



City of the Village of Clarkston
375 Depot Rd
Clarkston, Michigan 48346
City Council Regular Meeting
12 13 2021

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
Mayor Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:
Individuals have the opportunity to address the City Council on subjects not on the Agenda, limiting their comments to three minutes. Alternatively, public comments may be emailed to City Manager Jonathan Smith @ smithj@villageofclarkston.org or City Clerk Jennifer Speagle @ speaglej@villageofclarkston.org and they will be read out loud during this time. If preferred, comments may be stated or submitted anonymously.
6. Recognitions & Recommendations
Recognitions - Rich Little, Frank Schoebel, Bill Bassinger & Margaret DaCosta.

Recommendations - Kevin Knapp & Robert Sowles

Documents:

[MOTION PLANNING COMMISSION APPTS 12 13 2021.PDF](#)
7. City Manager Report
Documents:

[CITY MGR REPORT 12 13 2021.PDF](#)
8. Motion: Acceptance Of The Consent Agenda As Presented
Minutes and Treasurer's Report

Minutes

Final 11 08 2021

Draft 11 22 2021

Treasurer's Report 12 13 2021

Documents:

[12 13 2021 CONSENT AGENDA.PDF](#)

9. Old Business

- 9.a. Resolution: Reenactment To Go Into Closed Session To Discuss Specific Pending Litigation
Kay Valley v. The City of the Village of Clarkston

Documents:

[RESOLUTION -- REENACTMENT OF RESOLUTION FOR CLOSED SESSION FOR PENDING LITIGATION KAY VALLEY V COVOC 12 13 2021.PDF](#)

10. New Business

- 10.a. Motion: Depot Park Raingarden Footbridge

Documents:

[MOTION DEPOT PARK RAINGARDEN FOOTBRIDGE 12 13 2021.PDF](#)

- 10.b. Motion: Rental Housing Certification Program

Documents:

[MOTION RENTAL HOUSING CERTIFICATION PROGRAM 12 13 2021.PDF](#)

- 10.c. Motion: Waterford Bank 1/2 Marathon November 13 2022

Documents:

[MOTION - 10-12-22 WATERFORD BANK HALF-MARATHON 12-13-21.PDF](#)

- 10.d. Motion: Angels Place Race

Documents:

[MOTION MAY 14 2022 ANGELS PLACE RACE 12 13 2021.PDF](#)

- 10.e. Resolution: Large Truck Plow Repair

Documents:

[RESOLUTION LARGE TRUCK PLOW REPAIR 12 13 2021.PDF](#)

- 10.f. Motion: Cancellation Of 12 27 2021 City Council Meeting

Documents:

[MOTION CANCELLATION OF DEC 27 2021 CITY COUNCIL MEETING 12 13 2021.PDF](#)

11. Adjourn

Only those matters that are on the agenda are to be considered for action.

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Planning Commission Appointments

Planning Commissioners Rich Little and Frank Schoebel have coincidentally submitted letters of resignation (attached) from the Planning Commission effective December 31, 2021.

Kevin Knapp is appointed to replace Rich Little, serving the balance of his term through June 2023; Kevin's letter of interest is attached.

Robert (Bob) Sowles is appointed to replace Frank Schoebel, serving the balance of his term through June 2022; Bob's letter of interest is attached.

Motioned by _____ and Seconded by _____ to accept the above listed nominations.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

December 13, 2021

Date

Jennifer Speagle

From: Rich Little <little02@aol.com>
Sent: Saturday, October 2, 2021 11:59 AM
To: Eric Haven; Al Avery; Ed Bonser; Joe Luginski; Sue Wylie; Jonathan Smith; Jennifer Speagle; gscasey42@gmail.com
Cc: sylvanlawtr@gmail.com; bcarlisle@cwaplan.com; Elizabeth Rogers; fschoebel@hotmail.com
Subject: Rich Little - Pkanning Conmission
Attachments: Chair - Planning Commission.docx

Hello Mayor Haven and Council Members:

I spoke with Mayor Haven a short time ago to let him know that I will be leaving the Planning Commission at the end of the 2021 year. Hopefully, this will give you all enough time to recruit a suitable replacement. I have attached a short list of typical duties that I have been involved in as the Chairperson.

When the Planning Commission is at full strength, there are five members. A quorum for voting consists of three members. Since Glenn Gualdoni did not pursue re-appointment in June, we are already down one member. You could help by recommending residents who might volunteer to be members of the commission.

Thank you for working closely with the Planning Commission over the past few years. Best of luck as you continue this strong relationship into the future.

Rich Little

Dear Mayor Haven and City of the Village of Clarkston Council Members,

It has been an honor to serve as Secretary of the City of the Village of Clarkston Planning Commission for 12 years. I feel that under exemplary leadership the Planning Commission has guided the City in a positive direction in both residential and commercial districts.

My wife Liz and I are planning on being out of the State of Michigan from January through May of 2022. I would not be able to vote on issues that may be of utmost importance to the City. It is this circumstance that compels me to tender my resignation from the Planning Commission effective December 31, 2021. Remember, "We became a City to remain a Village".

Sincerely,

Frank Schoebel

Dear City of the Village of Clarkston Planning Commission:

My name is Kevin Knapp and I have been a resident of Clarkston for 19 years. My wife and I moved to Independence Township in 2002, where we raised our two sons. In the fall of 2017, we had the opportunity and good fortune to purchase the historic 62 N. Main Street – which was built by Milton Clark, the son of one of Clarkston's founders – and which, many years ago, was my wife's grandparents' house. We are currently in the process of renovating the interior and restoring the exterior.

Having spent nearly two decades here, I feel have a vested interest in helping to preserve the unique character of Clarkston; a gem of a village and an oasis of small-town charm here in north Oakland County. While it's true that progress and development is important and inevitable, I believe it needs to be managed in a way that preserves that very charm and does not trample on the values or sensibilities of those who call the village home.

My background is in the communications field (B.A. in journalism, MSU), having been a speechwriter, copywriter and editor for several print publications, both in the corporate world (General Motors, Campbell-Ewald, Delphi, Meritor) and in academia (Oakland University). I currently work as a freelance writer/editor/content provider, as the sole proprietor of Outpost Communications.

My involvement with the Clarkston community includes many years of helping to promote this town's beloved and long-running SCAMP program for special-needs children. I am currently assisting with the mayor's effort to document all the houses located in the designated historic district.

I believe I can be helpful to the Planning Commission in carrying out its mission of mindful, carefully considered development in the community. I share the same passion that many others in the village have for maintaining a delicate balance of Clarkston's progress and preservation.

Thank you for considering me to be part of the CVC Planning Commission.

Respectfully submitted,

Kevin Knapp

December 8, 2021

Eric,

This letter is sent to inform you of my desire to serve on the planning commission for the City of the Village of Clarkston. It is my understanding that a seat will be vacated soon.

As you know, I have previously served on the Historic District Commission for two years, plus. In that time I became familiar with the inner workings of the city administration and helped move several projects through the process toward approval. I have first hand experience with this, having spent 23 years restoring and expanding our historic home on Holcomb. In addition, my many years of working with cities and municipalities in Oakland County, to secure zoning variances, planning approval and building permits, has given me experience in navigating bureaucracy.

I bring to the commission my 40 years of building experience as well as my 4 years of service to our country in the US Navy as an air crewman and aircraft inspector. Both of these experiences have shaped my life and provided me with the tools I believe the planning commission will benefit from.

Sincerely,

Robert Sowles

City of the Village of Clarkston
City Manager Report
December 13, 2021

Holiday Decorations

Over the last two weeks our DPW team completed an assessment and repair all of the decorations used on Main Street (repainting the snowflake frames, replacing all non-working bulbs, replacing damaged garland, etc.) before completing the downtown installation. The team then decorated Depot Park, including City Hall, the Gazebo, the bridge and even some snowflakes on the utility poles. Also, as done last year, my wife Toni and I installed and decorated a small Christmas tree at the corner of Washington and Main (in the flowerbed maintained by the Clarkston Historical Society).

Downtown Street Lighting

The DPW team is aware that three of the M-15 streetlights are not currently operating. The special-order bulbs needed for these lights have been ordered, but delivery has been delayed several times.

Holiday Office Closing

Per the City Policy and Procedure Manual, the City offices will be closed Thursday, December 23rd through Monday, December 27th in recognition of the Christmas Holiday and Thursday, December 30th through Monday, January 3rd in recognition of the New Year's Holiday.

Respectfully submitted, **Jonathan Smith, City Manager, December 9, 2021**



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346
City Council Regular Meeting Minutes
FINAL Minutes 11 08 2021

11/8/2021 - Minutes

1. Call To Order

By Mayor Haven @ 7:00pm

2. Pledge Of Allegiance

3. Swearing In Of Council Members

Swearing in of Gary Casey, Bruce Fuller and Laura Rodgers by Clerk Jennifer Speagle

4. Roll Call

Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie - Present.

5. Approval Of Agenda - Motion

Motioned by Wylie Second by Avery to approve the agenda as presented. All Aye Motion Carries.

6. Public Comments:

By Steve McLean

Chet Pardee (read by Clerk Speagle)

7. FYI

8. City Manager Report

9. Motion Acceptance Of The Consent Agenda As Presented

Motion by Luginski Second by Casey to approve the Consent Agenda as presented. All Aye Motion Carries.

10. Old Business

10.a. Election Updates

By Clerk Speagle

10.b. Resolution: Planning Commission Recommendation For Site Plan Reviews

Motion by Avery Second by Wylie to authorize the Planning Commission, with the assistance of City Planner Carlisle-Wortman, to hold Public Hearings related to the required changes to Zoning Ordinance

Article XVII and then return to City Council for first and second readings and final approval, after which the revised ordinance will be publicly posting for 15 days.

Haven, Avery, Casey, Fuller, Luginski, Wylie, Rodgers - Yes Motion Carries.

10.c. Discussion: 35 Madison Ct

Update from City of Clarkston Building Official Craig Strong.

11. New Business

11.a. Motion: Zoning Board Of Appeals Nomination

Motion by Haven Second by Wylie to accept the nomination of Anne Clifton to fill Bill Basinger's term ending June 30th, 2022. Avery, Casey, Fuller, Haven, Rodgers, Luginski, Wylie - Yes Motion Carries.

Anne Clifton was sworn in by Clerk Speagle.

11.b. Resolution: Acceptance Of The 20/21 Financial Audit

Motion by Wylie Second by Luginski to agree to accept and file the 20/21 Fiscal Year Audited Financial Report as submitted by City Auditor Rana Emmons of PSLZ LLP. Avery, Casey, Fuller, Haven, Wylie, Luginski, Rodgers - Yes Motion Carries.

11.c. Resolution: To Go Into Closed Session To Discuss Specific Pending Litigation

Motion by Avery Second by Casey that the City of the Village of Clarkston hereby agrees to meet in Closed Session, as permitted by State Statute MCL 15.268(e) on Monday, November 8, 2021 at 7:00 p.m. immediately following the adjournment of the Regular Meeting held on Monday, November 8, 2021 at 7:00 p.m., Michigan Time, at the City of the Village of Clarkston, 375 Depot Road, Clarkston, Michigan, 48346. The purpose of the Closed Session is to discuss the Kay Valley v. City of the Village of Clarkston Oakland County Court Case #19-001360-NI

Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie - Yes Motion Carries.

11.d. Return To Open Session

Motion by Luginski Second by Wylie to return to open session. All Aye Motion Carries.

11.e. Resolution: Kay Valley Lawsuit Settlement

Motion by Avery Second by Casey to authorize the City Manager Jonathan Smith to execute the settlement agreement prepared by the MML's legal counsel in the case of Kay Valley v City of the Village of Clarkston (Oakland County Circuit Court case #19-001360-NI) with financial consideration in exchange for a full release from Mrs. Valley of all claims she may have against the City pertaining to the incident. Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie - Yes. Motion Carries.

12. Adjourn

Motion by Wylie Second by Luginski to adjourn @ 8:16pm. All Aye Motion Carries.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346
City Council Regular Meeting Minutes
11 22 2021 Draft Minutes

11/29/2021 - Minutes

1. Call To Order

By Mayor Haven @ 7:00 pm

2. Pledge Of Allegiance

3. Roll Call

Mayor Haven, Avery, Casey, Fuller, Rodgers, Wylie - Present Luginski - Absent

4. Approval Of Agenda - Motion

Motion by Avery Second by Rodgers to approve the Agenda as presented. All Aye Motion Carried.

5. Public Comments:

By Chet Pardee - Financial Matters

David Delasko - Street lights at W Church and S Holcomb are out.

6. FYI

Clarkston Independence District Library Holiday Boutique and Book Sale Saturday December 4th 10am-3pm.

John, Justin and Isabelle from Team Rush is requesting the banner fee be waived for the Holiday Lights Parade.

Motioned by Avery second by Casey to waive the banner fee for the Holiday Lights Parade. Haven, Avery, Casey, Fuller, Wylie, Rodgers - Yes Motion Carried.

7. Sheriff Report For October 2021

8. City Manager Report

9. Motion Acceptance Of The Consent Agenda As Presented

Motion by Wylie Second by Fuller to approve the Consent Agenda as presented. All Aye Motion Carried.

10. Old Business

10.a. Discussion: Parking Revenue Update

11. New Business

11.a. Motion Mayor Pro Tem Appointment

Motion by Haven Second by Avery to appoint Sue Wylie to the position of Mayor Pro Tem through November 1st, 2022. Avery, Haven, Casey, Fuller, Rodgers - Yes Wylie - Abstain. Motion Carries.

11.b. Discussion: Agenda Item Request

Resident Christopher Moore requesting a standing report on current minutes, applications, CoA's, notice to proceeds, denials including updates on current finances and legal reports. Council agreed to quarterly status reports from HDC.

11.c. Discussion: Residential Project Approval Flowchart

11.d. Motion: Policies And Procedures Manual Revisions

Motion by Wylie Second by Casey to approve the revisions to the City's Policy and Procedure Manual. Updating the cover page to reflect the new Council Members names, Updating the office hours and adding June 19teenth as a new Federal Municipal holiday. Avery, Casey, Fuller, Haven, Wylie, Rodgers - Yes Motion Carries.

11.e. Motion: 2022 City Council Meeting Schedule

Motion by Rodgers Second by Fuller to approve the 2022 City Council Meeting dates. All Aye Motion Carries.

12. Adjourn

Motion by Avery Second by Wylie to adjourn at 7:56pm All Aye Motion Carries.

Respectfully Submitted by Jennifer Speagle, City Clerk.

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

12/13/2021

Treasurer's Report:

I. Disbursements from 11/01/2021 - 11/30/2021

101 General Fund	\$	19,874.17
202 Major Streets	\$	377.44
203 Local Street	\$	-
231 Parking Meter Fund	\$	599.00
236 Friends of Depot Park	\$	-
295 Mill Pond Lake	\$	-
301 GO Bond Debt	\$	-
305 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	4,096.68
590 Sewer Fund	\$	68,646.90
703 Tax Fund	\$	13,536.33
Total	\$	107,130.52

II. Invoices for review and payment approval

Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	1,500.00
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	607.50
HRC (August 31, 2021)	\$	1,716.40
HRC (September 2021)	\$	2,088.26
Tom Ryan - Professional Services (November Invoice)	\$	2,513.75
Tom Ryan - Clarkston Court Prosecution (Nov. Invoice)	\$	237.50
Total	\$	8,663.41

III. Other Checks for Review

PSLZ	\$	11,250.00
	\$	-
	\$	-
Total	\$	11,250.00
GRAND TOTAL	\$	127,043.93

12/08/2021

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 11/01/2021 - 11/30/2021

Check Date	Check #	Payee	Description	Account	Dept	Amount
11/03/2021	10413	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	131.80
11/03/2021	10414	CITY OF THE VILLAGE OF CLARKS	SEWER & WATER-VH	924.000	265	177.37
11/03/2021	10415	COMCAST	TELEPHONE EXPENSE	850.000	264	367.22
11/03/2021	10416	DTE ENERGY	DETROIT EDISON-VH	920.000	265	10.86
11/03/2021	10416	DTE ENERGY	DETROIT EDISON-VH	920.000	265	21.64
11/03/2021	10416	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	144.72
11/03/2021	10416	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	21.64
11/03/2021	10416	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	15.30
11/03/2021	10416	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	14.91
		CHECK GEN 10416 TOTAL FOR FUND 101:				229.07
11/03/2021	10417	THOMAS J RYAN PC	LEGAL FEES	803.000	266	3,372.50
11/03/2021	10417	THOMAS J RYAN PC	LEGAL FEES	803.000	266	47.50
		CHECK GEN 10417 TOTAL FOR FUND 101:				3,420.00
11/03/2021	10418	WEINGARTZ SUPPLY CO., INC	EQUIPMENT MAINTENANCE	932.001	441	148.91
11/03/2021	10419	SHERMAN PUBLICATIONS, INC	PUBLICATIONS	901.000	215	96.60
11/03/2021	10420	DOUG WEAVER	BLDG INSPECTORS' SALARIES	703.004	371	715.00
11/03/2021	10421	JEFF SHAFER	BLDG INSPECTORS' SALARIES	703.004	371	130.00
11/03/2021	10422	MERLE WEST	BLDG INSPECTORS' SALARIES	703.004	371	715.00
11/03/2021	10423	GREAT LAKES ACE HARDWARE	DPW SUPPLIES	750.000	441	40.30
11/03/2021	10424	CHARTER TOWNSHIP OF INDEPE.	SEWER & WATER-VH	924.000	265	66.00
11/10/2021	10425	CARLISLE/WORTMAN ASSOC INC	PLANNER FEES	811.000	721	630.00
11/10/2021	10426	COMCAST	TELEPHONE EXPENSE	850.000	264	292.59
11/10/2021	10427	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	39.88
11/10/2021	10428#	DTE ENERGY	DETROIT EDISON-VH	920.000	265	182.56
11/10/2021	10428	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,278.40
		CHECK GEN 10428 TOTAL FOR FUND 101:				1,460.96
11/10/2021	10429	RICOH USA, INC	OFFICE SUPPLIES	727.000	264	190.34
11/10/2021	10430	SHERMAN PUBLICATIONS, INC	PUBLICATIONS	901.000	215	89.70
11/10/2021	10431	CHARTER TOWNSHIP OF INDEPE.	VEHICLES - GAS & OIL	862.000	446	376.35
11/10/2021	10432*#	CARDMEMBER SERVICE	DUES & CONFERENCES	958.000	101	367.20
11/10/2021	10432	CARDMEMBER SERVICE	DUES & CONFERENCES	958.000	101	150.00
11/10/2021	10432	CARDMEMBER SERVICE	SUPPLIES	726.000	215	25.75

12/08/2021

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 11/01/2021 - 11/30/2021

Check Date	Check #	Payee	Description	Account	Dept	Amount	
11/10/2021	10432	CARDMEMBER SERVICE	BANK FEES	800.000	253	99.00	
11/10/2021	10432	CARDMEMBER SERVICE	OFFICE SUPPLIES	727.000	264	62.95	
11/10/2021	10432	CARDMEMBER SERVICE	PROFESSIONAL & CONTRACTUAL SERVI	805.001	264	338.28	
11/10/2021	10432	CARDMEMBER SERVICE	TECHNOLOGY/INTERNET EXPENSE	852.000	264	15.89	
11/10/2021	10432	CARDMEMBER SERVICE	DPW SUPPLIES	750.000	441	41.07	
11/10/2021	10432	CARDMEMBER SERVICE	TREE TRIMMING & MAINTENANCE	817.001	446	1,171.00	
11/10/2021	10432	CARDMEMBER SERVICE	MATERIAL & OUTSIDE LABOR-PICKUP T	861.001	446	1,999.65	
11/10/2021	10432	CARDMEMBER SERVICE	PLANNING COMMISSION	717.000	721	270.00	
		CHECK GEN 10432 TOTAL FOR FUND 101:					4,540.79
11/10/2021	10433#	CARLISLE/WORTMAN ASSOCIATE: ENFORCEMENT OFFICER SALARY		703.010	370	360.00	
11/10/2021	10433	CARLISLE/WORTMAN ASSOCIATE: BLDG DEPT PROFESSIONAL FEES		809.000	371	1,500.00	
		CHECK GEN 10433 TOTAL FOR FUND 101:					1,860.00
11/10/2021	10434	CARA CATALLO	ELECTION FEES/PER DIEM	701.000	262	220.00	
11/10/2021	10435	TONI SMITH	ELECTION FEES/PER DIEM	701.000	262	280.00	
11/10/2021	10436	EVELYN BIHL	ELECTION FEES/PER DIEM	701.000	262	120.00	
11/10/2021	10437	ULINE	SUPPLIES-VH BUILDING	726.004	265	152.25	
11/10/2021	10438	JENNIFER SPEAGLE	ELECTION FEES/PER DIEM	701.000	262	280.00	
11/10/2021	10439	SPECTRUM PRINTERS, INC	SUPPLIES	726.000	262	46.57	
11/10/2021	10440	HOWARD & HOWARD	LEGAL FEES	803.000	266	420.00	
11/10/2021	10441	CARDMEMBER SERVICE	SUPPLIES	726.000	262	176.00	
11/17/2021	10442	BLUE CARE NETWORK	HEALTH INSURANCE	709.000	441	347.94	
11/17/2021	10443	DARRELL COOPER	CURRENT TAX REVENUES	402.000	000	1,910.88	
11/24/2021	10444	RICOH USA INC	RICOH COPIER LEASE	941.000	264	202.65	
		Total for fund 101 GENERAL					19,874.17
11/24/2021	10445	ROCK BOTTOM STONE SUPPLY	SIDEWALK - SALT -WINTER	778.000	453	377.44	
		Total for fund 202 MAJOR STREET					377.44
11/03/2021	1136	T2 SYSTEM CANADA INC	MISC EXPENSE	757.000	264	55.00	
11/10/2021	1137	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	450.00	
11/10/2021	1137	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	39.00	
		CHECK PARK 1137 TOTAL FOR FUND 231:					489.00
11/24/2021	1138	T2 SYSTEM CANADA INC	MISC EXPENSE	757.000	264	55.00	
		Total for fund 231 PARKING METER FUND					599.00
11/10/2021	10432*#	CARDMEMBER SERVICE	FRIENDS OF DEPOT PARK	728.000	265	416.58	
11/10/2021	10432	CARDMEMBER SERVICE	STREET SIGNS & POSTS	819.000	446	1,014.00	
11/10/2021	10432	CARDMEMBER SERVICE	NEW DEPOT PARK GAZEBO	970.012	901	2,666.10	
		CHECK GEN 10432 TOTAL FOR FUND 401:					4,096.68
		Total for fund 401 CAPITAL PROJECT FUND					4,096.68

12/08/2021

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 11/01/2021 - 11/30/2021

Check Date	Check #	Payee	Description	Account	Dept	Amount
11/03/2021	2090	INDEPENDENCE TOWNSHIP D.P.	CLINTON/OAKLAND SEWER QTRLY	814.000	536	45,728.06
11/03/2021	2090	INDEPENDENCE TOWNSHIP D.P.	Q'TLY VILLAGE SEWER CHARGES	814.001	536	22,849.78
			CHECK SEWER 2090 TOTAL FOR FUND 590:			68,577.84
11/24/2021	2091	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	69.06
			Total for fund 590 SEWER			68,646.90
11/08/2021	714(E)	CLARKSTON COMMUNITY SCHOO	TAX COLLECTIONS	220.000	000	3,750.73
11/08/2021	715(E)	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	220.000	000	3,382.44
11/08/2021	716(E)	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	1,312.41
11/08/2021	717(E)	CITY OF CLARKSTON 2007 BOND	TAX COLLECTIONS	220.000	000	396.13
11/08/2021	718(E)	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	220.000	000	747.40
11/24/2021	2839	CORELOGIC CENTRALIZED REFU	TAX COLLECTIONS	220.000	000	3,947.22
			Total for fund 703 TAX			13,536.33
			TOTAL - ALL FUNDS			107,130.52

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Code Enforcement Services Division

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.
City of the Village of Clarkston
375 Depot Street
Clarkston, MI 48346

Invoice No. 2163135
Client No.: 1035
Date: 12/08/21
Period End: 11/30/2021

Building Administration

11/1/2021 SW Monthly Retainer

Monthly Retainer = \$1,500

(*New rate for 2018)

SUBTOTAL DUE THIS INVOICE

\$1,500.00

JS

101-371-809.000



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Code Enforcement Services Division

TIN# 38-2989393

INVOICE

Jonathan Smith, City Mgr.
City of the Village of Clarkston
375 Depot Street
Clarkston, MI 48346

Invoice No. 2163136
Client No.: 1035
Date: 12/08/21
Period End: 11/30/2021

Code Enforcement

11/2/2021	SK	Code Enforcement	3.50 hr. @	\$45.00/hr	\$157.50 ✓
11/9/2021	SK	Code Enforcement	3.00 hr. @	\$45.00/hr	\$135.00 ✓
11/16/2021	SK	Code Enforcement	3.00 hr. @	\$45.00/hr	\$135.00 ✓
11/22/2021	SK	Received email from Jennifer (Clarkston) re: checking on a house, 42 W. Washington - building a shed that may be too bid.	0.50 hr. @	\$45.00/hr	\$22.50 ✓
11/23/2021	SK	Code Enforcement - Rounds checking on property at 49 W. Washington supposedly building a big shed. Was given the wrong address - was told 42 W. Washington. Talked with Jonathon about it. (1.0) Phone call with Nicholas Hoonhout - 154 N. Main St re: plan in motion for finishing painting his house. (0.5)	1.50 hr. @	\$45.00/hr	\$67.50 ✓
11/30/2021	SK	Code Enforcement Rounds checking on property at 49 W. Washington - took pictures. Talk with Jonathan and had him sign CWA check. Draft letters for: 37 Church St and 6103 Middle Lake Rd.	2.00 hr. @	\$45.00/hr	\$90.00 ✓

SUBTOTAL DUE THIS INVOICE

\$607.50

IS

101-370-703.00



HUBBELL, ROTH & CLARK, INC.
 CONSULTING ENGINEERS
 PO BOX 824
 BLOOMFIELD HILLS, MICHIGAN 48303-0824
 (248) 454-6300

August 31, 2021

Project No: 20210239.21

Invoice No: 0190328

CITY OF THE VILLAGE OF CLARKSTON
 375 DEPOT ROAD
 CLARKSTON, MI 48346

ATTN: JONATHAN SMITH, CITY MANAGER

MS4 PERMITTING
 CLINTON RIVER WATERSHED FORUMS ATTENDANCE

Professional Services for period ending August 7, 2021

Professional Personnel

	Totals	Hours	Amount	
		1.50	62.72	
Total Labor			62.72	125.44
				2.0 times
Billing Limits	Current	Prior	To-Date	
Total Billings	125.44	0.00	125.44	
Limit			1,600.00	
Remaining			1,474.56	
			Total this Project	\$125.44 ✓

20210239.24 - GENERAL ENGINEERING

Professional Personnel

	Totals	Hours	Amount	
		1.50	99.94	
Total Labor			99.94	199.88
				2.0 times
Billing Limits	Current	Prior	To-Date	
Total Billings	199.88	0.00	199.88	
Limit			400.00	
Remaining			200.12	
			Total this Project	\$199.88 ✓

20210236.25 - ILLICIT DISCHARGE AND OUTFALL INSPECTION *MS4*

Professional Personnel

	Totals	Hours	Amount	
		14.00	695.54	
Total Labor			695.54	1,391.08
				2.0 times
Billing Limits	Current	Prior	To-Date	
Total Billings	1,391.08	0.00	1,391.08	
Limit			2,500.00	
Remaining			1,108.92	
			Total this Project	\$1,391.08 ✓

Total Due this Invoice	\$1,716.40
-------------------------------	-------------------

Backup

LL, ROTH & CLARK, INC.

Invoice 0190328 Dated 8/31/2021

Tuesday, August 31, 2021

1:03:47 PM

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	7/10/2021	.50	41.56	20.78	
02344	ALLEN, ASHLEY	7/24/2021	1.00	41.94	41.94	
	Totals		1.50		62.72	
	Total Labor			2.0 times	62.72	125.44

Total this Project \$125.44

Professional Personnel

			Hours		Amount	
02598	BALINT, JOHN	8/7/2021	1.00	70.64	70.64	
02077	COATTA, MELISSA	7/24/2021	.50	58.59	29.30	
	Totals		1.50		99.94	
	Total Labor			2.0 times	99.94	199.88

Total this Project \$199.88

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	8/7/2021	.50	41.43	20.71	
02344	ALLEN, ASHLEY	8/7/2021	.50	41.43	20.72	
02344	ALLEN, ASHLEY	8/7/2021	.50	41.43	20.72	
02110	LERG, JANICE	8/7/2021	4.00	48.24	192.96	
02110	LERG, JANICE	8/7/2021	2.00	48.24	96.48	
02110	LERG, JANICE	8/7/2021	2.00	48.24	96.48	
02108	MILLER, JAMES	8/7/2021	1.00	69.60	69.60	
02108	MILLER, JAMES	8/7/2021	.50	69.60	34.80	
02591	PETRIELLO, STEPHANIE	8/7/2021	.50	47.69	23.83	
02591	PETRIELLO, STEPHANIE	8/7/2021	.50	47.69	23.85	
02591	PETRIELLO, STEPHANIE	8/7/2021	.50	47.69	23.85	
02591	PETRIELLO, STEPHANIE	8/7/2021	1.50	47.69	71.54	
	Totals		14.00		695.54	
	Total Labor			2.0 times	695.54	1,391.08

Total this Project \$1,391.08

Total this Report \$1,716.40

101-721-810.001



HUBBELL, ROTH & CLARK, INC.
 CONSULTING ENGINEERS
 PO BOX 824
 BLOOMFIELD HILLS, MICHIGAN 48303-0824
 (248) 454-6300

September 29, 2021

Project No: 20210239.21

Invoice No: 0190872

CITY OF THE VILLAGE OF CLARKSTON
 375 DEPOT ROAD
 CLARKSTON, MI 48346

ATTN: JONATHAN SMITH, CITY MANAGER

MS4 PERMITTING

Professional Services for period ending September 4, 2021

20210239.23 - PROGRESS REPORT DEVELOPMENT AND SUBMITTAL

Professional Personnel

	Totals	Hours	Amount	
		9.00	421.97	
Total Labor			421.97	843.94
		2.0 times		
		Total this Project		\$843.94 ✓

Billings to Date

	Current	Prior	Total
Labor	843.94	0.00	843.94
Totals	843.94	0.00	843.94

20210239.24 - GENERAL ENGINEERING

Professional Personnel

	Totals	Hours	Amount	
		1.50	82.67	
Total Labor			82.67	165.34
		2.0 times		

Billing Limits

	Current	Prior	To-Date
Total Billings	165.34	199.88	365.22
Limit			400.00
Remaining			34.78

Total this Project \$165.34 ✓

20210236.25 - ILLICIT DISCHARGE AND OUTFALL INSPECTION *ms4*

Professional Personnel

	Totals	Hours	Amount	
		12.00	539.49	
Total Labor			539.49	1,078.98
		2.0 times		

Billing Limits

	Current	Prior	To-Date
Total Billings	1,078.98	1,391.08	2,470.06
Limit			2,500.00
Remaining			29.94

Total this Project \$1,078.98 ✓

Total Due this Invoice	\$2,088.26
-------------------------------	-------------------

Billing Backup

Wednesday, September 29, 2021

HUBBELL, ROTH & CLARK, INC.

Invoice 0190872 Dated 9/29/2021

1:56:35 PM

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	8/21/2021	1.00	41.56	41.56	
02344	ALLEN, ASHLEY	8/21/2021	2.50	41.56	103.90	
02598	BALINT, JOHN	8/21/2021	.50	71.04	35.52	
02110	LERG, JANICE	9/4/2021	2.00	49.62	99.24	
02591	PETRIELLO, STEPHANIE	9/4/2021	3.00	47.25	141.75	
	Totals		9.00		421.97	
	Total Labor			2.0 times	421.97	843.94 ✓

Total this Project \$843.94

Professional Personnel

			Hours		Amount	
02598	BALINT, JOHN	9/4/2021	.50	70.84	35.42	
02591	PETRIELLO, STEPHANIE	8/21/2021	1.00	47.25	47.25	
	Totals		1.50		82.67	
	Total Labor			2.0 times	82.67	165.34 ✓

Total this Project \$165.34 ✓

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	8/21/2021	1.00	41.56	41.56	
02344	ALLEN, ASHLEY	8/21/2021	1.00	41.56	41.56	
02344	ALLEN, ASHLEY	8/21/2021	.50	41.56	20.78	
02344	ALLEN, ASHLEY	9/4/2021	1.50	41.56	62.34	
02344	ALLEN, ASHLEY	9/4/2021	2.00	41.56	83.12	
02598	BALINT, JOHN	9/4/2021	.50	70.84	35.42	
02110	LERG, JANICE	9/4/2021	2.00	49.62	99.24	
02110	LERG, JANICE	9/4/2021	1.00	49.62	49.62	
02591	PETRIELLO, STEPHANIE	8/21/2021	.50	47.25	23.63	
02615	WARSTLER, TAYLOR	8/21/2021	2.00	41.11	82.22	
	Totals		12.00		539.49	
	Total Labor			2.0 times	539.49	1,078.98 ✓

Total this Project \$1,078.98

Total this Report \$2,088.26

Handwritten signature and initials

101-721-810.001

Thomas J. Ryan, P.C.

2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
City of the Village of Clarkston
375 Depot Road
Clarkston, MI 48346

December 1, 2021

Invoice #10991

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
11/1/2021	Attend zoom hearing with Administrative Law Judge re: McLean vs. Clarkston HDC	0.50 95.00/hr	47.50 ✓
	Review Conference Report, Proposed Exhibits List and Administrative Hearing Standard No. 2021-1 re: McLean vs. Clarkston HDC	1.00 95.00/hr	95.00 ✓
11/2/2021	Correspondence to Mr. Smith and Mr. Meloche re: zoom hearing with Administrative Law Judge; forwarded copy of Conference Report and Proposed Exhibits List re: McLean vs Clarkston HDC	0.50 95.00/hr	47.50 ✓
	Phone call from City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50 ✓
	Phone call from/to Mr. Meloche re: 11/1/21 hearing with Administrative Law Judge re: 42 W. Washington	0.50 95.00/hr	47.50 ✓
11/3/2021	Preparation of Notice of Hearing, Appellee's Motion to Extend Time to File Brief, Brief in Support of Motion; Efile with Circuit Court re: 42 W. Washington	1.50 95.00/hr	142.50 ✓
	Meeting at City Hall re: settlement disussion with Mr. Mulvihill re: Lehman vs. Clarkston/HDC	2.50 95.00/hr	237.50 ✓
11/4/2021	Phone call to/from Mr. Mulvihill re: settlement discussions re: Lehman vs. Clarkston/HDC	0.50 95.00/hr	47.50 ✓
11/5/2021	Review Answer to Respondent's Motion for Extension of Time to File Brief re: 42 W. Washington	0.50 95.00/hr	47.50 ✓
	Review correspondence from Mr. Mulvihill re: FOIA request and engineering reports re: 42 W. Washington	0.50 95.00/hr	47.50 ✓
11/8/2021	Review Order from Judge Grant granting Appellee's Motion to Extend Time to File Brief re: 42 W. Washington	0.50 95.00/hr	47.50 ✓

	<u>Hrs/Rate</u>	<u>Amount</u>
11/8/2021 Review Council Packet for 11/8/21 Council Meeting	0.50 95.00/hr	47.50 ✓
Attend City Council Meeting	1.25 95.00/hr	118.75 ✓
11/9/2021 Correspondence to Mr. Smith and Mr. Meloche re: 42 W. Washington	0.50 95.00/hr	NO CHARGE ✓
11/10/2021 Review correspondence from Code Enforcement Officer re: Notice of Violation	0.50 95.00/hr	47.50 ✓
11/15/2021 Phone call from Mr. Meloche re: HDC meeting/ McLean issue and discussions with HDC	0.50 95.00/hr	47.50 ✓
11/16/2021 Review Lehman's Brief on Appeal	3.00 95.00/hr	285.00 ✓
Correspondence to Jonathan Smith and Jennifer Speagle re: votes for residential plan development district ordinance and short term rental ordinance votes. Review correspondence from Jennifer re: votes for residential plan development passed and short term rentals.	0.50 95.00/hr	NO CHARGE ✓
11/17/2021 Research for response to Lehman's Brief on Appeal re: Lehman vs. Clarkston/HDC	2.00 95.00/hr	190.00 ✓
11/18/2021 Preparation of first draft for Brief on Appeal re: Lehman vs. Clarkston/HDC	3.00 95.00/hr	285.00 ✓
11/19/2021 Prepare second draft Brief on Appeal re: Lehman v. Clarkston/HDC	2.00 95.00/hr	190.00 ✓
11/22/2021 Review Council Packet for Council Meeting on 11/22/21	0.50 95.00/hr	47.50 ✓
Attend City Council Meeting	2.00 95.00/hr	190.00 ✓
Draft/revise/finalize Brief on Appeal; Efile with Circuit Court; copy to City Manager and HDC Chair Re: Lehman vs. Clarkston/HDC	2.00 95.00/hr	190.00 ✓
For professional services rendered	27.25	\$2,493.75
Additional Charges :		
11/3/2021 Motion fee for Appellee's Motion to Extend Time to File Brief re: 42 W. Washington		20.00 ✓
Total additional charges		\$20.00

Rate

Smith

18.75

Amount

101-266-803.000

Total amount of this bill

\$2,513.75

Previous balance

\$3,372.50

Accounts receivable transactions

11/12/2021 Payment - Thank You No. 10417

(\$3,372.50)

Total payments and adjustments

(\$3,372.50)

Balance due

\$2,513.75

Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
375 Depot Road
Clarkston, MI 48346

December 1, 2021

In Reference To: Clarkston Court/Prosecution
Invoice #10990

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
11/3/2021 Appear for Pretrial via zoom at 52/2 District Court re: Clarkston v LaBonte	0.50 95.00/hr	47.50
11/4/2021 Correspondence to attorney, Ms. Drouillard re: Clarkston vs. LaBonte	0.50 95.00/hr	47.50
11/12/2021 Review correspondence from 52/2 District Court re: Notice to Appear - Clarkston vs. LaBonte	0.50 95.00/hr	47.50
11/24/2021 Phone call from/to Ms. Drouillard re: Clarkston vs. LaBonte	0.50 95.00/hr	47.50
11/29/2021 Review correspondence from 52/2 District Court re: court docket for 12/9/21 with Judge Kostin	0.50 95.00/hr	47.50
For professional services rendered	2.50	\$237.50
Previous balance		\$47.50
Accounts receivable transactions		
11/12/2021 Payment - Thank You No. 10417		(\$47.50)
Total payments and adjustments		(\$47.50)
Balance due		<u><u>\$237.50</u></u>

101-266-803.000

EXAMINATION OF ACCOUNTS FOR YEAR ENDED JUNE 30, 2021
(INCLUDING FORM F-65)

\$10,500.00 ✓

PREPARE AND FILE ACT 51 REPORT

\$300.00 ✓

LETTER REGARDING SEWER CHARGES

\$450.00 ✓

Invoice Total: \$11,250.00

Statement of Open Accounts Receivable

<u>Invoice</u>	<u>Date</u>	<u>Description</u>	<u>Charge</u>	<u>Credit</u>	<u>Balance</u>
		Balance forward as of 10/25/2021			\$0.00
15341	11/24/2021	Invoice	\$11,250.00		\$11,250.00
Current Amount Due					<u>\$11,250.00</u>

101 223 805 000 \$10,800
 590 536 955 000 \$ 450

JAC
 12/8/2021
 1144 EJA

RECEIVED
 NOV 29 2021
 BY: *[Signature]*

PSLZ PLLC

Certified Public Accountants

19500 VICTOR PARKWAY SUITE 460 LIVONIA, MICHIGAN 48152

CITY OF THE VILLAGE OF CLARKSTON

**REENACTMENT OF RESOLUTION TO GO INTO CLOSED SESSION
TO DISCUSS SPECIFIC PENDING LITIGATION**

At a regular meeting of the of the City of the Village of Clarkston, City Council, Oakland County, Michigan, held at the City Offices in the City of the Village of Clarkston, on Monday, December 13, 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____
with support from _____ to adopt the following resolution:

WHEREAS, at the regular City Council Meeting held on November 8th, 2021, City Council resolved to go into closed session to discuss specific pending litigation after the Mayor announced the end of the open session and the public was dismissed.

WHEREAS, a Resolution was passed by City council but the vote did not appear on the video record because the cameras had been shut off at the Mayor's announcement of the end of the open session.

WHEREAS, the purpose of closed session for November 8, 2021 was to discuss an attorney-client privileged memorandum dated October 22, 2021 to City Council from the city's attorney, Kevin McQuillan, to discuss resolution of pending litigation pending in the Sixth Circuit Court for the County of Oakland, Kay Valley vs. City of the Village of Clarkston, Case No. 2021-187813-NO, which is the correct case number for this litigation.

WHEREAS, the purpose of the closed meeting based upon MCL 15.268(e) was to discuss this confidential memorandum with City Council and discuss settlement strategy

in connection with this specific pending litigation, which if discussed in an open meeting would have a detrimental financial effect on the litigation and settlement position of the public body.

WHEREAS, because the vote on November 8, 2021 did not appear on the video record of the meeting, City Council wishes pursuant to MCL 15.270(5) to reenact the decision to go into closed session so that the decision will appear on the public record.

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby agrees to REENACT its vote on a Resolution to meet in Closed Session, as permitted by the Open Meeting Act MCL 15.268(e) of Monday, November 8, 2021 for the reasons stated.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTENTIONS: _____

RESOLUTION DECLARED ADOPTED.

Eric Haven, Mayor

CERTIFICATION

I, Jennifer Speagle, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of the Village of Clarkston at its regular meeting held on December 13, 2021.

JENNIFER SPEAGLE, City Clerk

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Depot Park Raingarden Footbridge

This fall, the previously approved Depot Park Raingarden Extension was installed between the pathway and Mill Race.

Subsequently, the Friends of Depot Park recognized the need for a small footbridge over the extension to add visual interest as well as a functional walkway to reduce foot traffic through the raingarden (see attached rendering and site plan).

No funds are being requested from the City budget. The FoDP have been approved for a \$3,000 grant from the Clarkston Area Optimists. If any additional funds are required, the FoDP will conduct a fund raising campaign.

The FoDP are currently in discussions with Steve Wycoff of the Clarkston Schools Construction Tech program to supervise construction of the bridge using students enrolled in the program.

Motioned by _____ and Seconded by _____ to approve the installation of a footbridge over the Depot Park Raingarden Extension with the help of the Clarkston Schools Construction Tech program, provided approval of the design is obtained from the Historic District Commission.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

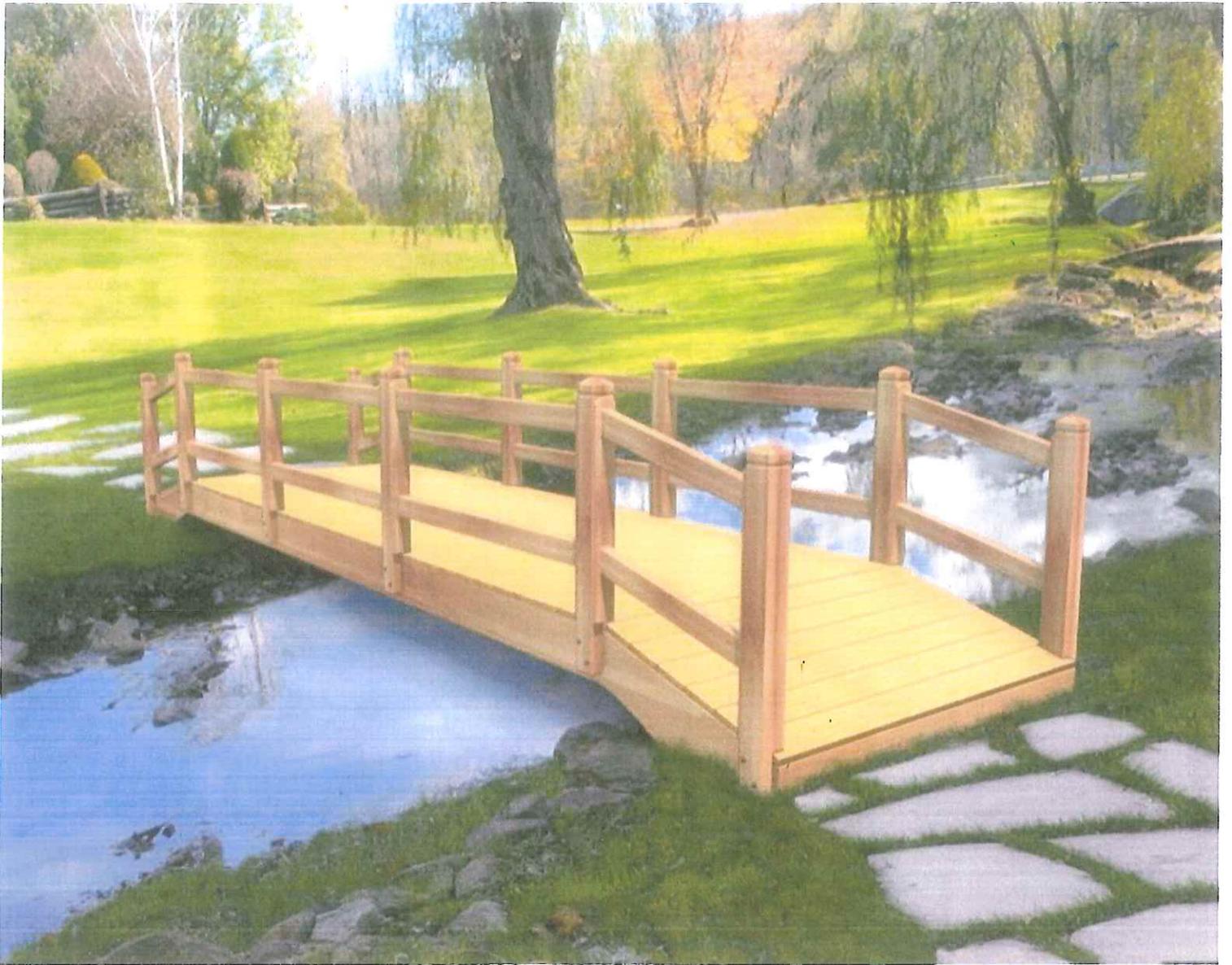
Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

December 13, 2021

Date



Have questions about this feature? Call 1-888-293-2339 Mon-Fri: 8AM-7PM | Sat: 10AM-3PM EST

[Print](#) [Close](#)

08-29-126-024
VILLAGE OF
CLARKSTON
375 DEPOT RD.

08-20-382-006
55 S. MAIN ST.

08-20-382-007
59 S. MAIN ST.

08-20-382-008
69 S. MAIN ST.

08-20-382-009
75 S. MAIN ST.

APPROX
LOCATION

RAIN GARDEN

RAIN GARDEN
12'x55'

PROPOSED
TURBIDITY
CURTAIN

ADA BENCH

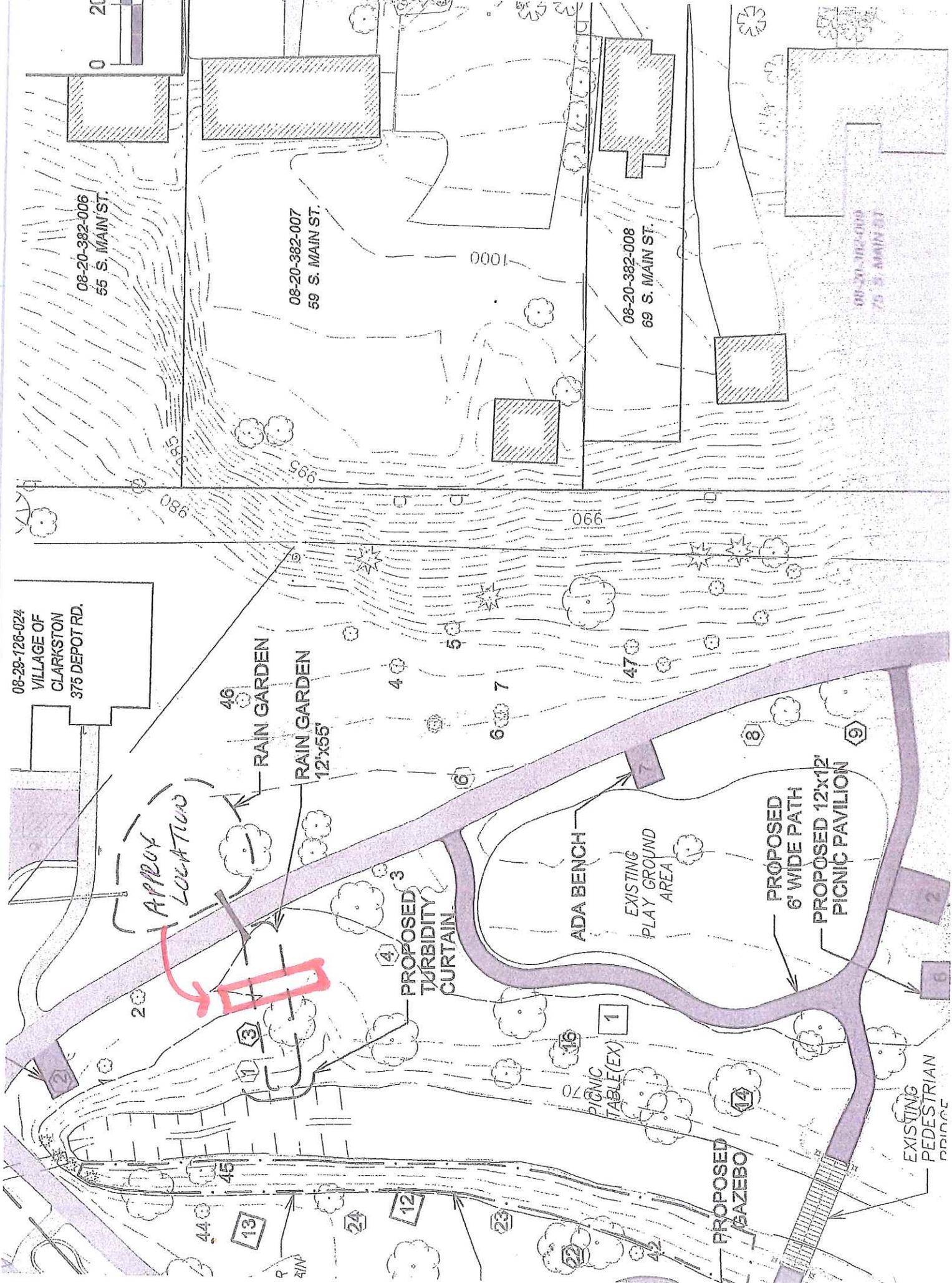
EXISTING
PLAY GROUND
AREA

PROPOSED
6' WIDE PATH

PROPOSED 12'x12'
PICNIC PAVILION

PROPOSED
GAZEBO

EXISTING
PEDESTRIAN
BRIDGE



City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Rental Housing Certification Program

In a previous Council meeting discussion on Short-Term Rental properties, Council asked if the City should initiate a rental housing certification program, whereby long-term rental homes are periodically inspected for safety issues.

Subsequently, I requested Code Enforcement Services - the division of Carlisle-Wortman Associates that manages our Building Department and Code Enforcement team - to prepare a proposal identifying the steps and costs involved should it be decided to proceed with such an ordinance.

Attached is the proposal prepared by Michael Radzik and Craig Strong from Code Enforcement Services. Mike and/or Craig will be available in the Council meeting to answer any questions.

Motioned by _____ and Seconded by _____ to request the Planning Commission to research the matter further and return to a future Council meeting with a recommendation.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

December 13, 2021

Date



Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

November 19, 2021

Jonathan Smith, City Manager
The City of The Village of Clarkston
375 Depot Rd
Clarkston, MI 48346

Re: Rental Housing Certification Program

Dear Jonathan,

In reply to the recent request from City Council, we are pleased to provide the City with a proposal for a Rental Housing Certification Program. We would like an opportunity to present and discuss this proposal with City Council at your earliest convenience.

According to its 2019 American Community Survey, the U.S. Census Bureau reports 31% of the city's housing units are renter occupied. The data seems to indicate most renter occupied dwellings are located in multifamily structures. The primary benefit of a rental inspection program is to ensure that housing units offered for lease to the general public meet or exceed the minimum property maintenance standards required by the city for public health and safety. In addition, such a program helps to optimize residential property values through regular code compliance, and helps to prevent hazardous living conditions that develop over time due to unresponsive landlords.

The following outlines the scope of services, fees, and other details of a two-phase proposal to develop and implement a rental housing certification program.

SCOPE OF SERVICES - PHASE I

Task 1.0

Identify Rental Dwelling Units

We will conduct a study to determine the number and location of rental dwelling units currently in existence within City jurisdiction. In order to accomplish this task, we will:

- Obtain and review property data to:
 - Identify commercial multifamily properties
 - Identify single family residential properties designated as claiming less than 100% Principal Residence Exemption
- Review online rental listings

Richard K. Cartisle, *President* Douglas J. Lewan, *Executive Vice President*
John L. Enos, *Principal* David Scurto, *Principal* Benjamin R. Cartisle, *Principal* Sally M. Elmiger, *Principal* Craig E. Strong, *Principal*
Laura K. Kreps, *Senior Associate* Paul Montagno, *Associate*

- Locate and visit multifamily apartment buildings for preliminary exterior maintenance evaluation

Task 2.0 **Create Rental Dwelling Registration List**

We will create a listing of identified rental dwelling units catalogued by zoning/use classification as single family, duplex, or multifamily structures. This list will be used to help make a recommendation to City Council on the details of a proposed Rental Dwelling Inspection ordinance. The list will also eventually be used to initiate communication with owners of property that will be required to be registered and inspected under provisions of an adopted ordinance.

Task 3.0 **Rental Dwelling Inspection Ordinance & Fee Schedule**

We will present a draft version of a Rental Dwelling Inspection ordinance for presentation to City Council in conjunction with data showing the number, type, and location of rental dwelling units identified in the city. We will also present operational logistics options for consideration and an implementation plan. Further, we will present a fee schedule study of similar municipalities to aid city council with adoption of a program fee schedule. After receipt of input from city council, we will present a final ordinance, fee schedule, and implementation plan for consideration.

Task 4.0 **Adoption of 2021 International Property Maintenance Code**

Rental dwellings will be inspected to verify compliance with the City's property maintenance code. The City's Code of Ordinances, Title XV, Chapter 150, Sec. 150.015, adopted the 1996 edition of the National Property Maintenance Code promulgated by Building Officials & Code Administrators International, Inc (BOCA). The currently accepted code standard in Michigan is the International Property Maintenance Code promulgated by the International Code Council. We will present a proposal to adopt the 2021 edition of the International Property Maintenance Code with recommended revisions customized to meet the City's individual needs.

SCOPE OF SERVICES - PHASE II

Task 4.0 **Program Implementation**

Following ordinance and fee schedule adoption, we will initiate the implementation plan to register eligible rental dwelling units for inspection. We recommend that this task include direct outreach and an educational session for eligible property owners if so desired by City Council.

Task 5.0

Inspection & Certification

Once registration is complete, we will begin scheduling inspections to certify rental dwelling units for occupancy. Certificates of Compliance will be issued for each dwelling unit that successfully completes inspection. The frequency of the inspection certification cycle will be determined by City Council and specified in the adopted ordinance. CES will then notify property owners and schedule inspections to renew certifications on the timeline specified in the ordinance.

PERSONNEL

Staff from our Code Enforcement Services division will be assigned to this project. Director Craig Strong, Administrative Manager Michael Radzik, Code Enforcement Officer Stacy Kingsbury, and Building Department Administrator Susan Weaver will work with the City Manager and City Council to complete all tasks and implement the program.

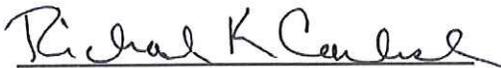
FEES

Phase I: CWA/CES will charge the City an hourly rate of \$125/hr, not to exceed \$3,000.

Phase II: CWA/CES will charge the City a percentage of fee revenue collected for registrations and inspections in an amount to be determined.

Thank you very much for this opportunity. We look forward to expanding our scope of services for the benefit of the City and its residents.

Sincerely,



CARLISLE/WORTMAN ASSOC., INC.

Richard K. Carlisle, FAICP

President

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - November 12, 2022 Waterford Bank Half-Marathon

After several years off site, Waterford Bank is making plans to bring their annual half-marathon race back to Clarkston on November 12, 2022.

The Waterford Bank race benefits the Disaster Relief at Work (DRAW) program and the Rainbow Connection.

The race will begin on E. Church near the Clarkston United Methodist Church and end in Depot Park. While the runners and walkers will generally stay on the edge of the roadways or on safety paths, there will be some road closures required (see attachment) which will be coordinated with the Oakland County Sheriff.

Motioned by _____ and Seconded by _____ to approve the plans for the November 12, 2022 Waterford Bank Half-Marathon race through the Village of Clarkston.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

December 13, 2021

Date

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - May 14, 2022 Angels' Place Race

After two years of virtual events due to COVID-19, plans are being made to hold the 15th Annual Angels' Place Race as an *in-person* event on May 22, 2022.

The Angels' Place charity provides people-centered services, including homes and professional support, for adults with developmental disabilities.

The race will begin and end at St. Dan's Church (see attached maps). While the runners and walkers will generally stay on the edge of the roadways or on safety paths, there will be two points where southbound M-15 (Main Street) must close to accommodate the participants with the assistance of the Oakland County Sheriff: from 9:30 to 9:35 AM and from 9:45 to 9:50 AM.

Motioned by _____ and Seconded by _____ to approve the plans for the May 14, 2022 Angels' Place Race through the Village of Clarkston.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Motion is Adopted

Motion is Defeated

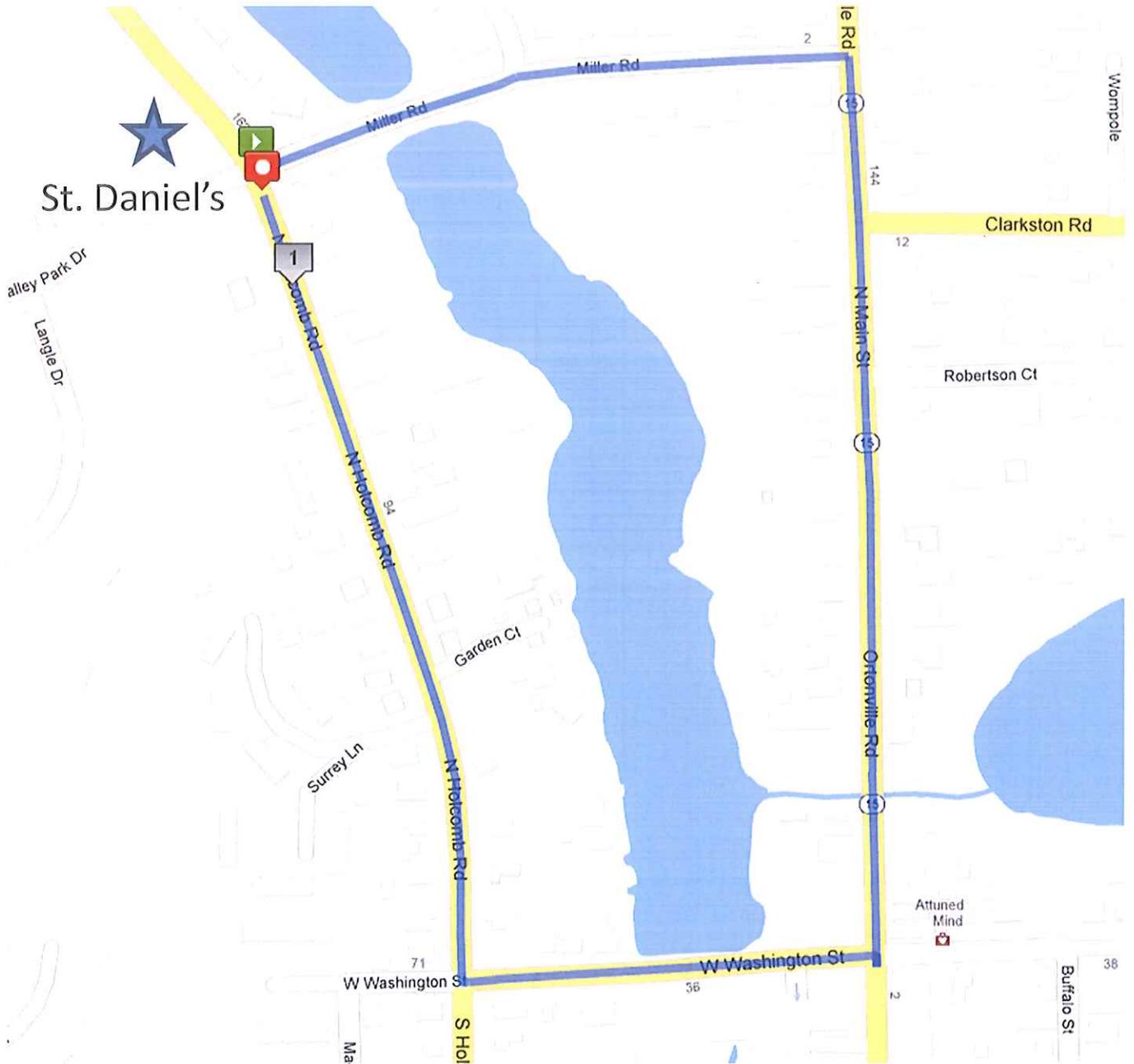
Jennifer Speagle, City Clerk

December 13, 2021

Date



One Mile Fun Run / Walk Course

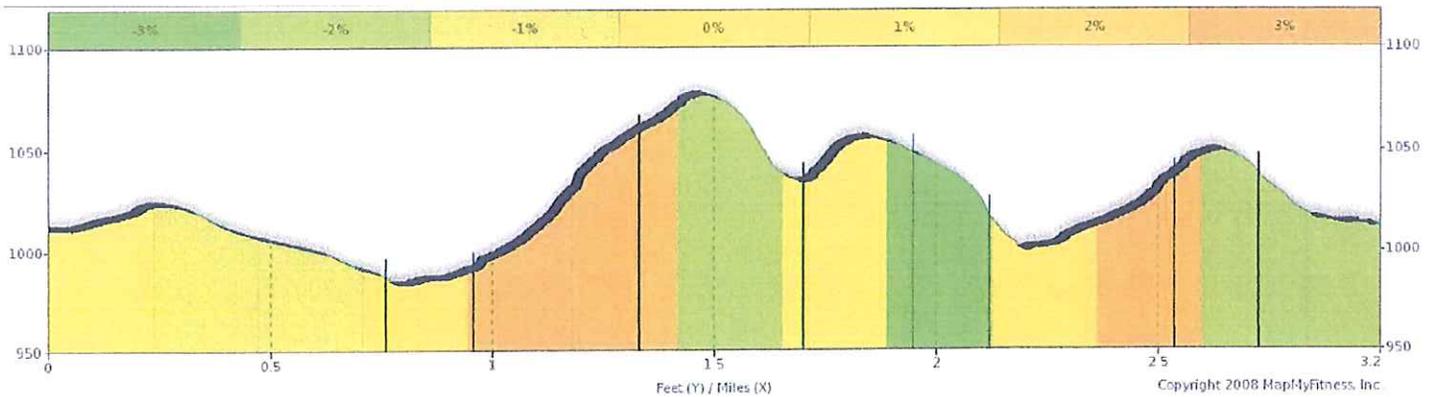




5K Course



Water Station



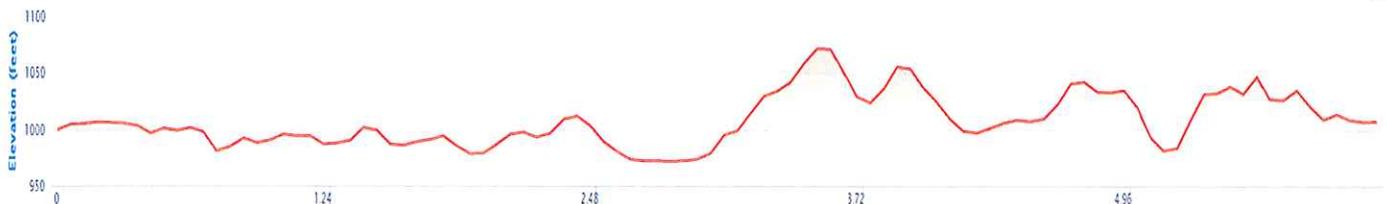


Angels' Place Race

10K Course



Elevation Show elevation with grades



15th ANNUAL

Angels' Place Race



May 14, 2022

ANGELSPACERACE.ORG

2021 Angels' Place Race Sponsors

Presenting Event Sponsor \$1500+ Contribution:

David W. Elliott Memorial Foundation
Waterfall Jewelers

Archangel Sponsors \$300+ Contribution:

5th Tavern of Clarkston
Angels' Place SpARC – Cheryl and Rennard
Clarkston Dental Group Bruce Mercado & Robert Opie
DDS PC
Edward Jones – James Wilhelm
In Memory of Carlos D. Galaviz
Ivy Rehab – Sean Duffy DPT
Kinetic Systems Bicycles
Lourdes Senior Community
Lewis E. Wint & Son Funeral Home
Jack McKenzie Family
Maxwell Family
Michigan State Credit Union
Runnin' Gear – Waterford
Mike Timm Family
Mike and Nancy Weightman
Tomalis Family – Team Dan
Vibe Credit Union

Gift in Kind: 5th Tavern – Clarkston, Bordine's Nursery, Brioni Cafe' & Deli, Clarkston News, Crispelli's – Clarkston, Essence on Main Street, Gateway, Gregg's Gourmet Café, Jersey Mike's – Clarkston, Kinetic Systems Bicycles, Menchie's – Clarkston, Mr. B's Roadhouse (Clarkston), Pita's Way – Clarkston, Planet Sub, Rudy's Market, Union Joints

Race Planning Committee:

Charlie Caine, Rick Clark, Anne Clifton, Patty Hopcian, Shannon Keen, Maggie and Paul Maxwell, Michelle Peterson, Steve Savoie, Andrea Yedlin

Event Sponsors \$600+ Contribution:

Barry and Kimberly Hunt Family
Bowman Chevrolet
Clarkston Medical Group
Clarkston Pharmacy
Feldman Chrysler, Dodge, Jeep & RAM – Clarkston
Knights of Columbus Councils; Our Lady of the Lakes Council 5436 Pope Saint John XXIII, Divine Mercy Council 14883, St. Daniel Council 15967
Mr. B's Roadhouse – Clarkston
McLaren Health Care
The Print Shop (Clarkston)
Steve and Sandy Savoie
Scott and Cheryl Smith
St Daniel Catholic Church

Seraphim Sponsors \$100+ Contribution:

Bellezza Salon
Rick and Karen Clark
David Cushing and Thomas Kostrzewa
Tom and Alma Goldner
Tom and Patty Hopcian
M-15 Family Medical Center
Michelle and Mike Peterson
Mary and Andy Pinkos
Photography by Joanne Gentile
Maureen Robotnik

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Large Truck Plow Repair

WHEREAS, the City's large dump truck with an underbody scraper was purchased in 2014 and is now starting to exhibit aging issues, and;

WHEREAS, this fall, DPW Director Jimi Turner noticed that the hydraulic scraper blade was not lowering and his efforts to resolve the matter were unsuccessful, and;

WHEREAS, in November, the truck was taken to Truck & Trailer Specialities (the company that installed the scraper blade when the truck was new) who confirmed that the scraper blade had rusted to the point that it is no longer serviceable, and;

WHEREAS, Truck & Trailer Specialities prepared the attached estimate for \$5,069.13 to replace the components of the underbody scraper needed to make it functional once again, and;

WHEREAS, Truck & Trailer Specialities is the sole servicer for Monroe-brand underbody scrapers in Southeast Michigan, making it not possible to obtain multiple repair quotes, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Truck & Trailer Specialities to replace the unserviceable components of the underbody scraper on the City's large dump truck as soon as possible for the amount of \$5,069.13, with \$2,000 funded from the DPW Truck Budget (401-901-970.011), \$800 from the Dump Truck Outside Labor Budget (101-446-862.007) and \$2,269.03 from the DPW Equipment Budget (101-446-970.001).

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
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Resolution is Adopted

Resolution is Defeated

Jennifer A. Speagle, City Clerk

December 13, 2021

Date

PARTS QUOTATION

=====

TRUCK & TRAILER SPECIALTIES

900 GRAND OAKS DRIVE

HOWELL, MI 48843

PH:517-552-3855 FX:517-552-3666

Quote NO: HQ0002863

Customer: 2623

CLARKSTON VILLAGE

375 DEPOT ROAD

11/26/21: Quote Date

12/26/21: Expire Date

CLARKSTON MI 48346

Contact: JIMI

Terms: N30

Salesperson: 7

Description	Part Number	Quantity	UOM	Unit Price	Extended Price
COMPLETE HANGERBOARD REPLACEME	00183847	1.0	EA	3,919.130	3,919.13
*	GREASELINES	1.0	EA	200.000	200.00
SERVICE LABOR	LABORSERVICE	10.0	HRS	95.000	950.00

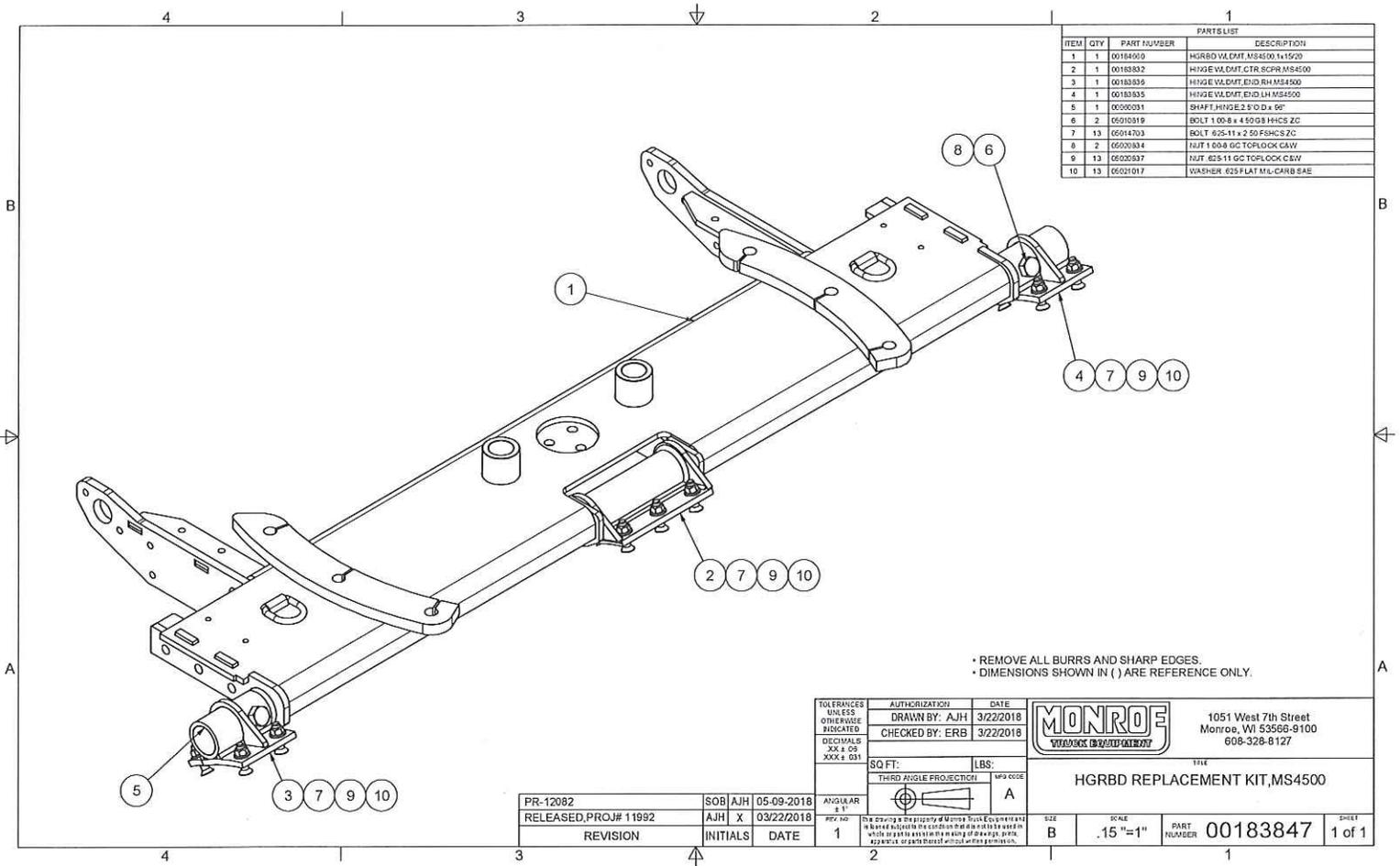
REMOVE SCRAPER AND INSTALL NEW HANGERBOARD
 TRANSFER ALL PARTS OVER TO NEW HANGERBOARD
 REPLACE GREASE LINES AS NEEDED

 Subtotal 5,069.13
 Freight 0.00
 Sales Tax 0.00
 Discount 0.00

NOTE: SALES TAX & FREIGHT MAY APPLY

Total \$ 5,069.13

=====



ITEM	QTY	PART NUMBER	DESCRIPTION
1	1	00183847	HGRBD VLD.MT.MS4500.11.1920
2	1	00183832	HNGE.VLD.MT.CTR.SOPR.MS4500
3	1	00183836	HNGE.VLD.MT.END.BH.MS4500
4	1	00183835	HNGE.VLD.MT.END.LH.MS4500
5	1	00500301	SHAFT.HNGE.2.5"O.D.x.9"
6	2	05010319	BOLT 1 00-8 x 4.5008 HHCS ZC
7	13	05014703	BOLT 6/25-11 x 2.50 FSHCS ZC
8	2	05020334	NUT 1 00-8 GC TOPLOCK C&W
9	13	05020337	NUT 6/25-11 GC TOPLOCK C&W
10	13	05021017	WASHER 6/25 PLAT ML-CARB SAE

• REMOVE ALL BURRS AND SHARP EDGES.
 • DIMENSIONS SHOWN IN () ARE REFERENCE ONLY.

TOLERANCES UNLESS OTHERWISE INDICATED	AUTHORIZATION	DATE
DECIMALS .XX ± .05 XXX ± .031	DRAWN BY: AJH	3/22/2018
	CHECKED BY: ERB	3/22/2018

MONROE
 1051 West 7th Street
 Monroe, WI 53566-9100
 608-328-8127

PR-12082	SOB	AJH	05-09-2018
RELEASED PROJ# 11992	AJH	X	03/22/2018
REVISION	INITIALS	DATE	

SQ FT: _____ LBS: _____
 THIRD ANGLE PROJECTION

 ANGULAR 1:1

HGRBD REPLACEMENT KIT,MS4500			
SIZE	SCALE	PART NUMBER	SHEET
B	.15"=1"	00183847	1 of 1

UNDERBODY SCRAPERS

Designed to withstand the harshest winter conditions



SCRAPER | MS4500



SCRAPER | FMB 3500



SCRAPER | MS4500 FX



SCRAPER | MF5



municipal.monroetruck.com

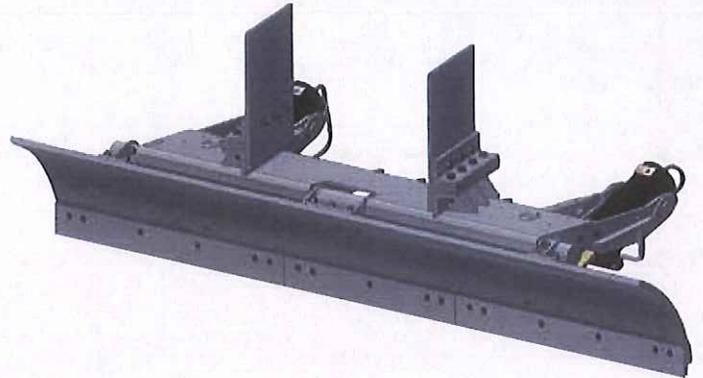


MONROE
MUNICIPAL TRUCK EQUIPMENT

Scraper | MS4500 FX

Standard Features

- 1" Thick Moldboard with Formed Offset for Cutting Edge
- Fixed Angle Moldboard: Length 10', 11' & 12' ; Height: 20" or 15"
- ½" x 6" AASHO Punch DBC Cutting Edge
- H.D. 1/2" Reinforced Hangerboard
- Dual Canister Trip
- H.D. Hinge Assembly
- ¾" Hanger Plates

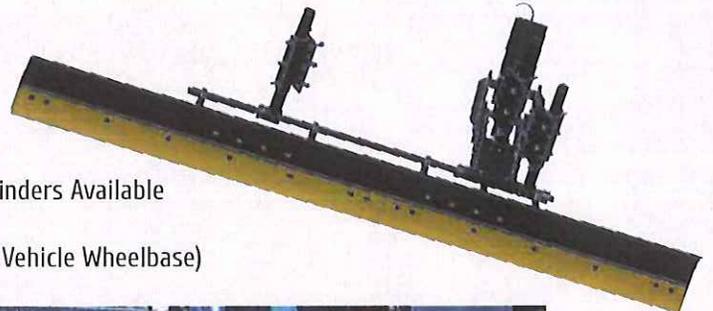


Shown with optional
Adjustable Height
Slotted Side Plates

Scraper | MF5

Standard Features

- 1" Thick Moldboard with Formed Offset for Cutting Edge
- Fixed Angle Moldboard: Length 10', 11' & 12' ; Height: 20"
- ½" x 6", AASHO Punch, Double Beveled Cutting Edge
- (1) 3" x 11.5" Actuating Cylinder - OPTIONAL Two Actuating Cylinders Available
- One Shock Absorber
- Fixed, Right or Left Discharge Angle 35° - 45° (Depending on Vehicle Wheelbase)



Options

- Cutting Edges
- Curb Guards
- Side Mounting Plates
- Grease Line Kits
- Oscillating Side Plates
- Heavy Duty Springs
- Rolled Moldboard
- Special Paint



Grease Line Extension Kit



City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Cancel the December 27, 2021 City Council Meeting

As done in previous years, it is proposed that the second City Council meeting in December (December 27th) be cancelled due to holiday conflicts. There are no known issues or concerns that would result from the cancellation of this meeting.

Motioned by _____ and Seconded by _____ to approve the cancellation of the December 27, 2021 City Council meeting.

Avery	Casey	Fuller	Haven	Luginski	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Motion is Adopted

Motion is Defeated

Jennifer Speagle, City Clerk

December 13, 2021

Date