



City of the Village of Clarkston
375 Depot Rd
Clarkston, Michigan 48346
City Council Regular Meeting
07 26 2021

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
Mayor Haven, Avery, Bonser, Casey, Kneisc, Luginski, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ smithj@villageofclarkston.org or City Clerk Jennifer Speagle @ speaglej@villageofclarkston.org and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. FYI:
7. Sheriff Report For June 2021
Documents:
[SHERIFF REPORT JUNE 2021.PDF](#)
8. City Manager Report
Documents:
[CITY MGR REPORT 07 26 2021.PDF](#)
9. Motion Acceptance Of The Consent Agenda As Presented
Minutes and Treasurer's Report

Minutes

Final 06 28 2021

Draft 07 12 2021

Treasurer's Report 07 26 2021

Documents:

[07 26 2021 CONSENT AGENDA.PDF](#)

10. Old Business

10.a. Discussion: November 2, 2021 Election Update

11. New Business

11.a. Motion: Duck Food Dispenser

Documents:

[MOTION - DEPOT PARK DUCK FOOD DISPENSER 07 26 2021.PDF](#)

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

**OAKLAND COUNTY SHERIFF DEPARTMENT
INDEPENDENCE SUBSTATION**

TO: John Smith, City Manager

FROM: Lieutenant Todd Hill, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2021												2021	2020
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
Felony (CLR-059)	2	0	1	2	1	1							7	13
Misdemeanors (CLR-059)	3	2	7	5	1	5							23	46
MICR:														
Violent Crimes (CLR-004)	1	0	0	1	0	0							2	12
Property Crimes (CLR-004)	1	0	0	2	1	3							7	20
TRAFFIC:														
Monthly Warnings - Citation Report	1	2	4	7	1	14							29	57
Monthly Citations - Citation Report	3	1	1	7	7	17							36	64
Crashes - Crash Report	1	0	1	3	2	4							11	22
LIQUOR INSPECTION ACTIVITY:														
Alcohol Compliance Checks (AE)	0	0	0	0	0	2							2	0
Violations (CLR-065)	0	0	0	0	0	0							0	0
COMMUNITY LIAISON:														
Community Meetings L3535	1	2	2	1	2	2							8	0
Community Other L3539	0	0	0	0	0	0							0	0
STATION STATISTICS:														
Calls for Service (CLR-065)	74	56	144	133	178	177							762	975

City of the Village of Clarkston
City Manager Report
July 26, 2021

American Rescue Plan (ARP) Funds

The required paperwork to officially accept federal funds under the American Rescue Plan Act has been successfully filed. The City is scheduled to receive \$96,400, divided equally into two payments, one in August, 2021 and one in 2022. Information from the Treasury on specifically how and where the funds may be used is still in the process of being rolled out. This information will be presented to Council as soon as it is available.

Depot Park Weeding and Planting Day – Friday, August 6th

Continuing a long-standing tradition, the City will be partnering with the Clinton River Watershed Council (CRWC) again this summer to beautify the Mill Race in Depot Park. This year, the focus will be twofold: removing weeds in the “West Bank” native plantings and planting new native plants in the Rain Garden and Rain Garden extension. Volunteers are needed, please plan on joining us on August 6th (9 to Noon) for these very worthy improvements to the park.

Board/Commission Appointments

The Mayor and City Council are responsible for appointing residents to the City’s Boards and Commissions. Often, the existing Board/Commission members will continue to serve after their term expires, but this should not be assumed. Typically, every June, two to three members of each body reach the end of their term and need to be officially reappointed or replaced. We currently have eight Board/Commission members whose term ended on June 30th. By way of this writing, I hereby request that an annual process be established to notify members of the fact that their term will soon be ending, ask them if they wish to renew, consider other candidates for the position, and then make an appointment.

New Office Phones

My thanks to Clerk Jennifer Speagle for all her recent efforts with Comcast to negotiate the purchase and installation of new phones for the City Office at a very minimal cost. Many features on the existing phones – including voicemail – no longer function. The new phones will be state-of-the-art, wireless and fully compatible with our existing Comcast system. Installation is scheduled for August 10th.

Respectfully submitted, **Jonathan Smith, City Manager, July 22, 2021**



City of the Village of Clarkston
 Artemus M. Pappas Village Hall
 375 Depot Road
 Clarkston, Michigan 48346
City Council Regular Meeting Minutes
 06 28 2021 **Final Minutes**

6/28/2021 - Minutes

1. Call To Order

@ 7:02pm by Mayor ProTem Wylie.

2. Pledge Of Allegiance

3. Roll Call

Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Present (all calling in from Clarkston Mi) Haven - Absent

4. Approval Of Agenda - Motion

Motion By Avery Second by Casey to approve the Agenda as presented. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes. Motion Carried.

5. Public Comments:

By Chet Pardee

6. FYI:

6.a. Planning Commission Public Hearing 07 19 2021

6.b. City Of The Village Sign Auction

6.c. CIDL Vote For The Best

6.d. Clarkston Area Farmers Market

7. City Manager Report

8. Motion Acceptance Of The Consent Agenda As Presented

Motion By Caey Second by Luginski to approve the Consent Agenda as presented. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes. Motion Carried.

9. Old Business

9.a. Resolution: 2021-2022 FY Budget

Motion By Casey Second by Bonser to approve the 21-22 FY Budget Proposal, including the General Appropriations Act and 5-year Capital Improvement Plan, and Authorizes the City Manager and Treasurer to implement the budget effective July 1st, 2021. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes. Motion Carried.

10. New Business

10.a. Discussion/Motion: Policies And Procedures Manual Updates

Motion by Avery Second by Luginski to approve the amended Policy and Procedures Manual to include Juneteenth as a recognized holiday and add the following under Section 25: Work Rules - Pandemics, During a wide-spread pandemic recognized by the State of Michigan, The City Manager is authorized to issue temporary work rules and/or operational changes to ensure safety of the staff and visitors. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes Motion Carried.

11. Adjourn

Motion by Avery Second by Bonser to Adjourn @ 8:00pm. Wylie, Avery, Bonser, Casey, Kneisc, Luginski - Yes Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346
City Council Regular Meeting Minutes
07 12 2021 Draft Minutes

7/12/2021 - Minutes

1. Call To Order

In person meeting called to order @ 7:00 pm by Mayor Haven

2. Pledge Of Allegiance

3. Roll Call

Haven, Avery, Bonser, Casey, Kneisc, Luginski - Present Wylie - Absent

4. Approval Of Agenda - Motion

Motion by Avery Second by Casey to approve the Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski. Motion Carries

5. Public Comments:

By Robert Stakle and Chet Pardee

6. FYI:

6.a. 2021 Clarkston Garden Walk

6.b. Oakland County Local Business Connect

7. City Manager Report

8. Motion Acceptance Of The Consent Agenda As Presented

Motion by Kneisc second by Luginski to approve the Consent Agenda as presented. Haven, Avery, Bonser, Casey, Kneisc, Luginski - Yes. Motion Carries.

9. Old Business

9.a. Resolution RPDD Proposal

Presentation by Ben Carlisle from Carlisle Wortman. Introduced by Rich Little, Planning Commission. Proposal to be brought back to July 26th, 2021 Council Meeting as a 1st read.

10. New Business

10.a. Resolution: Code Enforcement Service Contract

Motion by Avery Second by Luginski to Approve the City Manager to enter into an Agreement with

Carlisle Wortman for Local Ordinance Code Enforcement, Building Administration and Inspection Consulting Services not to exceed \$7000.00 per year. Haven, Avery, Bonser, Casey, Kneisc, Luginski - Motion Carries.

10.b. Discussion Financial Workshop

10.c. Resolution: Budget Amendment

Motion by Avery Second by Casey to authorize the City Treasurer to complete a 20/21FY Budget Amendment in the amount of \$6,430.00 as follows. \$700.00 from Treasurer Computer Support budget to Clerk Publications budget, \$920.00 Technology & Internet Expense budget to DTE Street Lighting budget, \$1,710.00 from Legal Fees budget to Law Enforcement budget, \$2,850.00 from Legal Fees budget to Fire Protection budget and \$250.00 from City Hall/DPW Building budget to Street Signs & Posts budget. Haven, Avery, Bonser, Casey, Kneisc. Luginski - Yes Wylie - Absent. Motion Carries.

11. Adjourn

Motion by Avery Second by Kneisc to adjourn at 9:07pm. Haven, Avery, Bonser, Casey, Kneisc, Luginski - Motion Carries.

Respectfully Submitted by Jennifer Speagle, City Clerk.

Treasurer's Report

- I. Revenue/Expenditure Actual vs. Budget as of 06/30/2021 General Fund 101
 II. Revenue/Expenditure Actual vs. Budget as of 06/30/2021 Major Roads Fund 202
 III. Revenue/Expenditure Actual vs. Budget as of 06/30/2021 Local Roads Fund 203
 IV. Revenue/Expenditure Actual vs. Budget as of 06/30/2021 Capital Projects Fund 401

TREASURER'S DOCUMENTS FOR MEETING - NEW BUSINESS:*VI. Invoices for review*

Carlisle Wortman -

Monthly Retainer (June 2021)	\$	1,500.00
2021 Planning Consultation	\$	850.00

Sub Total	\$	2,350.00
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HRC -

MS4 Permit Assistance	\$	194.50
Professional	\$	69.74

Sub Total	\$	264.24
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Tom Ryan-

Court/Prosecution	\$	-
Professional Services	\$	-
	\$	-

Sub total Invoices for review	\$	2,614.24
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VII. Other Checks for Review

\$	-
\$	-
\$	-

Total Other Checks for Review	\$	-
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Grand Total	\$	2,614.24
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07/21/2021

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	CURRENT TAX REVENUES	540,750.00	540,750.00	544,181.76	(3,431.76)	100.63
101-000-445.000	INTEREST & PENALTY REVENUES	1,182.00	1,182.00	243.29	938.71	20.58
101-000-452.000	CABLE TV REVENUES	13,219.00	13,219.00	10,914.64	2,304.36	82.57
101-000-452.001	IN-KIND FEES/PEG FEES AT&T	6,699.00	6,699.00	3,701.30	2,997.70	55.25
101-000-477.000	PERMIT FEES	28,062.00	28,062.00	19,673.00	8,389.00	70.11
101-000-478.000	DOG LICENSES REVENUE	1,662.00	1,662.00	1,374.50	287.50	82.70
101-000-501.000	COMM DEV BLOCK GRANT - CDBG	8,000.00	8,000.00	7,000.00	1,000.00	87.50
101-000-502.000	P- GRANTS	0.00	0.00	2,544.84	(2,544.84)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE-PP	2,642.00	2,642.00	4,020.19	(1,378.19)	152.16
101-000-574.001	STATE REVENUE SHARING/SALES TAX	85,428.00	85,428.00	75,042.00	10,386.00	87.84
101-000-574.002	STATE LIQUOR CONTROL COMM	3,775.00	3,775.00	3,494.15	280.85	92.56
101-000-580.000	ENHANCED ACCESS REVENUE SHARING	546.00	546.00	738.56	(192.56)	135.27
101-000-606.000	DISTRICT COURT REVENUE	9,784.00	9,784.00	1,661.51	8,122.49	16.98
101-000-626.000	BANNER REVENUES	2,000.00	2,000.00	1,000.00	1,000.00	50.00
101-000-664.000	INTEREST EARNED	3,524.00	3,524.00	1,556.61	1,967.39	44.17
101-000-666.000	DIVIDENDS AND REBATES	1,500.00	1,500.00	1,005.00	495.00	67.00
101-000-667.000	GAZEBO RENTALS	1,000.00	1,000.00	3,975.00	(2,975.00)	397.50
101-000-668.000	EQUIPMENT RENTAL	24,884.00	24,884.00	19,894.61	4,989.39	79.95
101-000-671.000	MISCELLANEOUS INCOME	2,000.00	2,000.00	8,760.15	(6,760.15)	438.01
101-000-671.001	SPECIAL EVENTS REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	294.00	(294.00)	100.00
101-000-699.390	TRANSFER IN FROM FUND BALANCE	139,101.00	208,101.00	0.00	208,101.00	0.00
Total Dept 000 - GENERAL		877,258.00	946,258.00	711,075.11	235,182.89	75.15
TOTAL REVENUES		877,258.00	946,258.00	711,075.11	235,182.89	75.15
Expenditures						
Dept 101 - COUNCIL						
101-101-703.000	COUNCIL & MAYOR SALARIES	7,750.00	7,750.00	0.00	7,750.00	0.00
101-101-955.000	MISC EXPENSE	308.00	308.00	406.64	(98.64)	132.03
101-101-958.000	DUES & CONFERENCES	4,100.00	4,100.00	4,871.97	(771.97)	118.83
Total Dept 101 - COUNCIL		12,158.00	12,158.00	5,278.61	6,879.39	43.42
Dept 215 - CLERK						
101-215-703.001	CLERK SALARY	28,000.00	28,000.00	28,373.80	(373.80)	101.34
101-215-726.000	SUPPLIES	150.00	150.00	224.00	(74.00)	149.33
101-215-901.000	PUBLICATIONS	2,150.00	4,150.00	3,737.00	413.00	90.05
101-215-958.000	DUES & CONFERENCES	500.00	500.00	465.40	34.60	93.08
Total Dept 215 - CLERK		30,800.00	32,800.00	32,800.20	(0.20)	100.00
Dept 223 - AUDIT						
101-223-805.000	AUDIT FEES	11,100.00	11,100.00	10,800.00	300.00	97.30
Total Dept 223 - AUDIT		11,100.00	11,100.00	10,800.00	300.00	97.30
Dept 247 - BOARD OF REVIEW						
101-247-900.000	BOARD OF REVIEW PUBLICATIONS	50.00	50.00	0.00	50.00	0.00
Total Dept 247 - BOARD OF REVIEW		50.00	50.00	0.00	50.00	0.00
Dept 253 - TREASURER						
101-253-703.002	TREASURER SALARY	30,000.00	30,000.00	28,077.00	1,923.00	93.59
101-253-726.000	SUPPLIES	1,261.00	1,261.00	1,266.38	(5.38)	100.43
101-253-800.000	BANK FEES	1,200.00	1,200.00	300.00	900.00	25.00
101-253-853.000	COMPUTER SUPPORT	3,500.00	2,800.00	2,419.60	380.40	86.41
Total Dept 253 - TREASURER		35,961.00	35,261.00	32,062.98	3,198.02	90.93
Dept 257 - ASSESSOR						
101-257-804.000	ASSESSING - OAKLAND COUNTY	8,000.00	8,000.00	7,847.89	152.11	98.10
Total Dept 257 - ASSESSOR		8,000.00	8,000.00	7,847.89	152.11	98.10
Dept 262 - ELECTIONS						
101-262-701.000	ELECTION FEES/PER DIEM	2,000.00	2,850.00	2,830.00	20.00	99.30
101-262-726.000	SUPPLIES	1,000.00	1,320.00	1,736.40	(416.40)	131.55
101-262-901.000	PUBLICATIONS	400.00	400.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		3,400.00	4,570.00	4,566.40	3.60	99.92
Dept 264 - ADMINISTRATIVE						
101-264-701.002	ADMIN ASSISTANT SALARY	12,000.00	12,000.00	14,203.50	(2,203.50)	118.36
101-264-703.003	CITY MANAGER SALARY	38,000.00	38,000.00	37,846.19	153.81	99.60
101-264-727.000	OFFICE SUPPLIES	3,600.00	3,600.00	4,302.77	(702.77)	119.52
101-264-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	2,000.00	2,000.00	2,560.00	(560.00)	128.00
101-264-850.000	TELEPHONE EXPENSE	8,000.00	8,000.00	7,718.41	281.59	96.48
101-264-851.000	WEBSITE MAINTENANCE	350.00	350.00	0.00	350.00	0.00
101-264-852.000	TECHNOLOGY/INTERNET EXPENSE	12,000.00	10,580.00	5,738.88	4,841.12	54.24
101-264-860.000	MILEAGE/CONFERENCE	1,000.00	1,000.00	533.24	466.76	53.32

101-264-890.000	GRANT WRITING	4,000.00	330.00	0.00	330.00	0.00
101-264-941.000	RICOH COPIER LEASE	2,500.00	2,500.00	2,431.80	68.20	97.27
101-264-955.000	DOG LICENSES FEES	1,000.00	1,000.00	613.75	356.25	64.38
Total Dept 264 - ADMINISTRATIVE		84,450.00	79,360.00	75,978.54	3,381.46	95.74
Dept 265 - BUILDING AND GROUNDS						
101-265-705.000	BUILDING MAINTENANCE LABOR	4,500.00	4,500.00	6,783.50	(2,283.50)	150.74
101-265-705.001	BUILDING MAINTENANCE O/T LABOR	200.00	200.00	510.00	(310.00)	255.00
101-265-706.000	VILLAGE GROUNDS PARK LABOR	29,000.00	29,000.00	18,575.00	10,425.00	64.05
101-265-706.001	DPW-VILL GROUNDS OT PARK LABOR	100.00	100.00	1,218.76	(1,118.76)	1,218.76
101-265-726.004	SUPPLIES-VH BUILDING	3,400.00	3,400.00	3,742.27	(342.27)	110.07
101-265-728.000	PARK MATERIALS	20,000.00	20,000.00	19,800.20	199.80	99.00
101-265-818.000	RUBBISH COLLECTION	700.00	700.00	680.23	19.77	97.18
101-265-920.000	DETROIT EDISON-VH	1,864.00	1,864.00	2,734.96	(870.96)	146.73
101-265-921.000	CONSUMERS ENERGY-VH	1,544.00	1,544.00	1,117.65	426.35	72.39
101-265-923.000	DTE UPPER PARKING LOT	2,234.00	2,234.00	2,186.63	47.37	97.88
101-265-923.001	DTE DEPOT PARK	238.00	238.00	125.47	112.53	52.72
101-265-924.000	SEWER & WATER-VH	684.00	684.00	696.49	(12.49)	101.83
101-265-931.000	BUILDING MAINTENANCE-VH	1,000.00	1,000.00	1,751.18	(751.18)	175.12
101-265-934.000	MILL POND ASSESSMENT	165.00	165.00	117.23	47.77	71.05
101-265-935.000	STORM WATER DISCHARGE PERMIT	800.00	800.00	500.00	300.00	62.50
101-265-956.000	WATER LEVEL CONTROL	100.00	100.00	107.35	(7.35)	107.35
101-265-957.000	CDBG DISBURSEMENTS	8,000.00	8,000.00	7,000.00	1,000.00	87.50
101-265-961.001	PROPERTY INSURANCE	950.00	950.00	800.00	150.00	84.21
101-265-961.003	GENERAL LIABILITY INSURANCE	4,514.00	4,514.00	4,113.00	401.00	91.12
101-265-961.004	PROPERTY INSURANCE-OPEN SPACES	910.00	910.00	702.00	208.00	77.14
Total Dept 265 - BUILDING AND GROUNDS		80,903.00	80,903.00	73,261.92	7,641.08	90.56
Dept 266 - ATTORNEY						
101-266-803.000	LEGAL FEES	30,000.00	59,440.00	50,050.00	9,390.00	84.20
101-266-803.001	LEGAL SETTLEMENTS	0.00	35,000.00	35,000.00	0.00	100.00
Total Dept 266 - ATTORNEY		30,000.00	94,440.00	85,050.00	9,390.00	90.06
Dept 281 - WATERSHED COUNCIL						
101-281-956.002	CLINTON RIVER WATERSHED EXPENSES	815.00	815.00	315.00	500.00	38.65
Total Dept 281 - WATERSHED COUNCIL		815.00	815.00	315.00	500.00	38.65
Dept 301 - POLICE						
101-301-802.000	LAW ENFORCEMENT	127,380.00	129,090.00	129,086.16	3.84	100.00
Total Dept 301 - POLICE		127,380.00	129,090.00	129,086.16	3.84	100.00
Dept 336 - FIRE						
101-336-802.001	FIRE PROTECTION - IND TWP	150,894.00	153,744.00	153,744.68	(0.68)	100.00
Total Dept 336 - FIRE		150,894.00	153,744.00	153,744.68	(0.68)	100.00
Dept 371 - BUILDING INSPECTION						
101-371-703.004	BLDG INSPECTORS' SALARIES	11,000.00	11,000.00	8,125.00	2,875.00	73.86
101-371-809.000	BLDG DEPT PROFESSIONAL FEES	18,000.00	18,000.00	18,000.00	0.00	100.00
Total Dept 371 - BUILDING INSPECTION		29,000.00	29,000.00	26,125.00	2,875.00	90.09
Dept 441 - DPW						
101-441-709.000	HEALTH INSURANCE	10,000.00	8,288.00	3,885.96	4,402.04	46.89
101-441-710.000	DPW LEAVE & HOLIDAY PAY	3,700.00	2,100.00	2,240.00	(140.00)	106.67
101-441-711.001	DPW WAGES FOR TASTE OF CLARKSTON	1,200.00	1,200.00	0.00	1,200.00	0.00
101-441-711.006	DPW WAGES FOR CONCERTS IN THE PARK	200.00	200.00	0.00	200.00	0.00
101-441-711.007	DPW WAGES FOR ART IN THE VILLAGE	150.00	150.00	0.00	150.00	0.00
101-441-720.000	PHYSICAL EXPENSE	300.00	300.00	289.88	10.12	96.63
101-441-750.000	DPW SUPPLIES	2,000.00	2,000.00	2,612.24	(612.24)	130.61
101-441-850.001	TELEPHONE EXPENSE - DPW	900.00	900.00	900.00	0.00	100.00
101-441-932.001	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	542.92	457.08	54.29
101-441-940.004	NEW LEASE SPACE	21,637.00	18,637.00	18,637.13	(0.13)	100.00
Total Dept 441 - DPW		41,087.00	34,775.00	29,108.13	5,666.87	83.70
Dept 446 - HIGHWAY, STREETS, BRIDGES						
101-446-704.001	DPW LABOR-PICKUP TRUCK	250.00	250.00	773.78	(523.78)	309.51
101-446-704.002	DPW LABOR-DUMP TRUCK	400.00	2,000.00	1,825.00	175.00	91.25
101-446-704.003	DPW LABOR-LOADER	0.00	0.00	257.50	(257.50)	100.00
101-446-704.004	DPW LABOR-TRACTOR	400.00	400.00	1,395.45	(995.45)	348.86
101-446-704.005	DPW LABOR-SWEEPER	0.00	0.00	272.00	(272.00)	100.00
101-446-704.007	DPW LABOR-LIFT	100.00	100.00	135.00	(35.00)	135.00
101-446-726.005	SUPPLIES	100.00	100.00	424.38	(324.38)	424.38
101-446-817.001	TREE TRIMMING & MAINTENANCE	5,000.00	5,000.00	5,140.00	(140.00)	102.80
101-446-860.001	MILEAGE/CONFERENCE/TRAINING	250.00	250.00	300.00	(50.00)	120.00
101-446-861.001	MATERIAL & OUTSIDE LABOR-PICKUP TRUCK	500.00	500.00	634.27	(134.27)	126.85
101-446-861.004	MATERIAL & OUTSIDE LABOR-LIFT	750.00	750.00	183.65	566.35	24.49
101-446-861.007	MATERIAL & OUTSIDE LABOR-DUMP TRUCK	800.00	800.00	761.73	38.27	95.22
101-446-862.000	FUEL & OIL FOR EQUIPMENT	4,500.00	4,500.00	2,650.00	1,850.00	58.89
101-446-961.005	EQUIPMENT INSURANCE	3,024.00	3,024.00	3,326.58	(302.58)	110.01
101-446-970.001	DPW EQUIPMENT	4,000.00	4,000.00	3,555.58	444.42	88.89
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		20,074.00	21,674.00	21,634.92	39.08	99.82
Dept 448 - STREET LIGHTING						
101-448-926.000	DTE STREET LIGHTING	11,000.00	14,920.00	14,919.59	0.41	100.00
Total Dept 448 - STREET LIGHTING		11,000.00	14,920.00	14,919.59	0.41	100.00
Dept 721 - PLANNING						

101-721-717.000	PLANNING COMMISSION	2,000.00	2,000.00	3,667.40	(1,667.40)	183.37
101-721-810.001	ENGINEERING SERVICES	14,500.00	14,500.00	12,581.74	1,918.26	86.77
101-721-811.000	PLANNER FEES	6,500.00	6,500.00	6,767.50	(267.50)	104.12
Total Dept 721 - PLANNING		23,000.00	23,000.00	23,016.64	(16.64)	100.07
Dept 723 - HISTORIC DISTRICT						
101-723-956.003	HISTORIC DIST COMMISSION EXP	3,000.00	3,000.00	2,162.00	838.00	72.07
Total Dept 723 - HISTORIC DISTRICT		3,000.00	3,000.00	2,162.00	838.00	72.07
Dept 851 - INSURANCES						
101-851-961.002	ERRORS & OMISSIONS INSURANCE	6,357.00	8,069.00	8,069.00	0.00	100.00
Total Dept 851 - INSURANCES		6,357.00	8,069.00	8,069.00	0.00	100.00
Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY						
101-862-715.000	CITY FICA EXPENSE	11,000.00	11,000.00	10,806.04	193.96	98.24
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		11,000.00	11,000.00	10,806.04	193.96	98.24
Dept 870 - UNEMPLOYMENT INSURANCE						
101-870-719.000	CITY SUTA MISC EXPENSE	3,000.00	3,000.00	2,299.18	700.82	76.64
Total Dept 870 - UNEMPLOYMENT INSURANCE		3,000.00	3,000.00	2,299.18	700.82	76.64
Dept 871 - WORKERS COMPENSATION						
101-871-722.000	WORKMAN'S COMPENSATION	2,561.00	1,261.00	1,245.00	16.00	98.73
Total Dept 871 - WORKERS COMPENSATION		2,561.00	1,261.00	1,245.00	16.00	98.73
Dept 906 - DEBT SERVICE						
101-906-995.006	INTEREST EXPENSE - GF - CITY HALL	0.00	3,000.00	3,000.00	0.00	100.00
Total Dept 906 - DEBT SERVICE		0.00	3,000.00	3,000.00	0.00	100.00
Dept 999 - TRANSFERS OUT						
101-999-999.203	TRANSFER OUT TO LOCAL STREETS	6,966.00	6,966.00	0.00	6,966.00	0.00
101-999-999.401	TRANSFER OUT TO CAPITAL PROJECT FUND	144,302.00	144,302.00	0.00	144,302.00	0.00
Total Dept 999 - TRANSFERS OUT		151,268.00	151,268.00	0.00	151,268.00	0.00
TOTAL EXPENDITURES		877,258.00	946,258.00	753,177.88	193,080.12	79.60
Fund 101 - GENERAL:						
TOTAL REVENUES		877,258.00	946,258.00	711,075.11	235,182.89	75.15
TOTAL EXPENDITURES		877,258.00	946,258.00	753,177.88	193,080.12	79.60
NET OF REVENUES & EXPENDITURES		0.00	0.00	(42,102.77)	42,102.77	100.00

Fund 202 - MAJOR STREET

Revenues

Dept 000 - GENERAL

202-000-574.000

STATE SHARED REVENUES

Total Dept 000 - GENERAL

70,430.00	70,430.00	61,883.13	8,546.87	87.86
70,430.00	70,430.00	61,883.13	8,546.87	87.86

TOTAL REVENUES

70,430.00	70,430.00	61,883.13	8,546.87	87.86
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Expenditures

Dept 451 - NON-WINTER

202-451-703.005

SALARIES - NON-WINTER MAINTENANCE

12,000.00	12,000.00	12,050.08	(50.08)	100.42
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202-451-703.008

SALARIES - NON-WINTER O/T MAINT

200.00	200.00	528.35	(328.35)	264.18
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202-451-726.001

SUPPLY & MTL - NON-WINTER MAINT

1,839.00	1,839.00	2,998.90	(1,159.90)	163.07
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202-451-775.000

TOOLS - NON-WINTER MAINTENANCE

400.00	400.00	328.97	71.03	82.24
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202-451-776.000

CRACK FILL - MAJOR RD - NON-WINTER

3,000.00	3,000.00	282.23	2,717.77	9.41
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Total Dept 451 - NON-WINTER

17,439.00	17,439.00	16,188.53	1,250.47	92.83
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Dept 452 - TRAFFIC

202-452-777.000

TRAFFIC SERVICES

2,000.00	2,000.00	1,056.75	943.25	52.84
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202-452-945.000

EQUIPMENT RENTAL

7,500.00	7,500.00	9,384.38	(1,884.38)	125.13
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202-452-966.000

STATE TRUNKLINE OVERHEAD

234.00	234.00	0.00	234.00	0.00
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Total Dept 452 - TRAFFIC

9,734.00	9,734.00	10,441.13	(707.13)	107.26
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Dept 453 - WINTER

202-453-703.006

SALARIES - WINTER MAINTENANCE

11,000.00	10,900.00	9,094.68	1,805.32	83.44
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202-453-703.009

SALARIES - WINTER MAINT O/T

4,000.00	4,000.00	2,284.73	1,715.27	57.12
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202-453-726.002

SUPPLIES & MTL - WINTER MAINT

500.00	500.00	516.07	(16.07)	103.21
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202-453-775.001

SMALL TOOLS - WINTER MAINT

200.00	200.00	39.99	160.01	20.00
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202-453-778.000

SIDEWALK - SALT - WINTER

250.00	250.00	363.44	(113.44)	145.38
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202-453-778.001

SALT - WINTER MAINTENANCE

6,500.00	6,500.00	6,810.31	(310.31)	104.77
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202-453-945.001

EQUIPMENT RENTAL - WINTER

14,000.00	14,000.00	3,672.03	10,327.97	26.23
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Total Dept 453 - WINTER

36,450.00	36,350.00	22,781.25	13,568.75	62.67
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Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY

202-862-715.000

CITY FICA EXPENSE

2,100.00	2,100.00	1,832.78	267.22	87.28
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Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY

2,100.00	2,100.00	1,832.78	267.22	87.28
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Dept 870 - UNEMPLOYMENT INSURANCE

202-870-719.000

CITY SUTA MESC EXPENSE

500.00	600.00	508.19	91.81	84.70
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Total Dept 870 - UNEMPLOYMENT INSURANCE

500.00	600.00	508.19	91.81	84.70
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Dept 999 - TRANSFERS OUT

202-999-999.203

TRANSFER OUT TO LOCAL STREETS

4,207.00	4,207.00	0.00	4,207.00	0.00
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Total Dept 999 - TRANSFERS OUT

4,207.00	4,207.00	0.00	4,207.00	0.00
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TOTAL EXPENDITURES

70,430.00	70,430.00	51,751.88	18,678.12	73.48
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Fund 202 - MAJOR STREET:

TOTAL REVENUES

70,430.00	70,430.00	61,883.13	8,546.87	87.86
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TOTAL EXPENDITURES

70,430.00	70,430.00	51,751.88	18,678.12	73.48
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NET OF REVENUES & EXPENDITURES

0.00	0.00	10,131.25	(10,131.25)	100.00
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Fund 203 - LOCAL STREET

Revenues

Dept 000 - GENERAL

203-000-574.000	STATE SHARED REVENUES	23,477.00	23,477.00	21,533.83	1,943.17	91.72
203-000-699.101	TRANSFER IN FROM GENERAL FUND	6,966.00	6,966.00	0.00	6,966.00	0.00
203-000-699.202	TRANSFER IN FROM MAJOR ROAD FUND	4,207.00	4,207.00	0.00	4,207.00	0.00
Total Dept 000 - GENERAL		34,650.00	34,650.00	21,533.83	13,116.17	62.15

TOTAL REVENUES

34,650.00	34,650.00	21,533.83	13,116.17	62.15
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Expenditures

Dept 451 - NON-WINTER

203-451-703.005	SALARIES - NON-WINTER MAINTENANCE	4,000.00	4,000.00	4,456.92	(456.92)	111.42
203-451-703.008	SALARIES - NON-WINTER O/T MAINT	100.00	100.00	195.40	(95.40)	195.40
203-451-726.001	SUPPLY & MTL - NON-WINTER MAINT	500.00	500.00	1,716.48	(1,216.48)	343.30
203-451-775.000	TOOLS - NON-WINTER MAINTENANCE	200.00	200.00	145.75	54.25	72.88
203-451-776.001	LOCAL CRACK FILL	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 451 - NON-WINTER		7,800.00	7,800.00	6,514.55	1,285.45	83.52

Dept 452 - TRAFFIC

203-452-945.000	EQUIPMENT RENTAL	5,000.00	5,000.00	2,514.80	2,485.20	50.30
203-452-966.000	STATE TRUNKLINE OVERHEAD	100.00	100.00	0.00	100.00	0.00
Total Dept 452 - TRAFFIC		5,100.00	5,100.00	2,514.80	2,585.20	49.31

Dept 453 - WINTER

203-453-703.006	SALARIES - WINTER MAINTENANCE	4,800.00	4,800.00	3,363.82	1,436.18	70.08
203-453-703.009	SALARIES - WINTER MAINT O/T	1,500.00	1,500.00	845.03	654.97	56.34
203-453-726.002	SUPPLIES & MTL - WINTER MAINT	100.00	100.00	100.00	0.00	100.00
203-453-775.001	SMALL TOOLS - WINTER MAINT	100.00	100.00	37.80	62.20	37.80
203-453-778.000	SIDEWALK - SALT - WINTER	250.00	250.00	363.44	(113.44)	145.38
203-453-778.001	SALT - WINTER MAINTENANCE	2,000.00	2,000.00	2,518.88	(518.88)	125.94
203-453-945.001	EQUIPMENT RENTAL - WINTER	12,000.00	12,000.00	4,323.40	7,676.60	36.03
203-453-955.001	MISC EXPENSE - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
Total Dept 453 - WINTER		20,850.00	20,850.00	11,552.37	9,297.63	55.41

Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY

203-862-715.000	CITY FICA EXPENSE	650.00	650.00	677.88	(27.88)	104.29
Total Dept 862 - EMPLOYER MEDICARE AND SOCIAL SECURITY		650.00	650.00	677.88	(27.88)	104.29

Dept 870 - UNEMPLOYMENT INSURANCE

203-870-719.000	CITY SUTA MESC EXPENSE	250.00	250.00	187.99	62.01	75.20
Total Dept 870 - UNEMPLOYMENT INSURANCE		250.00	250.00	187.99	62.01	75.20

TOTAL EXPENDITURES

34,650.00	34,650.00	21,447.59	13,202.41	61.90
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Fund 203 - LOCAL STREET:

TOTAL REVENUES		34,650.00	34,650.00	21,533.83	13,116.17	62.15
TOTAL EXPENDITURES		34,650.00	34,650.00	21,447.59	13,202.41	61.90
NET OF REVENUES & EXPENDITURES		0.00	0.00	86.24	(86.24)	100.00

Fund 401 - CAPITAL PROJECT FUND

Revenues

Dept 000 - GENERAL					
401-000-699.101	TRANSFER IN FROM GENERAL FUND	144,302.00	144,302.00	0.00	144,302.00 0.00
401-000-699.231	TRANSFER IN FROM PARKING FUND	100,000.00	100,000.00	0.00	100,000.00 0.00
Total Dept 000 - GENERAL		244,302.00	244,302.00	0.00	244,302.00 0.00

TOTAL REVENUES

244,302.00	244,302.00	0.00	244,302.00	0.00
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Expenditures

Dept 265 - BUILDING AND GROUNDS

401-265-727.000	CITY HALL / DPW BUILDING	8,352.00	8,102.00	2,980.94	5,121.06 36.79
401-265-728.000-FY17FRIEND	FRIENDS OF DEPOT PARK	6,000.00	6,000.00	1,573.75	4,426.25 26.23
Total Dept 265 - BUILDING AND GROUNDS		14,352.00	14,102.00	4,554.69	9,547.31 32.30

Dept 446 - HIGHWAY, STREETS, BRIDGES

401-446-817.000	TREE PLANTING	1,000.00	1,000.00	0.00	1,000.00 0.00
401-446-819.000	STREET SIGNS & POSTS	26,000.00	26,250.00	27,249.00	(999.00) 103.81
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		27,000.00	27,250.00	27,249.00	1.00 100.00

Dept 901 - CAPITAL OUTLAY

401-901-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,000.00	3,000.00	2,472.75	527.25 82.43
401-901-970.005	SIDEWALK REPAIR	12,000.00	12,000.00	0.00	12,000.00 0.00
401-901-970.006	RESURFACING OF ROADS	76,000.00	76,000.00	20,040.97	55,959.03 26.37
401-901-970.007	SAFETY CROSSWALK PAINT/TAPE	4,000.00	4,000.00	0.00	4,000.00 0.00
401-901-970.010	STREET LIGHT EXPANSION	7,000.00	7,000.00	0.00	7,000.00 0.00
401-901-970.011	DPW TRUCKS & LARGE EQUIPMENT	1,750.00	1,750.00	648.95	1,101.05 37.08
401-901-970.012	NEW DEPOT PARK GAZEBO	69,500.00	69,500.00	0.00	69,500.00 0.00
401-901-970.013	OFFICE FURNITURE	3,200.00	3,200.00	0.00	3,200.00 0.00
401-901-970.014	SECURITY SYSTEMS AND CAMERA	8,500.00	8,500.00	0.00	8,500.00 0.00
401-901-970.015	ELECTRONIC SPEED CONTROL & MAINT.	12,000.00	12,000.00	9,554.06	2,445.94 79.62
401-901-970.016	CITY CLOCK REPAIR	6,000.00	6,000.00	0.00	6,000.00 0.00
Total Dept 901 - CAPITAL OUTLAY		202,950.00	202,950.00	32,716.73	170,233.27 16.12

TOTAL EXPENDITURES

244,302.00	244,302.00	64,520.42	179,781.58	26.41
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Fund 401 - CAPITAL PROJECT FUND:

TOTAL REVENUES		244,302.00	244,302.00	0.00	244,302.00 0.00
TOTAL EXPENDITURES		244,302.00	244,302.00	64,520.42	179,781.58 26.41
NET OF REVENUES & EXPENDITURES		0.00	0.00	(64,520.42)	64,520.42 100.00

TOTAL REVENUES - ALL FUNDS

1,226,640.00	1,295,640.00	794,492.07	501,147.93	61.32
1,226,640.00	1,295,640.00	890,897.77	404,742.23	68.76
0.00	0.00	(96,405.70)	96,405.70	100.00



Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Code Enforcement Services Division

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.
City of the Village of Clarkston
375 Depot Street
Clarkston, MI 48346

Invoice No. 2161537
Client No.: 1035
Date: 07/14/21
Period End: 6/30/2021

Building Administration

6/1/2021 CS Monthly Retainer

Monthly Retainer = \$1,500

(*New rate for 2018)

SUBTOTAL DUE THIS INVOICE

\$1,500.00

JS

101-371-809.00



Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

INVOICE

Jonathan Smith, City Mgr.
The City of the Village of Clarkston
375 Depot Road
Clarkston, MI 48346

Invoice No. 2161360
Client No.: 273
Date: 07/12/21
Period End: 6/30/2021

Planning Consultation

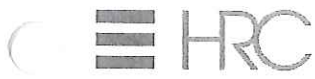
6/2/2021	BC	Meeting with Riverside Capital	1.00 @ 105.00/hr =	105.00 ✓
6/9/2021	BC	Call with Planning Commission Chairman about fence issue	0.50 @ 105.00/hr =	52.50 ✓
6/14/2021	BC	Planning Commission preparation and attendance for Short Term Rentals and RPDD	2.50 @ 105.00/hr =	262.50 ✓
6/17/2021	BC	Walden lot issue research and email to City Manager. Conversation with Planning Commission Chair	1.00 @ 105.00/hr =	105.00 ✓
6/18/2021	BC	Short Term rental public notice and email to City	1.00 @ 105.00/hr =	105.00 ✓
6/21/2021	RC	Participate in conference mtg. on RPDD ordinance	1.00 @ 115.00/hr =	115.00 ✓
	BC	Meeting with City to discuss changes to RPDD	1.00 @ 105.00/hr =	105.00 ✓

AMOUNT DUE THIS INVOICE:

\$850.00

JS

101-721-717.000



HUBBELL, ROTH & CLARK, INC.
 CONSULTING ENGINEERS
 PO BOX 824
 BLOOMFIELD HILLS, MICHIGAN 48303-0824
 (248) 454-6300

July 20, 2021
 Project No: 20200675.21
 Invoice No: 0189175

CITY OF THE VILLAGE OF CLARKSTON
 375 DEPOT ROAD
 CLARKSTON, MI 48346

ATTN: JONATHAN SMITH, CITY MANAGER

MS4 PERMIT ASSISTANCE

Professional Services for period ending June 30, 2021

20200675.24 - PROGRESS REPORT DEVELOPMENT AND SUBMITTAL

Professional Personnel

	Totals	Hours		Amount	
		2.00		97.25	
	Total Labor		2.0 times	97.25	194.50
Billing Limits		Current	Prior	To-Date	
Total Billings		194.50	111.40	305.90	
Limit				500.00	
Remaining				194.10	
			Total this Project		\$194.50

20200675.25 - GENERAL ENGINEERING

Professional Personnel

	Totals	Hours		Amount	
		.50		35.35	
	Total Labor		2.0 times	35.35	70.70
Billing Limits		Current	Prior	To-Date	
Total Billings		70.70	330.26	400.96	
Limit				400.00	
Adjustment					-.96
			Total this Project		\$69.74

Total Due this Invoice	\$264.24
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JS

101-721-810.001

Billing Backup

Tuesday, July 20, 2021

HUBBELL, ROTH & CLARK, INC.

Invoice 0189175 Dated 7/20/2021

8:02:16 AM

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	6/12/2021	.50	41.43	20.72	
02344	ALLEN, ASHLEY	6/26/2021	.50	41.18	20.59	
02344	ALLEN, ASHLEY	6/26/2021	.50	41.18	20.59	
02598	BALINT, JOHN	6/12/2021	.50	70.69	35.35	
	Totals		2.00		97.25	
	Total Labor			2.0 times	97.25	194.50

Total this Project \$194.50

Professional Personnel

			Hours		Amount	
02598	BALINT, JOHN	6/12/2021	.50	70.69	35.35	
	Totals		.50		35.35	
	Total Labor			2.0 times	35.35	70.70

Total this Project \$70.70

Total this Report \$265.20

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Depot Park Duck Food Dispenser

A motion is hereby made to accept a proposal from Krista Coventry, on behalf of her daughters Alina, Adora and Aviva, for them to purchase, install and maintain a coin-operated Duck Food Dispenser in Depot Park, per the attached presentation. The location of the feeder will need to be established.

Motioned by _____ and Seconded by _____.

Avery	Bonser	Casey	Haven	Kneisc	Luginski	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

July 26, 2021

Date



Alina, Adora & Aviva PRESENTS



Fish / Duck

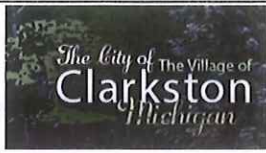


Food Feeders at DEPOT PARK

why.....



- A bread heavy diet to Ducks / Geese can make birds physically weaker
- Bread can cause illnesses and deformities in ducklings
- Bread has NO nutrient value and leftover soggy bread attracts rats and grows unhealthy algae, polluting the water and making it harmful to dogs and wildlife.
- Uneaten bread crumbs attract predators, grow mold that makes ducks and other riparian critters sick, and contribute to the growth of cyanobacteria and harmful algal blooms.
- Overcrowding
- Delayed Migration



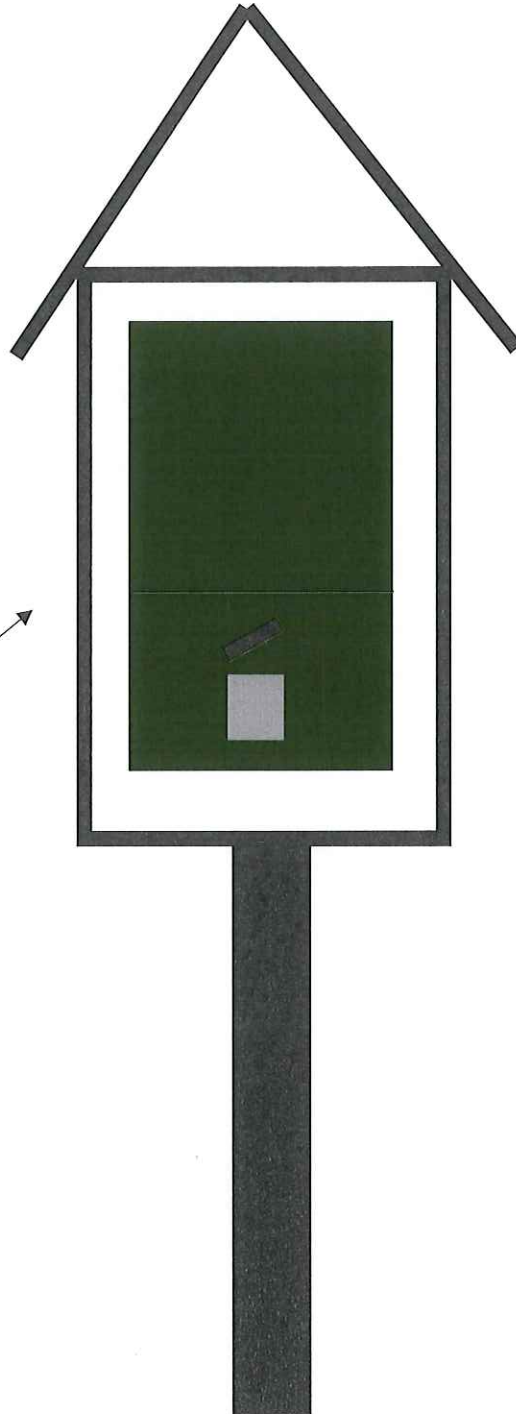
**Fish / Goose
Food**

.25

Please do not feed the Ducks/Geese Bread

Bread makes us ill, as it does not contain the right nutrition or calories that we need to keep us warm in winter.

Placed Inside the Fish Feeder



Approximate Design
Layout (Color
coordinated with Village
of Clarkston Depot Park
Hunter Green/Black
Colors



Approximate

Location (TBD)

This Duck/Fish Feeder will be purchased by Alina, Adora and Aviva.

Fish/Duck Feeder to be Installed Neatly and Safely (permission to install small 2'x2' concrete pad. Can be removed and disposed of at any time)

Alina, Adora and Aviva promise to maintain Fish/Duck Feeder and always keep full

Proceeds to be distributed as follows:

- **20% gross sales to the Village of Clarkston Depot Park (to help maintain mulching, Gazebo painting, landscaping, clean-up and more)**