



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
03 22 2021

**Regular City Council Meeting**  
**Mon, Mar 22, 2021 7:00 PM - 9:00 PM (EDT)**

You may join the meeting from your computer, tablet or smartphone  
using the following link:

<https://global.gotomeeting.com/join/572549973>

Or you may call in using the following phone number and access  
code: (786) 535-3211 , Access Code: 572-549-973

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:  
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ smithj@villageofclarkston.org or City Clerk Jennifer Speagle @ speaglej@villageofclarkston.org and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. FYI:
7. City Manager Report  
Documents:  
[CITY MANAGER REPORT 03 22 21.PDF](#)
8. Motion Acceptance Of The Consent Agenda As Presented  
Minutes and Treasurer's Report  
Minutes  
Final 02 22 2021  
Draft 03 08 2021

Treasurer's Report 03 22 2021

Documents:

[03 22 21 CONSENT AGENDA.PDF](#)

9. Old Business

9.a. Discussion/Motion Short Term Rentals

Documents:

[MOTION-DISCUSSION SHORT TERM RENTALS 03 22 21.PDF](#)

9.b. Discussion: In Person Meetings  
Update from Tom Ryan

10. New Business

10.a. Discussion: American Rescue Plan Status

Documents:

[DISCUSSION AMERICAN RESCUE PLAN 03 22 21.PDF](#)

10.b. Resolution: Budget Amendment

Documents:

[RESOLUTION BUDGET AMENDMENT 03 22 21.PDF](#)

10.c. Discussion: FODP Report  
Friends of Depot Park report to Council.

Documents:

[DISCUSSION FODP REPORT 03 22 21.PDF](#)  
[DISCUSSION FODP IMAGES 03 22 21.PDF](#)

10.d. Discussion: Fourth Of July Parade

11. Adjourn

Only those matters that are on the agenda are to be considered for action.

**City of the Village of Clarkston**  
**City Manager Report**  
**March 22, 2021**

**Madison Court Apartment Complex Update**

After a review of the ordinance violations at the 35 Madison Court apartments in the March 8<sup>th</sup> Council meeting, a registered letter was sent to the property owners outlining the violations and requesting corrections by March 24<sup>th</sup>. This week a representative of the owner responded, agreeing to make the corrections as quickly as possible. I will monitor these corrections with the help of Building Official Craig Strong.

**Council Member Office Inbox**

City Council members are reminded to periodically stop by the City Office to pick up any mail that may have accumulated in their mail "inbox". Since starting virtual Council meetings, we have been unable to distribute accumulated mail at the meetings.

**Single Trash Hauler Committee**

After a COVID-driven hiatus on this project, plans to assemble a Trash Hauler Committee are resuming. This will be a joint committee with Independence Township. The final conclusion on how (or if) to proceed with a single trash hauler may be different between the City and the Township, but the research committee will be a joint committee. Representing the City will be Rich Little from the Planning Commission, resident and attorney Richard Meyer, and myself. Others interested in participating should contact the City Office.

**Clarkston Road Paving Status**

A meeting with the Road Commission for Oakland County has been scheduled for Wednesday, March 31<sup>st</sup> to discuss the roadway redesign proposed for the Clarkston Road approach to Main Street, including drainage recommendations. This is not the final meeting to approve the road work, just a status update, but input from Council and residents is welcome. If you are interested in joining the virtual meeting, please let me know so I can have you added to the meeting invite.

**Last Call for Tree Stumps**

The tree stump grinding on City easements and other City property started last fall will resume soon, with the goal of eliminating any remaining stumps, including those from some winter-time tree removals. Once complete, the DPW team will backfill the voids and spread grass seed. If you are aware of a stump needing grinding – particularly any old stumps that may have been overlooked – please let me know.

Respectfully submitted,

**Jonathan Smith,**  
**City Manager**  
**March 18, 2021**



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
02 22 21 **Final Minutes**

2/22/2021 - Minutes

1. Call To Order  
By Mayor Haven @ 7:02pm
2. Pledge Of Allegiance
3. Roll Call  
Haven, Avery, Bonser, Casey, Luginski, Wylie (calling in from Clarkston, Mi) Kneisc (calling in from Osprey, FL).
4. Approval Of Agenda - Motion  
Motion By Bonser Second by Wylie to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carries.

5. Public Comments:

Ed Bonser and Sharon Kramer shared their experiences and thoughts as Short Term Rental owners.

City Manager Jonathan Smith read public comments sent in by Chet Pardee thanking the City officials for amending the City Budget in compliance with the State of Michigan Budget Law on 2 12 21. He also thanked Jonathan Smith for committing to updating the City Website with current and relevant information. He went on to ask how many Attorneys does the City have and encouraged the City Manager to consult with MML regard the City's Errors and Omissions Insurance Premium.

Smith responded by stating that the website is currently being updated and now reflects all Budget and Audit Reports for the past 5 years. The City's attorney is Tom Ryan. Mark Peyser was hired specifically for the Bisio v Clarkston Facilitation. Smith also noted that he always consults with MML regarding premiums prior too and during the City's Budget meetings.

6. FYI:
7. Sheriff Report For January 2020
8. City Manager Report
9. Motion Acceptance Of The Consent Agenda As Presented  
Motion by Luginski Second by Casey to approve the Consent Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carries.
10. Old Business
  - 10.a. SHORT TERM RENTALS DEFERRED TO MARCH 8TH
  - 10.b. Resolution: Interlocal Agreement For The Restaurant Relief Grant 02 22 21  
Motion by Casey Second by Wylie to authorize the City Manager to complete and submit the Oakland County Restaurant Relief Grant Interlocal Agreement. Haven, Avery, Bonser, Casey, Kneisc, Luginski,



Wylie - Yes. Motion Carries.

11. New Business

11.a. Discussion: New Clarkston Historic District Walking Tour

CID Library Director Julie Meredith demonstrated the New Clarkston Historic District Walking Tour that is accessible on the Library website. It is an interactive tour of the individual homes in the Historic District complete with pictures and historic information. You can access the New Clarkston Historic District Walking tour by visiting the Clarkston Independence District Library website (CIDLibrary.org) and selecting Clarkston Historic District under the the About tab or using the following web address [www.Clarkstonhistory.org](http://www.Clarkstonhistory.org).

12. Adjourn

Motion by Avery Second by Casey to adjourn at 9:06pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie - Yes. Motion Carries.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**03 08 2021 Draft Minutes**

3/8/2021 - Minutes

1. Call To Order  
By Mayor Pro Tem Wylie @ 7:01

2. Pledge Of Allegiance

3. Roll Call  
Wylie, Avery, Bonser, Casey, Kneisc, Luginski present and calling in from Clarkston. Haven - Absent

4. Approval Of Agenda - Motion  
Motion by Avery Second by Luginski to approve the Agenda as presented. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes Motion Carried

5. Public Comments:

Chet Pardee - Thanked City officials for updating the financial report format. He also asked if the City's Budget will require an amendment for paying Atty Mark Peyser monies beyond that which was previous approved. He suggested that the RAMP report be presented to Council by the City's engineer in order to refresh and educate Council Members. He also suggested that the information regarding the financing of the City Hall and DPW garage improvements be summarized, reviewed by Council and added to the website.

Cory Johnston (read by City Manager Jonathan Smith) regarding the settlement cost of the Bision v Clarkston Lawsuit information from the City Manager report, Short Term Rentals and in person meetings.

No response was given to either public comments.

Mayor Pro Tem Wylie thanked Clerk Speagle changing the format of the Council minutes by adding details to the public comments and discussions. She also thanked Jonathan Smith for changing the format of the financial reports that are included in the Consent Agenda. Jonathan replied stating that it was a combination of Greg and Evelyn, Wylie in turn thanked them.

6. FYI:

7. Sheriff Report For February 2021

Lt Hill was on the line for any questions. Ed Bonser asked how best to handle loud road noise, specifically loud vehicles traveling down M15 that continuously rev their engines or backfire. Lt Hill suggested that if you have someone that comes the same time of day every day call the non emergency dispatch number at (248) 858-0951 or 0950.

8. City Manager Report

Included is the Annual City Manager Report. Kneisc thanked Smith for looking into installing a guardrail on northbound White Lake Rd at Depot Rd. Smith stated that this portion of the road is owned and maintained by Oakland County. One thing we are looking at doing is moving the "Your Speed" sign down before the curve to be more visible to oncoming traffic which in turn should slow down traffic sooner. Casey agreed and said it would also be a better location for solar reasons.

Ed Bonser in regards to the City Manager Annual Report wanted to thank Smith for everything he has done this past year and hopes that he feels gratification in what he does as he does not get paid nearly as much as he should for everything he does.

9. Motion Acceptance Of The Consent Agenda As Presented

Avery inquired about the WRC soil erosion bill. Smith explained that the closer you are to water the higher the inspection fees and the inspection wont stop until the final grading, hydroseeding and new rain gardern is installed, which will be done in the spring.

Wylie asked about the Tom Ryan bill regarding Line v HDC. Atty Ryan stated that this work pertained to the final decision affirming the decision of the HDC relative to the Line railing. 2/15 bill regarding correspondance with Mayor Haven and Mrs. Wylie. Atty Ryan stated the coorespondance between Wylie, Haven & Smith was forwarded to him for review.

Casey asked about the 3/2 bill for McLean v HDC. Atty Ryan explained McLeans are suing the HDC to overturn the HDC's decision regarding their fence much like the Lines v HDC case over their porch railings. Casey also asked what Clarkston V Thrift. Atty Ryan stated it was an assault and Battery Case.

Chet Pardee asked if we get our monies worth on the Holcomb paving? Smith stated we did get 3' wide shoulders on both sides the \$700 overage was due to number of sewer grates that had to be lifted to correctly pave around them.

Motion by Casey Second by Kneisc to accept the Consent Agenda as presented. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes Motion Carried

10. Old Business

10.a. Motion: Short Term Rentals

Ben Carlisle from Carlisle Wortman presented different options for the City to address Short Term Rentals (STR's). 1. Ban STR's 2. Ban STR's in R1 & R2's but allow in Village Commercial District 3. Allow STR's with regulations.

Atty Ryan warned that the State Legislature can preempt our laws and Charter if they deem its for a public purpose.

Residents Theresa Fabrizio, Ed Bonser & Sharon Kramer all shared their thoughts for keeping STR's offering personal experiences in favor of and stated why they believe they are good for the City.

Luginski would be in favor with a regulation on the number allowed in the City. Kneisc and Casey are in favor of option 3.

Chet Pardee questioned the Mill Pond Inn and questions the overhead cost for the City to oversee regulations. Atty Ryan stated that the Mill Pond Inn has its own ordinance under Bed & Breakfast.

Motion by Avery Second Wylie to table a motion on Short Term Rentals until all Council Members are present. Wylie, Avery, Casey, Kneisc, Luginski - Yes Motion Carried. Bonser Recused.

10.b. Motion: In Person Meetings

Smith stated that Public Meeting Act 254 that allowed virtual meetings is set to expire 03/31. Smith stated during a virtual meeting with MML they believe there is a possiblity of a last minute extension. Atty Ryan stated that once Act 254 expires, council may attend virtually if you are an active Veteran in the Military, if the local unit declares a disaster due to the pandemic or you have a medical condition in



which protocol must be followed. He went on to state that MDHHS changed the restrictions starting March 5th you can have indoor gatherings of no more than 25 persons with social distancing and masks. In order to accommodate the staff, council and public and not have to turn anyone away we will need to do some sort of hybrid of in person and virtual.

Wylie stated that Senate Bill 207 regarding extending virtual meeting (to June 30th) is making its way through legislature and if anyone would like to support this bill and help move it forward please contact your State Senator or local Rep (Rosemary Bayer and/or Andrea Schroeder)

Luginski asked if the 6' social distance is a law, suggestion or guideline? Atty Ryan stated that it is an MDHHS order that has a force of law behind it. Luginski commented that he does know that Oakland County Historic Committee has started meeting in person.

## 11. New Business

### 11.a. Discussion: 35 Madison Ct

Smith stated the office has had numerous complaints from the residents of 35 Madison Ct apartment complex, most of which are seniors and/or disabled. Lack of sidewalk and parking lot snow removal, insufficient trash receptacles, mold, poor water quality, can not reach landlord and no response to complaints. Smith and Building Official Craig Strong walked the building and was allowed entry to 2 apartments and made a list of violations. A letter was written and sent to the building owner via certified mail with a list of violations.

Al Avery asked what options do we have. Atty Ryan said we can do what we have been by sending the Building Official, contacting owner and following up on making sure the owner is keep up with the building.

## 12. Adjourn

Motion by Avery Second by Luginski to adjourn at 9:02pm. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



Treasurer's Report

- I. Revenue/Expenditure Actual vs. Budget as of 02/28/2021 General Fund 101  
 II. Revenue/Expenditure Actual vs. Budget as of 02/28/2021 Major Roads Fund 202  
 III. Revenue/Expenditure Actual vs. Budget as of 02/28/2021 Local Roads Fund 203  
 IV. Revenue/Expenditure Actual vs. Budget as of 02/28/2021 Capital Projects Fund 401

**TREASURER'S DOCUMENTS FOR MEETING - NEW BUSINESS:****VI. Invoices for review**

## Carlisle Wortman -

Monthly Retainer (February 2021)	\$	1,500.00
2021 General Consultation	\$	1,102.50
2021 Grant Writing		
Brochure Prep		
<b>Sub Total</b>	<b>\$</b>	<b>2,602.50</b>

## HRC -

Downtown Parking Study Assistance		
MS4 Permit Assistance	\$	-
Professional	\$	-
Restroom Facilities & Gazebo Relocation		
<b>Sub Total</b>	<b>\$</b>	<b>-</b>

## Tom Ryan-

Court/Prosecution		
Professional Services		
	\$	-
<b>Sub total Invoices for review</b>	<b>\$</b>	<b>2,602.50</b>

**VII. Other Checks for Review**

Systematic Heating & Cooling	\$	905.45
Howard & Howard	\$	9,485.00

<b>Total Other Checks for Review</b>	<b>\$</b>	<b>10,390.45</b>
--------------------------------------	-----------	------------------

<b>Grand Total</b>	<b>\$</b>	<b>12,992.95</b>
--------------------	-----------	------------------

03/15/2021

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	ACTIVITY				% BDT USED
		2020-21 AMENDED BUDGET	YTD BALANCE 02/28/2021	FOR MONTH 02/28/2021	AVAILABLE BALANCE	
<b>Fund 101 - GENERAL</b>						
<b>Revenues</b>						
Dept 000 - GENERAL						
101-000-402.000	CURRENT TAX REVENUES	540,750.00	502,662.83	70,176.43	38,087.17	92.96
101-000-445.000	INTEREST & PENALTY REVENUES	1,182.00	228.49	44.75	953.51	19.33
101-000-452.000	CABLE TV REVENUES	13,219.00	7,223.83	3,674.94	5,995.17	54.65
101-000-452.001	IN-KIND FEES/PEG FEES AT&T	6,699.00	2,485.56	1,274.84	4,213.44	37.10
101-000-477.000	PERMIT FEES	28,062.00	13,403.00	2,678.00	14,659.00	47.76
101-000-478.000	DOG LICENSES REVENUE	1,662.00	935.75	0.00	726.25	56.30
101-000-501.000	COMM DEV BLOCK GRANT - CDBG	8,000.00	0.00	0.00	8,000.00	0.00
101-000-502.000	P- GRANTS	0.00	2,544.84	0.00	(2,544.84)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE-PP	2,642.00	684.15	0.00	1,957.85	25.90
101-000-574.001	STATE REVENUE SHARING/SALES TAX	85,428.00	46,034.00	13,760.00	39,394.00	53.89
101-000-574.002	STATE LIQUOR CONTROL COMM	3,775.00	3,494.15	0.00	280.85	92.56
101-000-580.000	ENHANCED ACCESS REVENUE SHARING	546.00	573.05	147.15	(27.05)	104.95
101-000-606.000	DISTRICT COURT REVENUE	9,784.00	1,105.46	0.00	8,678.54	11.30
101-000-626.000	BANNER REVENUES	2,000.00	200.00	200.00	1,800.00	10.00
101-000-664.000	INTEREST EARNED	3,524.00	1,070.71	87.22	2,453.29	30.38
101-000-666.000	DIVIDENDS AND REBATES	1,500.00	1,005.00	0.00	495.00	67.00
101-000-667.000	GAZEBO RENTALS	1,000.00	2,025.00	0.00	(1,025.00)	202.50
101-000-668.000	EQUIPMENT RENTAL	24,884.00	14,998.77	977.85	9,885.23	60.27
101-000-671.000	MISCELLANEOUS INCOME	2,000.00	8,734.64	0.00	(6,734.64)	436.73
101-000-671.001	SPECIAL EVENTS REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	210.00	0.00	(210.00)	100.00
101-000-699.390	TRANSFER IN FROM FUND BALANCE	174,101.00	0.00	0.00	174,101.00	0.00
Total Dept 000 - GENERAL		912,258.00	609,619.23	93,021.18	302,638.77	66.83
<b>TOTAL REVENUES</b>		<b>912,258.00</b>	<b>609,619.23</b>	<b>93,021.18</b>	<b>302,638.77</b>	<b>66.83</b>
<b>Expenditures</b>						
Dept 101 - COUNCIL						
101-101-703.000	COUNCIL & MAYOR SALARIES	7,750.00	0.00	0.00	7,750.00	0.00
101-101-955.000	MISC EXPENSE	308.00	301.64	9.00	6.36	97.94
101-101-958.000	DUES & CONFERENCES	4,100.00	4,097.40	0.00	2.60	99.94
Total Dept 101 - COUNCIL		12,158.00	4,399.04	9.00	7,758.96	36.18
Dept 215 - CLERK						
101-215-703.001	CLERK SALARY	28,000.00	19,758.44	2,153.84	8,241.56	70.57
101-215-726.000	SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-215-901.000	PUBLICATIONS	2,150.00	1,828.50	138.00	321.50	85.05
101-215-958.000	DUES & CONFERENCES	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		30,800.00	21,586.94	2,291.84	9,213.06	70.09
Dept 223 - AUDIT						
101-223-805.000	AUDIT FEES	11,100.00	10,800.00	0.00	300.00	97.30
Total Dept 223 - AUDIT		11,100.00	10,800.00	0.00	300.00	97.30
Dept 247 - BOARD OF REVIEW						
101-247-900.000	BOARD OF REVIEW PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
Total Dept 247 - BOARD OF REVIEW		50.00	0.00	0.00	50.00	0.00
Dept 253 - TREASURER						
101-253-703.002	TREASURER SALARY	30,000.00	20,384.68	1,923.08	9,615.32	67.95
101-253-726.000	SUPPLIES	1,261.00	558.10	0.00	702.90	44.26
101-253-800.000	BANK FEES	1,200.00	200.00	25.00	1,000.00	16.67



101-253-853.000	COMPUTER SUPPORT	3,500.00	2,140.00	0.00	1,360.00	61.14
Total Dept 253 - TREASURER		35,961.00	23,282.78	1,948.08	12,678.22	64.74
Dept 257 - ASSESSOR						
57-804.000	ASSESSING - OAKLAND COUNTY	8,000.00	7,847.89	0.00	152.11	98.10
Total Dept 257 - ASSESSOR		8,000.00	7,847.89	0.00	152.11	98.10
Dept 262 - ELECTIONS						
101-262-701.000	ELECTION FEES/PER DIEM	2,850.00	2,830.00	0.00	20.00	99.30
101-262-726.000	SUPPLIES	1,000.00	1,736.40	321.00	(736.40)	173.64
101-262-901.000	PUBLICATIONS	400.00	0.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		4,250.00	4,566.40	321.00	(316.40)	107.44
Dept 264 - ADMINISTRATIVE						
101-264-701.002	ADMIN ASSISTANT SALARY	12,000.00	9,919.50	1,037.00	2,080.50	82.66
101-264-703.003	CITY MANAGER SALARY	38,000.00	26,153.87	2,923.08	11,846.13	68.83
101-264-727.000	OFFICE SUPPLIES	3,600.00	3,339.03	135.34	260.97	92.75
101-264-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	2,000.00	2,560.00	0.00	(560.00)	128.00
101-264-850.000	TELEPHONE EXPENSE	8,000.00	5,125.26	645.39	2,874.74	64.07
101-264-851.000	WEBSITE MAINTENANCE	350.00	0.00	0.00	350.00	0.00
101-264-852.000	TECHNOLOGY/INTERNET EXPENSE	12,000.00	4,832.26	95.87	7,167.74	40.27
101-264-860.000	MILEAGE/CONFERENCE	1,000.00	316.15	0.00	683.85	31.62
101-264-890.000	GRANT WRITING	3,150.00	0.00	0.00	3,150.00	0.00
101-264-941.000	RICOH COPIER LEASE	2,500.00	1,621.20	202.65	878.80	64.85
101-264-955.000	DOG LICENSES FEES	1,000.00	643.75	0.00	356.25	64.38
Total Dept 264 - ADMINISTRATIVE		83,600.00	54,511.02	5,039.33	29,088.98	65.20
Dept 265 - BUILDING AND GROUNDS						
101-265-705.000	BUILDING MAINTENANCE LABOR	4,500.00	4,581.00	479.50	(81.00)	101.80
101-265-705.001	BLDG MAINT O/T LABOR	200.00	510.00	262.50	(310.00)	255.00
101-265-706.000	VILLAGE GROUNDS PARK LABOR	29,000.00	11,467.50	588.00	17,532.50	39.54
101-265-706.001	DPW-VILL. GROUNDS O/T PARK LABOR	100.00	1,083.75	183.75	(983.75)	1,083.75
55-726.004	SUPPLIES-VH BUILDING	3,400.00	2,876.20	480.78	523.80	84.59
101-265-728.000	PARK MATERIALS	20,000.00	10,926.34	0.00	9,073.66	54.63
101-265-818.000	RUBBISH COLLECTION	700.00	680.23	0.00	19.77	97.18
101-265-920.000	DETROIT EDISON-VH	1,864.00	1,674.71	454.37	189.29	89.84
101-265-921.000	CONSUMERS ENERGY-VH	1,544.00	792.84	261.34	751.16	51.35
101-265-923.000	DTE UPPER PARKING LOT	2,234.00	1,281.43	30.28	952.57	57.36
101-265-923.001	DTE DEPOT PARK	238.00	125.47	24.84	112.53	52.72
101-265-924.000	SEWER & WATER-VH	684.00	488.32	162.04	195.68	71.39
101-265-931.000	BUILDING MAINTENANCE-VH	1,000.00	386.80	0.00	613.20	38.68
101-265-934.000	MILL POND ASSESSMENT	165.00	117.23	0.00	47.77	71.05
101-265-935.000	STORM WATER DISCHARGE PERMIT	800.00	500.00	0.00	300.00	62.50
101-265-956.000	WATER LEVEL CONTROL	100.00	107.35	0.00	(7.35)	107.35
101-265-957.000	CDBG DISBURSEMENTS	8,000.00	0.00	0.00	8,000.00	0.00
101-265-961.001	PROPERTY INSURANCE	950.00	800.00	0.00	150.00	84.21
101-265-961.003	GENERAL LIABILITY INSURANCE	4,514.00	4,113.00	0.00	401.00	91.12
101-265-961.004	PROPERTY INSURANCE-OPEN SPACES	910.00	702.00	0.00	208.00	77.14
Total Dept 265 - BUILDING AND GROUNDS		80,903.00	43,214.17	2,927.40	37,688.83	53.41
Dept 266 - ATTORNEY						
101-266-803.000	LEGAL FEES	30,000.00	23,892.50	1,425.00	6,107.50	79.64
101-266-803.001	LEGAL SETTLEMENTS	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 266 - ATTORNEY		65,000.00	23,892.50	1,425.00	41,107.50	36.76
Dept 281 - WATERSHED COUNCIL						
101-281-956.002	CLINTON RIVER WATERSHED EXPENSES	815.00	315.00	0.00	500.00	38.65
Total Dept 281 - WATERSHED COUNCIL		815.00	315.00	0.00	500.00	38.65
Dept 301 - POLICE						
01-802.000	LAW ENFORCEMENT	127,380.00	63,573.08	0.00	63,806.92	49.91
Total Dept 301 - POLICE		127,380.00	63,573.08	0.00	63,806.92	49.91
Dept 336 - FIRE						
101-336-802.001	FIRE PROTECTION - IND TWP	150,894.00	75,392.08	0.00	75,501.92	49.96

Total Dept 336 - FIRE		150,894.00	75,392.08	0.00	75,501.92	49.96
Dept 371 - BUILDING INSPECTION						
101-371-703.004	BLDG INSPECTORS' SALARIES	11,000.00	5,135.00	520.00	5,865.00	46.68
71-809.000	BLDG DEPT PROFESSIONAL FEES	18,000.00	10,500.00	1,500.00	7,500.00	58.33
Total Dept 371 - BUILDING INSPECTION		29,000.00	15,635.00	2,020.00	13,365.00	53.91
Dept 441 - DPW						
101-441-709.000	HEALTH INSURANCE	8,288.00	2,336.68	344.32	5,951.32	28.19
101-441-710.000	DPW LEAVE & HOLIDAY PAY	3,700.00	1,920.00	160.00	1,780.00	51.89
101-441-711.001	DPW WAGES FOR TASTE OF CLARKSTON	1,200.00	0.00	0.00	1,200.00	0.00
101-441-711.006	DPW WAGES FOR CONCERTS IN THE PARK	200.00	0.00	0.00	200.00	0.00
101-441-711.007	DPW WAGES FOR ART IN THE VILLAGE	150.00	0.00	0.00	150.00	0.00
101-441-720.000	PHYSICAL EXPENSE	300.00	223.88	0.00	76.12	74.63
101-441-750.000	DPW SUPPLIES	2,000.00	1,184.70	340.19	815.30	59.24
101-441-850.001	TELEPHONE EXPENSE - DPW	900.00	600.00	75.00	300.00	66.67
101-441-932.001	EQUIPMENT MAINTENANCE	1,000.00	364.97	0.00	635.03	36.50
101-441-940.004	NEW LEASE SPACE	21,637.00	0.00	0.00	21,637.00	0.00
Total Dept 441 - DPW		39,375.00	6,630.23	919.51	32,744.77	16.84
Dept 446 - HIGHWAY, STREETS, BRIDGES						
101-446-704.001	DPW LABOR-PICKUP TRUCK	250.00	476.28	110.00	(226.28)	190.51
101-446-704.002	DPW LABOR-DUMP TRUCK	400.00	1,825.00	0.00	(1,425.00)	456.25
101-446-704.003	DPW LABOR-LOADER	0.00	197.50	87.50	(197.50)	100.00
101-446-704.004	DPW LABOR-TRACTOR	400.00	1,057.95	105.00	(657.95)	264.49
101-446-704.005	DPW LABOR-SWEEPER	0.00	77.00	0.00	(77.00)	100.00
101-446-704.007	DPW LABOR-LIFT	100.00	0.00	0.00	100.00	0.00
101-446-726.005	SUPPLIES	100.00	99.32	0.00	0.68	99.32
101-446-817.001	TREE TRIMMING & MAINTENANCE	5,000.00	4,645.00	0.00	355.00	92.90
101-446-860.001	MILEAGE/CONFERENCE/TRAINING	250.00	300.00	0.00	(50.00)	120.00
101-446-861.001	MATERIAL & OUTSIDE LABOR-PICKUP TRUCK	500.00	0.00	0.00	500.00	0.00
101-446-861.004	MATERIAL & OUTSIDE LABOR-LIFT	750.00	169.70	0.00	580.30	22.63
16-861.007	MATERIAL & OUTSIDE LABOR-DUMP TRUCK	800.00	761.73	0.00	38.27	95.22
101-446-862.000	FUEL & OIL FOR EQUIPMENT	4,500.00	1,443.09	393.02	3,056.91	32.07
101-446-961.005	EQUIPMENT INSURANCE	3,024.00	3,269.00	0.00	(245.00)	108.10
101-446-970.001	DPW EQUIPMENT	4,000.00	3,555.58	0.00	444.42	88.89
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		20,074.00	17,877.15	695.52	2,196.85	89.06
Dept 448 - STREET LIGHTING						
101-448-926.000	CITY STREET LIGHTING	11,000.00	8,727.09	1,293.26	2,272.91	79.34
Total Dept 448 - STREET LIGHTING		11,000.00	8,727.09	1,293.26	2,272.91	79.34
Dept 721 - PLANNING						
101-721-717.000	PLANNING COMMISSION	2,000.00	315.00	0.00	1,685.00	15.75
101-721-810.001	ENGINEERING SERVICES	14,500.00	12,317.50	2,316.52	2,182.50	84.95
101-721-811.000	PLANNER FEES	6,500.00	5,665.00	630.00	835.00	87.15
Total Dept 721 - PLANNING		23,000.00	18,297.50	2,946.52	4,702.50	79.55
Dept 723 - HISTORIC DISTRICT						
101-723-956.003	HISTORIC DIST COMMISSION EXP	3,000.00	1,410.00	0.00	1,590.00	47.00
Total Dept 723 - HISTORIC DISTRICT		3,000.00	1,410.00	0.00	1,590.00	47.00
Dept 851 - INSURANCES						
101-851-961.002	ERRORS & OMISSIONS INSURANCE	8,069.00	8,069.00	0.00	0.00	100.00
Total Dept 851 - INSURANCES		8,069.00	8,069.00	0.00	0.00	100.00
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
101-862-715.000	CITY FICA EXPENSE	11,000.00	7,510.89	766.03	3,489.11	68.28
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		11,000.00	7,510.89	766.03	3,489.11	68.28
870 - UNEMPLOYMENT INSURANCE						
101-870-719.000	CITY SUTA MESC EXPENSE	3,000.00	1,389.57	492.43	1,610.43	46.32
Total Dept 870 - UNEMPLOYMENT INSURANCE		3,000.00	1,389.57	492.43	1,610.43	46.32
Dept 871 - WORKERS COMPENSATION						



101-871-722.000	WORKMAN'S COMPENSATION	2,561.00	1,245.00	87.00	1,316.00	48.61
Total Dept 871 - WORKERS COMPENSATION		2,561.00	1,245.00	87.00	1,316.00	48.61
Dept 999 - TRANSFERS OUT						
99-999.203	TSFR TO LOCAL STREETS	6,966.00	0.00	0.00	6,966.00	0.00
99-999.401	TRANSFER OUT TO CAPITAL PROJECT FUND	144,302.00	0.00	0.00	144,302.00	0.00
Total Dept 999 - TRANSFERS OUT		151,268.00	0.00	0.00	151,268.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>912,258.00</b>	<b>420,172.33</b>	<b>23,181.92</b>	<b>492,085.67</b>	<b>46.06</b>
<b>Fund 101 - GENERAL:</b>						
<b>TOTAL REVENUES</b>		<b>912,258.00</b>	<b>609,619.23</b>	<b>93,021.18</b>	<b>302,638.77</b>	<b>66.83</b>
<b>TOTAL EXPENDITURES</b>		<b>912,258.00</b>	<b>420,172.33</b>	<b>23,181.92</b>	<b>492,085.67</b>	<b>46.06</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>189,446.90</b>	<b>69,839.26</b>	<b>(189,446.90)</b>	<b>100.00</b>

Fund 202 - MAJOR STREET

<b>Revenues</b>						
000 - GENERAL						
202-000-574.000	STATE SHARED REVENUES	70,430.00	36,790.87	5,935.49	33,639.13	52.24
Total Dept 000 - GENERAL		70,430.00	36,790.87	5,935.49	33,639.13	52.24
<b>TOTAL REVENUES</b>		<b>70,430.00</b>	<b>36,790.87</b>	<b>5,935.49</b>	<b>33,639.13</b>	<b>52.24</b>
<b>Expenditures</b>						
Dept 451 - NON-WINTER						
202-451-703.005	SALARIES - NON-WINTER MAINTENANCE	12,000.00	6,034.87	0.00	5,965.13	50.29
202-451-703.008	SALARIES - NON-WINTER O/T MAINT	200.00	268.28	0.00	(68.28)	134.14
202-451-726.001	SUPPLY & MTLs - NON-WINTER MAINT	1,839.00	908.29	306.60	930.71	49.39
202-451-775.000	TOOLS - NON-WINTER MAINTENANCE	400.00	328.97	0.00	71.03	82.24
202-451-776.000	CRACK FILL - MAJOR RD - NON-WINTER	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		17,439.00	7,540.41	306.60	9,898.59	43.24
Dept 452 - TRAFFIC						
202-452-777.000	TRAFFIC SERVICES	2,000.00	198.08	0.00	1,801.92	9.90
202-452-945.000	EQUIPMENT RENTAL	7,500.00	7,309.75	0.00	190.25	97.46
202-452-966.000	STATE TRUNKLINE OVERHEAD	234.00	0.00	0.00	234.00	0.00
Total Dept 452 - TRAFFIC		9,734.00	7,507.83	0.00	2,226.17	77.13
Dept 453 - WINTER						
202-453-703.006	SALARIES - WINTER MAINTENANCE	11,000.00	6,572.56	3,026.95	4,427.44	59.75
202-453-703.009	SALARIES WINTER MAINT O/T	4,000.00	2,151.94	1,428.14	1,848.06	53.80
202-453-726.002	SUPPLIES & MTLs - WINTER MAINT	500.00	516.07	516.07	(16.07)	103.21
202-453-775.001	SMALL TOOLS - WINTER MAINT	200.00	39.99	39.99	160.01	20.00
202-453-778.000	SIDEWALK - SALT - WINTER	250.00	363.44	0.00	(113.44)	145.38
202-453-778.001	SALT - WINTER MAINTENANCE	6,500.00	4,954.94	927.68	1,545.06	76.23
202-453-945.001	EQUIPMENT RENTAL - WINTER	14,000.00	2,410.40	341.32	11,589.60	17.22
Total Dept 453 - WINTER		36,450.00	17,009.34	6,280.15	19,440.66	46.66
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
202-862-715.000	CITY FICA EXPENSE	2,100.00	1,149.62	340.79	950.38	54.74
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		2,100.00	1,149.62	340.79	950.38	54.74
Dept 870 - UNEMPLOYMENT INSURANCE						
202-870-719.000	CITY SUTA MESC EXPENSE	500.00	426.12	218.44	73.88	85.22
Total Dept 870 - UNEMPLOYMENT INSURANCE		500.00	426.12	218.44	73.88	85.22
Dept 999 - TRANSFERS OUT						
202-999-999.203	TSFR TO LOCAL STREETS	4,207.00	0.00	0.00	4,207.00	0.00
Total Dept 999 - TRANSFERS OUT		4,207.00	0.00	0.00	4,207.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>70,430.00</b>	<b>33,633.32</b>	<b>7,145.98</b>	<b>36,796.68</b>	<b>47.75</b>
<b>Fund 202 - MAJOR STREET:</b>						
<b>TOTAL REVENUES</b>		<b>70,430.00</b>	<b>36,790.87</b>	<b>5,935.49</b>	<b>33,639.13</b>	<b>52.24</b>
<b>TOTAL EXPENDITURES</b>		<b>70,430.00</b>	<b>33,633.32</b>	<b>7,145.98</b>	<b>36,796.68</b>	<b>47.75</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>3,157.55</b>	<b>(1,210.49)</b>	<b>(3,157.55)</b>	<b>100.00</b>

**Fund 203 - LOCAL STREET**

<b>Revenues</b>						
000 - GENERAL						
203-000-574.000	STATE SHARED REVENUES	23,477.00	12,802.39	2,065.40	10,674.61	54.53
203-000-699.101	TRANSFER FROM GENERAL FUND	6,966.00	0.00	0.00	6,966.00	0.00
203-000-699.202	TRANSFERS FROM MAJOR ROAD FUND	4,207.00	0.00	0.00	4,207.00	0.00
Total Dept 000 - GENERAL		34,650.00	12,802.39	2,065.40	21,847.61	36.95
<b>TOTAL REVENUES</b>		<b>34,650.00</b>	<b>12,802.39</b>	<b>2,065.40</b>	<b>21,847.61</b>	<b>36.95</b>
<b>Expenditures</b>						
Dept 451 - NON-WINTER						
203-451-703.005	SALARIES - NON-WINTER MAINTENANCE	4,000.00	2,232.13	0.00	1,767.87	55.80
203-451-703.008	SALARIES - NON-WINTER O/T MAINT	100.00	99.22	0.00	0.78	99.22
203-451-726.001	SUPPLY & MTL'S - NON-WINTER MAINT	500.00	749.39	0.00	(249.39)	149.88
203-451-775.000	TOOLS - NON-WINTER MAINTENANCE	200.00	145.75	0.00	54.25	72.88
203-451-776.001	LOCAL CRACK FILL	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		7,800.00	3,226.49	0.00	4,573.51	41.37
Dept 452 - TRAFFIC						
203-452-945.000	EQUIPMENT RENTAL	5,000.00	2,131.77	0.00	2,868.23	42.64
203-452-966.000	STATE TRUNKLINE OVERHEAD	100.00	0.00	0.00	100.00	0.00
Total Dept 452 - TRAFFIC		5,100.00	2,131.77	0.00	2,968.23	41.80
Dept 453 - WINTER						
203-453-703.006	SALARIES - WINTER MAINTENANCE	4,800.00	2,430.94	1,119.55	2,369.06	50.64
203-453-703.009	SALARIES WINTER MAINT O/T	1,500.00	795.94	528.24	704.06	53.06
203-453-726.002	SUPPLIES & MTL'S - WINTER MAINT	100.00	100.00	100.00	0.00	100.00
203-453-775.001	SMALL TOOLS - WINTER MAINT	100.00	37.80	37.80	62.20	37.80
203-453-778.000	SIDEWALK - SALT - WINTER	250.00	363.44	0.00	(113.44)	145.38
203-453-778.001	SALT - WINTER MAINTENANCE	2,000.00	1,832.65	343.12	167.35	91.63
203-453-945.001	EQUIPMENT RENTAL - WINTER	12,000.00	3,146.85	636.53	8,853.15	26.22
203-453-955.001	WINTER MAINT - MISC	100.00	0.00	0.00	100.00	0.00
Total Dept 453 - WINTER		20,850.00	8,707.62	2,765.24	12,142.38	41.76
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
203-862-715.000	CITY FICA EXPENSE	650.00	425.20	126.06	224.80	65.42
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		650.00	425.20	126.06	224.80	65.42
Dept 870 - UNEMPLOYMENT INSURANCE						
203-870-719.000	CITY SUTA MESC EXPENSE	250.00	157.63	80.81	92.37	63.05
Total Dept 870 - UNEMPLOYMENT INSURANCE		250.00	157.63	80.81	92.37	63.05
<b>TOTAL EXPENDITURES</b>		<b>34,650.00</b>	<b>14,648.71</b>	<b>2,972.11</b>	<b>20,001.29</b>	<b>42.28</b>
<b>Fund 203 - LOCAL STREET:</b>						
<b>TOTAL REVENUES</b>		<b>34,650.00</b>	<b>12,802.39</b>	<b>2,065.40</b>	<b>21,847.61</b>	<b>36.95</b>
<b>TOTAL EXPENDITURES</b>		<b>34,650.00</b>	<b>14,648.71</b>	<b>2,972.11</b>	<b>20,001.29</b>	<b>42.28</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>(1,846.32)</b>	<b>(906.71)</b>	<b>1,846.32</b>	<b>100.00</b>



**Fund 401 - CAPITAL PROJECT FUND**

<b>Revenues</b>						
000 - GENERAL						
401-000-699.101	TRANSFER FROM GENERAL FUND	144,302.00	0.00	0.00	144,302.00	0.00
401-000-699.231	TRANSFER IN FROM PARKING FUND	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000 - GENERAL		244,302.00	0.00	0.00	244,302.00	0.00
<b>TOTAL REVENUES</b>		<b>244,302.00</b>	<b>0.00</b>	<b>0.00</b>	<b>244,302.00</b>	<b>0.00</b>
<b>Expenditures</b>						
Dept 265 - BUILDING AND GROUNDS						
401-265-727.000	CITY HALL / DPW BUILDING	8,352.00	1,239.30	0.00	7,112.70	14.84
401-265-728.000-FY17FR	FRIENDS OF DEPOT PARK	6,000.00	837.10	0.00	5,162.90	13.95
Total Dept 265 - BUILDING AND GROUNDS		14,352.00	2,076.40	0.00	12,275.60	14.47
Dept 446 - HIGHWAY, STREETS, BRIDGES						
401-446-817.000	TREE PLANTING	1,000.00	0.00	0.00	1,000.00	0.00
401-446-819.000	STREET SIGNS & POSTS	26,000.00	7,629.00	0.00	18,371.00	29.34
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		27,000.00	7,629.00	0.00	19,371.00	28.26
Dept 901 - CAPITAL OUTLAY						
401-901-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,000.00	1,613.22	206.97	1,386.78	53.77
401-901-970.005	SIDEWALK REPAIR	12,000.00	0.00	0.00	12,000.00	0.00
401-901-970.006	RESURFACING OF ROADS	76,000.00	0.00	0.00	76,000.00	0.00
401-901-970.007	SAFETY CROSSWALK PAINT/TAPE	4,000.00	0.00	0.00	4,000.00	0.00
401-901-970.010	STREET LIGHT EXPANSION	7,000.00	0.00	0.00	7,000.00	0.00
401-901-970.011	DPW TRUCKS & LARGE EQUIPMENT	1,750.00	648.95	648.95	1,101.05	37.08
401-901-970.012	NEW DEPOT PARK GAZEBO	69,500.00	0.00	0.00	69,500.00	0.00
401-901-970.013	OFFICE FURNITURE	3,200.00	0.00	0.00	3,200.00	0.00
401-901-970.014	SECURITY SYSTEMS AND CAMERA	8,500.00	0.00	0.00	8,500.00	0.00
401-901-970.015	ELECTRONIC SPEED CONTROL & MAINT.	12,000.00	9,554.06	0.00	2,445.94	79.62
401-901-970.016	CITY CLOCK REPAIR	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		202,950.00	11,816.23	855.92	191,133.77	5.82
<b>TOTAL EXPENDITURES</b>		<b>244,302.00</b>	<b>21,521.63</b>	<b>855.92</b>	<b>222,780.37</b>	<b>8.81</b>
<b>Fund 401 - CAPITAL PROJECT FUND:</b>						
<b>TOTAL REVENUES</b>		<b>244,302.00</b>	<b>0.00</b>	<b>0.00</b>	<b>244,302.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>244,302.00</b>	<b>21,521.63</b>	<b>855.92</b>	<b>222,780.37</b>	<b>8.81</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>(21,521.63)</b>	<b>(855.92)</b>	<b>21,521.63</b>	<b>100.00</b>





# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## *Code Enforcement Services Division*

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2159913  
Client No.: 1035  
Date: 03/05/21  
Period End: 2/28/2021

### Building Administration

2/1/2021 SW Monthly Retainer

Monthly Retainer = \$1,500

(\*New rate for 2018)

**SUBTOTAL DUE THIS INVOICE**

**\$1,500.00**

101 371 809 000



# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## INVOICE

Jonathan Smith, City Mgr.  
**The City of the Village of Clarkston**  
375 Depot Road  
Clarkston, MI 48346

Invoice No. 2160020  
Client No.: 273  
Date: 03/09/21  
Period End: 2/28/2021

### Planning Consultation

2/1/2021	BC	<b>NIGHT MEETING</b> - PC meeting attendance and preparation.	2.00 @ 105.00/hr =	210.00
2/2/2021	BC	Revise cover memo for City Council.	1.50 @ 105.00/hr =	157.50
2/8/2021	BC	<b>NIGHT MEETING</b> - City Council meeting preparation and attendance.	2.00 @ 105.00/hr =	210.00
2/23/2021	BC	Call with City Attorney to discuss Short Term Rental.	1.00 @ 105.00/hr =	105.00
2/26/2021	BC	Short Term Rental Memo.	4.00 @ 105.00/hr =	420.00

**AMOUNT DUE THIS INVOICE:**

**\$1,102.50**

*Over Budget*

*101 721 811 000*

# Systematic HEATING & COOLING, INC.

RESIDENTIAL – COMMERCIAL – INDUSTRIAL  
 8075 BIG LAKE ROAD  
 CLARKSTON, MICHIGAN 48346-1000  
 Phone (248) 625-1420 • Fax (248) 625-6770

INVOICE NUMBER- 30945  
 TO- City of The Village of Clarkston  
 Attn: Accounts Payable  
 375 Depot Rd.  
 Clarkston, Michigan 48346  
 Phone Number: (248)625-1559

JOB LOCATION- Same  
 INVOICE DATE- 03/02/21  
 DUE DATE- 03/12/21

TERMS OF PAYMENT – All invoices due upon receipt. A service charge of 1 ½% per month (annual percentage rate – 18%) will be added each month on all past due accounts.

Quantity	Description	Unit Price	Total
	02/25/21 - PROBLEM: No heat - main unit.		
	02/25/21 - SERVICE: Found furnace needing replacement of motor module and hitting high limit - we recommend replacement of high limit switch and air filter (ordered parts).		
1/2	Hour Labor:		\$102.25
	02/26/21 - SERVICE: Replacement of motor module, high limit switch and air filter. Checked operation.		
1	Motor Module:		\$647.56
1	High Limit Switch:		\$12.45
1	Air Filter:		\$40.94
1/2	Hour Labor:		\$102.25
	BALANCE DUE:		\$905.45

RECEIVED  
 MAR 06 2021  
 BY: *AB*

*Park materials ?  
 101 265 728 000*

# Howard & Howard

law for business  
EIN: 26-3880752

City of Clarkston  
375 Depot Road  
Clarkston, MI 48346

Invoice Date: March 10, 2021  
Invoice Number: 680222  
Matter Number: 120513.00002

---

Client: City of Clarkston  
Matter: Susan Bisio

*For professional services rendered through February 28, 2021*

Currency: USD

Fees

9,485.00

**Total Amount Due For This Invoice**

**\$9,485.00**

JS

101-2686-803.000

**Please Remit to:**

**Wire and ACH Instructions:**

BMO Harris Bank  
Chicago, IL  
ABA Number: 071000288  
Swift Code: HATRUS44  
Account No: 2785749  
Account Name: Howard & Howard Attorneys PLLC

**Mail To:**

Howard & Howard Attorneys PLLC  
P.O. Box 95234  
Chicago, IL 60694-5234

Please forward remittance advice to: [accountsreceivable@h2law.com](mailto:accountsreceivable@h2law.com)



Client: City of Clarkston  
Matter: Susan Bisio

Invoice Date: March 10, 2021  
Invoice Number: 680222  
Matter Number: 120513.00002

**Time Detail**

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
02/01/2021	MWP	Receipt and review of parties facilitation summaries with voluminous exhibits; preparation for and attend facilitation, post-facilitation conference with client contacts Mayor Haven and City Manager J. Smith; subsequent telephone conference with City Attorney regarding facilitation (ACTUAL TIME 8.3 hours).	7.00	2,450.00
02/02/2021	MWP	Receipt and review of email from Co-Defendant's counsel, J. Tamm, regarding follow-up by Judge Sosnick regarding facilitation; subsequent telephone conference with D. Winn at MML regarding matter.	1.10	385.00
02/03/2021	MWP	Telephone conference with M. Sullivan regarding facilitation; telephone conference with J. Smith regarding facilitation; attend defense group conference with respect to facilitation; subsequent telephone conference with J. Smith and Mayor Haven regarding facilitation; subsequent telephone conference with Judge Sosnick regarding facilitation; preparation of draft privileged email to Judge Sosnick regarding facilitation; preparation of privileged email update to the defense group (ACTUAL TIME 2.7 hours).	2.30	805.00
02/04/2021	MWP	Telephone conference with Judge Sosnick regarding matter; draft email to Judge Sosnick with City's position regarding settlement of case.	0.50	175.00
02/05/2021	MWP	Telephone conference with Judge Sosnick regarding facilitation.	0.20	70.00
02/08/2021	MWP	Several telephone conferences with Judge Sosnick; several telephone conferences with J. Smith at City; extensive telephone conference with D. Winn at MMLL regarding matter; receipt review of emails from J. Tamm regarding matter; preparation of several emails to Judge Sosnick; receipt and review of Judge Sosnick's email with recommended number to settle case; follow-up with the defense group regarding Judge's recommended number (ACTUAL TIME 2.8 hours).	2.20	770.00

Client: City of Clarkston  
Matter: Susan Bisio

Invoice Date: March 10, 2021  
Invoice Number: 680222  
Matter Number: 120513.00002

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
02/09/2021	MWP	Receipt and review email from and preparation of email to Judge Sosnick regarding facilitation; two telephone conferences with J. Tamm regarding facilitation; three telephone conferences with M. Sullivan (attorney for T. Ryan) regarding facilitation; extended telephone conferences with D. Winn at MML regarding facilitation and Judge's recommended number; telephone conference with client contact J. Smith; subsequent preparation of email to J. Tamm regarding Judge's recommended settlement number.	2.10	735.00
02/10/2021	MWP	Receipt and review of email from Judge Sosnick; receipt and review of email from J. Tamm; telephone conference with D. Winn regarding matter; preparation of several emails to Judge Sosnick; telephone conference with J. Smith; receipt and review email from M. Sullivan (Ryan's counsel); telephone conference with Judge Sosnick; telephone conference with M. Sullivan; preparation of detailed email to Judge regarding City's acceptance of recommended settlement figure; receipt and review of Judge Sosnick's email notifying of mutual acceptance of recommended number; preparation of email to defense group with respect to mutual acceptance of Judge's recommended settlement number.	1.30	455.00
02/11/2021	MWP	Receipt and review of email from Ryan's counsel regarding funding settlement; receipt and review of emails from client J. Smith regarding special City Council meeting to discuss matter and resolution through facilitation; receipt and review of email from Plaintiff's counsel, R. Bisio, and proposed settlement terms.	0.40	140.00
02/11/2021	MWP	Receipt and review of email from Jim Tamm with Plaintiff's proposed judgment; telephone conference with Jim Tamm regarding proposed judgment; telephone conference with client, City Manager J. Smith; telephone conference with City attorney, T. Ryan (ACTUAL TIME 1.00 hours).	0.70	245.00
02/12/2021	MWP	Receipt and review of emails from Plaintiff's counsel with proposed judgment and terms/conditions; receipt and review of several emails from Jim Tamm and attorney Sullivan with respect to Plaintiff's proposed judgment, scope of our release, and additional action; preparation of email to Judge Sosnick regarding matter; receipt and review of first draft of City's settlement agreement from attorney Tamm and revise same; subsequent telephone conversation with Judge Sosnick.	0.90	315.00

Client: City of Clarkston  
Matter: Susan Bisio

Invoice Date: March 10, 2021  
Invoice Number: 680222  
Matter Number: 120513.00002

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
02/12/2021	MWP	Attend City Council meeting (open and close sessions) to discuss status of matter following facilitation with Judge Sosnick; subsequent telephone conversation with Jonathon Smith regarding resolution passed by City Council to authorize payment of City's portion of settlement.	1.30	455.00
02/15/2021	MWP	Additional revisions to release; several telephone conferences with J.. Tamm regarding matters; telephone conference with Judge Sosnick regarding the status of matter; emails from and preparation of emails to J.. Tamm regarding revised release and settlement agreement; preparation of detailed email to R. Bisio with City's proposed release and settlement agreement for review and execution.	1.10	385.00
02/16/2021	MWP	Telephone conference with Judge Sosnick; telephone conference with James Tamm; telephone conference with M. Sullivan (attorney for T Ryan); telephone conference with D. Winn at MML; receipt and review of Plaintiff's email withdrawing summary disposition motion; receipt and review of emails from and preparation of emails to Judge's clerk, Victoria King, regarding parties resolution; receipt and review of Bisio's email to Ms. King denying resolution; receipt and review of Bisio's email to M. Peyser detailing unacceptable provisions of proposed settlement agreement; preparation of email to R. Bisio regarding the City's position regarding settlement proposal and provisions; telephone conference with Jonathon Smith at City regarding latest developments; receipt and review of additional emails from J. Tamm and M. Sullivan regarding City filing a motion to enforce settlement (ACTUAL TIME 2.6 hours).	2.10	735.00
02/17/2021	MWP	Receipt and review of email from Jim Tamm; receipt and review of two emails from Richard Bisio regarding matter and his objections to our proposed settlement agreement with explanations as to same; extended telephone conference with Dianne Winn regarding MML regarding matter; telephone conference with Judge Sosnick; telephone conference with Jonathon Smith at City; telephone conference with Jim Tamm regarding next action - filing motion to enforce settlement; receipt, review and revise draft motion to enforce settlement and preparation of email to Jim Tamm regarding same (ACTUAL TIME 1.4 hours).	1.10	385.00



Client: City of Clarkston  
Matter: Susan Bisio

Invoice Date: March 10, 2021  
Invoice Number: 680222  
Matter Number: 120513.00002

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
02/18/2021	MWP	Telephone conference with Jim Tamm; telephone conference with Judge Sosnick; receipt and review of emails from Clarkston news and city contact regarding matter; receipt, review and revision of draft affidavit for Judge Sosnick; preparation of emails to and receipt and review of emails from K. McQuillan regarding Judge Sosnick affidavit, revisions and finalization; preparation emails to/from Judge Sosnick regarding affidavit.	1.20	420.00
02/19/2021	MWP	Emails to and from Judge Sosnick regarding matter and executing his affidavit; telephone conference with Judge Sosnick; telephone conference with J. Smith regarding case status; preparation of emails to and receipt and review of emails from K. McQuillan (J. Tamm's associate) regarding motion to enforce settlement and Judge Sosnick affidavit (ACTUAL TIME .80 hours).	0.50	175.00
02/20/2021	MWP	Emails to/from K. McQuillan regarding status of motion to enforce settlement.	0.10	35.00
02/22/2021	MWP	Emails to/from K. McQuillan of Jim Tamm's office with updated draft motion to enforce settlement; review and revise motion; preparation of email regarding revised motion.	0.40	140.00
02/23/2021	MWP	Telephone conference with J. Smith at the City regarding status of motion to enforce settlement and issues; emails to/from K. McQuillan regarding motion; emails to/from J Smith with copy of filed motion to enforce settlement (ACTUAL TIME .60 hours).	0.40	140.00
02/24/2021	MWP	Receipt and review of email from client contact J.. Smith; receipt and review of privileged email from City Attorney.	0.10	35.00
02/26/2021	MWP	Receipt and review email from client contact J. Smith regarding privileged report from retained counsel J. Tamm	0.10	35.00
<b>Total</b>			<b>27.10</b>	<b>\$9,485.00</b>





## Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

---

**TO:** City Council, The City of the Village of Clarkston  
Jonathon Smith, City Manager  
Tom Ryan, City Attorney

**FROM:** Richard K. Carlisle, FAICP  
Ben Carlisle, AICP

**DATE:** March 2, 2021

**RE:** Short Term Rentals

---

We have been asked to assist the City in identifying options to address short term rentals (STRs). Short-term Rentals are also commonly known by company names such as AirBnB or VRBO. Definitions of short-term rental vary but typically short-term rental refers to furnished self-contained apartments or houses that are rented for short periods of time, typically a week or less.

Generally short-term rentals fall into three general categories:

1. Primary Residence Homestay. Short-term rental where the owner remains present during guest stay.
2. Primary Residence Whole House. Short-term rental where owner is not present during guest stay.
3. Non-Owner-Occupied, often referred to as a vacation rental. Short-term rental where the home/apartment is not the primary residence of the owner and primary purpose of home/apartment is for short-term rentals.

### Existing Conditions in Clarkston

As of February 24, 2021, there were four properties advertised on AirBnB and/or VRBO. The City has noted that they have not received any complaints or police calls regarding these uses. Existing STRs in the city include:

General Location	Type	Zoning District	Advertised
Main St (Clarkston Road)	Non-Owner-Occupied, Carriage House Accessory Dwelling Unit)	R-1	AirBnB
Main (Waldon Road)	Non-Owner-Occupied, whole house	R-2	AirBnB / VRBO
Overlook (Princess Lane)	Non-Owner-Occupied, whole house	R-1	AirBnB
Depot and Main Street	Unknown	VC, Village Commercial	AirBnB

The screenshot displays the Airbnb search interface. On the left, there are filters for 'Stays' and 'Stays in selected map area'. Below the filters, there are three listings:

- Private Lake House Suite:** Entire guest suite in Clarkston. 2 guests, 1 bedroom, 2 beds, 1 bath. Amenities: WiFi, Air conditioning, Kitchen, Free parking. Price: \$498/night.
- Main Street Clarkston, Walk, Shop, Dine and Play:** Entire house in Clarkston. 6 guests, 3 bedrooms, 3 beds, 1.5 baths. Amenities: WiFi, Air conditioning, Kitchen, Free parking. Price: \$50/night.
- The Lemongrass Cottage - Downtown Clarkston:** Entire house in Clarkston. 6 guests, 3 bedrooms, 2 beds, 2 baths. Amenities: WiFi, Air conditioning, Kitchen, Free parking. Price: \$149/night.

On the right, a map shows the location of these properties in Clarkston, GA, with a search box and filters. The map includes a search bar, a 'Search as I move the map' checkbox, and a 'Become a host' button. A tooltip says 'Add a place or address to the map for reference.'

**Regulatory Options:**

Short-term rentals may be approached in many ways, including differentiation between rental types such as primary residence or non-owner-occupied, location restrictions, occupancy, penalization for non-compliance and more. Please note that any approach the City takes will require zoning ordinance amendments. Preliminary options for the Council consideration:

1. Ban short-term rentals outright from any zoning district in the city.

While this may be an option for Council consideration, there are legal defensibility issues by outright banning a recognized use. If the City desires to ban STRS, there would have to be strong evidence as to why the City can exclude the use from any district in the city. In the end it may be defensible but not sure the restriction of the use would be worth the potential legal challenge when other viable options exist, as outlined in option 2 and 3.

2. Ban short-term rentals in the R-1 and R-2 Residential Districts but allow in other limited districts such as the VC, Village Commercial.

Recent case law has upheld municipal rights to ban STRs from single-family residential districts. If the City desires to ban in the R-1 and R-2 Residential Districts to avoid an exclusionary zoning case, they should consider allowing in limited districts, such as the VC, Village Commercial. The City may allow but regulate STRs in VC, Village Commercial. See option 3 for regulatory considerations.

3. Allow short-term rentals in VC, Village Commercial and/or R-1 and R-2 Residential Districts with regulations.

Third option for the City to consider is to allow in the VC, Village Commercial and/or R-1 and R-2 District but regulate. Listed below are regulatory options for the City to consider:

Regulatory Consideration	Purpose	Enforceability / Staff Commitment / Resources
<p><b>Create registration and license program</b>                      Options include:</p> <ul style="list-style-type: none"> <li>a. Require local contact person/ agent</li> <li>b. Create a process for dealing with violators</li> <li>c. Ability to collect fees</li> <li>d. Requiring monthly reports from hosting sites to be filed with the Planning Department, which will share the information with City Council.</li> </ul>	<ul style="list-style-type: none"> <li>Can require local contact person / agent.</li> <li>Can create a process for dealing with violators.</li> <li>Can revoke license for repeat offenders.</li> <li>Can establish fees to offset City costs.</li> <li>Can monitor nuisance complains with registered rentals.</li> </ul>	<p>Enforceable.</p>



Regulatory Consideration	Purpose	Enforceability / Staff Commitment / Resources
No advertisements on premise	Maintain neighborhood integrity. Eliminate visual clutter.	Enforceable
Inspection and Life and Safety Codes Require inspection for STRs	Ensure public health, safety, and welfare	Enforceable
Limit number of days to be rented out a year	Maintain neighborhood integrity by limiting number of days for rental and reduce renter turnover. In theory, less rental turnover equates to less nuisance issues and better maintains neighborhood integrity.	May be difficult to enforce. Staff would have to monitor number of visitors of times house is rented. Could require owners to register all dates with City.
Regulate STRs based on type, example owner-occupied vs. non-owner occupied STRs?	Would allow limited rentals by owner-occupied while maintaining neighborhood integrity.	Enforceable through registration program
Limit by Geography a. Location b. Spacing/distance from each other to limit clustering	Limit to specific area of city. Maintain neighborhood integrity by limiting clustering of short-term rentals. Potentially picks winners and losers by being first come-first serve basis.	Enforceable through registration program.

**Additional Consideration**

In addition to considering how to treat potential new STRs, the City must also consider how to deal with the four (4) known existing STRs. Potential options include:

1. Ensure compliance with whatever regulations the City adopts. This may make these existing STRs non-compliant; or
2. Grandfather the known existing ones and ensure that any new STRs comply with whatever regulations the City adopts.
3. Allow existing ones to exist for a specific period of time and then amortize their use.



March 2, 2021

---

I look forward to discussing these options at an upcoming meeting. Please let me know if you have further questions.

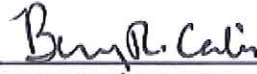
Yours Truly,



**CARLISLE/WORTMAN ASSOC., INC.**

**Richard K. Carlisle, AICP**

**President**



**CARLISLE/WORTMAN ASSOC., INC.**

**Benjamin R. Carlisle, LEED AP, AICP**

**City of the Village of Clarkston**

# **American Rescue Plan (ARP)**

Overview of the plan provisions for local governments in Michigan

March 22, 2021

## ARP Overview for the City of the Village of Clarkston

For local government officials, there is much more to understand about the recently signed American Rescue Plan (ARP) Act than knowing that most people are going to receive a \$1,400 check from the federal government. The essential provision of the federal act for local government officials is that the bill contains \$350 billion for state and local governments. Unlike the CARES Act of 2020, every county, city, village, and township will receive funds under the plan.

### **Estimated Funds Available**

Of the \$350B in the ARP for state and local governments, Michigan and its local governments will receive \$10.3B. Of that amount, \$5.65B will be retained by the state. Another \$250M will be set aside for capital projects, and the remainder will be distributed to counties, metropolitan cities and local (nonentitlement) governments.

### **Counties:**

Counties will receive revenues from the ARP based on the latest population estimate from the US Census. All told, Michigan counties will receive \$1.937B distributed on a per capita basis. Oakland County is expected to receive approximately \$24M.

### **Metropolitan Cities:**

Michigan has 34 metropolitan cities that will receive \$1.782B under the ARP.

### **Local (nonentitlement) Communities:**

Local nonentitlement cities, villages, and townships will split a total of \$686M based on U.S. Census population counts. On average, communities will receive \$105 per person, provided the amount does not exceed 75% of the community's annual budget. Clarkston is expected to receive \$90,938.

## ARP Overview for the City of the Village of Clarkston

Nonentitlement CVT	Estimated Allocation
Fenton city	\$197
Novi township	\$14,910
Lake Angelus city	\$30,313
<b>Village of Clarkston city</b>	<b>\$90,938</b>
Sylvan Lake city	\$183,456
Royal Oak charter township	\$238,750
Pleasant Ridge city	\$239,441
Orchard Lake Village city	\$244,180
Northville city	\$323,961
Keego Harbor city	\$333,835
Bloomfield Hills city	\$394,658
Lathrup Village city	\$403,939
Groveland township	\$559,650
Huntington Woods city	\$618,596
Rose township	\$637,060
Addison township	\$652,464
Walled Lake city	\$704,400
Farmington city	\$1,035,865
Holly township	\$1,153,956
South Lyon city	\$1,167,187
Clawson city	\$1,169,557
Rochester city	\$1,312,826
Wixom city	\$1,387,177
Springfield charter township	\$1,430,621

Nonentitlement CVT	Estimated Allocation
Southfield township	\$1,457,281
Berkley city	\$1,517,215
Brandon charter township	\$1,585,838
Hazel Park city	\$1,614,077
Milford charter township	\$1,669,174
Oakland charter township	\$1,930,041
Ferndale city	\$1,978,027
Highland charter township	\$1,991,752
Lyon charter township	\$2,071,039
Birmingham city	\$2,111,917
Oxford charter township	\$2,259,728
Auburn Hills city	\$2,443,579
Oak Park city	\$2,905,971
Madison Heights city	\$2,950,897
White Lake charter township	\$3,096,043
Independence charter township	\$3,655,890
Orion charter township	\$3,931,370
Bloomfield charter township	\$4,141,584
Commerce charter township	\$4,350,910
Pontiac city	\$5,868,816
Novi city	\$6,012,777
West Bloomfield charter township	\$6,478,230
Rochester Hills city	\$7,357,595
Troy city	\$8,303,114



## ARP Overview for the City of the Village of Clarkston

### ARP Fund Distribution Timing

The ARP specifies that U.S. Treasury is to release the funds within 60 days of enactment of the law. For nonentitlement communities, the state would have an additional 30 days to distribute the funds. It is also important to note that all of the funds will not be released at once. The U.S. Treasury is allowed to withhold up to 50 percent of the funds during the first distribution and then release the remainder within 12 months.

### How ARP Funds May Be Used

The ARP described four Fund Use categories:

- 1. To respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.**
  - Notes: This category makes it clear that the counties and municipalities have a fairly broad opportunity to assist their local citizens and businesses who have been impacted by COVID-19.
- 2. To respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the county, metropolitan city, or local nonentitlement government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.**
  - Notes: This follows the pattern established last year with providing salary support to essential workers.

## ARP Overview for the City of the Village of Clarkston

### How ARP Funds May Be Used, continued

3. **To facilitate government services to the extent of the reduction in revenue of such county, metropolitan city, or local nonentitlement government due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the county, metropolitan city, or local nonentitlement government prior to the emergency.**
  - Notes: This provision offers significant assistance local governments to replace lost revenues due to COVID-19. At the same time, the language leaves some questions to be answered. Is this provision measured on an overall budget level, or is it implemented on a source-by-source basis? Some parts of a local government’s budget probably increased, but many components were likely impacted in a negative manner. Clarkston Parking Revenue, for example, for the past 12 months is down approximately \$100K.
4. **To make necessary investments in water, sewer, or broadband infrastructure.**
  - Notes: This is an intriguing provision of the act because it does not have a restriction that usage be based on some form of COVID relief. This would seem to offer significant opportunity to deal with certain infrastructure issues, but clarification from the Treasury is needed regarding how this Fund Use category relates to the previous category.

### Timing of ARP Fund Usage

Funds under this act must be expended by **December 31, 2024**.

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Budget Amendment

**WHEREAS**, the unprecedented complexity of the August and November 2020 elections combined with COVID protections resulted in an overdraft of the Election Supplies (101-262-726.000) account, requiring an additional \$320.00, and;

**WHEREAS**, the ongoing legal efforts to settle the Bisio v. Clarkston Lawsuit, Oakland Circuit Court Case Number 2015-150462-CZ currently pending before the Honorable Leo Bowman, requires that an additional \$20K of provisional budget be added to the Legal Fees (101-266-803.000) account, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Treasurer to complete a Budget Amendment in the amount of \$20,320.00, as detailed in the attached schedule.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

March 22, 2021

\_\_\_\_\_  
Date



# City of the Village of Clarkston

20/21 FY Budget Amendment Request - March 22, 2021

No.	Amount	From Account #	To Account #	Reason for Change
1	\$320.00	101-264-890.000	101-262-726.000	Realign excess Grant Writing budget to Election Supplies
2	\$20,000.00	Fund Balance	101-266-803.000	Supplement the Legal Fees budget from the Fund Balance
<b>Total</b>	<b>\$20,320.00</b>			

## FODP report to Clarkston Council

2020 accomplishments:

March 16, 2021

With significant funding from the Optimist Club and many volunteer hours a new playscape was installed in the Depot Park playground. Smaller play stations were installed including the musical instruments and repairs on train.

A formal process for handling request for memorial trees and park benches has been created. All existing memorial trees have been identified by name and latitude/longitude location. Areas for new trees have been identified and a list of recommended "native trees" has been published.

Location of all existing memorial benches have been identified and located by latitude/longitude, and proposed future memorial locations are identified as well.

The original rain garden has been restored and new plantings and design were completed end of November. Thanks to Native Lakescapes LLC for donation of plants and material.

Future vision for Depot park:

We envision the addition of picnic slabs and pavilions with picnic tables be located throughout the park.

The Gazebo needs serious repair, and our current thoughts are to maintain the roof and lower and open the "stage area" making it more useful for concerts, photo shoots and ADA compliant.

Hard ADA pathways throughout the park needed to be added or improve existing ones to improve overall access to the parks features.

A standalone bathroom facility is also a consideration.

An environmental and educational walkway through the park's wetlands area connecting Deer Lake beach entrance area to main park is conceptualized.

All the above accomplishment and proposed vision ideas have been updated to a bird's eye view drawing of Depot Park by HRC. These are not cast in concrete

locations, but current thinking and a place to start the dialog and make future decisions.

Next steps:

Addressing the needs of Gazebo should be a high priority. We believe this falls under current maintenance obligation funding from city budget. (We are glad to work on concepts and recommendations)

Installing at least one or two picnic pavilions by early summer 2021 is where we see focusing our initial fundraising. Our first location suggested would be close to the play ground area.

We are open to the council's ideas and suggestions as to ways to improve our approach to enhancing Depot Park and look forward to those discussions.

Sincerely,

Friends of Depot Park

Eric Haven, Jim Brueck, Tom Lowrie, Emily DuThinh, Paul Zupon, Jonathan Smith, Ken Ermer.

Attachments, drawing of Depot Park showing above content, picture of a proposed picnic pavilion, proposed concept of modified gazebo.



**Backyard Living Company  
ALPine Pavilion 16ft x 20 ft**



# Gazebo Simple Repair (By Volunteers)

Replace railing



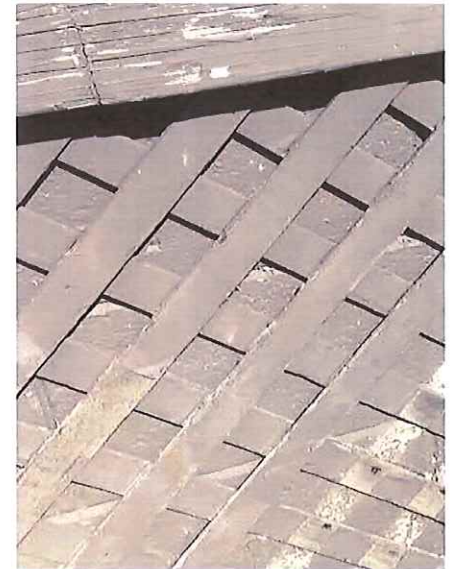


## Replace Missing Spindles





## Replace lattice



## Replace Missing & Broken Trim





## Repair Stair Railing



# Paint



## Materials

Approximately  
\$ 2,500



# Pathway



Asphalt

700 Linear FL x 6 feet

Base Layer

4,200 Sq Feet

Approximate \$ 16,800

Recap New and Old

Gazebo Path

Approximate \$ 1,800