



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
10 12 2020

You may join the meeting from your computer, tablet or smartphone using the following

**link:** <https://global.gotomeeting.com/join/791696245>

Or you you may call in to the meeting using the following toll-free phone number and access code: [\(866\) 899-4679](tel:8668994679), Access Code: [791-696-245](tel:791696245)

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:  
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ [smithj@villageofclarkston.org](mailto:smithj@villageofclarkston.org) or City Clerk Jennifer Speagle @ [speaglej@villageofclarkston.org](mailto:speaglej@villageofclarkston.org) and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. FYI:
7. Sheriff Report For September 2020  
June 2020  
  
Documents:  
  
[SHERIFF REPORT SEPTEMBER 2020.PDF](#)
8. City Manager Report  
  
Documents:  
  
[CITY MGRS REPORT 10 12 2020.PDF](#)
9. Acceptance Of The Consent Agenda As Presented - Motion  
Minutes and Treasurer's Report  
Treasurer Report ending 09 14 2020  
Minutes  
Final 09 14 2020  
Draft 09 28 2020  
  
Documents:

10 12 2020 CONSENT AGENDA.PDF

10. Old Business

10.a. Discussion: Election Update

10.b. Discussion: Bisio Lawsuit Status Update

11. New Business

11.a. Resolution: Budget Amendment

Documents:

[RESOLUTION BUDGET AMENDMENT 10 12 2020.PDF](#)

11.b. Motion: Zoning Board Of Appeals Appointment

Documents:

[MOTION - ZBA APPOINTMENT 10 12 2020.PDF](#)

11.c. Discussion: Halloween Hours

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

**OAKLAND COUNTY SHERIFF DEPARTMENT**

**INDEPENDENCE SUBSTATION**

TO: *John Smith, City Manager*

FROM: *Lieutenant Todd Hill, Substation Commander*

SUBJECT: *City of the Village of Clarkston Monthly Report*

	2020												2020	2019
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
<b>ARRESTS</b>														
Felony	0	1	1	2	1	1	1	1	0				8	12
Misdemeanors	15	11	8	1	2	1	3	1	1				43	108
<b>TRAFFIC:</b>														
Monthly Warnings	14	18	6	2	7	2	0	2	3				54	143
Monthly Citations	10	22	4	1	4	4	0	0	8				53	176
Crashes	0	3	1	0	3	3	6	1	2				19	19
<b>LIQUOR INSPECTION ACTIVITY:</b>														
Alcohol Compliance Checks	0	0	0	0	0	0	0	0	0				0	1
Violations	0	0	0	0	0	0	0	0	0				0	0
<b>STATION STATISTICS:</b>														
Dispatched Calls for Service (CLR-065)	98	90	111	85	45	82	84	91	68				754	554

**City of the Village of Clarkston**  
**City Manager Report**  
**October 12, 2020**

**Parking Lot Sealcoating**

This week the Depot Park parking lot was repaired, sealcoated and restriped. Our thanks to Doug's Sealcoating for a job well done. Like the previously sealcoated Washington & Main and Mill Street lots, the Depot Road lot was coated with a non-coal-tar material, per our City ordinance. Thank you to the business and patrons for their patience during this important maintenance work.

**City Easement Tree Trimming**

Also this week, DPW Director Jimi Turner and I worked three days trimming trees on the City's road easements. While more ground-level work is yet to be done, this week's work completes the trimming of the higher branches using the City's manlift. (Jimi is certified to operate the manlift.) The objective of the work was to reduce drooping branches blocking driver's sightlines, reduce the risk of dead branches falling on people/cars, and eliminate branches that may be blocking the street lights.

**Main Street "Your Speed" Sign Status**

The City has received general approval from MDOT to place electronic "Your Speed" signs on Main Street. However, it is required that new, separate poles, with breakaway features, be installed to attach the new signs to. Jimi and I will purchase and install the required poles, following the installation requirements. Upon completing the pole installation, it is expected that approval will be granted to install the signs.

**N. Holcomb Sidewalk Repair**

As follow-up to questions raised in the September 28<sup>th</sup> Council meeting, the damage to the roadway and sidewalk on N. Holcomb was due to Consumers Energy work to replace a gas line. Crews from Consumers returned this week to repair both the roadway and sidewalk.

**In-Person City Meetings**

I have received feedback from IT Right, the City's IT provider, that in order to hold hybrid in-person and virtual call-in meetings will require the following hardware in the conference room: a microphone system, speaker system, camera system and display TV's. The microphone, speaker and camera can be accomplished by a single device called an "Owl" at a cost of \$1300. Flatscreen TV's range in price from \$400 to \$700, with a minimum of one (preferably two) required. Total cost, with wiring and hardware is estimated at \$3,000. Before proceeding to the next step of obtaining three competitive quotes, I would like guidance from Council.

**Closed Session Meeting**

I am hereby requesting a closed session meeting at Council's earliest convenience to discuss personnel matters.

Respectfully submitted,

**Jonathan Smith,**  
**October 8, 2020**



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**09 14 2020 Final Minutes**

9/14/2020 - Minutes

1. Call To Order  
By Mayor Haven @ 7:00
2. Pledge Of Allegiance
3. Roll Call  
Haven, Avery, Bonser, Kneisc, Luginski, Wiley - Present. Casey- Absent
4. Approval Of Agenda - Motion  
Motioned by Wylie Seconded by Avery to Approve the Agenda as presented. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent. Motion Carried.
5. Public Comments:  
by Chet Pardee, Cory Johnston and Michael Fetzer.
6. FYI:
7. City Manager Report
8. Acceptance Of The Consent Agenda As Presented - Motion  
  
Motioned by Wylie Seconded by Luginski to approve the Consent Agenda as presented. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent. Motion Carried
9. Old Business
  - 9.a. Resolution: Oakland Macomb Interceptor  
  
Motioned by Kneisc Seconded by Bonser to 1.) Instruct the City Manager, City Treasurer and City Auditor to restructure the existing self-funded City Hall Construction Fund from 66.6% Water Fund/33.3% Sewer Fund to 100% Water Fund. 2.) Instruct the City Manager, City Clerk, City Attorney, City Engineer and City Assessor to establish a city-wide Special Assessment District for the \$98,921.06 cost of the OMID repair, following the processes and required approvals specified in City Ordinance #32  
  
Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey- Absent Motion Carried.
  - 9.b. Discussion: Short-Term Rentals  
It was discussed to refer back to Planning Commission recommendations and bring back to the next meeting to vote on whether or not to adopt the recommendations (with ordinance) or ban Short-Term Rentals.
  - 9.c. Discussion: Council Agenda Setting Procedure
  - 9.d. Discussion: DNR Agreement

- 9.e. Discussion: Middle Lake Access From White Lake Road  
After much discussion and thoughts/ideas on deterring access a Proposal will be brought back to Council in a future meeting.

10. New Business

10.a. Resolution: Parking Lot Sealcoating

Motioned by Luginski Seconded by Bonser to authorize the City Manager to pay a not-to-exceed amount of \$11,200.00 to Doug's Sealcoat with an additional contingency allowance of up to \$560.00 to patch, crack-fill, sealcoat and restripe the City's three parking lots, to be funded by the Parking Kiosk Fund (231-000-001.00) designated for road, sidewalk and parking lot maintenance.

Haven, Bonser, Kneisc, Luginski, Wylie - Yes. Avery - No. Casey- Absent. Resolution Adopted.

10.b. Discussion: Match-On-Main Agreement

Motion by Wylie Seconded by Bonser to change the Discussion to a Resolution. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Motion Carried.

Motion by Wylie Seconded by Bonser to Approve the Match-on-Main Grant Agreement. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Resolution Adopted.

10.c. Motion: SEMCOG Delegate

Motion by Luginski Seconded by Bonser to name Al Avery the City's SEMCOG Delegate. Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent. Motion Carried.

10.d. Motion: Annual Tootsie Roll Drive

Motioned by Luginski Seconded by Wylie to approve the Annual Tootsie Roll Drive at the intersection of Washington and Main Friday October 9th and Saturday October 10th, 2020 from 9am to 6pm.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent Motion Carried.

11. Adjourn

Motion by Luginski Seconded by Wylie to Adjourn at 10:00 pm.

Haven, Avery, Bonser, Kneisc, Luginski, Wylie - Yes. Casey - Absent Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**09 28 2020 Draft Minutes**

9/28/2020 - Minutes

1. Call To Order  
By Mayor Haven @ 7:01pm

2. Pledge Of Allegiance

3. Roll Call

Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Present.

4. Approval Of Agenda - Motion

Motion by Avery Second by Bonser to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

5. Public Comments:

by Cory Johnston, Chet Pardee & Rich Little

6. FYI:

7. City Manager Report

8. Acceptance Of The Consent Agenda As Presented - Motion

Motion by Wylie Second by Luginski to accept the Consent Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes with the following changes. 8/24 and 9/14 Minutes correction of the spelling of Wylie. 09 14 2020 minute - Change to the ordinance # sited on 9a (Resolution - Oakland Macomb Interceptor) from #130 to #32.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

9. Old Business

9.a. Discussion: Election Update 09 28 2020

9.b. Discussion: MDNR Grant Status Update

10. New Business

10.a. Discussion New Global Warming Awareness Walk 09 28 2020

10.b. Presentation: CRWC Water Town 2020 09 28 2020  
Presentation by Christopher W Bobryk, Ph.D. and Jim Brueck.

10.c. Resolution: Repaving Of N. Holcomb Road



Motion by Haven Second by Bonser to authorize the City Manager to contract with the Road Commission of Oakland County to pave N. Holcomb Road at a not-to-exceed cost of \$84,551 (\$80,525 plus \$4,026 contingency). The project will be funded as follows: \$76,000 from the 20/21 FY Capital Outlay budget (401-901-970.006), \$3,222 from the LRIP Grant, and the balance (\$5,329) from the Parking Kiosk Fund (231-000-001.000) designated for road, sidewalk and parking lot maintenance.

Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried

11. Adjourn

Motion by Wylie Second by Casey to adjourn at 9:10pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.

DRAFT



# TREASURER'S REPORT FOR CITY COUNCIL MEETING:

10/12/2020

## Treasurer's Report:

### I. Disbursements from 09/1/2020-09/30/2020

101 General Fund -	\$	97,917.70
202 Major Streets -	\$	505.74
203 Local Street	\$	705.63
231 Parking Meter Fund	\$	28,179.16
236 Friends of Depot Park	\$	-
295 Mill Pond Lake -	\$	-
301 2012 GO Bond Debt	\$	160,351.15
305 2007 GO Bond Debt	\$	78,375.00
401 Capital Projects Fund -	\$	46,718.28
590 Sewer Fund -	\$	65.94
703 Tax Fund -	\$	1,335,168.10
856 Area 1,2,4 SAD	\$	-
Total	\$	<u>1,747,986.70</u>

### II. Invoices for review and payment approval

Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC - Professional Services	\$	-
HRC - Local Road Asset Management Plan	\$	-
HRC - Bridge Erosion Repairs	\$	-
HRC - Sidewalk Plans & Specs	\$	-
HRC - Office Expansion Study	\$	-
HRC - Parking Study	\$	-
Tom Ryan - Professional Services (August Invoice)	\$	4,393.75
Tom Ryan - Clarkston Court Prosecution (August Invoice)	\$	-
Total	\$	<u>4,393.75</u>

### III. Other Checks for Review

ASI Signage Innovations	\$	-
GM & Sons, Inc (City Driveway)	\$	-
GM & Sons, Inc (Broken curb in Depot lot)	\$	-
Radarsign	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
Total	\$	-

Grand Total	\$	<u>1,752,380.45</u>
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
09/02/2020	GEN	9946	08/24/2020	COMCAST	TELEPHONE EXPENSE	850.000	264	554.45
09/02/2020	GEN	9947*#	8/21/2020	HOME DEPOT CREDIT SERVICES	PARK MATERIALS	728.000	265	282.36
			8/21/2020		SUPPLIES	726.005	446	7.59
			8/21/2020		DPW EQUIPMENT	970.001	446	304.07
				CHECK GEN 9947 TOTAL FOR FUN				594.02
09/02/2020	GEN	9948	10925	THOMAS J RYAN PC	LEGAL FEES	803.000	266	2,470.00
			10924		LEGAL FEES	803.000	266	142.50
				CHECK GEN 9948 TOTAL FOR FUN				2,612.50
09/02/2020	GEN	9949	421029	SHERMAN PUBLICATIONS, INC	PUBLICATIONS	901.000	215	207.00
			421114		PUBLICATIONS	901.000	215	62.10
			421113		PUBLICATIONS	901.000	215	193.20
				CHECK GEN 9949 TOTAL FOR FUN				462.30
09/02/2020	GEN	9950	108314	THE PRINT SHOP	SUPPLIES-VH BUILDING	726.004	265	64.00
09/02/2020	GEN	9951	08/31/2020	DOUG WEAVER	BLDG INSPECTORS' SALARIES	703.004	371	390.00
09/02/2020	GEN	9952	08/31/2020	JEFF SHAFER	BLDG INSPECTORS' SALARIES	703.004	371	260.00
09/02/2020	GEN	9953	8/31/2020	MERLE WEST	BLDG INSPECTORS' SALARIES	703.004	371	130.00
09/02/2020	GEN	9956	2064433A	SIGNS BY TYKE	DPW SUPPLIES	750.000	441	174.25
09/02/2020	GEN	9957#	08/24/2020	CARDMEMBER SERVICE	MISC EXPENSE	955.000	101	8.99
			08/24/2020		DUES & CONFERENCES	958.000	101	152.70
			08/24/2020		OFFICE SUPPLIES	727.000	264	20.56
			08/24/2020		SUPPLIES-VH BUILDING	726.004	265	25.09
			08/24/2020		DPW EQUIPMENT	970.001	446	394.28
				CHECK GEN 9957 TOTAL FOR FUN				601.62
09/02/2020	GEN	9958	08/31/2020	GREAT LAKES ACE HARDWARE	DPW EQUIPMENT	970.001	446	68.99
09/05/2020	GEN	9959	09/05/2020	RAY MARTINEZ	VILLAGE GROUNDS PARK LABOR	706.000	265	280.00
09/09/2020	GEN	9960	65148	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	670.95
			65142		PARK MATERIALS	728.000	265	95.85
			65306		PARK MATERIALS	728.000	265	95.85
				CHECK GEN 9960 TOTAL FOR FUN				862.65

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 CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
09/09/2020	GEN	9961	2158108	CARLISLE/WORTMAN ASSOC INC	PLANNER FEES	811.000	721	142.50
			2158107		VH-PLANNER FEES	811.000	721	290.00
				CHECK GEN 9961 TOTAL FOR FUN				<u>432.50</u>
09/09/2020	GEN	9962	09/21/2020	DTE ENERGY	DETROIT EDISON-VH	920.000	265	142.80
			09/21/2020		DETROIT EDISON-VH	920.000	265	38.48
			09/21/2020		DTE UPPER PARKING LOT	923.000	265	102.53
			09/21/2020		DTE DEPOT PARK	923.001	265	35.50
				CHECK GEN 9962 TOTAL FOR FUN				<u>319.31</u>
09/09/2020	GEN	9963	200192373965	DTE ENERGY	VH-STREET LIGHTING	926.000	448	1,186.39
09/09/2020	GEN	9965	5060300867	RICOH USA, INC	OFFICE SUPPLIES	727.000	264	116.87
09/09/2020	GEN	9966	72772	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	208.90
09/09/2020	GEN	9967	2158036	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,500.00
09/18/2020	GEN	9969#	72796	CHARTER TWP OF INDEPENDENCE	LAW ENFORCEMENT	802.000	301	31,786.54
			72796		FIRE PROTECTION - IND TWP	802.001	336	37,696.04
				CHECK GEN 9969 TOTAL FOR FUN				<u>69,482.58</u>
09/18/2020	GEN	9970	6/30/2020	OAKLAND COUNTY ANIMAL CONTRO	DOG LICENSES FEES	955.000	264	2,267.25
09/18/2020	GEN	9971	2157283	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,500.00
09/18/2020	GEN	9972	V50000298690	ADVANCED DISPOSAL	RUBBISH COLLECTION	818.000	265	680.23
09/18/2020	GEN	9973	C1387	MICHIGAN ELECTION RESOURCES	SUPPLIES	726.000	262	66.00
09/18/2020	GEN	9974	9/18/2020	TOM LOWRIE	PARK MATERIALS	728.000	265	317.36
09/18/2020	GEN	9975	202520060414	BLUE CARE NETWORK	HEALTH INSURANCE	709.000	441	143.09
09/23/2020	GEN	9977	603-0132229-000	RICOH USA INC	RICOH COPIER LEASE	941.000	264	202.65
09/23/2020	GEN	9978	201240	CIVICPLUS	TECHNOLOGY/INTERNET EXPENSE	852.000	264	1,142.19
09/23/2020	GEN	9979#	20164983	I.T.RIGHT	SUPPLIES	726.000	262	963.46
			20164056		TECHNOLOGY/INTERNET EXPENSE	852.000	264	11.20
				CHECK GEN 9979 TOTAL FOR FUN				<u>974.66</u>
09/23/2020	GEN	9981	775218-00	FORESTRY SUPPLIERS	PARK MATERIALS	728.000	265	422.35

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
09/23/2020	GEN	9982	0181596	HUBBELL ROTH & CLARK INC	ENGINEERING SERVICES	810.001	721	1,053.00
			0181595		ENGINEERING SERVICES	810.001	721	367.20
			0181594		ENGINEERING SERVICES	810.001	721	3,861.00
			0181593		ENGINEERING SERVICES	810.001	721	1,400.76
			0181592		ENGINEERING SERVICES	810.001	721	679.86
			0181588		ENGINEERING SERVICES	810.001	721	343.44
			0181587		ENGINEERING SERVICES	810.001	721	994.50
				CHECK GEN 9982 TOTAL FOR FUN				8,699.76
09/30/2020	GEN	9983	204299173349	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	14.71
09/30/2020	GEN	9984*#	4360054	HOME DEPOT CREDIT SERVICES	SUPPLIES-VH BUILDING	726.004	265	7.90
			4360054		PARK MATERIALS	728.000	265	85.09
			4360054		DPW SUPPLIES	750.000	441	23.13
				CHECK GEN 9984 TOTAL FOR FUN				116.12
09/30/2020	GEN	9985	2064447A	SIGNS BY TYKE	DPW SUPPLIES	750.000	441	95.00
09/30/2020	GEN	9986	09/30/2020	DOUG WEAVER	BLDG INSPECTORS' SALARIES	703.004	371	390.00
09/30/2020	GEN	9987	09/30/2020	JEFF SHAFER	BLDG INSPECTORS' SALARIES	703.004	371	65.00
09/30/2020	GEN	9988	09/30/2020	MERLE WEST	BLDG INSPECTORS' SALARIES	703.004	371	520.00
				Total for fund 101 GENERAL				97,917.70

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DB: Clarkston

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET								
09/09/2020	GEN	9964	874	ROAD COMM FOR OAKLAND CTY	TRAFFIC SERVICES	777.000	452	198.08
09/23/2020	GEN	9976*	188164	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	161.91
09/30/2020	GEN	9984*#	4360054	HOME DEPOT CREDIT SERVICES	REGULAR MAINTENANCE	775.000	451	145.75
Total for fund 202 MAJOR STREET								505.74

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CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
09/02/2020	GEN	9947*#	8/21/2020	HOME DEPOT CREDIT SERVICES	REGULAR MAINTENANCE	775.000	451	145.75
09/02/2020	GEN	9954*#	2200435	GM & SONS, INC CONCRETE CONS	SUPPLY & MTLs - REGULAR MAINT	726.001	451	500.00
09/23/2020	GEN	9976*	188164	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	59.88
Total for fund 203 LOCAL STREET								705.63

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 231 PARKING METER FUND									
09/02/2020	PARK	1091	2200435	GM & SONS, INC	CONCRETE CONS CITY HALL DRIVEWAY	762.000	264	28,035.00	
09/18/2020	PARK	1092	INV-1015438	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	23.25	
			INV-1014892		MISC EXPENSE	757.000	264	49.50	
				CHECK PARK 1092 TOTAL FOR FU					72.75
09/30/2020	PARK	1093	887103513-223	SPRINT / NEXTEL COMMUNICATIO	PHONE EQUIPMENT	760.000	264	71.41	
				Total for fund 231 PARKING METER FUND					28,179.16



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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 301 2012 GO BOND DEBT								
09/23/2020	2012	2026	451793972001	CHASE	PRINCIPAL DEBT SERVICE PYMT	991.000	906	153,000.00
			451793972001		INTEREST DEBT SERVICE PYMT	995.000	906	7,351.15
				CHECK 2012 2026 TOTAL FOR FU				<u>160,351.15</u>
					Total for fund 301 2012 GO BOND DEBT			160,351.15

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CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 305 2000-2007 GO BOND DEBT								
09/23/2020	2012	2027	CLARKSTONRE7	BANK OF NEW YORK MELLON TRUS	PRINCIPAL PAYMENT 2000/2007 GO BON	991.001	906	75,000.00
			CLARKSTONRE7		INTEREST PAYMENT 2000/2007 GO BOND	995.001	906	3,375.00
				CHECK 2012 2027 TOTAL FOR FU				<u>78,375.00</u>
				Total for fund 305 2000-2007 GO BOND DEBT				78,375.00

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 401 CAPITAL PROJECT FUND									
09/02/2020	GEN	9954*#	2200435	GM & SONS, INC CONCRETE CONS	BUILDING RENOVATION & IMPROVEMENTS	901.009	901	22,500.00	
09/02/2020	GEN	9955	DETR 402514	ASI SINAGE INNOVATIONS	STREET SIGNS & POSTS	819.000	446	8,750.00	
			DETR 402514		STREET SIGNS & POSTS	819.000	446	7,629.00	
				CHECK GEN 9955 TOTAL FOR FUN					16,379.00
09/09/2020	GEN	9968	10938	RADARSIGN, LLC	ELECTRONIC SPEED CONTROL & MAINT.	970.015	901	7,513.00	
09/23/2020	GEN	9980	403243352	ADT	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	326.28	
				Total for fund 401 CAPITAL PROJECT FUND					46,718.28

10/07/2020 01:35 PM  
User: TREASURER2  
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
09/18/2020	SEWER	2065	300-2112-S	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	65.94
Total for fund 590 SEWER								65.94

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 09/01/2020 - 09/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
09/05/2020	TAX	609 (E)	09/03/2020	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	220.000	000	62,158.88
09/05/2020	TAX	610 (E)	09/03/2020	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	220.000	000	66,130.82
09/05/2020	TAX	611 (E)	09/03/2020	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	26,023.07
09/05/2020	TAX	612 (E)	09/03/2020	CITY OF CLARKSTON 2007 BOND	TAX COLLECTIONS	220.000	000	8,195.73
09/05/2020	TAX	613 (E)	09/03/2020	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	220.000	000	15,463.59
09/22/2020	TAX	614 (E)	9/21/2020	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	220.000	000	366,012.88
09/22/2020	TAX	615 (E)	09/21/2020	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	220.000	000	451,775.27
09/22/2020	TAX	616 (E)	09/21/2020	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	177,777.98
09/22/2020	TAX	617 (E)	09/21/2020	CITY OF CLARKSTON 2007 BOND	TAX COLLECTIONS	220.000	000	55,989.56
09/22/2020	TAX	618 (E)	09/21/2020	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	220.000	000	105,640.32
					Total for fund 703 TAX			1,335,168.10
TOTAL - ALL FUNDS								1,747,986.70

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

October 01, 2020

Invoice #10927


Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
9/1/2020 Review correspondence from City Manager and Mayor Haven re: Mill Pond Dam	0.50 95.00/hr	47.50	✓
9/2/2020 Review correspondence from City Manager re: Mill Pond Dam	0.50 95.00/hr	47.50	✓
Review correspondence from City Clerk re: Exhibits filed by Mr. and Mrs. Line re: HDC appeal for 9/3/20 hearing re: 10 Miller Road	1.00 95.00/hr	95.00	✓
Correspondence to City Manager re: Mill Pond Dam	0.50 95.00/hr	47.50	✓
9/3/2020 Review correspondence from Mayor Haven re: short term rental issues	0.50 95.00/hr	47.50	✓
Review correspondence from Mr. Line re: initial submission to Administrative Law Judge re: 10 Miller Road	0.50 95.00/hr	47.50	✓
Phone call to City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50	✓
Appear for telephonic conference hearing with Administrative Law Judge re: 42 W. Washington; adjourned to 10/1/20 at 9:00 a.m. ; Phone call with Mr. Meloche re: 9/10 HDC meeting minutes	1.00 95.00/hr	95.00	✓
Correspondence to Jennifer Speagle and Jim Meloche with forwarded email from Robert Line re: Historic District Appeal and asking them to forward to HDC.	0.50 95.00/hr	47.50	✓
Review Order for Continued Hearing on 10/1/20 at 9:00 a.m. re: SHPO - Line v Clarkston	0.50 95.00/hr	47.50	✓

	<u>Hrs/Rate</u>	<u>Amount</u>
9/4/2020 Phone call from Mr. Meloche re: appeal from Mr. Line re: 10 Miller Road	0.50 95.00/hr	47.50
9/5/2020 Review correspondence from Mr. Meloche to Mr. Johnston and review correspondence from Mr. Johnston to Mr. Meloche re: 10 Miller Road	1.00 95.00/hr	95.00
9/8/2020 Phone call to Mr. Dick Carlisle re: planning issues for City	0.50 95.00/hr	47.50
Review correspondence from City Clerk re: Notice of Hearing for HDC Appeal re: 177 N. Main Street	0.50 95.00/hr	47.50
9/9/2020 Phone call to Mr. Meloche re: 9/10/20 HDC meeting re: 10 Miller Road	0.50 95.00/hr	47.50
Phone call from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50
Correspondence to City Manager, Mayor Haven and Mr. Carlisle re: Short Term Rentals	0.50 95.00/hr	47.50
9/10/2020 Review correspondence re: rain garden and minutes of 9/9/20 Friends of Depot Park meeting	1.00 95.00/hr	95.00
Attend HDC meeting (virtually)	3.00 95.00/hr	285.00
9/11/2020 Review correspondence re: Agreement with State of Michigan and difference for Conservation easement	0.50 95.00/hr	47.50
Review Match-on-Main Grant Agreement; Preparation of Memorandum to Mayor Haven and City Council	1.00 95.00/hr	95.00
Review Match-on-Main Grant Agreement; Preparation of Memorandum to Mayor Haven and City Council	1.00 95.00/hr	95.00
Preparation of Appearance and Proof of Service; E-filing with SHPO; Letter to Mr. and Mrs. McLean re: requesting copies of documents filed with SHPO; copy to Mr. Meloche and Mr. Smith re: 177 N. Main Street	1.50 95.00/hr	142.50
9/14/2020 Review Council packet for 9/14/20 council meeting	0.50 95.00/hr	47.50
Attend City Council meeting	3.00 95.00/hr	285.00
9/15/2020 Review correspondence from Mr. Meloche re: 10 Miller Road SHPO hearing on 10/1/20	0.50 95.00/hr	47.50



	<u>Hrs/Rate</u>	<u>Amount</u>
9/15/2020 Phone call from Mayor Haven re: follow up to DNR contract	0.50 95.00/hr	47.50
Review correspondence from Mayor Haven to Ms. Carlock re: DNR; Review correspondence from Mayor Haven to City Manager and City Attorney	1.00 95.00/hr	95.00
Correspondence to Mr. Meloche and Mr. Smith re: upcoming SHPO hearing on 10/1/20 re: 10 Miller Road	1.00 95.00/hr	95.00
9/16/2020 Review correspondence from Mayor Haven re: Development Project Procedures booklet supplemental to the contract	0.50 95.00/hr	47.50
Phone call from Mr. Meloche re: 10/1/20 SHPO hearing re: 10 Miller	0.50 95.00/hr	47.50
Review correspondence from Ms. Carlock re: NDR grant/timeline; Phone call with Mayor Haven	1.00 95.00/hr	95.00
Review correspondence from Mr. Meloche re: 10 Miller Road SHPO appeal	0.50 95.00/hr	47.50
Correspondence to Jackie Hoist re: 10 Miller Road SHPO appeal; copy to Mr. Meloche	0.50 95.00/hr	47.50
Correspondence to City Manager re: Council Rules of Procedure	1.00 95.00/hr	95.00
9/17/2020 Review correspondence from City Manager and Mr. Basinger re: ZBA/HDC re: 7 Buffalo	0.50 95.00/hr	47.50
Review correspondence from Ms. Hoist re: 10 Miller Road and possible appearance at 10/1/20 SHPO hearing; Phone call to Mr. Meloche	1.00 95.00/hr	95.00
9/18/2020 Review DNR Development Project Procedure for proposed DNR Grant for Depot Park	2.00 95.00/hr	190.00
9/21/2020 Correspondence to City Manager re: forward information regarding 7 Buffalo variance	0.50 95.00/hr	NO CHARGE
Correspondence to Ms. Carlock re: questions regarding the DNR Development Project Agreement; copy to City Manager and Mayor Haven	0.50 95.00/hr	47.50
9/22/2020 Phone conference with Mayor Haven and City Manager re: DNR Project/Depot Park	0.50 95.00/hr	47.50
Review correspondence from Mr. Meloche re: 9/10/20 draft HDC meeting minutes and summary of Ms. Hoist on craftsman style house re: 10 Miller Road	0.50 95.00/hr	47.50

	<u>Hrs/Rate</u>	<u>Amount</u>
9/22/2020 Review correspondence from Ms. Merrie Carlock re: DNR Project Agreement	0.50 95.00/hr	47.50
Memorandum to Mayor Haven and City Manager re: DNR Development Project Agreement	0.50 95.00/hr	47.50
9/24/2020 Review correspondence from Mr. Line re: his proposed Exhibits for 10/1/20 SHPO hearing; Phone call with Mr. Meloche re: 10 Miller Road	0.50 95.00/hr	47.50
Forward email from Michigan Municipal League re: street lights to Jonathan Smith.	0.50 95.00/hr	47.50
Preparation of Letter re: Depot Park; Email to Mayor Haven	0.50 95.00/hr	47.50
9/25/2020 Correspondence to City Manager and Mr. Meloche re: SHPO decision of 42 W. Washington	0.50 95.00/hr	47.50
Attend virtually State Historic Preservation Review Board meeting re: Lehman vs. HDC (42. W. Washington)	3.50 95.00/hr	332.50
9/28/2020 Review City Council packet for 9/28/20 council meeting	0.50 95.00/hr	47.50
Attend (virtually) City Council meeting	2.25 95.00/hr	213.75
9/29/2020 Correspondence to City Manager, Mayor Haven and Mr. Ben Carlisle re: medical marijuana caregivers and the location for this use in the City	0.50 95.00/hr	47.50
Correspondence to City Manager re: location allowed for caregiver's medical marijuana plants	0.50 95.00/hr	47.50
Review correspondence from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50
9/30/2020 Correspondence to Mr. Meloche and Ms. Radcliff; Review file for 10/1/20 SHPO hearing; Phone call to Mr. Meloche re: 10 Miller Road	1.50 95.00/hr	142.50
Correspondence to Mr. Meloche and Ms. Radcliff re: participating in SHPO phone conference on 10/1/20 re: 10 Miller Road	0.50 95.00/hr	47.50
<b>For professional services rendered</b>	<b>46.75</b>	<b>\$4,393.75</b>
<b>Previous balance</b>	<b>101-266-803.000</b>	<b>\$2,470.00</b>
Accounts receivable transactions		
9/17/2020 Payment - Thank You No. 9948		(\$2,470.00)
<b>Total payments and adjustments</b>		<b>(\$2,470.00)</b>

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Budget Amendment

**WHEREAS**, the City budget finalized in June, 2020 estimated an average year-over-year increase of 5% for insurance costs, and;

**WHEREAS**, the actual invoice from the City's insurance carrier, the Michigan Municipal League, received in July, 2020 after the budget was finalized, reflected an overall increase of 12.6%, resulting in the need for a Budget Amendment, and;

**WHEREAS**, the Michigan Municipal League explained that the change was primarily attributable to increases in the Errors and Omissions insurance, which is reflecting three lawsuits initiated in 2015, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Treasurer to complete Budget Amendments totaling \$1,955.00 as detailed in the attached schedule.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

October 12, 2020

\_\_\_\_\_  
Date

# City of the Village of Clarkston

## 20/21 FY Insurance Costs: Amount Paid vs Amount Budgeted

Account Number	Type of Insurance	Amount Paid	Amount Budgeted	Variance	Percent of Budget
101 265 961 001	Property Insurance	\$800.00	\$950.00	\$150.00	84.2%
101 265 961 004	Property Insurance - Open Spaces	\$702.00	\$910.00	\$208.00	77.1%
101 446 961 005	Equipment Insurance	\$3,269.00	\$3,026.00	(\$243.00)	108.0%
101 851 961 002	Errors & Omissions Insurance	\$8,069.00	\$6,357.00	(\$1,712.00)	126.9%
101 265 961 003	General Liability Insurance	\$4,113.00	\$4,514.00	\$401.00	91.1%
Sub Total		\$16,953.00	\$15,757.00	(\$1,196.00)	107.6%
Less MML Rebate		(\$1,005.00)	\$0.00	\$1,005.00	
Grand Total		\$15,948.00	\$15,757.00	(\$191.00)	101.2%

# City of the Village of Clarkston

## 20/21 FY Budget Amendment Request - October 12, 2020

No	Amount	From Account #	To Account #	Reason for Change
1	\$150.00	101 265 961 001	101 446 961 005	Realign excess Property Insurance budget to Equipment Insurance
2	\$93.00	101 265 961 004	101 446 961 005	Realign excess Property Insurance - Open Spaces budget to Equipment Insurance
3	\$115.00	101 265 961 004	101 851 961 002	Realign excess Property Insurance - Open Spaces budget to Errors and Omissions Insurance
4	\$401.00	101 265 961 003	101 851 961 002	Realign excess General Liability Insurance budget to Errors and Omissions Insurance
5	\$1,005.00	101-000-666.000	101 851 961 002	Realign the MML Insurance Rebate to Errors and Omissions Insurance
6	\$191.00	101-441-709-000	101 851 961 002	Realign excess Health Insurance budget to Errors and Omissions Insurance
<b>Total</b>	<b>\$1,955.00</b>			

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Motion - Zoning Board of Appeals Appointment

Zoning Board of Appeals member Kerry Marsh recently submitted a letter of resignation due to the fact that she would soon be moving out of the City. Additionally, the ZBA has not had a Council liaison since Sharron Catallo left the the Council last year.

Council member Gary Casey has expressed interest in filling the vacated ZBA Board Member seat, while also fulfilling the requirement of having a Council liaison on the Board

Motioned by \_\_\_\_\_ and Seconded by \_\_\_\_\_ to appoint Gary Casey to fill the open Zoning Board of Appeals seat vacated by Kerry Marsh, effective immediately.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

October 12, 2020

\_\_\_\_\_  
Date