



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
11 09 2020

**You can join the meeting from your computer, tablet  
or smartphone using the following link:**

<https://global.gotomeeting.com/join/153940525>

**Or you can call in using the following phone number and access code:**

[\(872\) 240-3412](tel:(872)240-3412), **Access Code:** [153-940-525](tel:153-940-525)

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:  
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ [smithj@villageofclarkston.org](mailto:smithj@villageofclarkston.org) or City Clerk Jennifer Speagle @ [speaglej@villageofclarkston.org](mailto:speaglej@villageofclarkston.org) and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. FYI:
7. Acceptance Of The Consent Agenda As Presented - Motion  
Minutes and Treasurer's Report  
Treasurer Report ending 11 09 2020  
Minutes  
Final 10 12 2020  
Draft 10 26 2020  
  
Documents:  
  
[11 09 2020 CONSENT AGENDA.PDF](#)
8. City Manager Report  
  
Documents:  
  
[CITY MGR REPORT 11 09 2020.PDF](#)
9. Old Business  
  
9.a. Discussion: Election Update

9.b. Resolution: Social District Resolution To Ratify The 10 26 2020 Resolution

Documents:

[RESOLUTION SOCIAL DISTRICT RESOLUTION TO RATIFY THE 10 26 2020  
RESOLUTION 11 09 2020.PDF](#)

9.c. Discussion: Outdoor Dining At The Fed

10. New Business

10.a. Discussion: Code Inforcement Officer

Documents:

[DISCUSSION CODE INFORCEMENT OFFICER 11 09 2020.PDF](#)

11. Adjourn

Only those matters that are on the agenda are to be considered for action.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**10 12 2020 Final Minutes**

10/12/2020 - Minutes

1. Call To Order  
@ 7:01 by Mayor Haven

2. Pledge Of Allegiance

3. Roll Call

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present

4. Approval Of Agenda - Motion

Motion by Casey Second by Kneisc to approve the Agenda as presented.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried

5. Public Comments:

Public Comments by Chet Pardee, Cory Johnston and Curt Catalo.

6. FYI:

7. Sheriff Report For September 2020  
September 2020 Sheriff report was presented. No discussion.

8. City Manager Report

9. Acceptance Of The Consent Agenda As Presented - Motion

Motion by Wylie Second by Bonser to accept the Consent Agenda as presented

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

10. Old Business

10.a. Discussion: Election Update  
Election update given by Clerk.

10.b. Discussion: Bisio Lawsuit Status Update

In light of the recent Supreme Court ruling on Bisio v City of Clarkston Jim Tamm recommend that the 18 documents in question be released to the Richard Bisio.

Motion by Wylie Second by Casey to amend the Agenda to change the discussion to a Motion. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Motion by Wylie Second by Bonser to release the 18 documents that are the subject in the Bisio v City of Clarkston Lawsuit, to Richard Bisio, Jonathan Smith and the City Council.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

11. New Business

11.a. Resolution: Budget Amendment

Motion by Wylie Second by Avery to authorize the City Treasurer to complete Budget Amendments totaling \$1,955.00.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

11.b. Motion: Zoning Board Of Appeals Appointment

Motion by Avery Second by Wylie to appoint Gary Casey to fill the open Zoning Board of Appeals seat vacated by Karrie Marsh, effective immediately and to expire in October 2023.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes Casey-Abstained. Motion Carried

11.c. Discussion: Halloween Hours

Motion by Wylie Second by Casey to amend the Agenda to change the discussion to a Motion. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Motion by Kneisc Second by Bonser to set the Halloween hours for Saturday October 31st, 2020 to 5pm - 7pm.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

12. Adjourn

Motion by Luginski Second by Casey to adjourn @ 8:53 pm

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**10 26 2020 Draft Minutes**

10/26/2020 - Minutes

1. Call To Order

By Mayor Haven @ 7:01pm

2. Pledge Of Allegiance

3. Roll Call

Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present

4. Approval Of Agenda - Motion

Motioned by Wylie Second by Luginski to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion carried.

5. Public Comments:

Comments made by Chet Pardee regarding the Plume at Main St and Clarkston Roads. Curt Catalo and Neil Wallace responded stating that EGLE deemed this matter closed as the Plume had disapated to the size that it is no longer an issue.

6. FYI:

7. City Manager Report

8. Acceptance Of The Consent Agenda As Presented - Motion

Motion by Wylie Second by Bonser to accept the Consent Agenda at presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9. Old Business

9.a. Resolution: Revised Oakland Macomb Interceptor Drain Repair Assessment

Motion by Wylie Second by Casey to accept the revised Oakland Macomb Interceptor Drain Repair Assessment. Revision Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried.

9.b. Motion: Social District

Presentation made by Jason Kneisc & Sue Wylie.

Motion by Wylie Second by Luginski to change the Social District Motion to a Resolution. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Motion by Kneisc Second by Luginski to approve a Downtown Social District. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9.c. Discussion: Election Update

9.d. Resolution: Continued Outdoor Dining On E Church St

Motion by Wylie Second by Avery to allow the continued operation of temporary outdoor dining regulations and continued temporary closing of East Church Street in the City of the Village of Clarkston. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9.e. Discussion: Amendment To The Open Meetings Act

10. New Business

10.a. Clarkston Community Awards

Motion by Haven Second by Wylie to approve the 2020 Clarkston Community Award winners as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.b. Resolution: E. Washington Tree Removal

Motion by Wylie Second by Casey to authorize the City Manager to contract with Shiver Tree Service to remove two unhealthy Silver Maple trees at 44 E Washington at a cost of \$1850.00 to be paid from the Tree Trimming budget (101-446-817.001) and to also recognize Shiver Tree Service as a Preferred Vendor. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.c. Resolution: Tree Stump Removal

Motion by Avery Second by Bonser to authorize the City Manager to contract with Elite Stump Grinding to grind down 20+ stumps at a not-to-exceed cost of \$1098.00 to be paid from the Tree Trimming budget (101-446-817.001) Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.d. Resolution: Depot Park Bollards

Motion by Haven Second by Luginski to authorize the City Manager to purchase 6 bollards from Global Industries for a not-to-exceed amount of \$2,700 to install in Depot Park, to be funded by the Park Materials budget (101-265-728.000) Haven, Bonser, Casey, Kneisc, Luginski - Yes. Avery, Wylie - No. Motion Carried.

11. Resolution: Request For Closed Session

Motion by Haven Second by Avery to enter into close session to discuss personnel issues as requested by City Manager Jonathan Smith. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

12. Adjourn

Motion by Haven Second by Casey to adjourn, after Closed Session at 10:34pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.

# TREASURER'S REPORT FOR CITY COUNCIL MEETING:

11/9/2020

## Treasurer's Report:

### I. Disbursements from 10/1/2020-10/31/2020

101 General Fund -	\$	15,336.79
202 Major Streets -	\$	601.69
203 Local Street	\$	249.39
231 Parking Meter Fund	\$	11,340.81
236 Friends of Depot Park	\$	-
295 Mill Pond Lake -	\$	276.00
301 2012 GO Bond Debt	\$	-
305 2007 GO Bond Debt	\$	-
401 Capital Projects Fund -	\$	-
590 Sewer Fund -	\$	67,319.93
703 Tax Fund -	\$	69,449.03
856 Area 1,2,4 SAD	\$	-
Total	\$	164,573.64

### II. Invoices for review and payment approval

Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC - Professional Services	\$	-
HRC - Local Road Asset Management Plan	\$	-
HRC - Bridge Erosion Repairs	\$	-
HRC - Sidewalk Plans & Specs	\$	-
HRC - Office Expansion Study	\$	-
HRC - Parking Study	\$	-
Tom Ryan - Professional Services (October Invoice)	\$	3,420.00
Tom Ryan - Clarkston Court Prosecution (October Invoice)	\$	47.50
Total	\$	3,467.50

### III. Other Checks for Review

ASI Signage Innovations	\$	-
GM & Sons, Inc (City Driveway)	\$	-
GM & Sons, Inc (Broken curb in Depot lot)	\$	-
Radarsign	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
Total	\$	-

Grand Total \$ 168,041.14

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

November 02, 2020

Invoice #10931

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
10/1/2020 Correspondence to City Manager re: SAD for Oakland-Macomb Interceptor repair cost	0.50 95.00/hr	47.50	✓
Review correspondence from Mr. Little and correspondence from Ben Carlisle re: vacant lots	0.50 95.00/hr	47.50	✓
Phone call to Mr. Meloche; Correspondence to Ms. Radcliff re: testimony for 10/1/20 SHPO hearing with Administrative Law Judge re; 10 Miller Road	0.50 95.00/hr	47.50	✓
Attend Administrative hearing, via zoom, re: Line vs. HDC re: 10 Miller Road (9:00 a.m. to 12:00 p.m.)	3.00 95.00/hr	285.00	✓
10/2/2020 Review correspondence from Mr. Line re: supplemental argument to Administrative Law Judge and copy to Mr. Meloche; Phone call to Mr. Meloche; Prepare response to Mr. Line's new argument; file with Administrative Law Judge and copy to Mr. Meloche	2.00 95.00/hr	190.00	✓
10/5/2020 Review correspondence from Mr. Meloche re: Ann Arbor case study re: fence use re: 177 N. Main	0.50 95.00/hr	47.50	✓
Review supplemental correspondence from Mr. Line to Administrative Law Judge; Phone call to Mr. Meloche re: 10 Miller Road	1.00 95.00/hr	95.00	✓
Review correspondence from Mayor Haven re: miscellaneous city matters; Phone call to Mayor Haven re: miscellaneous city matters	1.00 95.00/hr	95.00	✓
10/12/2020 Review Council packet for 10/12/20 council meeting	0.50 95.00/hr	47.50	✓
Attend City Council meeting, via zoom (7:00 p.m. to 9:00 p.m.)	2.00 95.00/hr	190.00	✓



		<u>Hrs/Rate</u>	<u>Amount</u>	
10/12/2020	Review correspondence from Mr. Hagar, Michigan Office of Administration Hearings and Rules re: 11/2/20 in person hearing changed to telephone hearing re: McLean vs. HDC	0.50 95.00/hr	47.50	-
	Memorandum to Mayor Haven and City Manager re: continuing virtual meetings	1.00 95.00/hr	95.00	-
10/16/2020	Review correspondence from Mayor Haven re: short term rentals and waste hauling issues	0.50 95.00/hr	47.50	-
	Phone call from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50	-
	Review correspondence from City Manager, Ms. Elminger and Mr. Ben Carlisle re: 5 S. Holcomb; Correspondence to City Manager, Ms. Elminger and Mr. Ben Carlisle re: zoning of 5 S. Holcomb	1.00 95.00/hr	95.00	-
10/19/2020	Correspondence to Mr. Casey and Mr. Smith re: council representative to the Zoning Board of Appeals	0.50 95.00/hr	47.50	-
10/20/2020	Phone call from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50	-
	Correspondence to City Manager re: Open Meeting Act/Closed Session	0.50 95.00/hr	47.50	-
	Correspondence to City Clerk re: meeting minute issues; copy to City Manager and Mayor Haven	0.50 95.00/hr	47.50	-
	Letter to Ms Rana Emmons re: auditor letter for fiscal year 6/30/20; copy to City Manager and Mr. Tamm	0.50 95.00/hr	47.50	-
10/21/2020	Correspondence to City Manager re: Senate Bill 1108 amendment to Open Meetings Act	1.00 95.00/hr	95.00	-
10/22/2020	Review correspondence from Mr. Little re: extending Church Street closure	0.50 95.00/hr	47.50	-
10/23/2020	Review correspondence from Mayor Haven re: Mill Pond	0.50 95.00/hr	47.50	-
	Review correspondence and attached Planning Commission recommendation and proposed Resolution from City Manager; Phone call to City Manager; revisions to proposed Resolution	1.00 95.00/hr	95.00	-
	Review correspondence and attached Planning Commission recommendation and proposed Resolution from City Manager; Phone call to City Manager; revisions to proposed Resolution	1.00 95.00/hr	95.00	-

	<u>Hrs/Rate</u>	<u>Amount</u>
10/26/2020 Review Council Meeting packet	0.50 95.00/hr	47.50 ✓
Phone conference with Mr. Meloche and Mrs. Luginski re: Administrative Hearing on 11/2/20 re: 177 N. Main	0.50 95.00/hr	47.50 ✓
Attend City Council meeting	2.50 95.00/hr	237.50 ✓
10/27/2020 Review correspondence from Mayor Haven re: WRC response to Mr. Adler's letter re: Mill Pond	0.50 95.00/hr	47.50 ✓
Phone call from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50 ✓
Review correspondence and documents from Mr. Meloche re: 177 N. Main; Preparation of Respondent's Witness List, Respondent's Exhibit List, Respondent's Request for Production of Documents filed by Petitioners, Proof of Service; Email to SHPO, Mr. Stuckey, Petitioners and Mr. Meloche re: 177 N. Main	3.50 95.00/hr	332.50 ✓
10/29/2020 Review correspondence from Mr. McLean to Administrative Law Judge re: requesting adjournment of the 11/2/20 telephone hearing to an in person hearing; Review correspondences tom Mr. McLean re: requesting adjournment and exhibits for hearing	2.50 95.00/hr	237.50 ✓
10/30/2020 Phone calls to Mr. Meloch re: 11/2/20 hearing; Review list of witnesses from Mr. McLean; Correspondence to Administrative Law Judge re: hearing on motions filed; Correspondence to Mr. Meloche re: forwarded exhibits from Mr. McLean	2.00 95.00/hr	190.00 ✓
10/31/2020 Review three email from Mr. Meloche and phone call to Mr. Meloche re: hearing on motions and hearing with Administrative Law Judge on 11/2/20 re: 177 N. Main	2.00 95.00/hr	190.00 ✓
<b>For professional services rendered</b>	<b>36.00</b>	<b>\$3,420.00</b>
<b>Previous balance</b>		<b>\$4,393.75</b>
Accounts receivable transactions		
10/29/2020 Payment - Thank You		(\$4,393.75)
<b>Total payments and adjustments</b>		<b>(\$4,393.75)</b>
Balance due		<b>\$3,420.00</b>

*JS.*

*101-266-803.000*



CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 10/01/2020 - 10/31/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
10/07/2020	GEN	10000*#	9/23/2020	CARDMEMBER SERVICE	MISC EXPENSE	955.000	101	37.64
			9/23/2020		DUES & CONFERENCES	958.000	101	144.33
			9/23/2020		OFFICE SUPPLIES	727.000	264	310.45
			9/23/2020		PROFESSIONAL & CONTRACTUAL SERVICE	805.001	264	35.00
			9/23/2020		SUPPLIES-VH BUILDING	726.004	265	995.53
			9/23/2020		PARK MATERIALS	728.000	265	1,046.36
			9/23/2020		DPW SUPPLIES	750.000	441	48.36
			9/23/2020		EQUIPMENT MAINTENANCE	932.001	441	169.59
				CHECK GEN 10000 TOTAL FOR FU				<u>2,787.26</u>
10/07/2020	GEN	9989	65521	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	191.70
			65546		PARK MATERIALS	728.000	265	95.85
				CHECK GEN 9989 TOTAL FOR FUN				<u>287.55</u>
10/07/2020	GEN	9990	8529 10 141 000505	COMCAST	TELEPHONE EXPENSE	850.000	264	587.73
10/07/2020	GEN	9991#	10/21/2020	DTE ENERGY	DETROIT EDISON-VH	920.000	265	149.73
			10/21/2020		DETROIT EDISON-VH	920.000	265	2.93
			10/21/2020		DETROIT EDISON-VH	920.000	265	0.93
			10/21/2020		DTE UPPER PARKING LOT	923.000	265	142.44
			10/21/2020		DTE DEPOT PARK	923.001	265	0.39
			200262421656		DTE STREET LIGHTING	926.000	448	1,218.12
				CHECK GEN 9991 TOTAL FOR FUN				<u>1,514.54</u>
10/07/2020	GEN	9992	12+6287	MAZZA AUTO PARTS	MATERIAL & OUTSIDE LABOR-DUMP TRUC	861.007	446	483.34
10/07/2020	GEN	9993	10927	THOMAS J RYAN PC	LEGAL FEES	803.000	266	4,393.75
10/07/2020	GEN	9995	421259	SHERMAN PUBLICATIONS, INC	PUBLICATIONS	901.000	215	193.20
			421856		PUBLICATIONS	901.000	215	193.20
				CHECK GEN 9995 TOTAL FOR FUN				<u>386.40</u>
10/07/2020	GEN	9996	12455	THE PRINT SHOP	OFFICE SUPPLIES	727.000	264	225.00
10/07/2020	GEN	9997	10/07/2020	ERIC HAVEN	DUES & CONFERENCES	958.000	101	79.80
10/07/2020	GEN	9998	20314	H2A ARCHITECTS, INC	HISTORIC DIST COMMISSION EXP	956.003	723	300.00
10/07/2020	GEN	9999	10/01/2020	JAMES TURNER	DPW SUPPLIES	750.000	441	214.99
10/14/2020	GEN	10001	0182252	HUBBELL ROTH & CLARK INC	ENGINEERING SERVICES	810.001	721	75.26

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Fund: 101 GENERAL								
			0182251		ENGINEERING SERVICES	810.001	721	114.48
				CHECK GEN 10001 TOTAL FOR FU				189.74
10/14/2020	GEN	10002	5060504460	RICOH USA, INC	OFFICE SUPPLIES	727.000	264	157.28
10/14/2020	GEN	10003	108591	THE PRINT SHOP	OFFICE SUPPLIES	727.000	264	22.26
			108497		OFFICE SUPPLIES	727.000	264	212.00
				CHECK GEN 10003 TOTAL FOR FU				234.26
10/14/2020	GEN	10004	72834	CHARTER TOWNSHIP OF INDEP	FUEL & OIL FOR EQUIPMENT	862.000	446	171.13
10/14/2020	GEN	10005	2158466	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,500.00
10/14/2020	GEN	10006	9/30/2020	GREAT LAKES ACE HARDWARE	SUPPLIES	726.005	446	60.03
10/14/2020	GEN	10007	R93376646701	MACALLISTER RENTALS	MILEAGE/CONFERENCE/TRAINING	860.001	446	300.00
10/21/2020	GEN	10008	10/21/2020	SHERMAN PUBLICATIONS, INC	DUES & CONFERENCES	958.000	101	35.00
10/21/2020	GEN	10009	202830075938	BLUE CARE NETWORK	HEALTH INSURANCE	709.000	441	288.81
10/21/2020	GEN	10010	10-21-2020	JAMES TURNER	PHYSICAL EXPENSE	720.000	441	25.36
10/28/2020	GEN	10011	205812024717	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	30.58
10/28/2020	GEN	10012	10/28/2020	PETTY CASH - CITY OF CLARKST	PETTY CASH	004.000	000	110.28
10/28/2020	GEN	10013	5012354223	RICOH USA INC	RICOH COPIER LEASE	941.000	264	202.65
10/28/2020	GEN	10014	10/28/2020	OAKLAND COUNTY ANIMAL CONTRO	DOG LICENSES FEES	955.000	264	643.75
10/28/2020	GEN	10015	048-00029-001	CHARTER TOWNSHIP OF INDEP	SEWER & WATER-VH	924.000	265	35.20
10/28/2020	GEN	10016	10/28//2020	ERIC HAVEN	DUES & CONFERENCES	958.000	101	92.36
				Total for fund 101 GENERAL				15,336.79

11/04/2020 12:35 PM  
User: TREASURER2  
DB: Clarkston

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CHECK DATE FROM 10/01/2020 - 10/31/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET								
10/07/2020	GEN	10000*#	9/23/2020	CARDMEMBER SERVICE	SUPPLY & MTLs - REGULAR MAINT	726.001	451	194.08
10/07/2020	GEN	9994	15200	WEINGARTZ SUPPLY CO., INC	SUPPLY & MTLs - REGULAR MAINT	726.001	451	407.61
Total for fund 202 MAJOR STREET								601.69

11/04/2020 12:35 PM  
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
10/07/2020	GEN	10000*#	9/23/2020	CARDMEMBER SERVICE	SUPPLY & MTLs - REGULAR MAINT	726.001	451	249.39
Total for fund 203 LOCAL STREET								249.39

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
10/07/2020	PARK	1094	09/23/2020	CARDMEMBER SERVICE	MISC EXPENSE	757.000	264	56.38
10/14/2020	PARK	1095	10/14/2020	DOUG'S SEAL COATING & STRIPP	ROAD PARKING LOT MAINTENANCE	761.000	264	11,200.00
10/14/2020	PARK	1096	INV-1016199	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	13.00
10/28/2020	PARK	1097	887103513-224	SPRINT / NEXTEL COMMUNICATIO	PHONE EQUIPMENT	760.000	264	71.43
Total for fund 231 PARKING METER FUND								11,340.81



11/04/2020 12:35 PM  
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 295 MILL POND LAKE								
10/07/2020	MILL	256	421258	SHERMAN PUBLICATIONS, INC	PUBLICATIONS (PUBLIC NOTICES)	902.000	101	193.20
			421855		PUBLICATIONS (PUBLIC NOTICES)	902.000	101	82.80
				CHECK MILL 256 TOTAL FOR FUN				<hr/> 276.00
					Total for fund 295 MILL POND LAKE			276.00

11/04/2020 12:35 PM  
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
10/21/2020	SEWER	2066	300-2112-S	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	65.94
10/28/2020	SEWER	2067	020-00523-001	CHARTER TOWNSHIP OF INDEPEND	CLINTON/OAKLAND SEWER QTRLY	814.000	536	44,845.31
			020-00523-001		QTLY VILLAGE SEWER CHARGES	814.001	536	22,408.68
				CHECK SEWER 2067 TOTAL FOR F				<u>67,253.99</u>
				Total for fund 590 SEWER				67,319.93

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
10/05/2020	TAX	619 (E)	10/05/2020	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	220.000	000	3,877.18
10/05/2020	TAX	620 (E)	10/05/2020	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	220.000	000	8,122.47
10/05/2020	TAX	621 (E)	10/05/2020	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	3,196.28
10/05/2020	TAX	622 (E)	10/05/2020	CITY OF CLARKSTON 2007 BOND	TAX COLLECTIONS	220.000	000	1,006.64
10/05/2020	TAX	623 (E)	10/05/2020	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	220.000	000	1,899.32
10/14/2020	TAX	2837	10/14/2020	CORELOGIC CENTRALIZED REFUND	TAX COLLECTIONS	220.000	000	4,618.76
10/21/2020	TAX	624 (E)	10/20/2020	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	220.000	000	21,241.05
10/21/2020	TAX	625 (E)	10/20/2020	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	220.000	000	14,553.58
10/21/2020	TAX	626 (E)	10/20/2020	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	5,726.97
10/21/2020	TAX	627 (E)	10/20/2020	CITY OF CLARKSTON 2007 BOND	TAX COLLECTIONS	220.000	000	1,803.66
10/21/2020	TAX	628 (E)	10/20/2020	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	220.000	000	3,403.12

Total for fund 703 TAX  
 69,449.03  
 TOTAL - ALL FUNDS  
 164,573.64

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**City of the Village of Clarkston**  
**City Manager Report**  
**November 9, 2020**

**Holcomb Road Paving**

With the exception of lane restriping, the paving of North Holcomb from West Washington to the City border is now complete. Our DPW staff will complete any required grading and/or backfilling over the next couple of weeks. Our thanks to the Road Commission of Oakland County and Cadillac Asphalt. Thanks also to the residents for their patience during the project.

**Stump Grinding**

The contractor approved to grind down 20+ tree stumps in the City easements in the October 26<sup>th</sup> Council meeting has completed the grinding. Our DPW staff will complete any required removal of the wood chips, backfilling with top soil, and grass seeding over the next couple of weeks. Thank you to Brian at Elite Stump Grinding for his quick and quality work.

**New DPW Worker**

I am pleased to announce that the City has hired **Carson Danis** as a part-time assistant to DPW Director Jimi Turner. Carson lives in the Clarkston area, graduated from Clarkston High School graduate and is currently attending classes at Oakland Community College. He previously worked for Independence Township in their Parks & Rec area. Carson will start November 9<sup>th</sup>. Please join me in welcoming Carson to the team!

**November 3<sup>rd</sup> Election**

Between the in-person voters and the absentee voters, we had almost 80% turnout for Tuesday's Presidential Election. As far as I have been able to determine, that is a record! I extend my thanks and gratitude for a flawless job to Jennifer Speagle and her team of election workers: Toni Smith, Nancy Smith, Joseph Deschaine, Cara Catallo, Clare Catallo, Monica McGraw, Lisa Patercsak and Evelyn Bihl.

Respectfully submitted,

**Jonathan Smith,**  
**November 5, 2020**

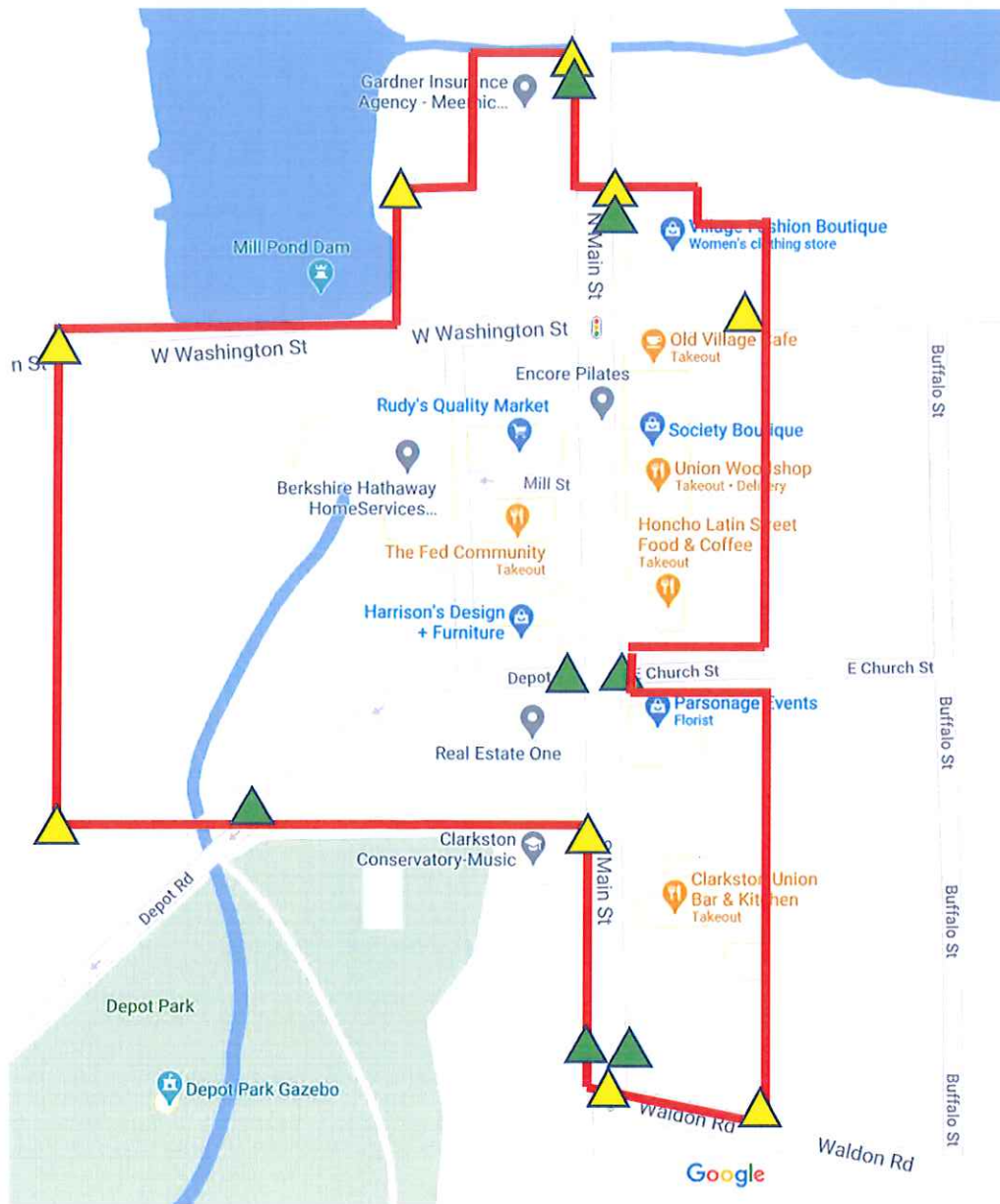
# City of the Village of Clarkston Social District

## RESOLUTION to Ratify the 10-26-2020 Resolution

Resolved by \_\_\_\_\_ and supported by \_\_\_\_\_, as allowed under Michigan House Bill #5781, to approve the creation of a Social District for downtown Clarkston (boundary map attached) with the following stipulations:

1. The Clarkston Social District shall be open for operation Sunday through Thursday from 11am to 10pm, and Friday and Saturday from 11am to 11pm.
2. No tents or lighting shall be installed within the Social District without City Permission.
3. No amplified sound shall be installed within the Social District without City permission.
4. Dogs are permitted in the Social District. Leash laws still apply, as does the obligation to pick up after your dog.
5. Pedestrian access to all buildings in the Social District shall be maintained as required by the City.
6. Emergency access to all adjacent properties in the Social District shall be maintained as required by the City.
7. Alcoholic beverages are allowed in the Commons Area only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC) any accompanying MLCC regulations, and City requirements.
8. Alcoholic beverages shall only be purchased at the licensed premises of a Social District Permit holder and must be consumed only in the designated the Social District Commons Area.
9. Alcoholic beverages consumed in the Commons Area are required to be designated cups per the regulations of the MLCC and the City.
10. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.
11. Signs that designate the Commons Area boundaries will be provided by the licensees of the Social District.
12. Existing City sign ordinances are applicable within the Social District.
13. Licensees of the Social District will provide additional trash cans within the Commons Area and will maintain these trash cans and conduct trash removal operations at these locations for the duration of the Social District.
14. At locations of existing City trashcans, the City will continue their current maintenance and trash removal operations.
15. The Management and Maintenance Plan shall be included in any future Social District reviews conducted by the City or other entities.
16. During regular patrol, the Oakland County Sheriff Department will monitor the Common Area as assigned for compliance with MLCC and the City rules and regulations.
17. Clarkston Social District Permit holder's staff and / or contractors will also monitor the Commons Area and report compliance issues to the proper authorities.
18. An expansion of the Social District and Commons Area may be considered at a future date by the City Council.
19. An adjustment of the Social District hours may be modified at a future day by the City Council.
20. All users of the Social District and the Commons Area shall follow the State of Michigan social distancing requirements.
21. All users of the Social District and the Commons Area shall comply with all State and County Orders, including but not limited to, complying with limits on social gatherings and any requirements relating to face masks.

**Proposed Social District Boundaries:**



- Social District Boundary Line
- Sign Location for Social District
- Sign Location for Common Area

**The qualified licensees are identified as follows:**

1. Union Woodshop, 18 S. Main St., Clarkston, MI 48346
2. Honcho, 3 E. Church St., Clarkston, MI 48346
3. Clarkston Union Bar & Kitchen, 54 S. Main St., Clarkston, MI 48346
4. The Fed Community, 15 S. Main St., Clarkston, MI 48346

**City Council Vote:**

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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September 23, 2020

Jonathan Smith, City Manager  
The City of the Village of Clarkston  
375 Depot St.  
Clarkston, MI 48346

Re: Proposal to Enforce the City's Ordinances With Regard to Blight and Property Maintenance

Dear Jonathan:

We are pleased to submit this proposal to the City to provide Code Enforcement Services for all aspects of the City's blight and property maintenance violations. We have attempted to describe a scope of services and fee arrangement based upon the information provided us.

We currently provide building department administrative, code enforcement and rental housing inspection services to twelve southeast Michigan governmental entities and perform construction code plan review for nearly twenty communities including the City of Ann Arbor (See attached list). Please note that, unlike many other firms, our scope of operations may vary with each community depending upon their needs. To that end, we are highly flexible in terms of both approach and services offered. For example, we operate full service departments with our own staff, administer other departments overseeing their staff, or provide individual personnel, which was the case for the City of Ann Arbor as we provided Building Official and Deputy Building Official services for over 2 years from 2014-2017.

Please review our proposal and contact me with any questions.

**KEY PERSONNEL**

RICHARD K. CARLISLE, AICP, PRESIDENT has been practicing community planning for more than thirty-five years. During this time, he has been instrumental in guiding development of diverse communities throughout southeast Michigan, drafting planning and zoning enabling legislation, establishing state-wide community planning policy, and guiding education and growth in both state and national planning associations. His involvement demonstrates his commitment to the deliberate and sustainable growth of Michigan communities. He has also served as an expert witness in over one hundred zoning cases.

**CRAIG STRONG, Director of Code Enforcement Services and Principal in charge**, has been in the construction field for 32 years. He served 10 of those years as the City of Milan,

Michigan Building/Zoning Official responsible for plan reviews, construction inspections and liason for the Planning Commission and Zoning Board of Appeals. Mr. Strong's vast experience in the field and of current construction codes allows him to provide quality service to communities seeking professional assistance in code enforcement areas. He holds current State of Michigan registration as a Building Official, Plan Reviewer and Building Inspector.

**Staffing Positions:**

**Stacy Kingsbury, Code Enforcement Officer**, is currently providing code enforcement for the City of Northville and Royal Oak Township. Stacy also performs housing inspections in Royal Oak Township and is very knowledgeable in the Property Maintenance Code.

**PAYMENT FOR SERVICES**

**Code Enforcement : \$45 per hour**

**Note:** To start we would recommend 4 hours per week to identify and document violations within the township, serve notices and perform follow up. It is not our policy to be punitive to citizens by issuing citations but to make every attempted to gain compliance to avoid court time.

**Meeting Attendance/Non-Retainer Services**

For attendance at any scheduled Planning Commission, City Council, or Board of Appeals meeting, or any additional service provided not covered in this Proposal, the Consultant shall charge the following rates:

Principal	\$110/hr
Building Official	\$85/hr.
Code Enforcement Officer	\$55/hr plus mileage at .58 cents per mile

The Consultant shall perform its Services in compliance with all applicable laws, ordinances and regulations.

We appreciate the opportunity of submitting this proposal. If you should have any questions regarding the specifics of our proposal, please feel free to contact me.

**BUILDING DEPARTMENT ADMINISTRATION REFERENCES:**

Collin Walls, Supervisor  
Charter Township of Springfield  
12000 Davisburg Road  
Davisburg, MI 48350  
(248) 846-6505

Doug Drysdale, City Manager  
City of Riverview  
14100 Civic Park Drive  
Riverview, MI 48193  
(734) 281-4239



John Buzuvis, Comm. Devel. Director  
City of Plymouth  
201 S. Main Street  
Plymouth, MI 48170  
(734) 453-1234, ext. 222

Derek Delacourt  
City of Ann Arbor  
Larcom City Hall, Third Floor  
301 E. Huron Street  
Ann Arbor, MI 48104  
(313) 407-3552

Timothy Schmitt, Comm. Devel. Director  
City of Howell  
611 E. Grand River  
Howell, MI 48843  
(517) 546-3500

Patrick Sullivan, City Manager  
City of Northville  
215 W. Main Street  
Northville, MI 48167  
(248) 349-1300



**CARLISLE/WORTMAN ASSOC., INC.**  
**Richard K. Carlisle, AICP**  
**President**