words the City) where a person would risk the personal health and safety of members of the public.

Thus, the law allows for a local declaration, but I am sure there will be much scrutiny on such a local declaration so we should consider meetings will be in-person beginning January 1, 2021. A person may be absent and participate virtually in the meeting (only for the two (2) accepted reasons i.e. military and health) provided there is a two way communication; there must be a public announcement as the outset of the meeting by that member to be included in the meeting minutes that the member is in fact attending remotely and also for other than military duty; the members announced must further identify specifically the physical location and the fact that person is not attending because of a medical condition. Further, there will need to be procedures by which the public has been provided notice of the absence of the member and information about how to contact that member sufficiently in advance of the meeting to provide input on any business that may come before the public body.

We should consider in-person meetings starting January 1, 2021, unless the law and circumstances change. I have attached a copy of the Senate Bill 1108 for your perusal.

I would be happy to answer any further questions, but starting the first of the year the restrictions on virtual meetings are much more limited than before.

Respectfully submitted,

Thomas J. Ryan  
City Attorney

10/21/2020



**STATE OF MICHIGAN  
100TH LEGISLATURE  
REGULAR SESSION OF 2020**

Introduced by Senators Theis, Hollier, LaSata, MacDonald, Lucido, Victory, Daley, Zorn, Wojno,  
McMorrow, Moss and Schmidt

**ENROLLED SENATE BILL No. 1108**

AN ACT to amend 1976 PA 267, entitled "An act to require certain meetings of certain public bodies to be open to the public; to require notice and the keeping of minutes of meetings; to provide for enforcement; to provide for invalidation of governmental decisions under certain circumstances; to provide penalties; and to repeal certain acts and parts of acts," by amending section 3 (MCL 15.263), as amended by 2018 PA 485, and by adding section 3a.

*The People of the State of Michigan enact:*

Sec. 3. (1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

(3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.

(4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.

(5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.

(6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

(7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:

(a) The Michigan compensation appellate commission operating as described in either of the following:

(i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.

(ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.

(b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.

(c) The employment relations commission or an arbitrator or arbitration panel created or appointed under 1939 PA 176, MCL 423.1 to 423.30.

(d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.

(8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.

(9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.

(10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

(a) "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.

(b) "Medical condition" means an illness, injury, disability, or other health-related condition.

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following circumstances:

(a) Before January 1, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) On and after January 1, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster as described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

- (i) To permit the electronic attendance of a member of the public body who resides in the affected area.
- (ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) After December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (8), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

- (a) Why the public body is meeting electronically.
- (b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.
- (c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.
- (d) How persons with disabilities may participate in the meeting.

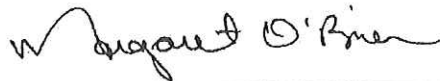
(5) Beginning on the effective date of the amendatory act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.

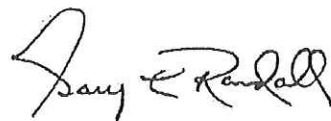
(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved \_\_\_\_\_

\_\_\_\_\_  
Governor



## MEMO

**Date:** October 12, 2020  
**To:** Council of the City of the Village of Clarkston  
**From:** \_\_\_\_\_, on behalf of the  
Clarkston Community Awards Committee  
**Re:** Certificates honoring the 2020  
Clarkston Community Award Winners

### **Background Information:**

Clarkston Community Awards is a program in its 35<sup>th</sup> year designed to honor individuals, groups and organizations that strive to make Clarkston a great place to live. The committee that works on this project each year is made up of people from the Township, City, school district, library, local churches, the Chamber of Commerce, and local businesses. Nominations can be submitted by anyone in the community, and winners are selected by a committee of community members gathered by Heidi McClain of Clarkston Community Schools. Due to the pandemic, our tradition of honoring winners at an award breakfast in May could not take place. However, we will still recognize winners with a plaque, certificates and a video shared throughout the community showing our appreciation for their contributions to Clarkston.

On behalf of the Clarkston Community Awards Committee, I would like to invite the Council of the City of the Village of Clarkston to assist us in honoring the 2020 Clarkston Community Awards winners by providing certificates that will be presented to the awardees.

The 2020 Clarkston Community Award winners are:

- Lifetime Achievement: **Peg Roth**
- Lifetime Achievement: **Clarkston Farm & Garden Club**
- Citizen of the Year: **Julie Meredith**
- Youth of the Year: **Niki Mehta**
- Adult Youth Volunteer of the Year: **Jeremy Dean**
- Business Person of the Year: **Brandon Still**
- Community Collaboration: **Clarkston Family Farm & Clarkston Farm & Garden Club**
- Community Enhancement: **Maddie Carpentier & Samantha Brandon**

In the interest of COVID safety and to make things a little easier to coordinate, with your approval, a designer will create certificates for each winner indicating the thanks and appreciation of the Council and listing each Council member's name in script in lieu of a signature. Please let me know if you would like to do this.

Thank you for your consideration.

CLARKSTON COMMUNITY  
**AWARDS**



The Council of the City of the Village of Clarkston congratulates

*Peg Roth*

as she is honored with the award

*Lifetime Achievement*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

# CLARKSTON COMMUNITY AWARDS



The Council of the City of the Village of Clarkston congratulates

*Clarkston Farm & Garden Club*

as they are honored with the award

*Lifetime Achievement*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

CLARKSTON COMMUNITY  
**AWARDS**



The Council of the City of the Village of Clarkston congratulates

*Julie Meredith*

as she is honored with the award

*Citizen of the Year*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member



CLARKSTON COMMUNITY  
AWARDS



The Council of the City of the Village of Clarkston congratulates

*Niki Mehta*

as she is honored with the award

*Youth of the Year*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

CLARKSTON COMMUNITY  
AWARDS



The Council of the City of the Village of Clarkston congratulates

*Jeremy Dean*

as he is honored with the award

*Adult Youth Volunteer of the Year*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

CLARKSTON COMMUNITY  
**AWARDS**



The Council of the City of the Village of Clarkston congratulates

*Brandon Still*

as he is honored with the award

*Business Person of the Year*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

# CLARKSTON COMMUNITY AWARDS



The Council of the City of the Village of Clarkston congratulates

*Clarkston Family Farm &  
Clarkston Farm & Garden Club*

as they are honored with the award

*Community Collaboration*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

# CLARKSTON COMMUNITY AWARDS



The Council of the City of the Village of Clarkston congratulates

*Samantha Brandon &  
Maddie Carpentier*

as they are honored with the award

*Community Enhancement*

*Eric Haven*

Eric Haven, Mayor

*Al Avery*

Al Avery, Council Member

*Gary Casey*

Gary Casey, Council Member

*Joe Luginski*

Joe Luginski, Council Member

*Ed Bonser*

Ed Bonser, Council Member

*Jason Kneisc*

Jason Kneisc, Council Member

*Sue Wylie*

Sue Wylie, Council Member

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - E. Washington Tree Removal

**WHEREAS**, the Tree Committee recently engaged Owens Tree service to look at trees in the City easements that are dying or at risk of falling, and;

**WHEREAS**, Owens recommended the following actions:

1. Use of a new, highly effective liquid fertilizer on many of our younger trees (DPW Director Jimi Turner subsequently purchased and applied the fertilizer to these trees)
2. Trimming of multiple trees in the City (DPW Director Jimi Turner subsequently trimmed these trees)
3. Immediate removal of two large, unhealthy Silver Maple trees at 44 E. Washington that are at risk of falling on the home, and;

**WHEREAS**, because of the size of the two E. Washington trees and the fact that electrical wires travel through the trees, the City obtained the attached quotation from Shiver Tree Service in the amount of \$1,850, and;

**WHEREAS**, The City has utilized Shiver Tree Service many times over the last 5 years because of the quality of their work and competitive pricing (previously confirmed by competitive bid comparisons) and it is therefore recommended that Shiver Tree Service be recognized as a Preferred Vendor, and;

**NOW, THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Shiver Tree Service to remove two unhealthy Silver Maple trees at 44 E. Washington at a cost of \$1,850 to be paid from the Tree Trimming budget (101-446-817.001) and to also recognize Shiver Tree Service as a Preferred Vendor.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer A. Speagle, City Clerk

\_\_\_\_\_  
October 26, 2020

\_\_\_\_\_  
Date

# Shiver Tree Service LLC

Adam 810-614-7988  
Office 810-664-0830  
4054 Scholtz Rd.  
North Branch MI 48461

shivertreeservice@gmail.com  
Find us on Facebook at  
Shiver Tree Service  
Licensed and Insured

Customer Name

City of Clarkston

Clarkston MI

C/O Johnathan Smith

248-625-1559

Date: 10/22/2020

Description	Tree Service	Amount
Remove 2 maple trees located at 44 E Washington		
Chip brush, good cleanup		
	Total	\$1,850

customer signature

A \$35 Fee Will Be charged on all returned checks  
Credit Cards Accepted For An Additional 5% Fee Visa, MasterCard, American Express, and Discover

**Full Payment Is Due Upon Completion Of Job**

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Tree Stump Grinding

**WHEREAS**, The City recently prepared the attached assessment of 20+ tree stumps in the City easements requiring to be ground down, and;

**WHEREAS**, the DPW staff has rented a stump grinding machine in the past to do this work, but the units available for rental tend to be smaller units not capable of grinding large stumps efficiently, and;

**WHEREAS**, the City recently provided the assessment of 20 stumps to three (3) stump grinding contractors, receiving the attached quotations of \$915, \$2,465 and \$32,600, and;

**WHEREAS**, removal of the wood chips, addition of top soil, and planting of grass seed are not included in the bids and would be the responsible of the DPW staff, and;

**WHEREAS**, it is recommended that the job be awarded to Elite Stump Grinding with the low bid of \$915.00. A 20 percent contingency allowance (\$183.00) is requested for additional stumps that may be identified, and;

**NOW, THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Elite Stump Grinding to grind down the 20+ stumps at a not-to-exceed cost of \$1098.00 to be paid from the Tree Trimming budget (101-446-817.001).

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer A. Speagle, City Clerk

October 26, 2020  
\_\_\_\_\_  
Date



## **GROUP A – East Side of N. Holcomb RD. (8 STUMPS TOTAL)**

#1) 48 N. Holcomb Rd. (2 stumps total)

-1 large stump by Sidewalk and driveway. Grind 3" below grade for soil and grass. Heaving sidewalk will need to be removed before grinding in order to remove roots below the flag.



-1 large stump by sidewalk and fire hydrant. Grind 3" below grade for soil and grass.



#2) 18 N. Holcomb Rd.

-1 small stump by fire hydrant. Grind 3" below grade for soil and grass.



#3) 114 N. Holcomb Rd.

-1 large stump by sidewalk. Grind 3" below grade for soil and grass.



#4) 106 N. Holcomb Rd.

-1 large stump by sidewalk. Grind 3" below grade for soil and grass.



#5) 98 N. Holcomb Rd.

-1 large stump by sidewalk. Grind 3" below grade for soil and grass.



#6) 122 N. Holcomb Rd.

-1 large stump spilling onto sidewalk. Get as close to sidewalk as possible without damage. Grind 3" below grade for soil and grass.



#7) 132 N. Holcomb Rd.

-1 large stump by sidewalk creating large hump in the grass. Needs to be ground down further and wider to get closer to grade and be able to grow grass. Approximately 75 Sq. Ft. of grinding.





## **GROUP B – Parking Lot Area at Washington and Main**

### **(8 Total Stumps)**

#8) Parking Lot on W. Washington St.

-2 small stumps by flagpole. Grind just low enough to be able to cover in wood chips and avoid electrical.



#9) Wood chip bed between W. Washington St. and parking lot

-1 small stump by Washington rd. in wood chip bed. Grind just low enough to cover with wood chips.



#10) W. Washington St. between sidewalk and Mill Pond

-1 large stump by water. Grind as low as possible without disrupting root structure or earth beneath.



#11) W. Washington St. between sidewalk and Mill Pond.

-1 small stump by water. Grind as low as possible without disrupting root structure or earth beneath.



#12) W. Washington St. between sidewalk and Mill Pond.

-1 medium stump. Grind 3" below grade for soil and grass.



#13) W. Washington St. between sidewalk and Mill Pond.

-2 small stumps close to 43 W. Washington St. Grind 3" below grade for soil and grass.



## **GROUP C – Depot Park (3 Total Stumps)**

#14) West bank of the creek close to front of park.

-1 large stump by water. Grind surface as low as safely possible.



#15) Next to large cottonwood by the playground.

1 large stump by water. Grind stump as flat as possible to resemble platform or bench. Do not grind into the roots to avoid damaging the large cottonwood.



#16) Near back of park by the creek and picnic table pad.

-1 medium stump. Grind 3" below grade for soil and grass.



## **GROUP D – Miller Rd. by Mill Pond (4 Total Stumps)**

#17) Between sidewalk and lower Mill Pond on Miller Rd.

-1 large stump. Grind 3" below grade for soil and grass.



#18) Between sidewalk and lower Mill Pond on Miller Rd.

-1 medium stump. Grind 3" below grade for soil and grass.



#19) 46 Clarkston Rd.

-1 large stump by mailbox. Grind 3" below grade for soil and grass.





#20) -130 N. Main St. across from Morgan's Auto Service

-1 medium stump. Grind 3" below grade for soil and grass.



# City of the Village of Clarkston - Comparison of Bids

Subject: Grinding/removal of 20 tree stumps on City property

Quote#	Company, Location	Quoted Price	Comments
1	Elite Stump Grinding, Clarkston, MI	\$915.00	Grind 23 stumps a minimum of 3" below grade
2	Mr. Stump, LLC, Clarkston, MI	\$2,465.00	Grind 21 stumps a minimum of 3" below grade
3	T-Rox Stump Grinding, Waterford, MI	\$32,600.00	Grind 20 stumps a minimum of 3 to 4 feet below grade except near water. Price includes removal and replacement of concrete sidewalk for one stump.

October 22, 2020

Recommended Supplier

## Stump Removal Estimate

Date: 8.30.2020  
Prepared for: City of Clarkston / Dept of Public Works  
Prepared by: Brian at Elite Stump Grinding, LLC 248-876-9444

### Assumptions:

Each group of stumps is priced as a group. Each group is described in a list created by DPW Supervisor Turner and provided 8.27.20 to Elite Stump Grinding.

Estimates provided are not to exceed estimates. It is possible the costs per group could come down, but will they not increase.

DPW will assist with sidewalk barricading as needed for safety pedestrian safety.

DPW will remove and dispose of all chips.

Stumps directly adjacent to water will be ground only to grade so as to not risk eroding soil into the waterway – unless specifically directed by DPW and approved by Oakland County Water Resource Commission.

Satisfaction is guaranteed.

<b><u>Group A Cost Estimate for 8 stumps along Holcomb road:</u></b>	<b>\$430</b>
<b><u>Group B Cost Estimate 8 stumps Washington &amp; Main by parking lot &amp; Pond:</u></b>	<b>\$140</b>
<b><u>Group C Cost Estimate 3 Stumps in Depot Park:</u></b>	<b>\$155</b>
<b><u>Group D Cost Estimate 4 stumps on Miller, Main &amp; Clarkston roads:</u></b>	<b>\$190</b>
<b>Grand TOTAL:</b>	<b>\$915 max</b>

(For ref: 23 stumps at 6 locations averaging less than \$40/stump)

Mr Stump, LLC  
 9753 Naiad Rd.  
 Clarkston, MI 48348 US  
 248-321-0744  
 info@mrstump.net

## Estimate

### ADDRESS

Jonathan Smith  
 Village of Clarkston

ESTIMATE # 1003

DATE 10/21/2020

EXPIRATION DATE 11/15/2020


DATE	ACTIVITY	QTY	RATE	AMOUNT
10/21/2020	<b>Stump services</b> Grind the following stumps as noted in Tree Stump Bid List. Stumps will be ground to 3" below grade unless otherwise noted. 1. 48 N Holcomb \$250 2. 18 N Holcomb \$50 3. 114 N Holcomb \$150 4. 106 N Holcomb \$200 5. 98 N Holcomb \$200 6. 122 N Holcomb \$225 (question about grinding down nearby area that is higher than sidewalk) 7. 132 N Holcomb \$225 8 and 9. Parking Lot Washington (grind flush with ground) \$50 10. W Washington bet sidewalk and Mill Pond (can grind top only) \$50 11. W Washington by Mill Pond (top only) \$150 12. W Washington by Mill Pond \$75 13. near 43 W Washington 2 small stumps \$75 14. Depot Park West bank (top only) \$300 15. Depot Park large Cottonwood (make top as flat as possible) \$100 16. Depot Park near picnic table pad \$50 17. Miller Rd by Mill Pond \$50 18. Miller Rd bushy tree (does not include dropping tree) \$150 19. 46 N Clarkston Rd \$150 20. 130 N. Main \$100 Not on list: Depot Park Large Stump on creek near playground (top only) \$300	1	2,900.00	2,900.00
10/21/2020	<b>15% Discount</b>	1	-435.00	-435.00

I have included one large stump at Depot Park that was not on the bid list.

TOTAL

**\$2,465.00**

# Tree Stump Grinding Proposal

	390 LOHAVEN RD. WATERFORD, MI 48327 Phone #: 248-904-8429 WWW.TROXSTUMPGRINDING.COM Email: <a href="mailto:Chris@t-rows.com">Chris@t-rows.com</a>	
Proposal submitted to: CITY OF THE VILLAGE OF CLARKSTON. ATTN: JONATHAN SMITH	Date: 10-21-20	Proposal #: 2020 – 102120QA
Address: 375 DEPOT	Job site location: APRX 20 DIFFERENT LOCATIONS	
City, State and zip: CLARKSTON, MI. 48346	Work / Home / 248-909-3380	
Email address: SMITHJ@VILLAGEOFCLARKSTON.ORG	Fax #:	
WORK TO BE PERFORMED: T-ROX WILL CONTACT MISSDIG FOR EACH STUMP PRIOR TO WORK START.		
**NOTE**		
A.) REGARDING GROUP A #1: T-ROX STUMP GRINDING IS NOT IN THE CONCRETE BUSINESS. TYPICALY OUR CUSTOMER'S HANDLE ANY WORK OUTSIDE STUMP WORK. WE ARE WILLING TO SUBCONTRACT THE CONCRETE PORTION OF GROUP A # 1 STUMP.		
B.) WE RECOMMEND GRINDING DEPTHS ON SOME STUMPS BE GRATER THEN 2" OR 3" TO PREVENT WOOD SHARDS THAT ARE STILL CONNECTED TO THE STUMP FROM STICKING UP FROM BELOW THE GROUND. T-ROX GRINDS AT A DEPTH OF 4 FEET BELOW GRADE, WHICH PREVENTS ANY ISSUES. WE PROPOSE TO GRIND STUMPS AT LEAST TO A DEPTH OF 3 FEET BELOW GRADE, EXCEPT ON STUMPS NEAR SHORE LINES.		
PRICING TO GRIND EACH STUMP IN THE ATTACHED WORD DOCUMENT, 20 STUMPS. GRIND 3 – 4 FEET BELOW GRADE, EXCEPT STUMPS NEAR WATER SHORE LINE & OTHER TREES. GROUP A #1: REMOVE BROKEN CONCRETE, GRIND STUMP & ROOTS, PREP & POUR NEW CONCRETE SIDEWALK. LEAVE STUMP GRINDING DEBRIS AT EACH STUMP LOCATION.		
PAYMENT TERMS: NET 30 CALENDAR DAYS FROM COMPLETION DAY.		
GRAND TOTAL: \$32,600.00		
**CERTIFICATE OF INSURANCE AVAILABLE UPON REQUEST**		
COST OF WORK TO BE PERFORMED: <b>** \$32,600.00 **</b> This Estimate is valid for 30 days. <small>**PAYMENT IS DUE NET 30 CALENDAR DAYS FROM COMPLETEION DAY. LATE CHARGES APPLY IF PAYMENT IS NOT RECEIVED AT 30 CALENDAR DAYS FROM COMPLETION DAY**</small>		
Proposal submitted by: CHRIS TUROWSKI		
Equipment needed for job: Stump Grinder # 1, Truck # 4, Trailer # 1, Stein Grinder Shield's & Locate Tools.		
<b>CANCELATION FEE IS A MINIMUM OF \$100.00 AFTER WORK HAS BEEN SCHEDULED</b>		

**ACCEPTANCE OF PROPOSAL:** I/We accept this proposal and agree to pay the above price for the aforementioned work to be performed. I/We also authorize T-Rox Stump Grinding to perform this work at the agreed location.

**TERMS AND CONDITIONS:** I/We have read the Terms and Conditions located on the back of this proposal and agree to these provisions are part of this agreement.

**CITY MANAGER:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Payment is due in full, NET 30 CALENDAR DAYS from the completion day of the above work. Checks should be made payable to: T-Rox Stump Grinding

**Thank you for considering T-Rox Stump Grinding. We appreciate your business.**

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Depot Park Bollards

**WHEREAS**, there have been multiple occurrences in the last two years of people driving vehicles down the Depot Park asphalt pathways, endangering people in the park, and;

**WHEREAS**, additionally, the swing arm gate at the west end of the park is in very poor condition and dangerous to use, and;

**WHEREAS**, to address both safety concerns, it is proposed that four (4) removable, lockable steel bollards be placed at the four entrances (1 per entrance) to the park pathways and two (2) at the west driveway, replacing the existing swing arm, and;

**WHEREAS**, removable bollards have a steel sleeve which is permanently set in concrete 12" below grade that the steel bollard is locked into and has an attached cap for use when the pole is removed, and;

**WHEREAS**, the City obtained four quotes for bollards with sleeves, with per unit costs of \$417, \$501, \$610, and \$783 plus shipping, and;

**WHEREAS**, it is recommended that six (6) bollards be purchased at the lowest price of \$417 from Global Industries, with a total cost including shipping of \$2,690, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Manager to purchase 6 bollards from Global Industries for a not-to-exceed amount of \$2,700 to install in Depot Park, to be funded by the Park Materials budget (101-265-728.000).

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

\_\_\_\_\_  
October 26, 2020

\_\_\_\_\_  
Date

## City of the Village of Clarkston - Comparison of Bids

Subject: Removable, Lockable Bollards for Depot Park

Quote#	Supplier Name	Quoted Price				Comments
		Per Unit Price	Price for 6 units	Estimated Shipping	Total	
1	Global Industrial	\$416.95	\$2,501.70	\$188.00	\$2,689.70	4" Steel powder-coated bollard, removable and lockable, with a steel embedment sleeve with cap.
2	1-800-Bollards	\$501.00	\$3,006.00	\$394.20	\$3,400.20	4" Steel powder-coated bollard, removable and lockable, with a steel embedment sleeve with cap.
3	1-800-Bollards	\$610.00	\$3,660.00	\$433.80	\$4,093.80	6" Steel powder-coated bollard, removable and lockable, with a steel embedment sleeve with cap.
4	Bollards USA	\$783.35	\$4,700.10	\$337.50	\$5,037.60	6" Steel powder-coated bollard, removable and lockable, with a steel embedment sleeve with cap.

October 20, 2020

Recommended Supplier
----------------------



## Post Guard® Removable Bollard, 36"H x 4"Dia., Yellow, RMB436PY

Item #: WRB2241757

**Price: \$416.95**

Save \$20.85 with 5% off† when you use your Global Industrial Credit Card.

Save 5%† Apply Now

### Customers Also Viewed



Global Industrial™



Global Industrial™ 30"



Bolt Down Bollard, 6" Dia.



Global Industrial™



Global Industrial™

### Post Guard® Removable Bollard, Yellow, 36"H x 4" Dia., RMB436PY

Removable bollards quickly convert, allowing or restricting access. The embedment sleeve has a hinged lid that is smooth when closed and secures with padlock when the bollard is in place. Powder coated yellow finish allows for high visibility.

### Customer Review

Reviewer: DAWN Date: July 27, 2020

★★★★★ Great product, great price.

**Your review:** The product is really high quality and was received in great condition. It was a fair price and arrived quickly, I would buy it again.

### Accessories



# 1-800-BOLLARDS

*The Bollard Experts*

23392 Madero Road, Suite L, Mission Viejo, CA 92691-2737  
t. (800) 265-5273 f. (949) 528-6012

# QUOTE

**Number** AAAQ9635

**Date** Oct 20, 2020

### Sold To

**City of Clarkston**  
Jonathan Smith  
1055 Rowland Street  
Clarkston, GA 30021

**Phone** (248) 625-1559  
**Fax**

Here is the quote you requested.

### Ship To

**City of Clarkston**  
Jonathan Smith  
1055 ROWLAND ST  
CLARKSTON, GA 30021-2626  
US

**Phone**  
**Fax**

Salesperson	P.O. Number	Ship Via	Terms
Jonah Hill			

Line	Qty	Description	Unit Price	Ext. Price
1	4	4" Embedment sleeve Depth 12"	\$190.00	\$760.00
2	4	Removable Padlock Carbon Steel 4" Schedule 40 Cap:Dome Length:48" Up:36" Down:12" RAL#:Black (reference ralcolor.com)	\$311.00	\$1,244.00

<b>SubTotal</b>	\$2,004.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$262.80
<b>Total</b>	<b>\$2,266.80</b>

SEE ATTACHED CONDITIONS OF SALE

Please proceed according to this sales proposal.

PO #: \_\_\_\_\_ Print Name: \_\_\_\_\_

Credit Card Type: Visa / Mastercard / Amex Exp. Date: \_\_\_\_\_ CCV Code: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Payment Amount: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please contact me if I can be of further assistance.

# 1-800-BOLLARDS

*The Bollard Experts*

23392 Madero Road, Suite L, Mission Viejo, CA 92691-2737  
t. (800) 265-5273 f. (949) 528-6012

# Q U O T E

**Number** AAAQ9636

**Date** Oct 20, 2020

### Sold To

**City of Clarkston**  
Jonathan Smith  
1055 Rowland Street  
Clarkston, GA 30021

**Phone** (248) 625-1559  
**Fax**

### Ship To

**City of Clarkston**  
Jonathan Smith  
1055 ROWLAND ST  
CLARKSTON, GA 30021-2626  
US

**Phone**  
**Fax**

Here is the quote you requested.

Salesperson	P.O. Number	Ship Via	Terms
-------------	-------------	----------	-------

Jonah Hill

Line	Qty	Description	Unit Price	Ext. Price
1	4	6" Embedment sleeve Depth 12"	\$215.00	\$860.00
2	4	Removable Padlock Carbon Steel 6" Schedule 40 Cap:Dome Length:48" Up:36" Down:12" RAL#:Black (reference ralcolor.com)	\$395.00	\$1,580.00

<b>SubTotal</b>	\$2,440.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$289.20
<b>Total</b>	<b>\$2,729.20</b>

SEE ATTACHED CONDITIONS OF SALE

Please proceed according to this sales proposal.

PO #: \_\_\_\_\_ Print Name: \_\_\_\_\_

Credit Card Type: Visa / Mastercard / Amex Exp. Date: \_\_\_\_\_ CCV Code: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Payment Amount: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please contact me if I can be of further assistance.



# QUOTATION

VALID FOR 30 DAYS

Date: 9/25/2020

Quote No.:

92520201824

Company: CITY OF CLARKSTON  
 Attn: JAMES TURNER

Fax/Email: [TURNER@VILLAGEOFCLARKSTON.ORG](mailto:TURNER@VILLAGEOFCLARKSTON.ORG)  
 Project DEPOT PARK

Qty	Unit	Description	Lead-time	Unit Cost	Amount
4	EA	150-GS Bollard	4-6 wks	\$518.35	\$2,073.40
		Stepped Base, Plain Center, Globe Top, 36.5" Tall X 6" OD Base			
		Powder Coating: Fir Green			
		Material:			
		<b>Removable Mounting Options</b>			
4	Kits	Twist & Lock Mounting - Includes cast iron base, 30"	1-2 wks	\$265.00	\$1,060.00
		SS installation/removable bar, 3/8" SS set screws and caps,			
		1" plastic caps for bar openings			
1	EA	Shipping Estimate			\$225.00
		375 DEPOT RD., CLARKSTON, MI 48346			
		PRICING EXCLUDES ALL APPLICABLE TAXES			
		IF TAX EXEMPT, CERTIFICATE MUST BE PROVIDED			
QUOTE IS BASED ON ABOVE QUANTITIES. CUSTOMER IS RESPONSIBLE FOR VERIFYING AND ANY CHANGE WILL EFFECT PRICING.					

Quoted By: *Marina Hoe Boyer*  
 phone: 502-326-1347 cell: 606-269-6685  
[mhoe@jr hoe.com](mailto:mhoe@jr hoe.com)

*\$3358.40*

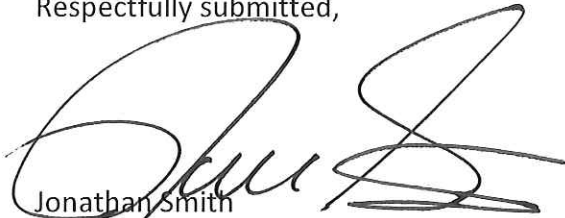
## Request for a Closed Session

As provided for under the Michigan Open Meetings Act MCL 15.268(a), I hereby request a Closed Session with City Council for the following purpose:

"To consider a periodic personnel evaluation of a public employee (myself) if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in Open Session."

I understand that the City Council must vote by Resolution to go into Closed Session and this Resolution must pass by a 2/3 roll call vote. After the evaluation is complete, a Resolution will be required to end the Closed Session and return to the Open Session. Votes on matters discussed in the Closed Session, if any, must occur in an Open Meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jonathan Smith', written over a horizontal line.

Jonathan Smith  
City Manager

10/22/2020