



City of the Village of Clarkston
375 Depot Rd
Clarkston, Michigan 48346
City Council Regular Meeting
02 14 2022

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
Mayor Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie
4. Approval Of Agenda - Motion
5. Public Comments:
Individuals have the opportunity to address the City Council on any agenda item, limiting their comments to three minutes. If you would like a response, please fill out a form with your name, address and summary of your subject for the record. Please come up to the Podium to speak after the Mayor has called you.
6. City Manager Report
Documents:
[CITY MGR REPORT 02 14 2022.PDF](#)
7. Motion: Acceptance Of The Consent Agenda As Presented
Minutes and Treasurer's Report

Minutes

Final 01 10 2022

Draft 01 24 2022

Treasurer's Report 02 14 2022

Documents:
[02 14 2022 CONSENT AGENDA.PDF](#)
8. Community Development Block Grant (CBDG) Public Hearing
Documents:
[CBDG 2021 BLOCK GRANT PUBLIC HEARING 02 14 2022.PDF](#)
9. Adjourn

Only those matters that are on the agenda are to be considered for action.

City of the Village of Clarkston
City Manager Report
January 14, 2022

February 14th Council Meeting

As a reminder, I am unable to attend the February 14th Council meeting due to previous commitments.

Office COVID Exposure

I'm sorry report that our Clerk Jennifer has tested **positive** for COVID and is quarantining at home at a minimum through Monday the 14th, but very likely the entire week of the 14th. Because I have previous commitments for the week, it is my decision to close the office for the week of February 14th. Greg Cote' and Evelyn Bihl will periodically be checking the City's 24-hour drop box for both tax and sewer payments in order to get these processed in a timely manner. The DPW team will be working next week unless, of course, they too are feeling ill.

City Manager's Annual Report

As a required by City Charter, attached for your review is the City Manager's Annual Report, reflecting a summary of 2021 activities and accomplishments. Let me know of any questions you may have.

Respectfully submitted, **Jonathan Smith, City Manager, February 10, 2022**

City of the Village of Clarkston

City Manager's Annual Report for the 2021 CY

Jonathan Smith, City Manager

As required by the City Charter, following is a consolidated summary of the 2021 activities:

I. COVID Pandemic

- a. Administered the allocation and delivery of igloos, greenhouses, outdoor heaters, sanitizing foggers, masks and hand sanitizing stations to our local restaurants after being awarded a \$14,500 grant in late 2020 from the Oakland County Restaurant Relief program. Also managed the propane tank refill program for use with the heaters.
- b. Applied for an Oakland County mini grant for two outdoor, free-standing hand sanitization stations and installed them on opposite sides of Main Street downtown.
- c. Worked together with Clarkston's Brandon Still and Oakland County to implement the Match-on-Main grant program, awarding \$8,000 in mini grants to our local businesses.
- d. Submitted the required application for the American Rescue Plan Act (ARPA) grant. The City received confirmation that, based on population, it will receive two payments of \$48,500 to offset income lost during COVID. The first payment was received in Q4 2021 and the second payment is expected in Q2 2022.
- e. Researched and purchased the necessary audio and video components to facilitate the City holding hybrid meetings where Council meeting participants could interface seamlessly regardless of whether they were in-person or connecting virtually.
- f. Restarted the City's Paid Parking and Parking Enforcement program July 1st after a 15 month suspension.

II. City Infrastructure

- a. While the loss of parking revenue during COVID prohibited the ability to resurface any roads or sidewalks in 2021, discussions were initiated with the Road Commission of Oakland County to pull-ahead into 2022 the repaving of Clarkston Road from Main Street to the City border. This repaving is currently on the 2022 schedule and will largely be paid for by RCOC.
- b. Applied for and received a Local Road Improvement Project (LRIP) grant for \$3,050.
- c. Worked closely with the City Engineer to apply for the MDOT "Category B" Road Funding grant for \$55K for the repaving of the western half of Miller Road. Unfortunately, the grant was not approved. The City will reapply for this grant in 2022.
- d. Completed the roadway restriping of City-owned roadways and parking spaces. (Parking lots restriping was not included; this will be done in 2022 when the lots are seal coated.)
- e. Applied for and received a SEMCOG mini-grant for \$1,561 to inventory the condition of the City-owned roadways for purposes of updating our 2018 Road Asset Management Plan with current PASER (Pavement Surface Evaluation and Rating) assessments.
- f. With the help of the City Engineer, Hubbell, Roth and Clark, we successfully completed an update to the City's MS4 (Michigan Separate Storm Sewer System) report that is required by the State every 5 years.

- g. Coordinated with the City's Sign contractor, ASI Signage, to install the new street, entrance, and wayfinding signs throughout the City as approved in 2020. As the ASI contractor completed each installation, our DPW team followed closely behind to install new versions of the traffic control signs (Stop, One-Way, Speed Limit, etc.). Additional black signposts were researched and purchased to allow the DPW team to gradually replace any remaining signs and posts throughout City, including secondary signs (No Parking, restricted parking, etc.). With the help of one of our residents, an online auction was held to auction off the old street signs, raising over \$5K to help pay for the program.
- h. Managed the diagnosis and full repair of a sinking storm sewer cover on Depot Road.

III. Health, Safety and Welfare

- a. Managed the approval, purchase and installation of two electronic "Your Speed" signs on North Main Street in an effort to reduce driver speed in that location. This included extensive efforts to obtain MDOT approval for the sign location, type of pole and installation method.
- b. After two accidents in three months at the White Lake Road curve at Depot Road, I requested assistance from the Road Commission of Oakland County to investigate safety improvement alternatives. RCOC decided that a guardrail was not warranted but agreed to install new arrow signage. To bring additional attention to this curve, I proposed to RCOC - and obtained approval - to relocate our existing "Your Speed" sign on northbound South Holcomb (and more importantly the corresponding reduction to 25 MPH) to before the curve on White Lake Road. I believe the speed reduction and electronic sign is improving safety at this location.
- c. Worked with the Planning Commission and Summer Intern C.J. Sivak to download speed data from the Main Street "Your Speed" signs to identify speed data trends and possible solutions.
- d. Removed two large Silver Maple trees on E. Washington that an arborist confirmed are weak and at high risk of falling on a house, car or pedestrian. The stumps were removed and area backfilled/seeded.
- e. Prepared and presented a proposal to hire a contract Ordinance Enforcement Officer, obtaining Council approval. The officer hired is a member of Carlisle-Wortman's Code Enforcement division, ensuring consistency with our Building Inspection program.

IV. Communication

- a. Continued my practice of sending of weekly Communication Emails to City residents and business owners throughout the year to keep them informed of important City matters and upcoming events. I strive to be fully open and transparent on all topics, with the exception of pending litigation, even encouraging recipients to let me know of topics they would like information on. These communications are also now placed on the City Website and City Facebook site. The weekly communication email is now sent to over 350 recipients.
- b. Together with Clerk Jennifer Speagle, we are redoubling our efforts to keep the meeting postings, meeting minutes, etc. in the Clarkston News and in the City Hall outside bulletin board as complete and timely as possible.

V. Depot Park

- a. In the interest of extending the life of the existing Depot Park gazebo, a subcommittee of the Friends of Depot Park (FoDP) completed several carpentry repairs, including the replication of a missing section of railing. Upon completion of this work, the gazebo was fully prepped and painted using the grey and white colors of the new City Hall building.
- b. Completed the design, approval and installation of the Depot Park Rain Garden extension between the park pathway and Mill Race to offset the reduction in size of the original Rain Garden due to the City Hall/DPW/Driveway changes in 2020.
- c. Coordinated the purchase and installation of five new memorial benches and five new memorial trees in the park.
- d. Coordinated and participated in the annual Depot Park and Mill Race clean-up event last Fall, sponsored by the Clinton River Watershed Council.
- e. Assisted the FoDP with the design of a proposal to install new pathways and the replacement of other deteriorated pathways in Depot Park based on available budget. Managed the pathway installation and repairs with the paving contractor and then the site clean-up with our DPW Team.

VI. City Hall

- a. Worked to clean up and coordinate the repair of the new City Hall Public Restroom after two unrelated acts of vandalism over the summer. Worked with the Oakland County Sheriff detectives to provide security camera footage of the individuals involved (the first group was identified, the second was not).
- b. Researched and installed a new and improved phone system in the City office and garage at no cost to the City, taking advantage of existing relationship with Comcast.
- c. Researched and purchased desk chairs for the City Hall Conference Room to replace the worn and broken chairs used by the City Council and Boards, achieving a 67% discount.

VII. DPW

- a. DPW Supervisor Jimi Turner, thanks to his extensive mechanical expertise, completed numerous repairs of broken equipment in 2021 at just the cost of parts, saving the City thousands of dollars.
- b. Coordinated work between the Oakland County Cooperative Invasive Species Management Area (OC CISMA) and the North Oakland Headwaters Land Conservancy (NOHLC) to identify, cut down, treat and burn a large growth of Invasive Species Buckthorn in Depot Park. While the work continues in 2022, much of the work is now behind us.
- c. Applied for two Invasive Species grants offered by the OC CISMA to address new growths of Japanese Knotweed in the City and to replant the Depot Park areas where Buckthorn is being removed.

VIII. Financial

- a. Worked closely with Treasurer every week to ensure that income and expenses are consistent with budgeted levels and, if needed, budget transfers are taken to Council for approval.
- b. Managed the development of the 2021/2022 Fiscal Year Budget with the help of the Finance Committee. Developed the corresponding Appropriations Act and PowerPoint documents, which were presented to City Council for approval in a Public Hearing.

- c. Updated the full 5-year Capital Improvement Plan, with oversight from Sue Wylie and the Planning Commission. Obtained approval along with the 21/22FY budget.
- d. Developed and implemented a proposal to recoup the City's \$99K share of the repair of the Oakland-Macomb Interceptor Drain (OMID) in Detroit.

IX. Personnel

- a. I am very satisfied with the current staffing and have no plans to make any changes:
 - i. Jennifer Speagle, Clerk
 - ii. Greg Cote', Treasurer
 - iii. Evelyn Bihl, Administrative Assistant
 - iv. Jimi Turner, DPW Supervisor
 - v. Carson Danis, DPW Worker
 - vi. Lisa Pinter, Parking Enforcement
 - vii. Mike Cascone, Parking Enforcement
- c. Year-end appraisal reviews have been prepared and will be presented to each employee in the month of February.
- d. Retaining the current staff remains a high priority for me, especially in this challenging job market. Annual merit increases will therefore be proposed in the upcoming 22/23FY budget proposal.

X. Election

- a. Held one election in 2021 in the City Office on November 2nd where six candidates ran for 3 Councilmember seats.
- b. Because of the tight race and the disproportionately large number of write-ins, the Oakland County election supervisor advised us – and we agreed - to utilize their certified Board of Canvassers to confirm and count the many, many iterations of hand-written write-in votes.
- c. A post-election review by the County confirmed that our Clerk and election workers had properly completed all required steps with no issues.

XI. Other

- a. Assisted Clarkston High School where possible to virtually recognize the graduating class during COVID, including the installation of special banners and publicizing the various events.
- b. Assisted the City Attorney and Michigan Municipal League attorneys in administering and closing lawsuits in 2021 from Susan Bisio and Kay Valley.
- c. Coordinated meetings and documents for purposes of preparing a new City of Clarkston Construction Approval decision matrix and flowchart. The new flowchart is complete but awaiting approval of plans to remove the Planning Commission from the Site Plan approval process.
- d. Promoted Small Business Saturday, urging the City residents to shop local. In addition to promoting this in my weekly email communication, a banner was installed on Main Street and paid parking/parking enforcement was suspended for the day.
- e. Helped coordinate several special events in the City in 2021, including the Angel's Place Run, the Clarkston High School Commencement Cruise, Concerts in the Park, Fourth of July Parade, the North Oakland Bowties Car Show, Art in the Village, Taste of Clarkston, and the Holiday Parade.



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346
City Council Regular Meeting Minutes
01 10 2022 Final Minutes

1/10/2022 - Minutes

1. Call To Order

@ 7:00pm By Mayor Haven

2. Pledge Of Allegiance

3. Roll Call

Mayor Haven, Wylie, Avery, Fuller, Luginski, Rodgers, Wylie - Present Casey - Absent

4. Approval Of Agenda - Motion

Motioned by Wylie Seconded by Luginski to approve the Agenda as presented - All Aye Motion Carried

5. Public Comments:

By Chet Pardee regarding roads, sidewalks, bonds and City finances.

By Jim Markwalder - Thanking Jonathan Smith for taking the time over the weekend to quickly respond to a large branch that was taken down by a semi driving on Main St.

6. FYI

Per Mayor Haven 2022 is the 30th anniversary of The City of the Village of Clarkston. Keep your eyes and ears open for special events celebrating this milestone.

7. Sheriff Report For November 2021

8. City Manager Report

9. Motion: Acceptance Of The Consent Agenda As Presented

Motioned by Wylie Seconded by Rodgers to accept the Consent Agenda as presented. All Aye Motion Carried.

10. Old Business

10.a. Resolution: Second Read Of Short Term Rental Ordinance

Motioned by Fuller Seconded by Wylie to approve the second read of the Short Term Rental Ordinance which will take effect 20 days after publication.

Haven, Avery, Fuller, Wylie Rodgers, Luginski - Yes Motion Carried

11. New Business

11.a. Discussion: Senator Bayer Comments On SB 446

11.b. Resolution: Express Opposition To Michigan HB 4722 & SB 446

Motioned by Luginski Seconded by Fuller- to vehemently oppose the possible enactment of HB 4722 or SB 446

Haven, Wylie, Avery, Fuller, Rodgers, Luginski - Yes Motion Carried.

11.c. Discussion: Optimist Depot Park Event

Motion by Wylie Seconded by Rodgers to approve a Winterfest fun day in Depot Park on Feb 5th 2022 pending the City of Clarkston is named on the Optimist Insurance policy as a rider. All Aye Motioned Carries.

11.d. Motion: Planning Commission Appointment

Motioned by Haven Seconded by Fuller to appoint Andrew North to replace Elizabeth Rogers on the Planning Commission serving out her term through June 2023. Haven, Wylie, Avery, Fuller, Luginski, Rodgers - Yes Motion Carried.

11.e. Discussion: Election Update

Special Election dates to fill the vacant 43rd District House of Representative seat.

Primary - March 1st 2022

Election - May 3rd, 2022.

12. Adjourn

Motioned by Wylie Seconded by Luginski to adjourn @ 8:24pm. All Aye Motion Carried.

Respectfully Submitted by Jennifer Speagle, City Clerk.



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346
City Council Regular Meeting Minutes
01 24 2022 Draft Minutes

1/24/2022 - Minutes

1. Call To Order

@ 7:00pm by Mayor Haven

2. Pledge Of Allegiance

3. Roll Call

Haven, Avery, Casey, Fuller, Luginski, Rodgers, Wylie - Present

4. Approval Of Agenda - Motion

Motioned by Wylie Seconded by Avery to approve the agenda as presented. All Aye - Motion Carried.

5. Public Comments:

By Chet Pardee

6. FYI

Election and Public Notice updates from Clerk Speagle

7. Sheriff Report For Dec 2021

Introduction of Lt. Cummins the new Lieutenant for Independence Township and the City of Clarkston replacing Lt. Hill that has been promoted to Captain.

8. Discussion: Parking Revenue Update

9. City Manager Report

10. Motion: Acceptance Of The Consent Agenda As Presented

Motioned by Wylie Seconded by Casey to approve the Consent Agenda as presented. All Aye Motion Carried.

11. Old Business

12. New Business

12.a. Discussion: Historic District Commission Quarterly Update

12.b. Discussion: Preliminary 2022 Road Project

13. Adjourn

Motioned by Wylie by Seconded by Fuller by to adjourn @ 8:42pm All Aye Motion Carried

Respectfully Submitted by Jennifer Speagle, City Clerk.

DRAFT

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

2/14/2022

Treasurer's Report:

I. Disbursements from 01/01/2022 - 01/31/2022

101 General Fund	\$	15,760.56
202 Major Streets	\$	1,193.38
203 Local Street	\$	313.81
231 Parking Meter Fund	\$	755.42
236 Friends of Depot Park	\$	-
295 Mill Pond Lake	\$	-
301 GO Bond Debt	\$	-
305 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	3,535.78
590 Sewer Fund	\$	69.06
703 Tax Fund	\$	186,167.94
Total	\$	207,795.95

II. Invoices for review and payment approval

Carlisle Wortman - 2021 Planning Consultation	\$	1,500.00
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	315.00
HRC	\$	629.44
HRC	\$	-
Tom Ryan - Professional Services (January Invoice)	\$	2,185.00
Tom Ryan - Clarkston Court Prosecution (Jan. Invoice)	\$	-
Total	\$	4,629.44

III. Other Checks for Review

	\$	-
	\$	-
	\$	-
Total	\$	-

GRAND TOTAL **\$ 212,425.39**

02/02/2022

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 01/01/2022 - 01/31/2022

Check Date	Check #	Payee	Description	Account	Dept	Amount
01/05/2022	10492	COMCAST	TELEPHONE EXPENSE	850.000	264	377.22
01/05/2022	10494	SHERMAN PUBLICATIONS, INC PUBLICATIONS		901.000	215	207.00
01/05/2022	10495	GREAT LAKES ACE HARDWARE DPW SUPPLIES		750.000	441	128.77
01/05/2022	10496	THOMAS J RYAN PC	LEGAL FEES	803.000	266	285.00
01/05/2022	10496	THOMAS J RYAN PC	LEGAL FEES	803.000	266	1,282.50
		CHECK GEN 10496 TOTAL FOR FUND 101:				1,567.50
01/09/2022	10497	DTE ENERGY	DETROIT EDISON-VH	920.000	265	1.95
01/09/2022	10497	DTE ENERGY	DETROIT EDISON-VH	920.000	265	26.46
01/09/2022	10497	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	14.91
		CHECK GEN 10497 TOTAL FOR FUND 101:				43.32
01/09/2022	10498	ERIC HAVEN	DUES & CONFERENCES	958.000	101	38.85
01/09/2022	10499*#	TRUCK & TRAILER SPECIALTIE MATERIAL & OUTSIDE LABOR-DUMP		861.007	446	1,800.00
01/09/2022	10499	TRUCK & TRAILER SPECIALTIE DPW EQUIPMENT		970.001	446	1,605.19
		CHECK GEN 10499 TOTAL FOR FUND 101:				3,405.19
01/12/2022	10500	COMCAST	TELEPHONE EXPENSE	850.000	264	290.97
01/12/2022	10501	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	201.81
01/12/2022	10502	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,305.80
01/12/2022	10503	RICOH USA, INC	OFFICE SUPPLIES	727.000	264	155.40
01/12/2022	10504	CHARTER TOWNSHIP OF INDE VEHICLES - GAS & OIL		862.000	446	503.57
01/12/2022	10505	CARLISLE/WORTMAN ASSOC IN ENFORCEMENT OFFICER SALARY		703.010	370	405.00
01/12/2022	10506*#	CARDMEMBER SERVICE	DUES & CONFERENCES	958.000	101	12.00
01/12/2022	10506	CARDMEMBER SERVICE	TECHNOLOGY/INTERNET EXPENSE	852.000	264	15.89
01/12/2022	10506	CARDMEMBER SERVICE	PARK MATERIALS	728.000	265	57.30
01/12/2022	10506	CARDMEMBER SERVICE	DPW SUPPLIES	750.000	441	468.51
01/12/2022	10506	CARDMEMBER SERVICE	DPW SUPPLIES	750.000	441	86.25
		CHECK GEN 10506 TOTAL FOR FUND 101:				639.95
01/12/2022	10507	CARLISLE/WORTMAN ASSOCIA BLDG DEPT PROFESSIONAL FEES		809.000	371	1,500.00

02/02/2022

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 01/01/2022 - 01/31/2022

Check Date	Check #	Payee	Description	Account	Dept	Amount
01/19/2022	10508	BS&A SOFTWARE	COMPUTER SUPPORT	853.000	253	602.00
01/19/2022	10509	HUBBELL ROTH & CLARK INC	ENGINEERING SERVICES	810.001	721	420.60
01/19/2022	10510	DOUG WEAVER	BLDG INSPECTORS' SALARIES	703.004	371	195.00
01/19/2022	10511	JEFF SHAFER	BLDG INSPECTORS' SALARIES	703.004	371	195.00
01/19/2022	10512	MERLE WEST	BLDG INSPECTORS' SALARIES	703.004	371	130.00
01/19/2022	10513	BLUE CARE NETWORK	HEALTH INSURANCE	709.000	441	347.94
01/19/2022	10514	STAPLES	OFFICE SUPPLIES	727.000	264	34.26
01/19/2022	10514	STAPLES	OFFICE SUPPLIES	727.000	264	67.43
		CHECK GEN 10514 TOTAL FOR FUND 101:				101.69
01/19/2022	10515	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	183.95
01/26/2022	10517	RICOH USA INC	RICOH COPIER LEASE	941.000	264	202.65
01/26/2022	10518	WEINGARTZ SUPPLY CO., INC	DPW SUPPLIES	750.000	441	59.99
01/26/2022	10519#	CLINTON RIVER WATERSHED	DUES & CONFERENCES	958.000	101	15.00
01/26/2022	10519	CLINTON RIVER WATERSHED	CLINTON RIVER WATERSHED EXPEN	956.002	281	485.00
		CHECK GEN 10519 TOTAL FOR FUND 101:				500.00
01/26/2022	10520	ERIC HAVEN	DUES & CONFERENCES	958.000	101	35.41
01/26/2022	10521*#	CARDNO, INC	PARK MATERIALS	728.000	265	2,000.00
01/26/2022	10522	STAPLES	OFFICE SUPPLIES	727.000	264	15.98
		Total for fund 101 GENERAL				15,760.56
01/05/2022	10493*	ROAD COMM FOR OAKLAND C1SALT	- WINTER MAINTENANCE	778.001	453	282.82
01/12/2022	10506*#	CARDMEMBER SERVICE	SUPPLY & MTLs - NON-WINTER MAIN	726.001	451	344.93
01/26/2022	10516*	ROAD COMM FOR OAKLAND C1SALT	- WINTER MAINTENANCE	778.001	453	565.63
		Total for fund 202 MAJOR STREET				1,193.38

02/02/2022

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Check Date	Check #	Payee	Description	Account	Dept	Amount
01/05/2022	10493*	ROAD COMM FOR OAKLAND CTSALT	- WINTER MAINTENANCE	778.001	453	104.60
01/26/2022	10516*	ROAD COMM FOR OAKLAND CTSALT	- WINTER MAINTENANCE	778.001	453	209.21
			Total for fund 203 LOCAL STREET			313.81
01/12/2022	1143	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	46.75
01/12/2022	1143	PASSPORT LABS, INC	MISC EXPENSE	757.000	264	511.50
			CHECK PARK 1143 TOTAL FOR FUND 231:			558.25
01/12/2022	1144	CARDMEMBER SERVICE	MISC EXPENSE	757.000	264	80.61
01/30/2022	1145	SPRINT / NEXTEL COMMUNIC	PHONE EQUIPMENT	760.000	264	61.56
01/30/2022	1146	T2 SYSTEM CANADA INC	MISC EXPENSE	757.000	264	55.00
			Total for fund 231 PARKING METER FUND			755.42
01/09/2022	10499*#	TRUCK & TRAILER SPECIALTIE	DPW TRUCKS & LARGE EQUIPMENT	970.011	901	2,000.00
01/12/2022	10506*#	CARDMEMBER SERVICE	OFFICE FURNITURE	970.013	901	897.06
01/26/2022	10521*#	CARDNO, INC	PROFESSIONAL & CONTRACTUAL SE	1805.001	901	638.72
			Total for fund 401 CAPITAL PROJECT FUND			3,535.78
01/19/2022	2094	GREAT LAKES WATER AUTHOR	IWC CHARGES IND TWP	814.002	536	69.06
			Total for fund 590 SEWER			69.06
01/05/2022	731(E)	CLARKSTON COMMUNITY SCH	TAX COLLECTIONS	220.000	000	4,367.48
01/05/2022	732(E)	OAKLAND COUNTY TREASURE	TAX COLLECTIONS	220.000	000	19,079.34
01/05/2022	733(E)	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	107,704.51
01/05/2022	734(E)	CITY OF CLARKSTON 2007 BONI	TAX COLLECTIONS	220.000	000	301.17
01/05/2022	735(E)	CITY OF CLARKSTON 2012 BONI	TAX COLLECTIONS	220.000	000	568.23
01/05/2022	736(E)	CLARKSTON INDEPENDENCE I	TAX COLLECTIONS	220.000	000	21,530.79
01/05/2022	737(E)	INDEPENDENCE TOWNSHIP D	TAX COLLECTIONS	220.000	000	921.68

02/02/2022

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
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Check Date	Check #	Payee	Description	Account	Dept	Amount	
01/05/2022	738(E)	MILL POND ASSOCIATION	TAX COLLECTIONS	220.000	000	1,992.91	
01/05/2022	739(E)	CITY OF CLARKSTON SEWER-D	TAX COLLECTIONS	220.000	000	3,889.04	
01/20/2022	740(E)	OAKLAND COUNTY TREASURE	TAX COLLECTIONS	220.000	000	3,141.13	
01/20/2022	741(E)	CITY OF CLARKSTON CVT	TAX COLLECTIONS	220.000	000	18,226.28	
01/20/2022	742(E)	CLARKSTON INDEPENDENCE I	TAX COLLECTIONS	220.000	000	3,677.60	
01/20/2022	743(E)	INDEPENDENCE TOWNSHIP D	TAX COLLECTIONS	220.000	000	193.60	
01/20/2022	744(E)	CITY OF CLARKSTON SEWER-D	TAX COLLECTIONS	220.000	000	574.18	
			Total for fund 703 TAX			186,167.94	
		TOTAL - ALL FUNDS					207,795.95

*E-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Code Enforcement Services Division

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.
City of the Village of Clarkston
375 Depot Street
Clarkston, MI 48346

Invoice No. 2164051
Client No.: 1035
Date: 02/09/22
Period End: 1/31/2022

Building Administration

1/3/2022 SW Monthly Retainer

Monthly Retainer = \$1,500

SUBTOTAL DUE THIS INVOICE

\$1,500.00

101-371-809-000



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Code Enforcement Services Division

TIN# 38-2989393

INVOICE

Jonathan Smith, City Mgr.
City of the Village of Clarkston
375 Depot Street
Clarkston, MI 48346

Invoice No. 2164052
Client No.: 1035
Date: 02/09/22
Period End: 1/31/2022

Code Enforcement

1/4/2022	SK	Code Enforcement - rounds.	2.00 hr. @	\$45.00/hr	\$90.00
1/11/2022	SK	Code Enforcement - Conversation with Jonathan re: 74 Holcomb and issue with ordinance. (Need to update ordinance.)	3.00 hr. @	\$45.00/hr	\$135.00
1/18/2022	SK	Code Enforcement	1.00 hr. @	\$45.00/hr	\$45.00
1/25/2022	SK	Code Enforcement	1.00 hr. @	\$45.00/hr	\$45.00

SUBTOTAL DUE THIS INVOICE

\$315.00

101-370-703-010

92170



HUBBELL, ROTH & CLARK, INC.
 CONSULTING ENGINEERS
 PO BOX 824
 BLOOMFIELD HILLS, MICHIGAN 48303-0824
 (248) 454-6300

November 12, 2021
 Project No: 20210239.21
 Invoice No: 0192169

CITY OF THE VILLAGE OF CLARKSTON
 375 DEPOT ROAD
 CLARKSTON, MI 48346

ATTN: JONATHAN SMITH, CITY MANAGER

MS4 PERMITTING
 CLINTON RIVER WATERSHED FORUMS ATTENDANCE
Professional Services for period ending October 16, 2021

20210239.22 - MS4 PERMIT APPLICATION FOLLOW UP
 Professional Personnel

	Totals	Hours	Amount	
	Total Labor	1.00	56.01	
			2.0 times	56.01 112.02
Billing Limits	Current	Prior	To-Date	
Total Billings	112.02	0.00	112.02	
Limit			2,000.00	
Remaining			1,887.98	
			Total this Project	\$112.02

20210239.23 - PROGRESS REPORT DEVELOPMENT AND SUBMITTAL
 Professional Personnel

	Totals	Hours	Amount	
	Total Labor	4.50	200.12	
			2.0 times	200.12 400.24
			Total this Project	\$400.24

Billings to Date

	Current	Prior	Total
Labor	400.24	843.94	1,244.18
Totals	400.24	843.94	1,244.18

Total Due this Invoice **\$512.26**

101-721-810.001

Billing Backup

Friday, November 12, 2021

HUBBELL, ROTH & CLARK, INC.

Invoice 0192169 Dated 11/12/2021

9:11:08 AM

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	9/18/2021	.50	41.18	20.59	
02598	BALINT, JOHN	9/18/2021	.50	70.84	35.42	
	Totals		1.00		56.01	
	Total Labor			2.0 times	56.01	112.02

Total this Project \$112.02

Professional Personnel

			Hours		Amount	
02344	ALLEN, ASHLEY	9/18/2021	.50	41.18	20.59	
02344	ALLEN, ASHLEY	10/16/2021	2.50	43.46	108.65	
02591	PETRIELLO, STEPHANIE	9/18/2021	1.50	47.25	70.88	
	Totals		4.50		200.12	
	Total Labor			2.0 times	200.12	400.24

Total this Project \$400.24

Total this Report \$512.26

✓

Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
City of the Village of Clarkston
375 Depot Road
Clarkston, MI 48346

February 1, 2022

Invoice #10995

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
1/3/2022 Phone call to City Planner, Dick Carlisle, re: phone call to him from Mr. Adler re: 42 W. Washington	0.50 95.00/hr	47.50 ✓
1/4/2022 Review correspondence from Judge Grant's staff attorney re: motion will be scheduled for hearing on 1/12/22 re: 42 W. Washington; Review correspondence and Notice of Hearing scheduling motion for 1/19/22	0.50 95.00/hr	47.50 ✓
1/6/2022 Review FOIA request from Ms. Bisio re: copies of records regarding 2021 City Election Results; Research; Phone call with Oakland County Corporation Counsel; Phone call to City Clerk	4.00 95.00/hr	380.00 ✓
1/10/2022 Review Council Meeting Packet for 1/10/22 meeting	0.50 95.00/hr	47.50 ✓
Attend City Council Meeting, in person,	2.50 95.00/hr	237.50 ✓
1/12/2022 Research and draft Answer to Appellant's Motion for Miscellaneous Relief re: 42 W. Washington	1.00 95.00/hr	95.00 ✓
1/13/2022 Review correspondence from Judge Grant's staff attorney re: no motion hearings on 1/19/22; reschedule the motion for hearing on 1/26/22	0.50 95.00/hr	47.50 ✓
1/17/2022 Phone call from Mr. Meloche re: miscellaneous HDC matters	0.50 95.00/hr	47.50 ✓
Draft/revise Answer to Appellee's Motion for Miscellaneous Relief re: 42 W. Washington	1.00 95.00/hr	95.00
1/18/2022 Phone call from City Manager, Mr. Smith, re: miscellaneous city matters	0.50 95.00/hr	47.50 ✓

	<u>Hrs/Rate</u>	<u>Amount</u>
1/19/2022 Review correspondence from City Clerk re: General Mills v GLWA Subpoena; review and prepare response	1.00 95.00/hr	95.00
Review correspondence from City Clerk re: General Mills v GLWA Subpoena; review and prepare response	1.00 95.00/hr	95.00
Review correspondence from City Clerk re: General Mills v GLWA Subpoena; review and prepare response	1.00 95.00/hr	95.00
1/20/2022 Review HDC Treatise re: economic hardships ad notice to proceed	1.00 95.00/hr	95.00
Draft/revise/finalize Answer to Appellant's Motion for Miscellaneous Relief and Brief in Opposition to Appellant's Motion for Miscellaneous Relief; Efile with Circuit Court	1.50 95.00/hr	142.50
1/24/2022 Review Council Packet for 1/24/22 Council meeting	0.50 95.00/hr	47.50
Phone call from/to John Mulvihill re: upcoming motion re: 42 W. Washington	0.50 95.00/hr	47.50
Attend City Council meeting (In person)	3.00 95.00/hr	285.00
1/26/2022 Review correspondence from Ben Carlisle, Craig Strong and Jonathan Smith re: HDC enforcement	1.00 95.00/hr	95.00
Preparation and attend motion hearing (virtually) before Judge Grant; adjourned 1 week re: 42 W. Washington	1.00 95.00/hr	95.00
For professional services rendered	23.00	\$2,185.00
Previous balance		\$1,282.50
Accounts receivable transactions		
1/11/2022 Payment - Thank You No. 10496		(\$1,282.50)
Total payments and adjustments		(\$1,282.50)
Balance due		\$2,185.00

101-266-803.000

JS

✓

Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
375 Depot Road
Clarkston, MI 48346

February 1, 2022

In Reference To: Clarkston Court/Prosecution

	<u>Amount</u>
Previous balance	\$285.00
Accounts receivable transactions	
1/11/2022 Payment - Thank You No. 10496	(\$285.00)
Total payments and adjustments	(\$285.00)
Balance due	<u>\$0.00</u>

\$



PUBLIC NOTICE

**City of the Village of Clarkston
375 Depot Rd.
Clarkston, Mi 48346
Public Hearing**

Notice is hereby given that the City of Clarkston will hold a public hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Monday February 14th, 2022 at 7:00 PM at City Hall 375 Depot Rd, Clarkston Mi 48346, for hearing public comments on the CDBG Program for year 2021 application in the approximate amount of \$7000.00. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at 375 Depot Rd Clarkston Mi 48346 until Monday February 14th, 2022 at 5:00pm

Anyone planning to attend the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248) 625-1559 at least 48 hours prior to the meeting.

Jennifer A. Speagle

City Clerk

City of the Village of Clarkston

375 Depot, Clarkston, MI 48346

speaglej@villageofclarkston.org

Office: (248) 625-1559