



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
11 23 2020

**You may join the meeting from your computer, tablet or smartphone using the following link: <https://global.gotomeeting.com/join/932468749>**  
**Or you may call in using the following phone number and access code: (872) 240-3212 , Access Code: 932-468-749**

1. Call To Order
2. Pledge Of Allegiance
3. Swearing In Of Council Members

Documents:

[11 03 2020 ELECTION CERTIFICATION 11 23 2020.PDF](#)

4. Roll Call  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
5. Motion: To Elect Mayor ProTem  
Mayor Haven has recommended Sue Wylie remain as Mayor ProTem
6. Approval Of Agenda - Motion

7. Public Comments:  
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ [smithj@villageofclarkston.org](mailto:smithj@villageofclarkston.org) or City Clerk Jennifer Speagle @ [speaglej@villageofclarkston.org](mailto:speaglej@villageofclarkston.org) and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.

8. FYI:
9. Sheriff Report For October 2020  
June 2020

Documents:

[SHERIFF REPORT OCTOBER 2020.PDF](#)

10. City Manager Report  
Documents:

[CITY MGR REPORT 11 23 2020.PDF](#)

- 11. Acceptance Of The Consent Agenda As Presented - Motion
  - Minutes and Treasurer's Report
  - Treasurer Report ending 11 23 2020
  - Minutes
  - Final 10 26 2020
  - Draft 11 09 2020

Documents:

[11 23 2020 CONSENT AGENDA.PDF](#)

- 12. Old Business

- 12.a. Discussion: FODP Master Plan Vision For Depot Park

Documents:

[DISCUSSION FODP MASTER PLAN VISION FOR DEPOT PARK 11 23 2020.PDF](#)

- 12.b. Discussion: Update On Office Operations Under New COVID Guidelines

Documents:

[DISCUSSION OFFICE OPERATIONS UNDER NEW COVID GUIDELINES 11 23 2020.PDF](#)

- 12.c. Resolution: Rules For Electronic Meetings

Documents:

[ELECTRONIC MTGS INTRO LETTER 11 23 2020.PDF](#)  
[RESOLUTION TO ADOPT RULES FOR ELECTRONIC MTGS 11 23 2020.PDF](#)  
[STATE SENATE BILL 1108 ELECTRONIC MTGS 11 23 2020.PDF](#)

- 12.d. Resolution Reimbursement To Independence Twp For Interceptor Cost

Documents:

[RESOLUTION REIMBURSE INDEPENDENCE TWP FOR INTERCEPTOR EXPENSE 11 23 2020.PDF](#)

- 12.e. Resolution Main St Sign Poles

Documents:

[RESOLUTION MAIN ST SIGN POLES 11 23 2020.PDF](#)

- 12.f. Resolution Social District

Documents:

[RESOLUTION SOCIAL DISTRICT 11 23 2020.PDF](#)

- 13. New Business

13.a. Resolution Budget Amendment For Election Costs

Documents:

[RESOLUTION BUDGET AMENDMENT 11 23 2020.PDF](#)

14. Adjourn

Only those matters that are on the agenda are to be considered for action.

# **CANVASS OF VOTES CAST**

**- AT THE -**

## **GENERAL ELECTION**

**- HELD ON -**

**NOVEMBER 3, 2020**

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# **CITY OF THE VILLAGE OF CLARKSTON**

**CANVASSED BY THE BOARD OF COUNTY CANVASSERS  
OF  
OAKLAND COUNTY, MICHIGAN**



**Canvass Results**

Canvass Results

Run Time

Run Date

2:40 PM

11/10/2020

**Oakland County, Michigan**

General Election, Tuesday, November 3, 2020

11/3/2020

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**Official Results**

Registered Voters

1995 of 2421 = 82.40%

**Mayor - Clarkston - Vote for not more than 1**

Precinct	Eric Haven	Corian Wayne Johnston (W)	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Unresolved write-in votes	Precinct Ballots Cast	Absentee Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
Clarkston, Precinct 1	358	82	440	213	1	12	0	666	0	666	855	77.89%
<b>Totals</b>	<b>358</b>	<b>82</b>	<b>440</b>	<b>213</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>666</b>	<b>0</b>	<b>666</b>	<b>855</b>	<b>77.89%</b>



**Oakland County, Michigan**

General Election, Tuesday, November 3, 2020

11/3/2020

Page 3

**Council Member - Term Ending 11/08/2021 - Clarkston - Vote for not more than 2**

Precinct	Eduard Bonser	Gary Casey	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Unresolved write-in votes	Precinct Ballots Cast	Absentee Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
Clarkston, Precinct 1	256	278	534	785	0	13	0	666	0	666	855	77.89%
<b>Totals</b>	<b>256</b>	<b>278</b>	<b>534</b>	<b>785</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>666</b>	<b>0</b>	<b>666</b>	<b>855</b>	<b>77.89%</b>



**STATEMENT OF VOTES**

**CITY OF THE VILLAGE  
OF CLARKSTON**

The whole number of votes given for candidates for the office of		<b>MAYOR</b>	Put figures in this column		
was <b>Four hundred forty</b>			4	4	0
and they were given for the following named persons:					
<b>PERSONS RECEIVING THE VOTES</b>		<b>NUMBER OF VOTES WRITTEN IN WORDS</b>			
1. Eric Haven	Three hundred fifty-eight		3	5	8
2. Corian Wayne Johnston (write-in)	Eighty-two			8	2
3.					
4.					
5.					
6.					
<b>TOTAL</b>			4	4	0
The whole number of votes given for candidates for the office of		<b>COUNCIL MEMBER</b>	Put figures in this column		
was <b>Nine hundred sixty-eight</b>			9	6	8
and they were given for the following named persons:					
<b>PERSONS RECEIVING THE VOTES</b>		<b>NUMBER OF VOTES WRITTEN IN WORDS</b>			
1. Al Avery	Two hundred fifty-four		2	5	4
2. Joe Luginski	Two hundred sixty-seven		2	6	7
3. Sue Wylie	Three hundred sixty-one		3	6	1
4. Steven Thomas McLean (write-in)	Eighty-six			8	6
5.					
<b>TOTAL</b>			9	6	8
The whole number of votes given for candidates for the office of		<b>COUNCIL MEMBER - TERM ENDING 11/8/2021</b>	Put figures in this column		
was <b>Five hundred thirty-four</b>			5	3	4
and they were given for the following named persons:					
<b>PERSONS RECEIVING THE VOTES</b>		<b>NUMBER OF VOTES WRITTEN IN WORDS</b>			
1. Eduard Bonser	Two hundred fifty-six		2	5	6
2. Gary Casey	Two hundred seventy-eight		2	7	8
3.					
4.					
5.					
<b>TOTAL</b>			5	3	4



CERTIFICATE OF DETERMINATION



ATTEST:

In Witness Whereof, We have hereunto set our hands and affixed the Seal of  
the Circuit Court of Oakland County this 10<sup>th</sup> day of NOVEMBER  
in the year TWO THOUSAND TWENTY.

*William Cotton* CHAIRPERSON  
*[Signature]*  
*[Signature]*  
*Charles Zorbrugg*

**BOARD  
OF  
CANVASSERS**

*Lisa Brown*  
CLERK OF BOARD OF CANVASSERS  
LISA BROWN

*William Cotton*  
CHAIRPERSON OF BOARD OF CANVASSERS



# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Gary Casey** having received a sufficient number of votes was elected to the office of Council Member - City of the Village of Clarkston, term ending November 08, 2021, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.



*Lisa Brown*

Lisa Brown  
Clerk/Register of Deeds  
Oakland County




# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Eduard Bonser** having received a sufficient number of votes was elected to the office of Council Member - City of the Village of Clarkston, term ending November 08, 2021, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.



  
\_\_\_\_\_  
Lisa Brown  
Clerk/Register of Deeds  
Oakland County




# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Eric Haven** having received a sufficient number of votes was elected to the office of Mayor - City of the Village of Clarkston, term ending November 14, 2022, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.



  
Lisa Brown  
Clerk/Register of Deeds  
Oakland County



# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Al Avery** having received a sufficient number of votes was elected to the office of Council Member - City of the Village of Clarkston, term ending November 14, 2022, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.





Lisa Brown  
Clerk/Register of Deeds  
Oakland County



# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Joe Luginski** having received a sufficient number of votes was elected to the office of Council Member - City of the Village of Clarkston, term ending November 14, 2022, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.



\_\_\_\_\_  
Lisa Brown  
Clerk/Register of Deeds  
Oakland County




# Certificate of Election

I, Clerk of Oakland County, do hereby certify that at the General Election held on Tuesday, November 3, 2020, **Sue Wylie** having received a sufficient number of votes was elected to the office of Council Member - City of the Village of Clarkston, term ending November 14, 2022, as determined by the Oakland County Board of Canvassers.

In Witness Whereof, I have set my signature and affixed the Seal of the Circuit Court for the County of Oakland this 17th day of November, 2020.



  
Lisa Brown  
Clerk/Register of Deeds  
Oakland County

OAKLAND COUNTY SHERIFF DEPARTMENT

INDEPENDENCE SUBSTATION

TO: John Smith, City Manager  
 FROM: Lieutenant Todd Hill, Substation Commander  
 SUBJECT: City of the Village of Clarkston Monthly Report

	2020												2020	2019
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
Felony	0	1	1	2	1	1	1	1	0	4			12	12
Misdemeanors	15	11	8	1	2	1	3	1	1	2			45	108
<b>TRAFFIC:</b>														
Monthly Warnings (REPORT 281429)	14	18	6	2	7	2	0	2	3	1			55	143
Monthly Citations (REPORT 63&39)	10	22	4	1	4	4	0	0	8	8			61	176
Crashes	0	3	1	0	3	3	6	1	2	1			20	19
<b>LIQUOR INSPECTION ACTIVITY:</b>														
Alcohol Compliance Checks	0	0	0	0	0	0	0	0	0	0			0	1
Violations	0	0	0	0	0	0	0	0	0	0			0	0
<b>STATION STATISTICS:</b>														
Dispatched Calls for Service (CLR-065)	98	90	111	85	45	82	84	91	68	70			824	554



**City of the Village of Clarkston**  
**City Manager Report**  
**November 23, 2020**

**Office Operations Under COVID**

With the recent step-up on COVID restrictions from the Michigan Department of Health and Human Services, the City offices will now once again be closed to public entry. This is being done to protect both the residents and staff. The staff will continue to work their normal hours in the office, but the doors will remain locked. Residents and others with City business are being asked to contact us via phone, mail, or email. The City's secure drop box is also an effective means of reaching us and it is accessible 24/7. When in-person meetings with one of the staff is required, individuals are asked to call the office to make an appointment.

**Match-on-Main Grants**

The City congratulates the following winners of the Clarkston "Match-on-Main" grants:

1. Clarkston Travel Bureau
2. Essence on Main
3. Clarkston Family Farm
4. Via Bologna Restaurant
5. Village Fashion Boutique
6. The Gateway
7. Huntington Learning Center
8. WizTech Computer Solutions

The recipients will be sharing just over \$7,000 in grants made possible by local donations and a match from Oakland County. The funds can be used for a variety of reasons directly or indirectly related to financial hardships brought on by COVID. Special thanks to local business owner Brandon Still for championing this great program to help the community.

**Clarkston's Downtown Clock**

I am happy to report that the City's downtown clock is working once again, at least for now! Last week a maintenance worker from the Fed and our DPW Director Jimi Turner took a new look at the mechanical workings, identifying a loose connection on one of the main gears. After tightening that connection, the clock immediately started working! We are currently keeping the clock wound and monitoring its operation and accuracy, because we know there are other issues still needing to be addressed. For example, the top seal around the clock face is broken, allowing moisture into the housing. So, we need to continue to monitor the operation and try to address other repairs that may be needed. But, needless to say, it is great news that this important Clarkston landmark and mascot for our downtown is once again functioning!!

**Main Street "Your Speed" Sign Status**

Bid requests have been made to MDOT-approved sign post installers, but no responses have yet been received.

**Andrea Schroeder's Office Hours Rescheduled**

Andrea Schroeder's Office Hours previously scheduled for November 12<sup>th</sup> are now scheduled for Tuesday, November 24<sup>th</sup> from 4:00 to 5:00 PM. Appointments are required. To request an appointment, send an email to <[AndreaSchroeder@house.mi.gov](mailto:AndreaSchroeder@house.mi.gov)> with the subject line of "REQUEST OFFICE HOURS APPOINTMENT".

### Tree and Leaf Cleanup

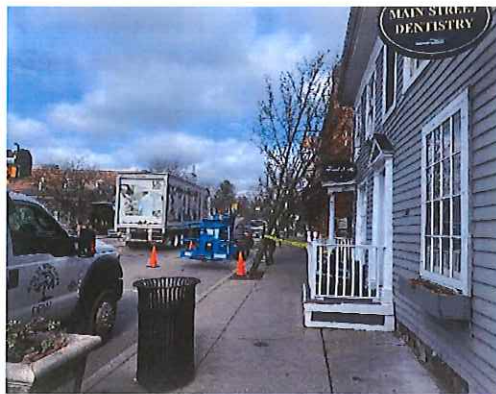
High winds over the last week pushed over one of the decorative trees on Main Street downtown. The DPW staff removed this tree as well as removed a large number of other tree branches that were knocked down throughout the City. Fortunately, there were no major damages. The DPW staff also swept many of the City streets this week to clean up sticks and leaves.

### White Lake Road Phragmite Sign

The new, weather-resistant phragmite educational sign approved by Council in August was installed this week on White Lake Road, replacing the badly deteriorated wood sign.

Respectfully submitted,

**Jonathan Smith,  
November 18, 2020**





City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**10 26 2020 Final Minutes**

10/26/2020 - Minutes

1. Call To Order

By Mayor Haven @ 7:01pm

2. Pledge Of Allegiance

3. Roll Call

Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present

4. Approval Of Agenda - Motion

Motioned by Wylie Second by Luginski to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion carried.

5. Public Comments:

Comments made by Chet Pardee regarding the Plume at Main St and Clarkston Roads. Curt Catalo and Neil Wallace responded stating that EGLE deemed this matter closed as the Plume had disapated to the size that it is no longer an issue.

6. FYI:

7. City Manager Report

8. Acceptance Of The Consent Agenda As Presented - Motion

Motion by Wylie Second by Bonser to accept the Consent Agenda at presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9. Old Business

9.a. Resolution: Revised Oakland Macomb Interceptor Drain Repair Assessment

Motion by Wylie Second by Casey to accept the revised Oakland Macomb Interceptor Drain Repair Assessment. Revision Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried.

9.b. Motion: Social District

Presentation made by Jason Kneisc & Sue Wylie.

Motion by Wylie Second by Luginski to change the Social District Motion to a Resolution. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Motion by Kneisc Second by Luginski to approve a Downtown Social District. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.



9.c. Discussion: Election Update

9.d. Resolution: Continued Outdoor Dining On E Church St

Motion by Wylie Second by Avery to allow the continued operation of temporary outdoor dining, regulations and continued temporary closing of East Church Street in the City of the Village of Clarkston. **An added large tent will be constructed over the closed part of E Church St.** Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9.e. Discussion: Amendment To The Open Meetings Act

10. New Business

10.a. Clarkston Community Awards

Motion by Haven Second by Wylie to approve the 2020 Clarkston Community Award winners as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.b. Resolution: E. Washington Tree Removal

Motion by Wylie Second by Casey to authorize the City Manager to contract with Shiver Tree Service to remove two unhealthy Silver Maple trees at 44 E Washington at a cost of \$1850.00 to be paid from the Tree Trimming budget (101-446-817.001) and to also recognize Shiver Tree Service as a Preferred Vendor. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.c. Resolution: Tree Stump Removal

Motion by Avery Second by Bonser to authorize the City Manager to contract with Elite Stump Grinding to grind down 20+ stumps at a not-to-exceed cost of \$1098.00 to be paid from the Tree Trimming budget (101-446-817.001) Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

10.d. Resolution: Depot Park Bollards

Motion by Haven Second by Luginski to authorize the City Manager to purchase 6 bollards from Global Industries for a not-to-exceed amount of \$2,700 to install in Depot Park, to be funded by the Park Materials budget (101-265-728.000) Haven, Bonser, Casey, Kneisc, Luginski - Yes. Avery, Wylie - No. Motion Carried.

11. Resolution: Request For Closed Session

Motion by Haven Second by Avery to enter into close session **@ 9:22pm** to discuss personnel issues as requested by City Manager Jonathan Smith. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

12. Adjourn

Motion by Haven Second by Casey to adjourn, after Closed Session at 10:34pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**11 09 2020 Draft Minutes**

11/9/2020 - Minutes

1. Call To Order  
By Mayor Haven @ 7:00pm

2. Pledge Of Allegiance

3. Roll Call

Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Present. Avery - Absent

4. Approval Of Agenda - Motion

Motion by Luginski Second by Kneisc to approve the Agenda as presented. Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

5. Public Comments:

Sue Wylie stated, that E. Church St is a temporary closure not a permanent one. In order for E Church to be closed permanently public input would be required. Joe Luginski wanted to make clear that he never stated that E Church was closed permanently.

Chet Pardee spoke correcting his 10 26 2020 public comments regarding the plume and asking for reassurance that there is no increased environmental risk with the future planned Clarkston Road repair.

6. FYI:

7. Acceptance Of The Consent Agenda As Presented - Motion

Motioned by Wylie Second by Bonser to amend the Consent Agenda by adding the following changes to 10 26 2020 draft minutes. 9d adding the verbage that a large tent will be added to cover E Church St closure. 11 - Closed Session started at 9:22pm and ended at 10:34pm

Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Motion by Bonser Second by Wylie to approve the Consent Agenda with amendments to 10 26 2020 draft minutes. Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

8. City Manager Report

9. Old Business

9.a. Discussion: Election Update

9.b. Resolution: Social District Resolution To Ratify The 10 26 2020 Resolution

Motion by Wylie Second by Luginski to Ratify the 10 26 2020 Resolution allowing under Michigan House Bill #5781, to approve the creation of a Social District for downtown Clarkston with the

stipulations outlined on the resolution complete with an updated boundry map. Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

9.c. Discussion: Outdoor Dining At The Fed

Discussion with Sarah Schneider (owner of The Fed) regarding possible closure of Mill Street for outdoor dining. Council directed her to come up with a plan to present to the Planning Commission for recommendation to Council.

10. New Business

10.a. Discussion: Code Inforcement Officer

Discussion regarding the possible hiring of a part time Code Enforcement Officer, through Carlisle Wortman to enforce the City's Ordinances with regard to blight and property maintenance. Council gave City Manager Jonathan Smith the approval to prepare a recommendation and resolution.

11. Adjourn

Motion by Wylie Second by Casey to adjourn at 8:19 pm. Haven, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.

DRAFT



## Treasurer's Report

- Revenue/Expenditure Actual vs. Budget as of 10/31/20 General Fund 101  
 II. Revenue/Expenditure Actual vs. Budget as of 10/31/20 Major Roads Fund 202  
 III. Revenue/Expenditure Actual vs. Budget as of 10/31/20 Local Roads Fund 203  
 IV. Revenue/Expenditure Actual vs. Budget as of 10/31/20 Capital Projects Fund 401

**TREASURER'S DOCUMENTS FOR MEETING - NEW BUSINESS:***VI. Invoices for review*

## Carlisle Wortman -

Monthly Retainer (November 2020)	\$	1,500.00
2020 General Consultation	\$	902.50
2020 Grant Writing	\$	-
Brochure Prep	\$	-
Sub Total	\$	<u>2,402.50</u>

## HRC -

Downtown Parking Study Assistance	\$	-
MS4 Permit Assistance	\$	-
Professional	\$	-
Restroom Facilities & Gazebo Relocation	\$	-
Sub Total	\$	<u>-</u>

## Tom Ryan-

Court/Prosecution	\$	-
Professional Services	\$	-
	\$	<u>-</u>

Sub total Invoices for review \$ 2,402.50

## VII. Other Checks for Review

	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
Total Other Checks for Review	\$	<u>-</u>

Grand Total \$ 2,402.50

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2020	BALANCE	USED
Fund 101 - GENERAL						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	CURRENT TAX REVENUES	540,750.00	540,750.00	265,803.84	274,946.16	49.15
101-000-445.000	INTEREST & PENALTY REVENUES	1,182.00	1,182.00	97.37	1,084.63	8.24
101-000-452.000	CABLE TV REVENUES	13,219.00	13,219.00	3,405.26	9,813.74	25.76
101-000-452.001	IN-KIND FEES/PEG FEES AT&T	6,699.00	6,699.00	2,499.91	4,199.09	37.32
101-000-477.000	PERMIT FEES	28,062.00	28,062.00	6,800.00	21,262.00	24.23
101-000-478.000	DOG LICENSES REVENUE	1,662.00	1,662.00	935.75	726.25	56.30
101-000-501.000	COMM DEV BLOCK GRANT - CDBG	8,000.00	8,000.00	0.00	8,000.00	0.00
101-000-502.000	P- GRANTS	0.00	0.00	6,289.84	(6,289.84)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE-PP	2,642.00	2,642.00	684.15	1,957.85	25.90
101-000-574.001	STATE REVENUE SHARING/SALES TAX	85,428.00	85,428.00	27,626.00	57,802.00	32.34
101-000-574.002	STATE LIQUOR CONTROL COMM	3,775.00	3,775.00	3,494.15	280.85	92.56
101-000-580.000	ENHANCED ACCESS REVENUE SHARING	546.00	546.00	425.90	120.10	78.00
101-000-606.000	DISTRICT COURT REVENUE	9,784.00	9,784.00	1,015.51	8,768.49	10.38
101-000-626.000	BANNER REVENUES	2,000.00	2,000.00	0.00	2,000.00	0.00
101-000-664.000	INTEREST EARNED	3,524.00	3,524.00	742.87	2,781.13	21.08
101-000-666.000	DIVIDENDS AND REBATES	1,500.00	1,500.00	1,005.00	495.00	67.00
101-000-667.000	GAZEBO RENTALS	1,000.00	1,000.00	1,525.00	(525.00)	152.50
101-000-668.000	EQUIPMENT RENTAL	24,884.00	24,884.00	3,179.93	21,704.07	12.78
101-000-671.000	MISCELLANEOUS INCOME	2,000.00	2,000.00	5,250.48	(3,250.48)	262.52
101-000-671.001	SPECIAL EVENTS REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	210.00	(210.00)	100.00
101-000-699.390	TRANSFER IN FROM FUND BALANCE	139,101.00	139,101.00	0.00	139,101.00	0.00
Total Dept 000 - GENERAL		877,258.00	877,258.00	330,990.96	546,267.04	37.73
TOTAL REVENUES		877,258.00	877,258.00	330,990.96	546,267.04	37.73
Expenditures						
Dept 101 - COUNCIL						
101-101-703.000	COUNCIL & MAYOR SALARIES	7,750.00	7,750.00	0.00	7,750.00	0.00
101-101-955.000	MISC EXPENSE	308.00	308.00	227.64	80.36	73.91
101-101-958.000	DUES & CONFERENCES	4,100.00	4,100.00	2,937.51	1,162.49	71.65
Total Dept 101 - COUNCIL		12,158.00	12,158.00	3,165.15	8,992.85	26.03
Dept 215 - CLERK						
101-215-703.001	CLERK SALARY	28,000.00	28,000.00	9,635.36	18,364.64	34.41
101-215-726.000	SUPPLIES	150.00	150.00	0.00	150.00	0.00
101-215-901.000	PUBLICATIONS	2,150.00	2,150.00	1,131.60	1,018.40	52.63
101-215-958.000	DUES & CONFERENCES	500.00	500.00	0.00	500.00	0.00
Total Dept 215 - CLERK		30,800.00	30,800.00	10,766.96	20,033.04	34.96
Dept 223 - AUDIT						
101-223-805.000	AUDIT FEES	11,100.00	11,100.00	0.00	11,100.00	0.00
Total Dept 223 - AUDIT		11,100.00	11,100.00	0.00	11,100.00	0.00
Dept 247 - BOARD OF REVIEW						
101-247-900.000	BOARD OF REVIEW PUBLICATIONS	50.00	50.00	0.00	50.00	0.00

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL Expenditures						
Total Dept 247 - BOARD OF REVIEW		50.00	50.00	0.00	50.00	0.00
Dept 253 - TREASURER						
101-253-703.002	TREASURER SALARY	30,000.00	30,000.00	10,384.65	19,615.35	34.62
101-253-726.000	SUPPLIES	1,261.00	1,261.00	249.83	1,011.17	19.81
101-253-800.000	BANK FEES	1,200.00	1,200.00	100.00	1,100.00	8.33
101-253-853.000	COMPUTER SUPPORT	3,500.00	3,500.00	2,140.00	1,360.00	61.14
Total Dept 253 - TREASURER		35,961.00	35,961.00	12,874.48	23,086.52	35.80
Dept 257 - ASSESSOR						
101-257-804.000	ASSESSING - OAKLAND COUNTY	8,000.00	8,000.00	7,847.89	152.11	98.10
Total Dept 257 - ASSESSOR		8,000.00	8,000.00	7,847.89	152.11	98.10
Dept 262 - ELECTIONS						
101-262-701.000	ELECTION FEES/PER DIEM	2,000.00	2,000.00	855.00	1,145.00	42.75
101-262-726.000	SUPPLIES	1,000.00	1,000.00	1,223.69	(223.69)	122.37
101-262-901.000	PUBLICATIONS	400.00	400.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		3,400.00	3,400.00	2,078.69	1,321.31	61.14
Dept 264 - ADMINISTRATIVE						
101-264-701.002	ADMIN ASSISTANT SALARY	12,000.00	12,000.00	3,495.00	8,505.00	29.13
101-264-703.003	CITY MANAGER SALARY	38,000.00	38,000.00	13,000.01	24,999.99	34.21
101-264-727.000	OFFICE SUPPLIES	3,600.00	3,600.00	2,116.73	1,483.27	58.80
101-264-805.001-FY16ONETME	PROFESSIONAL & CONTRACTUAL SERVICES	2,000.00	2,000.00	2,033.00	(33.00)	101.65
101-264-850.000	TELEPHONE EXPENSE	8,000.00	8,000.00	2,547.66	5,452.34	31.85
101-264-851.000	WEBSITE MAINTENANCE	350.00	350.00	0.00	350.00	0.00
101-264-852.000	TECHNOLOGY/INTERNET EXPENSE	12,000.00	12,000.00	4,153.39	7,846.61	34.61
101-264-860.000	MILEAGE/CONFERENCE	1,000.00	1,000.00	316.15	683.85	31.62
101-264-890.000	GRANT WRITING	4,000.00	4,000.00	0.00	4,000.00	0.00
101-264-941.000	RICOH COPIER LEASE	2,500.00	2,500.00	810.60	1,689.40	32.42
101-264-955.000	DOG LICENSES FEES	1,000.00	1,000.00	643.75	356.25	64.38
Total Dept 264 - ADMINISTRATIVE		84,450.00	84,450.00	29,116.29	55,333.71	34.48
Dept 265 - BUILDING AND GROUNDS						
101-265-705.000	BUILDING MAINTENANCE LABOR	4,500.00	4,500.00	3,225.00	1,275.00	71.67
101-265-705.001	BLDG MAINT O/T LABOR	200.00	200.00	247.50	(47.50)	123.75
101-265-706.000	VILLAGE GROUNDS PARK LABOR	29,000.00	29,000.00	6,601.50	22,398.50	22.76
101-265-706.001	DPW-VILL GROUNDS OT PARK LABOR	100.00	100.00	592.50	(492.50)	592.50
101-265-726.004	SUPPLIES-VH BUILDING	3,400.00	3,400.00	1,871.84	1,528.16	55.05
101-265-728.000	PARK MATERIALS	20,000.00	20,000.00	4,025.77	15,974.23	20.13
101-265-818.000	RUBBISH COLLECTION	700.00	700.00	680.23	19.77	97.18
101-265-920.000	DETROIT EDISON-VH	1,864.00	1,864.00	551.77	1,312.23	29.60
101-265-921.000	CONSUMERS ENERGY-VH	1,544.00	1,544.00	73.29	1,470.71	4.75
101-265-923.000	DTE UPPER PARKING LOT	2,234.00	2,234.00	507.65	1,726.35	22.72
101-265-923.001	DTE DEPOT PARK	238.00	238.00	35.89	202.11	15.08
101-265-924.000	SEWER & WATER-VH	684.00	684.00	192.84	491.16	28.19
101-265-931.000	BUILDING MAINTENANCE-VH	1,000.00	1,000.00	78.00	922.00	7.80



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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
101-265-934.000	MILL POND ASSESSMENT	165.00	165.00	0.00	165.00	0.00
101-265-935.000	STORM WATER DISCHARGE PERMIT	800.00	800.00	0.00	800.00	0.00
101-265-956.000	WATER LEVEL CONTROL	100.00	100.00	0.00	100.00	0.00
101-265-957.000	CDBG DISBURSEMENTS	8,000.00	8,000.00	0.00	8,000.00	0.00
101-265-961.001	PROPERTY INSURANCE	950.00	950.00	800.00	150.00	84.21
101-265-961.003	GENERAL LIABILITY INSURANCE	4,514.00	4,514.00	4,113.00	401.00	91.12
101-265-961.004	PROPERTY INSURANCE-OPEN SPACES	910.00	910.00	702.00	208.00	77.14
Total Dept 265 - BUILDING AND GROUNDS		80,903.00	80,903.00	24,298.78	56,604.22	30.03
Dept 266 - ATTORNEY						
101-266-803.000	LEGAL FEES	30,000.00	30,000.00	10,271.25	19,728.75	34.24
Total Dept 266 - ATTORNEY		30,000.00	30,000.00	10,271.25	19,728.75	34.24
Dept 281 - WATERSHED COUNCIL						
101-281-956.002	CLINTON RIVER WATERSHED EXPENSES	815.00	815.00	315.00	500.00	38.65
Total Dept 281 - WATERSHED COUNCIL		815.00	815.00	315.00	500.00	38.65
Dept 301 - POLICE						
101-301-802.000	LAW ENFORCEMENT	127,380.00	127,380.00	31,786.54	95,593.46	24.95
Total Dept 301 - POLICE		127,380.00	127,380.00	31,786.54	95,593.46	24.95
Dept 336 - FIRE						
101-336-802.001	FIRE PROTECTION - IND TWP	150,894.00	150,894.00	37,696.04	113,197.96	24.98
Total Dept 336 - FIRE		150,894.00	150,894.00	37,696.04	113,197.96	24.98
Dept 371 - BUILDING INSPECTION						
101-371-703.004	BLDG INSPECTORS' SALARIES	11,000.00	11,000.00	2,665.00	8,335.00	24.23
101-371-809.000	BLDG DEPT PROFESSIONAL FEES	18,000.00	18,000.00	4,500.00	13,500.00	25.00
Total Dept 371 - BUILDING INSPECTION		29,000.00	29,000.00	7,165.00	21,835.00	24.71
Dept 441 - DPW						
101-441-709.000	HEALTH INSURANCE	10,000.00	10,000.00	431.90	9,568.10	4.32
101-441-710.000	DPW LEAVE & HOLIDAY PAY	3,700.00	3,700.00	320.00	3,380.00	8.65
101-441-711.001	DPW WAGES FOR TASTE OF CLARKSTON	1,200.00	1,200.00	0.00	1,200.00	0.00
101-441-711.006	DPW WAGES FOR CONCERTS IN THE PARK	200.00	200.00	0.00	200.00	0.00
101-441-711.007	DPW WAGES FOR ART IN THE VILLAGE	150.00	150.00	0.00	150.00	0.00
101-441-720.000	PHYSICAL EXPENSE	300.00	300.00	25.36	274.64	8.45
101-441-750.000	DPW SUPPLIES	2,000.00	2,000.00	680.73	1,319.27	34.04
101-441-850.001	TELEPHONE EXPENSE - DPW	900.00	900.00	300.00	600.00	33.33
101-441-932.001	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	169.59	830.41	16.96
101-441-940.004	NEW LEASE SPACE	21,637.00	21,637.00	0.00	21,637.00	0.00
Total Dept 441 - DPW		41,087.00	41,087.00	1,927.58	39,159.42	4.69

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
Dept 446 - HIGHWAY, STREETS, BRIDGES						
101-446-704.001	DPW LABOR-PICKUP TRUCK	250.00	250.00	10.00	240.00	4.00
101-446-704.002	DPW LABOR-DUMP TRUCK	400.00	400.00	475.00	(75.00)	118.75
101-446-704.004	DPW LABOR-TRACTOR	400.00	400.00	529.95	(129.95)	132.49
101-446-704.007	DPW LABOR-LIFT	100.00	100.00	0.00	100.00	0.00
101-446-726.005	SUPPLIES	100.00	100.00	67.62	32.38	67.62
101-446-817.001	TREE TRIMMING & MAINTENANCE	5,000.00	5,000.00	1,800.00	3,200.00	36.00
101-446-860.001	MILEAGE/CONFERENCE/TRAINING	250.00	250.00	300.00	(50.00)	120.00
101-446-861.001	MATERIAL & OUTSIDE LABOR-PICKUP TRUCK	500.00	500.00	0.00	500.00	0.00
101-446-861.004	MATERIAL & OUTSIDE LABOR-LIFT	750.00	750.00	169.70	580.30	22.63
101-446-861.007	MATERIAL & OUTSIDE LABOR-DUMP TRUCK	800.00	800.00	492.87	307.13	61.61
101-446-862.000	FUEL & OIL FOR EQUIPMENT	4,500.00	4,500.00	461.59	4,038.41	10.26
101-446-961.005	EQUIPMENT INSURANCE	3,024.00	3,024.00	3,269.00	(245.00)	108.10
101-446-970.001	DPW EQUIPMENT	4,000.00	4,000.00	1,264.85	2,735.15	31.62
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		20,074.00	20,074.00	8,840.58	11,233.42	44.04
Dept 448 - STREET LIGHTING						
101-448-926.000	DTE STREET LIGHTING	11,000.00	11,000.00	3,582.50	7,417.50	32.57
Total Dept 448 - STREET LIGHTING		11,000.00	11,000.00	3,582.50	7,417.50	32.57
Dept 721 - PLANNING						
101-721-717.000	PLANNING COMMISSION	2,000.00	2,000.00	0.00	2,000.00	0.00
101-721-810.001	ENGINEERING SERVICES	14,500.00	14,500.00	8,889.50	5,610.50	61.31
101-721-811.000	PLANNER FEES	6,500.00	6,500.00	1,240.00	5,260.00	19.08
Total Dept 721 - PLANNING		23,000.00	23,000.00	10,129.50	12,870.50	44.04
Dept 723 - HISTORIC DISTRICT						
101-723-956.003	HISTORIC DIST COMMISSION EXP	3,000.00	3,000.00	500.00	2,500.00	16.67
Total Dept 723 - HISTORIC DISTRICT		3,000.00	3,000.00	500.00	2,500.00	16.67
Dept 851 - INSURANCE AND BONDS						
101-851-961.002	ERRORS & OMISSIONS INSURANCE	6,357.00	6,357.00	8,069.00	(1,712.00)	126.93
Total Dept 851 - INSURANCE AND BONDS		6,357.00	6,357.00	8,069.00	(1,712.00)	126.93
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
101-862-715.000	CITY FICA EXPENSE	11,000.00	11,000.00	3,631.47	7,368.53	33.01
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		11,000.00	11,000.00	3,631.47	7,368.53	33.01
Dept 870 - UNEMPLOYMENT INSURANCE						
101-870-719.000	CITY SUTA MESC EXPENSE	3,000.00	3,000.00	201.72	2,798.28	6.72
Total Dept 870 - UNEMPLOYMENT INSURANCE		3,000.00	3,000.00	201.72	2,798.28	6.72



REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL						
Expenditures						
Dept 871 - WORKERS COMPENSATION						
101-871-722.000	WORKMAN'S COMPENSATION	2,561.00	2,561.00	1,158.00	1,403.00	45.22
Total Dept 871 - WORKERS COMPENSATION		2,561.00	2,561.00	1,158.00	1,403.00	45.22
Dept 999 - TRANSFERS OUT						
101-999-999.203	TSFR TO LOCAL STREETS	6,966.00	6,966.00	0.00	6,966.00	0.00
101-999-999.401	TRANSFER OUT TO CAPITAL PROJECT FUND	144,302.00	144,302.00	0.00	144,302.00	0.00
Total Dept 999 - TRANSFERS OUT		151,268.00	151,268.00	0.00	151,268.00	0.00
TOTAL EXPENDITURES		877,258.00	877,258.00	215,422.42	661,835.58	24.56
Fund 101 - GENERAL:						
TOTAL REVENUES		877,258.00	877,258.00	330,990.96	546,267.04	37.73
TOTAL EXPENDITURES		877,258.00	877,258.00	215,422.42	661,835.58	24.56
NET OF REVENUES & EXPENDITURES		0.00	0.00	115,568.54	(115,568.54)	100.00

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET Revenues						
Dept 000 - GENERAL						
202-000-574.000	STATE SHARED REVENUES	70,430.00	70,430.00	23,271.38	47,158.62	33.04
Total Dept 000 - GENERAL		70,430.00	70,430.00	23,271.38	47,158.62	33.04
TOTAL REVENUES		70,430.00	70,430.00	23,271.38	47,158.62	33.04
Expenditures						
Dept 451 - NON-WINTER						
202-451-703.005	SALARIES - REGULAR MAINTENANCE	12,000.00	12,000.00	3,183.49	8,816.51	26.53
202-451-703.008	SALARIES - REG MAINT O/T	200.00	200.00	93.08	106.92	46.54
202-451-726.001	SUPPLY & MTLs - REGULAR MAINT	1,839.00	1,839.00	601.69	1,237.31	32.72
202-451-775.000	REGULAR MAINTENANCE	400.00	400.00	145.75	254.25	36.44
202-451-776.000	CRACK FILL MAJOR RD	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		17,439.00	17,439.00	4,024.01	13,414.99	23.07
Dept 452 - TRAFFIC						
202-452-777.000	TRAFFIC SERVICES	2,000.00	2,000.00	198.08	1,801.92	9.90
202-452-945.000	EQUIPMENT RENTAL	7,500.00	7,500.00	2,223.78	5,276.22	29.65
202-452-966.000	STATE TRUNKLINE OVERHEAD	234.00	234.00	0.00	234.00	0.00
Total Dept 452 - TRAFFIC		9,734.00	9,734.00	2,421.86	7,312.14	24.88
Dept 453 - WINTER						
202-453-703.006	SALARIES - WINTER MAINTENANCE	11,000.00	11,000.00	0.00	11,000.00	0.00
202-453-703.009	SALARIES WINTER MAINT O/T	4,000.00	4,000.00	0.00	4,000.00	0.00
202-453-726.002	SUPPLIES & MTLs - WINTER MAINT	500.00	500.00	0.00	500.00	0.00
202-453-775.001	SMALL TOOLS - WINTER MAINT	200.00	200.00	0.00	200.00	0.00
202-453-778.000	SIDEWALK - SALT	250.00	250.00	0.00	250.00	0.00
202-453-778.001	SALT - WINTER MAINTENANCE	6,500.00	6,500.00	161.91	6,338.09	2.49
202-453-945.001	EQUIPMENT RENTAL - WINTER	14,000.00	14,000.00	0.00	14,000.00	0.00
Total Dept 453 - WINTER		36,450.00	36,450.00	161.91	36,288.09	0.44
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
202-862-715.000	CITY FICA EXPENSE	2,100.00	2,100.00	250.66	1,849.34	11.94
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		2,100.00	2,100.00	250.66	1,849.34	11.94
Dept 870 - UNEMPLOYMENT INSURANCE						
202-870-719.000	CITY SUTA MESC EXPENSE	500.00	500.00	9.88	490.12	1.98
Total Dept 870 - UNEMPLOYMENT INSURANCE		500.00	500.00	9.88	490.12	1.98
Dept 999 - TRANSFERS OUT						
202-999-999.203	TSFR TO LOCAL STREETS	4,207.00	4,207.00	0.00	4,207.00	0.00
Total Dept 999 - TRANSFERS OUT		4,207.00	4,207.00	0.00	4,207.00	0.00

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET Expenditures						
TOTAL EXPENDITURES		70,430.00	70,430.00	6,868.32	63,561.68	9.75
Fund 202 - MAJOR STREET:						
TOTAL REVENUES		70,430.00	70,430.00	23,271.38	47,158.62	33.04
TOTAL EXPENDITURES		70,430.00	70,430.00	6,868.32	63,561.68	9.75
NET OF REVENUES & EXPENDITURES		0.00	0.00	16,403.06	(16,403.06)	100.00

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET Revenues						
Dept 000 - GENERAL						
203-000-574.000	STATE SHARED REVENUES	23,477.00	23,477.00	8,098.11	15,378.89	34.49
203-000-699.101	TRANSFER FROM GENERAL FUND	6,966.00	6,966.00	0.00	6,966.00	0.00
203-000-699.202	TRANSFERS FROM MAJOR ROAD FUND	4,207.00	4,207.00	0.00	4,207.00	0.00
Total Dept 000 - GENERAL		34,650.00	34,650.00	8,098.11	26,551.89	23.37
TOTAL REVENUES		34,650.00	34,650.00	8,098.11	26,551.89	23.37
Expenditures						
Dept 451 - NON-WINTER						
203-451-703.005	SALARIES - REGULAR MAINTENANCE	4,000.00	4,000.00	1,177.51	2,822.49	29.44
203-451-703.008	SALARIES - REG MAINT O/T	100.00	100.00	34.42	65.58	34.42
203-451-726.001	SUPPLY & MTLs - REGULAR MAINT	500.00	500.00	749.39	(249.39)	149.88
203-451-775.000	REGULAR MAINTENANCE	200.00	200.00	145.75	54.25	72.88
203-451-776.001	LOCAL CRACK FILL	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		7,800.00	7,800.00	2,107.07	5,692.93	27.01
Dept 452 - TRAFFIC						
203-452-945.000	EQUIPMENT RENTAL	5,000.00	5,000.00	956.15	4,043.85	19.12
203-452-966.000	STATE TRUNKLINE OVERHEAD	100.00	100.00	0.00	100.00	0.00
Total Dept 452 - TRAFFIC		5,100.00	5,100.00	956.15	4,143.85	18.75
Dept 453 - WINTER						
203-453-703.006	SALARIES - WINTER MAINTENANCE	4,800.00	4,800.00	0.00	4,800.00	0.00
203-453-703.009	SALARIES WINTER MAINT O/T	1,500.00	1,500.00	0.00	1,500.00	0.00
203-453-726.002	SUPPLIES & MTLs - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
203-453-775.001	SMALL TOOLS - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
203-453-778.000	SIDEWALK - SALT	250.00	250.00	0.00	250.00	0.00
203-453-778.001	SALT - WINTER MAINTENANCE	2,000.00	2,000.00	59.88	1,940.12	2.99
203-453-945.001	EQUIPMENT RENTAL - WINTER	12,000.00	12,000.00	0.00	12,000.00	0.00
203-453-955.001	WINTER MAINT - MISC	100.00	100.00	0.00	100.00	0.00
Total Dept 453 - WINTER		20,850.00	20,850.00	59.88	20,790.12	0.29
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
203-862-715.000	CITY FICA EXPENSE	650.00	650.00	92.71	557.29	14.26
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		650.00	650.00	92.71	557.29	14.26
Dept 870 - UNEMPLOYMENT INSURANCE						
203-870-719.000	CITY SUTA MESC EXPENSE	250.00	250.00	3.65	246.35	1.46
Total Dept 870 - UNEMPLOYMENT INSURANCE		250.00	250.00	3.65	246.35	1.46
TOTAL EXPENDITURES		34,650.00	34,650.00	3,219.46	31,430.54	9.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET						
Fund 203 - LOCAL STREET:						
	TOTAL REVENUES	34,650.00	34,650.00	8,098.11	26,551.89	23.37
	TOTAL EXPENDITURES	34,650.00	34,650.00	3,219.46	31,430.54	9.29
	NET OF REVENUES & EXPENDITURES	0.00	0.00	4,878.65	(4,878.65)	100.00



GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
<b>Fund 401 - CAPITAL PROJECT FUND</b>						
<b>Revenues</b>						
<b>Dept 000 - GENERAL</b>						
401-000-699.101	TRANSFER FROM GENERAL FUND	144,302.00	144,302.00	0.00	144,302.00	0.00
401-000-699.231	TRANSFER IN FROM PARKING FUND	100,000.00	100,000.00	0.00	100,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>244,302.00</b>	<b>244,302.00</b>	<b>0.00</b>	<b>244,302.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>		<b>244,302.00</b>	<b>244,302.00</b>	<b>0.00</b>	<b>244,302.00</b>	<b>0.00</b>
<b>Expenditures</b>						
<b>Dept 265 - BUILDING AND GROUNDS</b>						
401-265-727.000	CITY HALL / DPW BUILDING	8,352.00	8,352.00	0.00	8,352.00	0.00
401-265-728.000-FY17FRIEND	FRIENDS OF DEPOT PARK	6,000.00	6,000.00	800.00	5,200.00	13.33
<b>Total Dept 265 - BUILDING AND GROUNDS</b>		<b>14,352.00</b>	<b>14,352.00</b>	<b>800.00</b>	<b>13,552.00</b>	<b>5.57</b>
<b>Dept 446 - HIGHWAY, STREETS, BRIDGES</b>						
401-446-817.000	TREE PLANTING	1,000.00	1,000.00	0.00	1,000.00	0.00
401-446-819.000	STREET SIGNS & POSTS	26,000.00	26,000.00	7,629.00	18,371.00	29.34
<b>Total Dept 446 - HIGHWAY, STREETS, BRIDGES</b>		<b>27,000.00</b>	<b>27,000.00</b>	<b>7,629.00</b>	<b>19,371.00</b>	<b>28.26</b>
<b>Dept 901 - CAPITAL OUTLAY</b>						
401-901-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,000.00	3,000.00	613.00	2,387.00	20.43
401-901-970.005	SIDEWALK REPAIR	12,000.00	12,000.00	0.00	12,000.00	0.00
401-901-970.006	RESURFACING OF ROADS	76,000.00	76,000.00	0.00	76,000.00	0.00
401-901-970.007	SAFETY CROSSWALK PAINT/TAPE	4,000.00	4,000.00	0.00	4,000.00	0.00
401-901-970.010	STREEL LIGHT EXPANSION	7,000.00	7,000.00	0.00	7,000.00	0.00
401-901-970.011	DPW TRUCKS & LARGE EQUIPMENT	1,750.00	1,750.00	0.00	1,750.00	0.00
401-901-970.012	NEW DEPOT PARK GAZEBO	69,500.00	69,500.00	0.00	69,500.00	0.00
401-901-970.013	OFFICE FURNITURE	3,200.00	3,200.00	0.00	3,200.00	0.00
401-901-970.014	SECURITY SYSTEMS AND CAMERA	8,500.00	8,500.00	0.00	8,500.00	0.00
401-901-970.015	ELECTRONIC SPEED CONTROL & MAINT.	12,000.00	12,000.00	7,513.00	4,487.00	62.61
401-901-970.016	CITY CLOCK REPAIR	6,000.00	6,000.00	0.00	6,000.00	0.00
<b>Total Dept 901 - CAPITAL OUTLAY</b>		<b>202,950.00</b>	<b>202,950.00</b>	<b>8,126.00</b>	<b>194,824.00</b>	<b>4.00</b>
<b>TOTAL EXPENDITURES</b>		<b>244,302.00</b>	<b>244,302.00</b>	<b>16,555.00</b>	<b>227,747.00</b>	<b>6.78</b>
<b>Fund 401 - CAPITAL PROJECT FUND:</b>						
<b>TOTAL REVENUES</b>		<b>244,302.00</b>	<b>244,302.00</b>	<b>0.00</b>	<b>244,302.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>244,302.00</b>	<b>244,302.00</b>	<b>16,555.00</b>	<b>227,747.00</b>	<b>6.78</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>(16,555.00)</b>	<b>16,555.00</b>	<b>100.00</b>
<b>TOTAL REVENUES - ALL FUNDS</b>						
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>1,226,640.00</b>	<b>1,226,640.00</b>	<b>362,360.45</b>	<b>864,279.55</b>	<b>29.54</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>1,226,640.00</b>	<b>1,226,640.00</b>	<b>242,065.20</b>	<b>984,574.80</b>	<b>19.73</b>

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 10/31/2020	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES		0.00	0.00	120,295.25	(120,295.25)	100.00



# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## *Code Enforcement Services Division*

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2158683  
Client No.: 1035  
Date: 11/09/20  
Period End: 10/31/2020

### Building Administration

10/1/2020 SW Monthly Retainer

Monthly Retainer = \$1,500

(\*New rate for 2018)

**SUBTOTAL DUE THIS INVOICE**

**\$1,500.00**

701371809000





**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

**INVOICE**

Jonathan Smith, City Mgr.  
**The City of the Village of Clarkston**  
375 Depot Road  
Clarkston, MI 48346

Invoice No. 2158759  
Client No.: 273  
Date: 11/10/20  
Period End: 10/31/2020

Planning Consultation

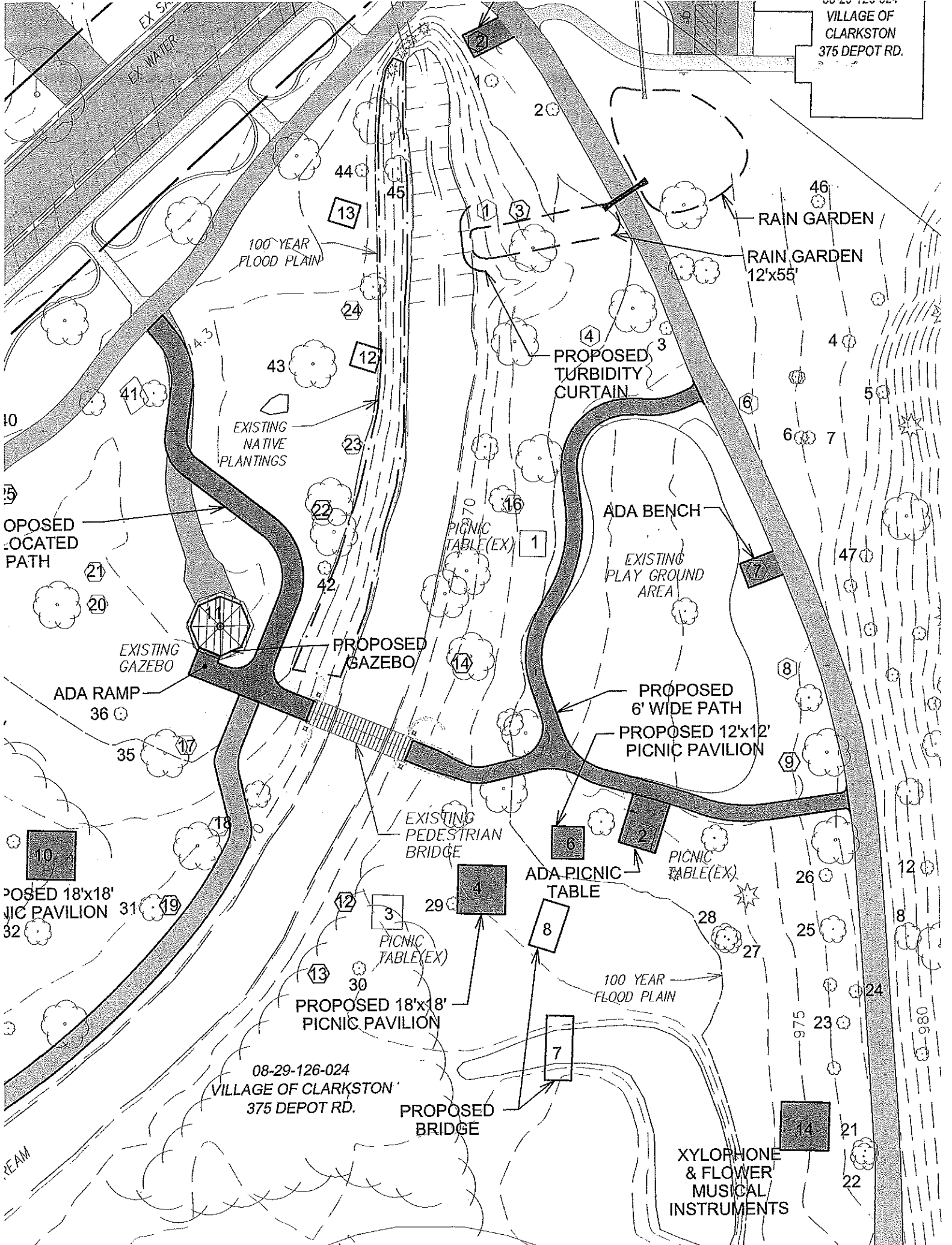
10/5/2020	SE	Discussing Historic District Commission jurisdiction with E. Adler.	0.50 @ 105.00/hr =	52.50 ✓
10/13/2020	SE	Looking into and discussion rezoning request at 5 S. Holcomb with City Manager.	0.50 @ 105.00/hr =	52.50 ✓
10/16/2020	SE	Reviewing documents and replying to City Manager questions about rezoning of 5 S. Holcomb.	0.50 @ 105.00/hr =	52.50 ✓
10/21/2020	BC	Pre-application joint Planning Commission and Historic District Commission meeting attendance and preparation	3.00 @ 105.00/hr =	315.00 ✓
10/29/2020	RC	Mtg. with City Manager and PC Chair regarding Waldon/M-15 project	1.00 @ 115.00/hr =	115.00 ✓
	BC	Call with City Manager and Planning Commission Chair to discuss project. Memo outlining recommending ordinance changes to address multiple family zoning	3.00 @ 105.00/hr =	315.00 ✓

**AMOUNT DUE THIS INVOICE:**

**\$902.50**

101-721-811.000

VILLAGE OF CLARKSTON  
375 DEPOT RD.



08-29-126-024  
VILLAGE OF CLARKSTON  
375 DEPOT RD.

XYLOPHONE  
& FLOWER  
MUSICAL  
INSTRUMENTS

# The City of the Village of Clarkston

In an effort to protect our Residents and Staff and to help mitigate the spread of COVID-19, The City of the Village of Clarkston Offices will be closed to the public until further notice. All Council and Commission meetings will continue to be held virtually. Meeting log/call in information can be obtained by visiting our website [VillageofClarkston.org](http://VillageofClarkston.org)

- Any City business must be conducted via email (see contact info below), telephone (248-625-1559), U.S. Mail (375 Depot Rd Clarkston, Mi 48346), or the City's secure drop box located just outside the office door.
- Property Transfer Affidavits and/or Homestead Exemption forms that require a date stamp, please call the office to set up an appt.
- Sewer and **current** tax payments can be made online at [Villageofclarkston.org](http://Villageofclarkston.org) or by dropping off your payment in the drop box. Delinquent tax payments must be made on the county website at [www.paylocaltaxes.com](http://www.paylocaltaxes.com)
- Dog Licenses can be obtained through Oakland County Animal Control @ <https://land.oakgov.com/OPLS/MainIndex.aspx>
- Building Permit applications can be found online at [Villageofclarkston.org](http://Villageofclarkston.org).

We appreciate your understanding and patience.

Thank you,

Jonathan Smith, City Manager - [Smithj@villageofclarkston.org](mailto:Smithj@villageofclarkston.org)

Greg Cote, City Treasurer – [Coteg@villageofclarkston.org](mailto:Coteg@villageofclarkston.org)

Jennifer Speagle, City Clerk – [Speaglej@villageofclarkston.org](mailto:Speaglej@villageofclarkston.org)

Evelyn Bihl, Admin – [Bihle@villageofclarkston.org](mailto:Bihle@villageofclarkston.org)

The City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Mi 48346  
(248) 625-1559





STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ROBERT GORDON  
DIRECTOR

November 15, 2020

### Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order

Michigan law imposes on the Michigan Department of Health and Human Services (MDHHS) a duty to continually and diligently endeavor to “prevent disease, prolong life, and promote public health,” and gives the Department “general supervision of the interests of health and life of people of this state.” MCL 333.2221. MDHHS may “[e]xercise authority and promulgate rules to safeguard properly the public health; to prevent the spread of diseases and the existence of sources of contamination; and to implement and carry out the powers and duties vested by law in the department.” MCL 333.2226(d).

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine for this disease. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

In recognition of the severe, widespread harm caused by epidemics, the Legislature has granted MDHHS specific authority, dating back a century, to address threats to the public health like those posed by COVID-19. MCL 333.2253(1) provides that “[i]f the director determines that control of an epidemic is necessary to protect the public health, the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code.” See also *In re Certified Questions*, Docket No. 161492 (Viviano, J., concurring in part and dissenting in part, at 20) (“[T]he 1919 law passed in the wake of the influenza epidemic and Governor Sleeper’s actions is still the law, albeit in slightly modified form.”); *id.* (McCormack, C.J., dissenting, at 12). Enforcing Michigan’s health laws, including preventing disease, prolonging life, and promoting public health, requires limitations on gatherings and the establishment of procedures to control the spread of COVID-19. This includes limiting the number, location, size, and type of gatherings, and requiring the use of mitigation measures at gatherings as a condition of hosting such gatherings.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of November 13, 2020, Michigan had seen 244,741 confirmed cases and 7,929 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to less than 200 confirmed cases in mid-June, greatly reducing the loss of life. Since October, Michigan has seen an exponential growth in cases. Daily new cases are now over 6,000 which is three times higher than what was seen in the spring.

The State of Michigan presently has a seven-day average of 512 cases per million people, which is five times higher than the case rate on October 1. Test positivity has increased from 3.2% in early October to 12% on November 13. And while testing has increased 78% since October 1, test positivity has increased 225% during that same time frame, indicating COVID-19 spread is happening much more quickly than tests being administered. All regions in Michigan are now at the highest risk level, with seven-day averages in excess of 150 cases per million residents. Rising cases creates significant pressure on our



emergency and hospital systems. Complaints of coronavirus-like illness in emergency departments increased for the ninth week in a row for the state. Hospitalizations for COVID-19 have doubled in less than two weeks, and there are now over 4.5 times the hospitalizations recorded on October 1. An average of 363 daily hospital admissions were seen in Michigan in the last week, and with individuals under 60 years old accounting for nearly half of all new hospital admissions. With over 3,000 Michiganders hospitalized for COVID-19, 15% of all available inpatient beds are now occupied by patients who have COVID-19, the highest number since mid-April. The state death rate is 5 deaths per million people and continues to increase. The current death rate is four times higher than it was in early October. There are more than 300 weekly deaths in Michigan and nearly every region has more than 20 weekly deaths. Due to delays between exposure, onset of symptoms, and hospitalization, the sharp rise in new infections suggests that the state is entering the most challenging phase of the pandemic thus far.

To protect vulnerable individuals, ensure the health care system can provide care for all health issues, and prevent spread in schools during the influenza season, we must reduce the spread of COVID-19. This necessitates use of more forceful mitigation techniques to reduce the spread of the virus. As such, it is necessary to issue orders under the Public Health Code addressing these topics.

Considering the above, and upon the advice of scientific and medical experts, I have concluded pursuant to MCL 333.2253 that the COVID-19 pandemic continues to constitute an epidemic in Michigan. I have also, subject to the grant of authority in 2020 PA 238 (signed into law on October 22, 2020), herein defined the symptoms of COVID-19 based on the latest epidemiological evidence. I further conclude that control of the epidemic is necessary to protect the public health and that it is necessary to restrict gatherings and establish procedures to be followed during the epidemic to ensure the continuation of essential public health services and enforcement of health laws. As provided in MCL 333.2253, these emergency procedures are not limited to the Public Health Code.

I therefore order that:

#### **1. Definitions.**

- (a) "Child-care organization" means that term as defined by section 1(b) of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111(b)) and day, residential, travel, and troop camps for children (as defined by Rule 400.11101(1)(q) of the Michigan Administrative Code).
- (b) "Face mask" means a tightly woven cloth or other multi-layer absorbent material that closely covers an individual's mouth and nose.
- (c) "Food service establishment" means that term as defined in section 1107(t) of the Food Law, 2000 PA 92, as amended, MCL 289.1107(t).
- (d) "Employee" means that term as defined in section 2 of the Improved Workforce Opportunity Wage Act, 2018 PA 337, as amended, MCL 408.932, and also includes independent contractors.
- (e) "Gathering" means any occurrence, either indoor or outdoor, where two or more persons from more than one household are present in a shared space.
- (f) "Household" means a group of persons living together in a shared dwelling with common kitchen or bathroom facilities. In dwellings with shared kitchen or bathroom facilities occupied by 20 or more unrelated persons, households are defined by individuals who share a bedroom.
- (g) "Organized sports" means competitive athletic activity requiring skill or physical prowess and organized by a sports organizer.

- (h) "Sports Organizer" means an institution, association, or other organization that sets and enforces rules to ensure the physical health and safety of all participants for an organized sport.
- (i) "Exercise facility" means a location in which individuals participate in individual or group physical activity, including gymnasiums, fitness centers, and exercise studios.
- (j) "Symptoms of COVID-19" means at least 1 of fever, uncontrolled cough, or atypical new onset of shortness of breath, or at least 2 of the following not explained by a known physical condition: loss of taste or smell, muscle aches, sore throat, severe headache, diarrhea, vomiting, or abdominal pain. Per section 1(h) of 2020 PA 238, this definition represents the latest medical guidance, and serves as the controlling definition.

## 2. General capacity limitations at gatherings.

### (a) Indoor gatherings:

- (1) Are prohibited at residential venues, except where no more than 10 persons from no more than 2 households are gathered. Such gatherings should be held consistent with guidance issued by the Department of Health and Human Services for such gatherings;
- (2) Are prohibited at non-residential venues.

### (b) Outdoor gatherings are permitted only as follows:

- (1) At residential venues, 25 or fewer persons are gathered, comprised of no more than 3 households;
- (2) At non-residential venues:
  - (A) 25 or fewer persons are gathered at a venue without fixed seating, and attendance is limited to 20 persons per 1,000 square feet, including within any distinct area within the event space;
  - (B) 25 or fewer persons are gathered at a venue with fixed seating, and attendance is limited to 20% of seating capacity of the venue.

### (c) The limitations to gatherings in sections 2(a) and 2(b) do not apply to:

- (1) Incidental, temporary gatherings of persons in a shared space, such as frequently occur in an airport, bus station, exercise facility, food service establishment, shopping mall, or public pool, except as prohibited in section 3;
- (2) Gatherings between an employee and a customer for the purpose of receiving services;
- (3) Workplace gatherings that occur consistent with the Emergency Rules issued by MIOSHA on October 14, 2020;
- (4) Voting or official election-related activities;
- (5) Training of law enforcement, correctional, medical, or first responder personnel, insofar as those activities cannot be conducted remotely;



- (6) Education and support services at public, nonpublic, and boarding schools serving students in prekindergarten through grade 8;
  - (7) Children in a child-care organization or camp setting;
  - (8) Persons traveling on a school bus or other public transit;
  - (9) Gatherings for the purpose of medical treatment, including mental health and substance use disorder support services;
  - (10) Gatherings of up to 25 persons for the purpose of a funeral;
  - (11) Residential care facilities, which are subject to the October 21 epidemic order entitled "Requirements for Residential Facilities," or any replacement of that order.
- (d) As a condition of hosting a gathering under this order, organizers and venues must design the gathering to encourage and maintain physical distancing, and must ensure that persons not part of the same household maintain 6 feet of distance from one another to the extent possible.

**3. Gathering restrictions for particular types of facilities.**

- (a) Gatherings, are prohibited in the following settings:
- (1) Entertainment venues, including: auditoriums; arenas; banquet halls; cinemas; conference centers; concert halls; performance venues; sporting venues; stadiums; and theaters;
  - (2) Recreational facilities and places of public amusement, including: amusement parks; arcades; bingo halls; bowling alleys; casinos; night clubs; skating rinks; strip clubs; water parks; and trampoline parks;
- (b) Gatherings are permitted at food service establishments under the following conditions:
- (1) Persons are not gathered indoors except in custodial settings, medical facilities, school and university cafeterias, shelters, and soup kitchens. If attendees are seated at tables, persons must be 6 feet apart, or members of a household may share a table and tables must be spaced a minimum of 6 feet apart;
  - (2) Persons participating in outdoor dining are seated no more than 6 to a table and tables are spaced a minimum of 6 feet apart.
- (c) Nothing in this section shall be construed to prohibit the use of these facilities for public health or other emergency purposes.

**4. Gathering restrictions for facilities.** In addition to the gathering limitations set forth elsewhere in this order, the following limitations apply to gatherings in the following facilities:

- (a) A gathering at a retail store, library, or museum must not exceed 30% of total occupancy limits established by the State Fire Marshal or a local fire marshal. Nevertheless, a retail store, library, or museum may permit one customer at a time to enter if strict adherence to the 30% total occupancy limit would otherwise result in closure.

- (1) Retail stores must establish lines to regulate entry and checkout, with markings for patrons to enable them to stand at least six feet apart from one another while waiting.
- (b) At exercise facilities:
  - (1) Gatherings must not exceed 25% of the total occupancy limits established by the State Fire Marshal or a local fire marshal; and
  - (2) There must be at least 12 feet of distance between each occupied workout station;
  - (3) Gatherings for group fitness activities or classes are prohibited.
- (c) Gatherings in waiting rooms at outpatient health-care facilities, veterinary clinics, and other businesses are prohibited unless the facility implements a system to ensure that persons not of the same household maintain 6 feet of distance. To the extent possible, this system must include a policy that patients wait in their cars for their appointments to be called.
- (d) A gathering at an indoor or outdoor pool not otherwise prohibited by this order must not exceed 25% of bather capacity limits described in Rule 325.2193 of the Michigan Administrative Code.
- (e) In facilities offering non-essential personal care services, including hair, nail, tanning, massage, traditional spa, tattoo, body art, and piercing services, and similar personal care services, gatherings are only permitted to the extent that services do not involve the removal of face masks. All services must be provided by appointment, and gatherings in waiting areas are prohibited.

#### **5. Schools, colleges, and universities.**

- (a) Gatherings at public, nonpublic, and boarding schools for the purpose of conducting in-person instruction, sports, and extracurricular activities serving pupils in grades 9 through 12 are prohibited, except for in-person instruction of pupils who are English Language Learners or participants in special education services;
- (b) Gatherings at public, nonpublic, and boarding schools for the purpose of conducting in-person instruction of pupils in prekindergarten through grade 8 are permitted, subject to local health department and school district decisions on remote learning. Gatherings for the purpose of sports and extracurricular activity are prohibited;
- (c) Gatherings at public, nonpublic, and boarding schools are permitted for the purpose of providing services to students in need, including food distribution, access to internet connectivity, physical and mental health care services, and child care;
- (d) Gatherings at colleges and universities are prohibited for the purpose of holding in-person classes, extracurricular events, or other events are prohibited, except as permitted in sections 2 and 6 of this order.

#### **6. Organized sports gathering restrictions.**

- (a) Gatherings for the purpose of organized sports are prohibited unless all participants, teams, and venues comply with the enhanced testing regimen specified in the Additional Mitigation Measures for Safer Athletic Practice and Play without the use of Face Coverings section of [MDHHS guidance on Additional Measures for Safer Athletic Practice and Play](#).



Sports organizers complying with this section may host gatherings for the purpose of practice and competition notwithstanding the gathering prohibitions in sections 2 and 5(c).

(b) Sports organizers may not permit gatherings of spectators.

**7. Face mask requirement at gatherings.**

(a) All persons participating in gatherings are required to wear a face mask.

(b) As a condition of gathering for the purpose of transportation, transportation providers must require all staff and patrons to use face masks, and must enforce physical distancing among all patrons to the extent feasible.

(c) Except as provided elsewhere in this order, a person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, must prohibit gatherings of any kind unless the person requires individuals in such gatherings (including employees) to wear a face mask, and denies entry or service to all persons refusing to wear face masks while gathered.

(d) A person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, may not assume that someone who enters the facility without a face mask falls within one of the exceptions specified in section 8 of this order, including the exception for individuals who cannot medically tolerate a face mask. An individual's verbal representation that they are not wearing a face mask because they fall within a specified exception, however, may be accepted.

(e) A person responsible for a child-care organization or camp, or an agent of such person, must not allow gatherings unless face masks are worn by all staff. Children must wear face masks as indicated below:

(1) All children 2 years and older when on a school bus or other transportation provided by the child-care organization or camp;

(2) All children 4 years and older when in indoor hallways and indoor common areas;

(3) All children 5 years and older when in classrooms, homes, cabins, or similar indoor settings.

**8. Exceptions to face mask requirements.** Although a face mask is strongly encouraged even for individuals not required to wear one (except for children under the age of 2), the requirement to wear a face mask in gatherings as required by this order does not apply to individuals who:

(a) Are younger than 5 years old, outside of child-care organization setting (which are subject to requirements set out in section 7(e));

(b) Cannot medically tolerate a face mask;

(c) Are eating or drinking while seated at a food service establishment or at a private residence;

(d) Are exercising outdoors and able to consistently maintain 6 feet of distance from others;

(e) Are swimming;

(f) Are receiving a medical service for which removal of the face mask is necessary;



- (g) Are asked to temporarily remove a face mask for identification purposes;
- (h) Are communicating with someone who is deaf, deafblind, or hard of hearing and whose ability to see the mouth is essential to communication;
- (i) Are actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, and where wearing a face mask would seriously interfere in the performance of their public safety responsibilities;
- (j) Are at a polling place for purposes of voting in an election;
- (k) Are engaging in a religious service; or
- (l) Are giving a speech for broadcast or to an audience, provided that the audience is at least 6 feet away from the speaker.

**9. Contact tracing requirements for particular gatherings.**

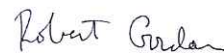
- (a) Gatherings are prohibited at the following facilities unless the facility maintains accurate records, including date and time of entry, names of patrons, and contact information, to aid with contact tracing, and denies entry for a gathering to any visitor who does not provide, at a minimum, their name and phone number:
  - (1) All businesses or operations that provide barbering, cosmetology services, body art services (including tattooing and body piercing), tanning services, massage services, or similar personal care services;
  - (2) Exercise facilities.
- (b) All businesses or operations that provide in-home services, including cleaners, repair persons, painters, and the like must not permit their employees to gather with clients unless the business maintains accurate appointment records, including date and time of service, name of client, and contact information, to aid with contact tracing.
- (c) Upon request, businesses, schools, and other facilities must provide names and phone numbers of individuals with possible COVID-19 exposure to MDHHS and local health departments to aid in contact tracing and case investigation efforts.
- (d) Data collected under this section:
  - (1) Must not be sold, or used for sales or marketing purposes without the express consent of each patron;
  - (2) Must be protected as confidential information to the fullest extent of the law;
  - (3) Must not be provided to law enforcement or immigration officials except upon receipt of a lawful subpoena from a court or other lawful court order;
  - (4) Must be retained for 28 days by the collecting organization, after which time the data must be destroyed. If facilities use existing data to fulfill this requirement, they may instead follow their own pre-existing data retention and destruction policies at the conclusion of the 28-day retention period.

## 10. Implementation.

- (a) Nothing in this order modifies, limits, or abridges protections provided by state or federal law for a person with a disability.
- (b) Under MCL 333.2235(1), local health departments are authorized to carry out and enforce the terms of this order.
- (c) Law enforcement officers, as defined in the Michigan Commission on Law Enforcement Standards Act, 1965 Public Act 203, MCL 28.602(f), are deemed to be “department representatives” for purposes of enforcing this order, and are specifically authorized to investigate potential violations of this order. They may coordinate as necessary with the appropriate regulatory entity and enforce this order within their jurisdiction.
- (d) Neither a place of religious worship nor its owner is subject to penalty under this order for allowing religious worship at such place. No individual is subject to penalty under this order for engaging in religious worship at a place of religious worship.
- (e) Consistent with MCL 333.2261, violation of this order is a misdemeanor punishable by imprisonment for not more than 6 months, or a fine of not more than \$200.00, or both.
- (f) Nothing in this order affects any prosecution or civil citation based on conduct that occurred before the effective date of this order.
- (g) Nothing in this order should be taken to interfere with or infringe on the powers of the legislative and judicial branches to perform their constitutional duties or exercise their authority, or protections guaranteed by the state or federal constitution under these emergency circumstances.
- (h) Consistent with any rule or emergency rule promulgated and adopted in a schedule of monetary civil penalties under MCL 333.2262(1) and applicable to this order, violations of this order are also punishable by a civil fine of up to \$1,000 for each violation or day that a violation continues.
- (i) If any provision of this order is found invalid by a court of competent jurisdiction, whether in whole or in part, such decision will not affect the validity of the remaining part of this order.
- (j) It is not a violation of this order for a person to enter a facility otherwise closed for gatherings if they are entering solely for the purpose of using restroom facilities.

This order takes effect on November 18, 2020 at 12:01 AM, at which time the October 29, 2020, order entitled Gatherings and Face Mask Order is rescinded. This order remains in effect through December 8, 2020 at 11:59 PM. Persons with suggestions and concerns are invited to submit their comments via email to [COVID19@michigan.gov](mailto:COVID19@michigan.gov).

Date: November 15, 2020



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Robert Gordon, Director

Michigan Department of Health and Human Services

LAW OFFICES  
THOMAS J. RYAN, P.C.

THOMAS J. RYAN

2055 ORCHARD LAKE ROAD  
SYLVAN LAKE, MICHIGAN 48320  
TELEPHONE (248) 334-9938  
FAX (248) 858-8508

November 12, 2020

VIA EMAIL

Mr. Jonathan Smith  
City Manager  
375 Depot  
Clarkston, MI 48346

Re: *City of the Village of Clarkston/Rules to Govern Virtual Meetings*

Dear Mr. Smith:

After the Michigan Supreme Court's decision earlier this month invalidating the Governor's Covid-related executive orders issued after April 30, uncertainty resulted over whether municipal boards and commissions may continue to hold electronic, remote participation meetings while the pandemic goes on. The State Legislature and Governor solved that – at least temporarily – by enacting and signing into law 2020 PA 228 (copy attached) amending the Open Meetings Act to allow municipal boards and commissions to hold electronic meetings, and establishing conditions, limitations, and procedures for electronic meetings.

The amended OMA does several things: (i) It validates all electronic meetings held since March, (ii) Allows local boards and commissions to continue to hold electronic meetings through the end of this calendar year, (iii) It authorizes remote meetings to be held during 2021 only to accommodate members absent due to military duty, a medical condition, or a statewide or local state of emergency or disaster, and (iv) After 2021, allows remote participation by board and commission members only for military duty.

For the most part, electronic meetings must be conducted similar to the way they were conducted under the prior executive orders of the Governor. But the amended OMA sets forth various additional notice and procedural requirements for electronic meetings. Among the requirements is that absent board and commission members participating remotely must announce the municipality and state where the member is remotely participating from. This disclosure must be made part of the meeting minutes.

Also, a public body with an official internet presence (i.e., a website) must post advance notice of an electronic meeting on its website where it can be accessed by the public at least 18 hours prior to the meeting. Meeting agendas must also be available and accessible to the public on the internet at least 2 hours before the meeting.

The amended OMA requires a public body to establish procedures to govern electronic meetings. Therefore, I offer the attached proposed City Council Resolution to amend the City's



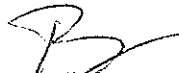
Mr. Jonathan Smith  
City of the Village of Clarkston  
November 12, 2020  
Page 2

current Rules and Order of Procedure to add rules for electronic meetings. These rules, as drafted, closely track the statutory provisions and procedures of the amended OMA. In addition, please note that the last rule proposed to be added will cover all the City's other boards and commissions by applying these same Electronic Meetings rules to them.

I recommend that the proposed Resolution to adopt the Rules be adopted at the Council's next meeting.

Sincerely yours,

**Thomas J. Ryan, P.C.**

A handwritten signature in black ink, appearing to read 'TJR', written over a horizontal line.

Thomas J. Ryan

TJR/knn

cc: Ms. Jennifer Speagle, City Clerk  
Mayor Eric Haven

## CITY OF THE VILLAGE OF CLARKSTON, MICHIGAN

### RESOLUTION TO ADOPT RULES FOR ELECTRONIC MEETINGS

**WHEREAS**, the Michigan Open Meetings Act, MCL 15.261 et seq. was recently amended by the adoption of Public Act 228 of 2020 to permit the remote attendance by members of a public body using telephonic or video conferencing means; and

**WHEREAS**, the City Council desires to continue to meet and conduct the public business of the City in a manner that permits both the general public and members of the City Council and other City boards and commissions subject to the Open Meetings Act to participate by electronic means.

**THEREFORE, IT IS RESOLVED** by the City of the Village of Clarkston City Council that its Rules and Order of Procedure are hereby amended to add the following provisions:

#### ELECTRONIC MEETINGS

##### Rule 1. ELECTRONIC MEETINGS AUTHORIZED

The City Council may meet and conduct its meetings, in whole or in part, by electronic means using telephone conferencing or video conferencing technology without regard to physical place and physical presence requirements, in accordance with Section 3a of the Open Meetings Act, MCL 15.263a, as amended, through December 31, 2020.

Beginning January 1, 2021 through December 31, 2021, City Council meetings may be held, in whole or in part, by electronic means using telephone conferencing or video conferencing technology due to circumstances requiring accommodation of any City Councilmember absent because of military duty, a medical condition, or when a declared statewide or local state of emergency or state of disaster exists and the personal health or safety of members of the public or public body would be at risk if the meeting were held in person. As used in these Rules, the term "medical condition" means an illness, injury, disability, or other health-related condition, including the quarantine or isolation of a City Councilmember to minimize the spread of a contagious disease.

Beginning January 1, 2022 members of the City Council may participate by electronic means in City Council meetings only to accommodate their absence due to military duty.

##### Rule 2. CONDUCT OF ELECTRONIC MEETINGS

An electronic meeting of the City Council will be conducted in a manner that permits two-way communication so that members of the Council can hear and be heard by one another, and so that public participants can hear members of the City Council and be heard by both the Council and other public participants. The City may use technology to facilitate typed public comments submitted by members of the public participating in the electronically-held meeting that shall be read to or shared with members of the City Council and other participants.

As permitted by the Open Meetings Act, a physical place is not required for an electronically-held meeting. Members of the City Council and members of the public participating electronically in a meeting that occurs in a physical place are considered present and in attendance at the meeting for all purposes. For a meeting at which City Councilmembers are physically absent due to military duty or a medical condition and who are being accommodated by remote participation, all other City Councilmembers must be physically present at the meeting to be able to participate.

In addition to any other notice required by the Open Meetings Act, advance notice of an electronically-held meeting shall be posted on a portion of the City's website that is fully accessible to the public. The public notice must be included on either the home page or a separate webpage dedicated to public notices for non-regularly scheduled or electronically-held public meetings that is accessible through a prominent and conspicuous link on the City's website home page that clearly describes its purpose for public notification of non-regularly scheduled or electronically-held public meetings. Any scheduled meeting of the City Council may be held as an electronic meeting as permitted by the Open Meetings Act if a notice consistent with this Rule is posted at least 18 hours before the meeting begins. Any notice of the meeting of the City Council held electronically must clearly contain all of the following:

- (a) Why the City Council is meeting electronically;
- (b) How members of the public may participate in the meeting electronically (if a telephone number, internet address or both are required to participate, that information must be provided in the notice);
- (c) How members of the public may contact members of the City Council to provide input or ask questions on any business that will come before the Council at the meeting; and
- (d) How persons with disabilities may participate in the meeting.

If an agenda exists for an electronically held meeting of the City Council, the City shall, on a portion of its website that is fully accessible to the public make the agenda of the meeting available to the public at least 2 hours before the meeting begins. This publication of the meeting agenda does not prohibit subsequent amendment of the agenda at the meeting.

A member of the general public is not required to register or otherwise provide his or her name or other information or otherwise fulfill a condition precedent to attend an electronically-held meeting, other than mechanisms established and required by the City necessary to permit the individual to participate in a public comment period of the meeting.

Members of the general public otherwise participating in an electronically-held meeting of the City Council are excluded from participation in a closed session of the City Council that is held electronically provided that the closed session is convened and held



in compliance with the requirements of the Open Meetings Act applicable to closed sessions.

Rule 3.           AGENDA FOR REGULAR BUSINESS MEETINGS; ELECTRONIC MEETINGS

The order of business for all meetings of the City Council conducted electronically and held during through December 31, 2020, and held beginning January 1, 2021 through December 31, 2021 for City Council meetings held, in whole or in part, by electronic means using telephone conferencing or video conferencing technology when a declared statewide or local state of emergency or state of disaster exists shall be as follows: Call to Order; Pledge of Allegiance; Approval of Agenda; Public Comment – Items On the Agenda; Consent Agenda; Regular Agenda; Items Not On the Agenda; and Adjournment. The order of business outlined in this paragraph is not applicable when electronic means is used to accommodate the absence of individual City Council members due to military duty or a medical condition.

Rule 4.           PUBLIC COMMENTS

During City Council meetings conducted electronically, members of the public attending the meeting, once recognized by the chair, shall identify themselves for the record and indicate the municipality where they reside. Comments by the public will be limited to three minutes for each speaker unless the time is extended by the chair or by vote of the Council.

Rule 5.           COUNCILMEMBER ATTENDANCE BY PHONE/VIDEO

A member of the City Council who anticipates being absent from a meeting due to the circumstances set forth in the Open Meetings Act and these Rules may request accommodation of their absence to permit their remote participation in and voting on Council business by two-way telephonic or video conferencing communication. A City Councilmember who desires to attend a meeting by telephonic or video conferencing shall inform the City Manager, or the City Manager's designee, at least 24 hours before the meeting to permit any necessary technology to be put in place to accommodate participation of the absent member. City Councilmembers attending a meeting by telephone or video conferencing may fully participate in the meeting, including voting and attendance in any closed session of the City Council. A Councilmember participating by telephonic or video conferencing is not permitted to chair the meeting unless all Council members are participating by telephone or video conferencing.

Any member of the City Council attending a meeting remotely must publicly announce at the outset of the meeting (which shall be included in meeting minutes) that the member is attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must identify the member's physical location by stating the city, village, or township and the state from which the member is attending the meeting remotely.

Rule 6. OTHER BOARDS AND COMMISSIONS

All other City boards and commissions and the members thereof are governed by and shall conform to the provisions contained in these Rules setting forth the requirements and procedures by which absent members and the public may remotely participate in meetings electronically by telephone or video conferencing. In the event of any conflict between these rules and the bylaws or procedural rules of the other board or commission, this Rule is controlling authority.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Eric Haven, Mayor

**CERTIFICATION**

I, Jennifer Speagle, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of the Village of Clarkston at its regular meeting held on \_\_\_\_\_, 2020.

\_\_\_\_\_  
JENNIFER SPEAGLE, City Clerk

Act No. 228  
Public Acts of 2020  
Approved by the Governor  
October 16, 2020  
Filed with the Secretary of State  
October 16, 2020  
EFFECTIVE DATE: October 16, 2020

**STATE OF MICHIGAN  
100TH LEGISLATURE  
REGULAR SESSION OF 2020**

Introduced by Senators Theis, Hollier, LaSata, MacDonald, Lucido, Victory, Daley, Zorn, Wojno,  
McMorrow, Moss and Schmidt

**ENROLLED SENATE BILL No. 1108**

AN ACT to amend 1976 PA 267, entitled "An act to require certain meetings of certain public bodies to be open to the public; to require notice and the keeping of minutes of meetings; to provide for enforcement; to provide for invalidation of governmental decisions under certain circumstances; to provide penalties; and to repeal certain acts and parts of acts," by amending section 3 (MCL 15.263), as amended by 2018 PA 485, and by adding section 3a.

*The People of the State of Michigan enact:*

Sec. 3. (1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.



(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

(3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.

(4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.

(5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.

(6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

(7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:

(a) The Michigan compensation appellate commission operating as described in either of the following:

(i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.

(ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.

(b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.

(c) The employment relations commission or an arbitrator or arbitration panel created or appointed under 1939 PA 176, MCL 423.1 to 423.30.

(d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.

(8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.

(9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.

(10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

(a) "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.

(b) "Medical condition" means an illness, injury, disability, or other health-related condition.

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following circumstances:

(a) Before January 1, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) On and after January 1, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster as described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

- (i) To permit the electronic attendance of a member of the public body who resides in the affected area.
- (ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) After December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (8), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

(a) Why the public body is meeting electronically.

(b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.

(c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.

(d) How persons with disabilities may participate in the meeting.

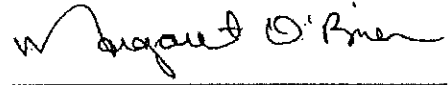
(5) Beginning on the effective date of the amendatory act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.

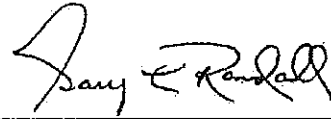
(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved \_\_\_\_\_

\_\_\_\_\_  
Governor



# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Reimburse Independence Township for Interceptor Expense

**WHEREAS**, in June 2020, the City was notified of a required \$84M repair of the Oakland-Macomb Interceptor (OMID) in Detroit, which is a critical component of the Great Lakes Water Authority's sewage disposal system, and;

**WHEREAS**,

of the \$84M, the Clinton-Oakland communities are responsible for 33.1% or **\$27,513,429**, and  
of the \$27,513,429 cost, Independence Township (including the City) is responsible for 2.4123% or **\$2,012,636**, and  
of the \$2,012,636 cost, the City of the Village of Clarkston is responsible for 4.915%, or **\$98,921.06**, and;

**WHEREAS**, Independence Township has already submitted their payment of \$2,012,636 (which includes the City's cost of \$98,921.06) to the Great Lakes Water Authority and the City must now reimburse the Township, and;

**WHEREAS**, in the October 26, 2020 City Council meeting, Council authorized the City Treasurer to restructure the self-funded City Hall Construction Loan from 66.6% Water Fund/33.3% Sewer Fund to 100% Water Fund, thereby replenishing the Sewer Fund with sufficient funds to pay the \$98,921.06 expense, and;

**WHEREAS**, in the October 26, 2020 City Council meeting, Council also authorized the City Manager, City Clerk, City Attorney and City Assessor to initiate the steps for establishing a city-wide Special Assessment District to recoup the \$98,921.06 cost, and;

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of the Village of Clarkston hereby authorizes the City Treasurer to submit payment to Independence Township in the amount of \$98,921.06 to reimburse the Township for the City's share of the Oakland-Macomb Interceptor repair cost, to be paid from the City Sewer Fund.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

\_\_\_\_\_  
November 23, 2020

\_\_\_\_\_  
Date

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Main Street Sign Poles

**WHEREAS**, City Council approved the purchase and installation of two electronic "Your Speed" signs for N. Mainstreet on July 13, 2020, and;

**WHEREAS**, the two signs were purchased and received in late August, and;

**WHEREAS**, because any changes to or along M-15 requires an MDOT permit, the City has been working with City Engineer HRC to fulfil MDOT's requirements, and;

**WHEREAS**, MDOT requires that certified breakway sign poles be installed and inspected per their specifications, and;

**WHEREAS**, as shown on the attached bid comparison, the City requested 3 quotes for installed breakaway poles meeting the MDOT specifications, and;

**WHEREAS**, it is recommended that two (2) breakaway sign poles be purchased and installed by POCO Signs at a total cost \$1,400 plus a \$200 provision for concrete and miscellaneous expenses, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Manager to contract with POCO sign for the installation of two breakaway sign posts on N. Main Street at a not-to-exceed cost of \$1,600, to be funded by the Major Street Traffic Services budget (202-452-777.000).

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

November 23, 2020

\_\_\_\_\_  
Date

# City of the Village of Clarkston - Comparison of Bids

Subject: Purchase and Installation of Two Breakaway Sign Poles

Quote#	Supplier Name	Quoted Price		Comments
		Per Unit Price	Total	
1	Poco Sales	\$700.00	\$1,400.00	Purchase and installation of two (2) breakaway systems with 2.5" posts
2	State Barricades, Inc.	\$1,257.00	\$2,514.00	Purchase and installation of two (2) breakaway systems with 2.5" posts
3	Action Traffic Maintenance, Inc.	Awaiting Quote	Awaiting Quote	Purchase and installation of two (2) breakaway systems with 2.5" posts

November 23, 2020

Recommended Supplier



# Poco Sales

4850 S Sheldon  
 Canton, MI 48188-2743  
 (734)397-1677 fax (734)397-5903

# QUOTE

Quote prepared for:

Name	Village of Clarkston / Jonathan Smith			Date	11/19/2020
Address	375 Depot			Item No.	
City	Clarkston	State	MI	Zip	
Phone	248 625-1559	Fax		Completion:	
				Sales Person	Tony Zaszczurynski

**Install (2) Breakaway systems with posts for speed sensor signs.**

	Sale Items	Unit	Qty	Unit Price	Amount
0230	Breakaway Systems with 2.5" Posts	Each	2.00	\$700.00	\$1,400.00

This quotation excludes costs for concrete QC.

Total      \$1,400.00



**STATE BARRICADES, INC.**

**24806 Industrial Dr.**

**Warren, Michigan 48089**

**PH# 586-756-8282 FAX# 586-756-8285**

**tony@statebarr.com**

Date: 11-23-20

To: VILLAGE OF CLARKSTON

ATTN: JONATHAN SMITH

Cover Sheet +pages:

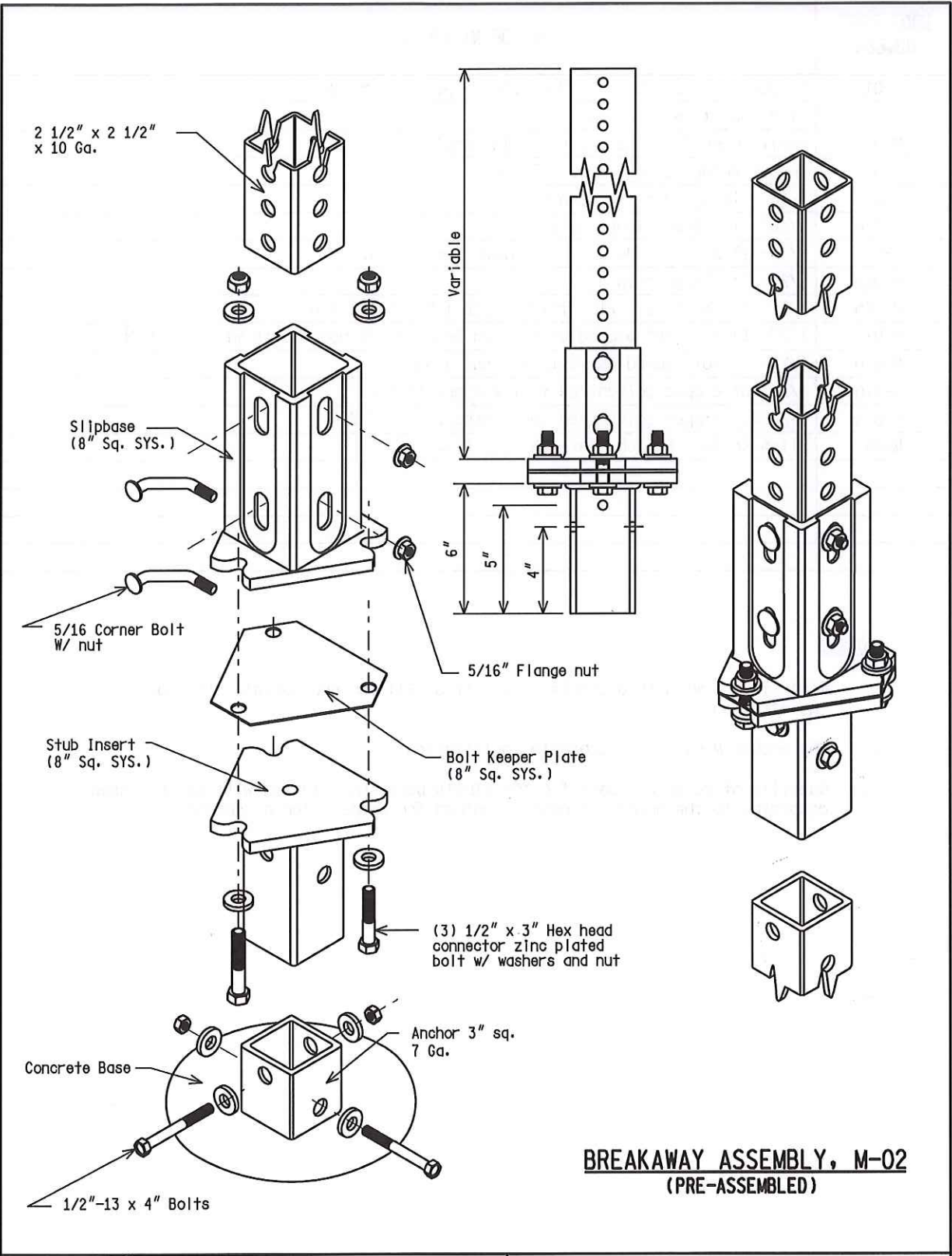
If you do not receive total pages, please call sender at  
586-756-8282

From: TONY MAGGIANO

COMMENTS: M- 15

2 BREAKAWAY POST SYSTEM:	\$950.00 EACH PLUS TAX
INSTALLATION:	\$500.00
TOTAL:	\$2514.00

**QUOTES GOOD FOR 30 DAYS. CALL RYAN TO SCHEDULE DAILY ALIGNMENT IS THE CONTRACTORS RESPONSIBILITY. STATE BARRICADES DOES NOT INTERMIX EQUIPMENT WITH THE CONTRACTOR, DUE TO LIABILITY ISSUES. WATER BARRICADES TO BE FILLED & KEPT THAWED BY CONTRACTOR**



**BREAKAWAY ASSEMBLY, M-02  
(PRE-ASSEMBLED)**

**MDOT**  
Michigan Department of Transportation

PREPARED BY  
DESIGN DIVISION

DRAWN BY: DD

CHECKED BY: AJU

DEPARTMENT DIRECTOR  
Kirk T. Steudle

APPROVED BY: Kimberly Avery  
DIRECTOR, BUREAU OF FIELD SERVICES

Bradley C. Wiefelich  
May 9 2018 7:44 AM

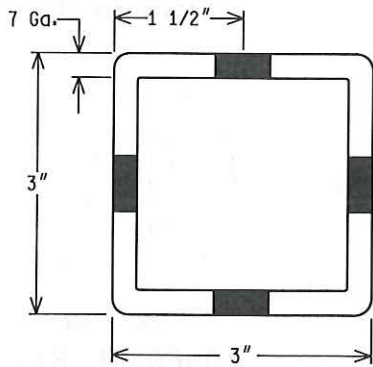
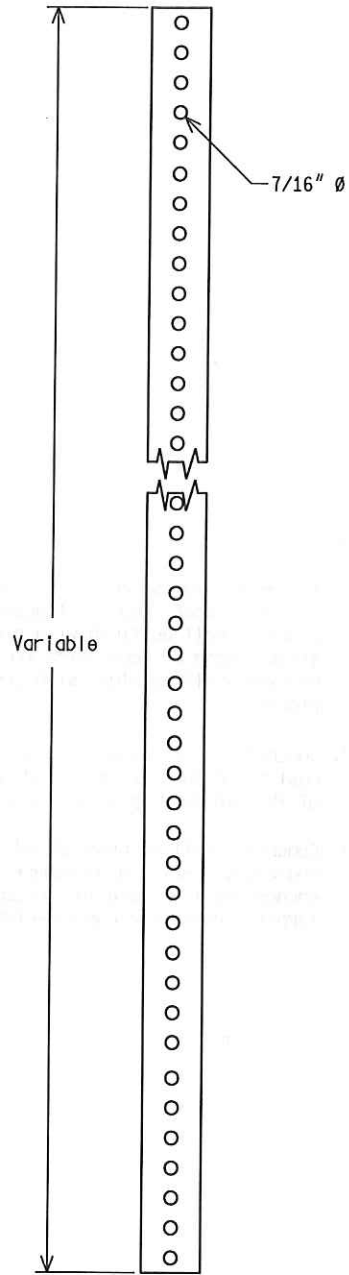
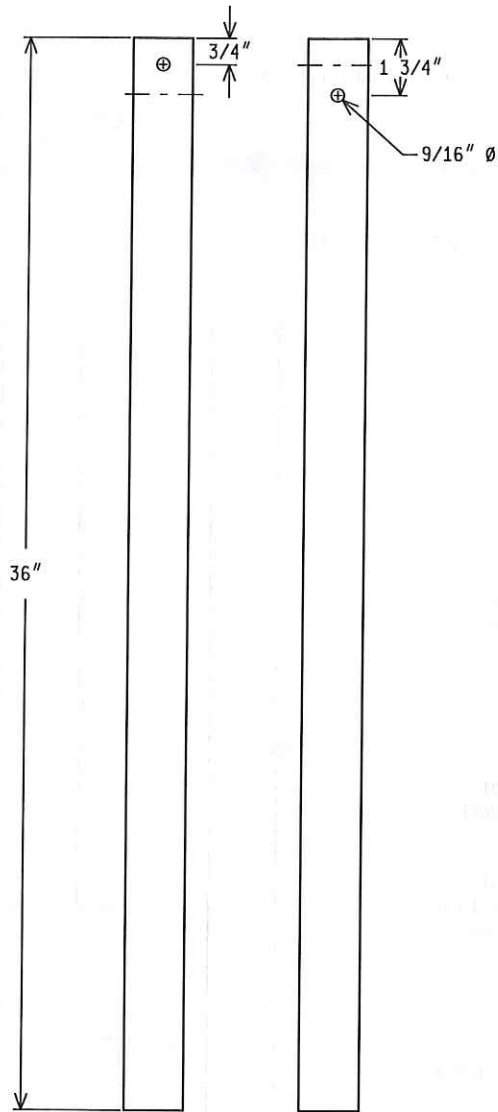
APPROVED BY: Bradley C. Wiefelich  
DIRECTOR, BUREAU OF HIGHWAY DEVELOPMENT

MICHIGAN DEPARTMENT OF TRANSPORTATION  
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

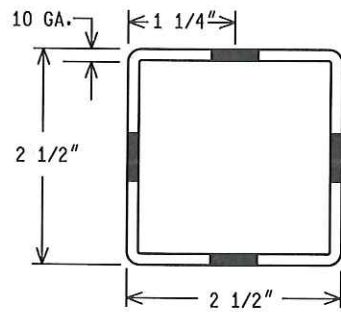
**PERFORATED STEEL SQUARE  
TUBE SIGN BREAKAWAY SYS**

05/24/18 F.H.W.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 1 OF 15
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**INSERT ANCHOR, M-04**



**PERFORATED SQUARE  
STEEL POST, M-03**

NOT TO SCALE

MICHIGAN DEPARTMENT OF TRANSPORTATION  
BUREAU OF DEVELOPMENT STANDARD PLAN

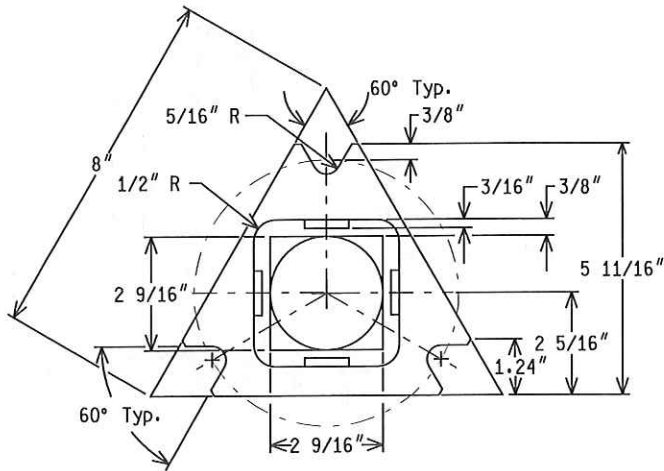
05/24/18  
F.H.W.A. APPROVAL

07/19/16  
PLAN DATE

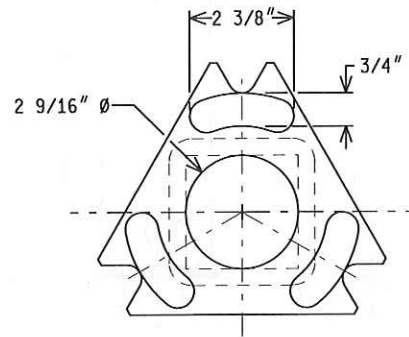
SIGN-207-D

SHEET  
3 OF 15

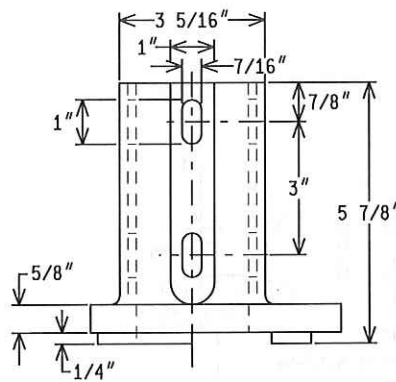
NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.



**TOP VIEW**



**BOTTOM VIEW**



**SIDE VIEW**

**SLIPBASE**  
**(8" SQUARE SYSTEM)**

**NOTES:**

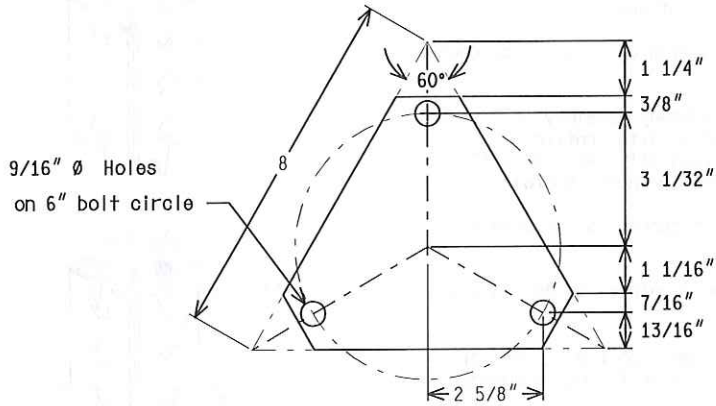
1. Material: ASTM A-536 Grade 65-45-12 ductile iron.
2. Hot dip galvanize per ASTM A-153.
3. Clean bore I.D. and counterbore after galvanizing to remove excess zinc.
4. Casting part number-31209.
5. Unless noted: all radii and fillets are 1/4".
6. Square hole tapers from 2 9/16" to 2 1/2" at the bottom.

NOT TO SCALE

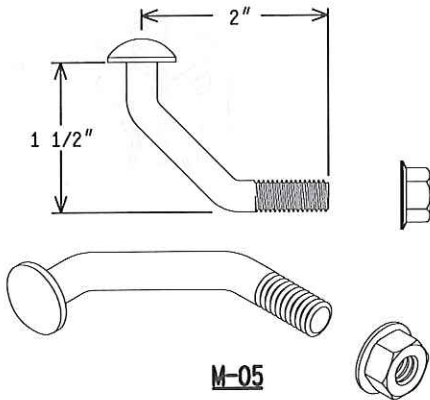
MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN	05/24/18 F.H.W.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 5 OF 15
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NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.

Stamp Bolt Keeper Plate Spacer from galvanized sheet  
 26-30 ga. ASTM A-563 G-90 coating

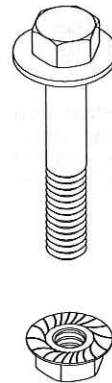


**BOLT KEEPER PLATE**  
**(8" SQUARE SYSTEM)**



**M-05**

- (2) 5/16" - 18 Grade 5 large corner steel bolt
- (2) 5/16" - 18 Hex flange steel nut



**M-08**

- (3) 1/2" - 13 x 3" Hex flange head zinc plated bolt
- (3) 1/2" - 13 Hex flange zinc plated nut
- (6) 1/2" x 3/32" Heavy duty zinc plated flat washer

NOT TO SCALE

MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN	05/24/18 F.H.W.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 7 OF 15
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NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.



## INSTALLATION INSTRUCTIONS

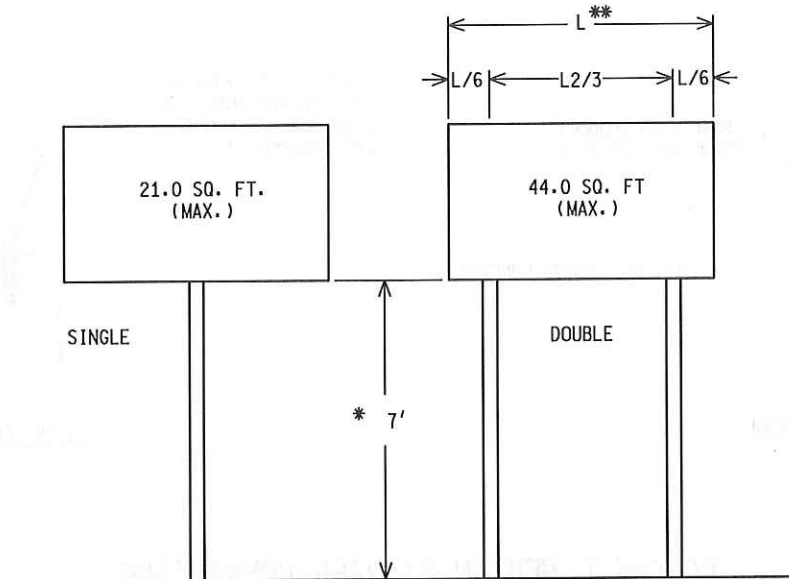
1. Check with utility companies to mark anchor and post location
2. Drill 12" hole 48" deep install concrete foundation.
3. Orientate anchor for correct sign placement (see figure 1, sheet 8 of 14).
4. Continue to install anchor until two holes are remaining above surface level.
5. Check anchor for plumb and square.
6. Install sign on post using MDOT approved hardware for Type II signs and aluminum rivets for Type III signs.
7. Insert post with sign into Slipbase six holes deep.
8. See Sign-100-Series and Sign-120-Series for appropriate bottom height.
9. Use corner bolt to fasten anchor and post.
10. Following these procedures the post and anchor will be installed according to NCHRP 350.

NOT TO SCALE

MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN	05/24/18 F.H.W.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 9 OF 15
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NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.

PERFORATED STEEL SQUARE  
TUBE SIGN BREAKAWAY SYSTEM  
FOR  
90 MPH WIND SPEED



\*/\*\* The bottom height is defined as height from the near edge of the travel lane pavement to the bottom of the sign panel. See Sign-100-Series and Sign-120-Series for required minimum bottom height and support spacings.

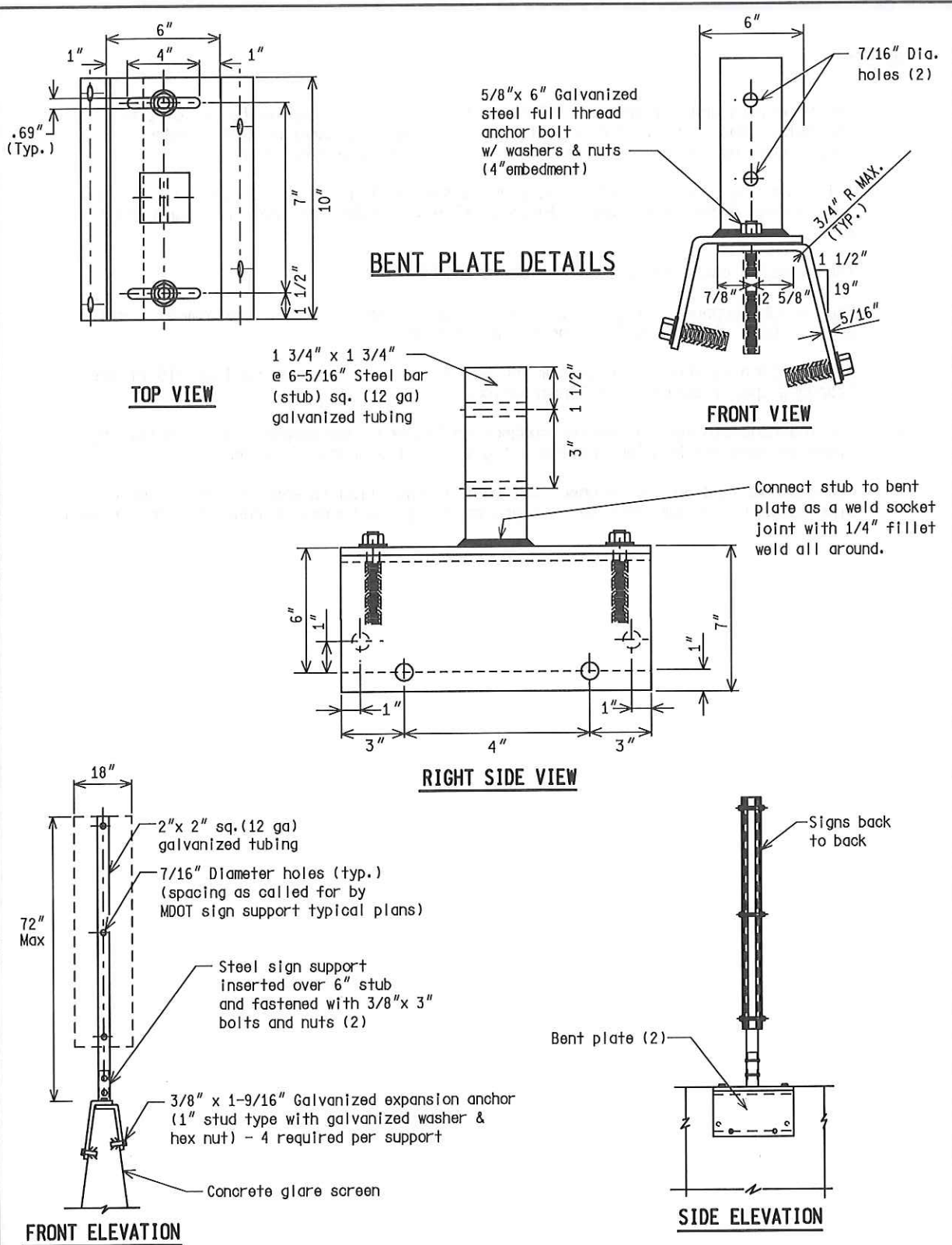
NOTE:

For signs over 44 sft. use the charts on SIGN-150-SERIES.

NOT TO SCALE

MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN	05/24/18 F.H.V.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 11 OF 15
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NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.



**CONCRETE GLARE SCREEN CONNECTION  
 (SQUARE TUBE SUPPORT)**

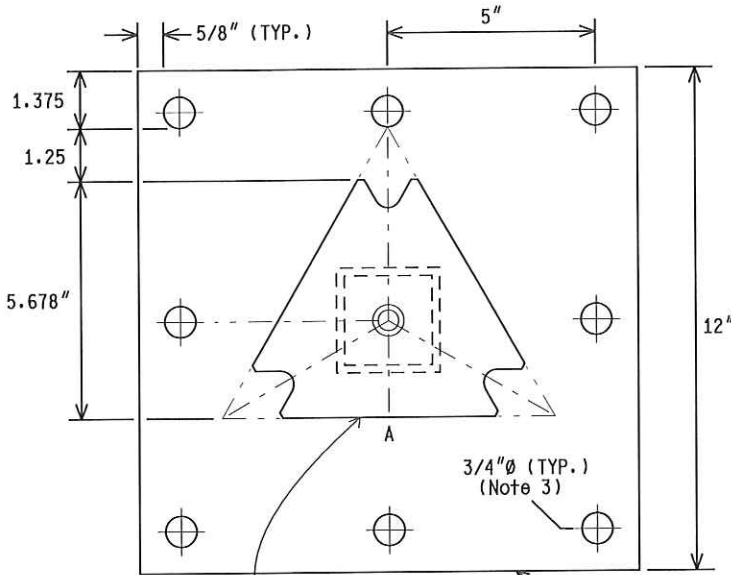
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MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN	05/24/18 F.H.V.A. APPROVAL	07/19/16 PLAN DATE	SIGN-207-D	SHEET 13 OF 15
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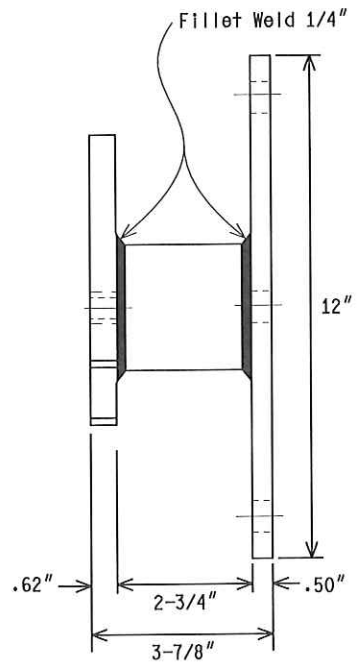
NOTE: THE ORIGINAL SIGNED COPY IS KEPT ON FILE AT THE MICHIGAN DEPARTMENT OF TRANSPORTATION.



# SQUARE BOLTDOWN STUB

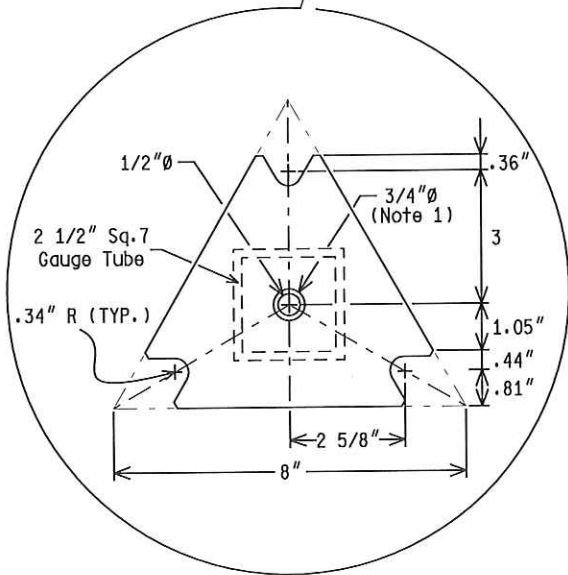


**TOP VIEW**

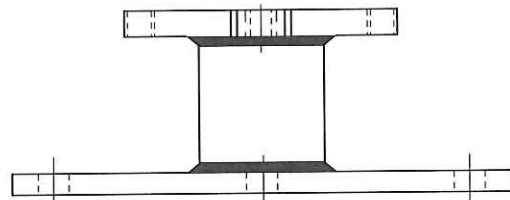


**SIDE VIEW**

Base Plate  
(Note 2)



**DETAIL A**



**FRONT VIEW**

**NOTES:**

1. The hole in the bottom base is 3/4" dia. for escape of zinc and gasses during the hot dip galvanizing. This hole should be located under the 1/2" hole in the top plate, but may vary as needed. The tolerance on this hole dia. is + - .125"
2. Base plate 1/2" ASTM A-36, 441 OR 572 Steel plate pipe stub 3" square tubing nominal 7 gauge, ASTM A-52 GRB fabricate and galvanize to ASTM A-123.
3. 300 series stainless steel wedge anchor bolt with stainless steel lockwasher and nut. Refer to 2012 Specifications for Construction Section 919.02.

NOT TO SCALE

MICHIGAN DEPARTMENT OF TRANSPORTATION  
BUREAU OF DEVELOPMENT STANDARD PLAN

05/24/18  
F.H.W.A. APPROVAL

07/19/16  
PLAN DATE

SIGN-207-D

SHEET  
15 OF 15

CITY OF THE VILLAGE OF CLARKSTON, MICHIGAN

RESOLUTION NO. \_\_\_\_\_ -

A RESOLUTION DESIGNATING A SOCIAL DISTRICT CONTAINING A COMMONS AREA AND ADOPTING A MANAGEMENT AND MAINTENANCE PLAN IN ORDER TO ALLOW CERTAIN ON PREMISES LIQUOR LICENSEES EXPANDED USE OF SHARED AREAS FOR CONSUMPTION OF ALCOHOL PURSUANT TO PUBLIC ACT 124 OF 2020

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Michigan Liquor Control Code was recently amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Commission (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, if the governing body of a local governmental unit designates a social district that contains a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community; and

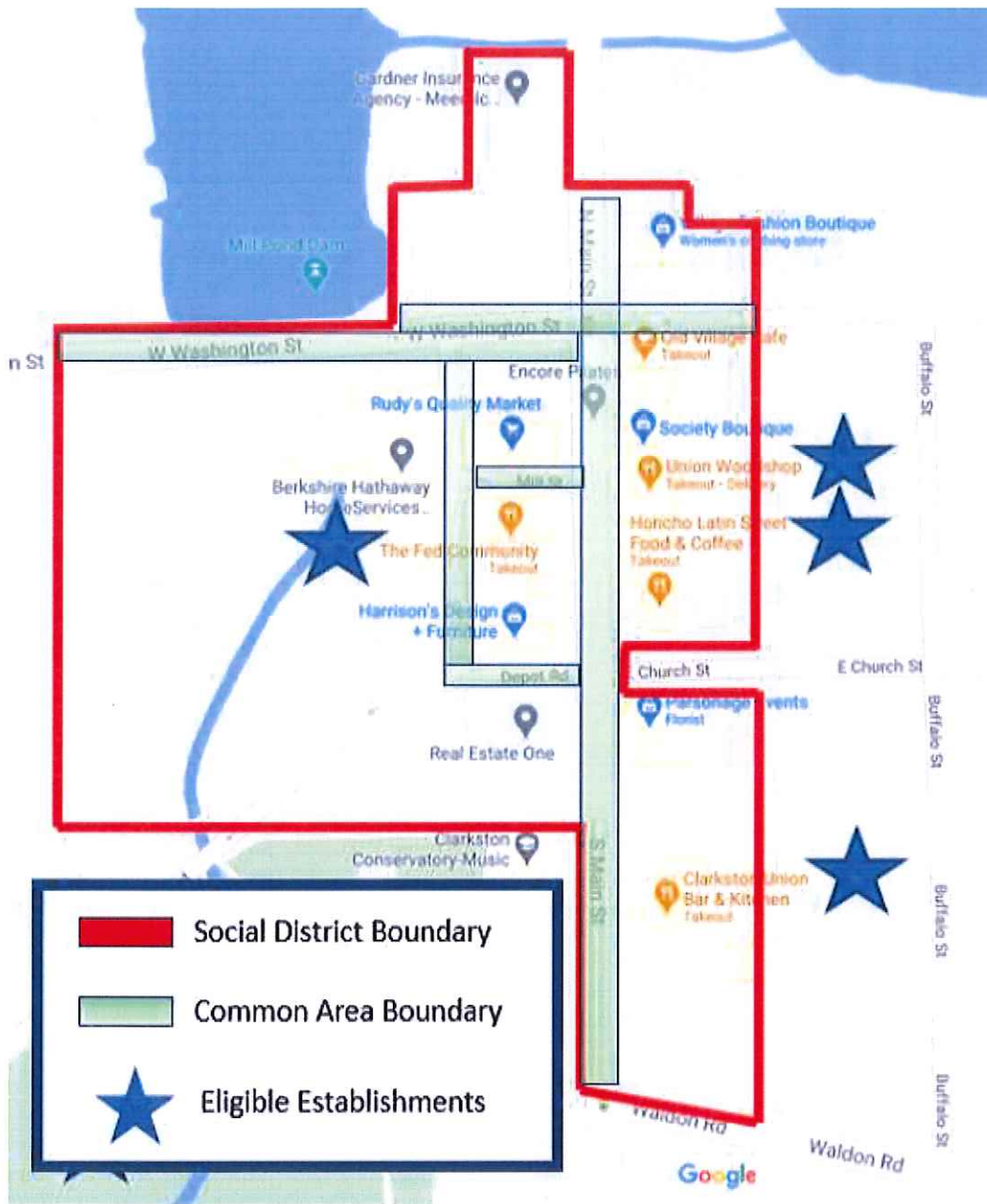
WHEREAS, the City continues to recognize that the recent public health emergency caused by the COVID-19 global pandemic has caused the shutdown of certain businesses for varying amounts of time, and when open, other social distancing recommendations and requirements have resulted in reduced occupancies that have impacted City businesses and the people employed by them; and

WHEREAS, the City Council finds that designating social districts and commons areas pursuant to the Act is in the best interests of the citizens of the City of the Village of Clarkston especially in light of COVID-19 restrictions on indoor gatherings and social distancing recommendations; and

WHEREAS, Social District boundaries are indicated by the Clarkston Social District map, and the Commons Area boundaries are the same as the Social District boundaries with the exception of the premises of the qualified licensees; and,

WHEREAS, the City Council directs the Social District Committee, in conjunction with the participating licensees, to create a logo which bears the name of the Clarkston Social District commons area, and cause that logo to be printed on signs that clearly mark and define the Clarkston Social District commons area; and

NOW, THEREFORE, BE IT RESOLVED that the City Council designates the social districts and commons areas as provided on the attached maps, establishes the attached management and maintenance plan, and authorizes the City Manager to take all such other actions necessary in order to implement this Resolution and comply with the Act.





# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Budget Amendment

**WHEREAS**, the City budget finalized in June, 2020 estimated an increase in costs for the 2020 election from \$2,750 to \$3,400, and;

**WHEREAS**, in actuality, this unprecedented election resulted in a total cost of \$4,250, resulting in the need for a Budget Amendment, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Treasurer to complete a Budget Amendment in the amount of \$850.00, as detailed in the attached schedule.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

\_\_\_\_\_  
November 23, 2020  
Date

# City of the Village of Clarkston

20/21 FY Budget Amendment Request - November 23, 2020

No	Amount	From Account #	To Account #	Reason for Change
1	\$850.00	101-264-890.000	101-262-701.000	Realign excess Grant Writing budget to Election Fees
Total	\$850.00			