



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
02 13 2023

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Mayor Pro Tem Wylie Council Members: Casey, Forte, Fuller , Lamphier, Rodgers.

4. Approval Of Agenda - Motion

5. Public Comments:

Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.

- a. Written letter from Neil Wallace regarding Paid Parking in the Depot Road lot

- b. Email from Giselle Graham Kindermusik Director at CCM regarding Paid Parking in the Depot Road lot

Documents:

[LETTER FROM NEIL E. WALLACE 01 31 2023.PDF](#)  
[EMAIL FROM GISELLE GRAHAM 02 09 2023.PDF](#)

6. FYI
7. Sheriff Report For January 2023

Documents:

[CITY OF THE VILLAGE JANUARY 2023.PDF](#)

8. City Manager Report

Documents:

[CITY MANAGER REPORT 02 13 2023.PDF](#)

9. Motion: Acceptance Of Consent Agenda As Presented 02 13 2023  
Minutes: Draft 01 23 2023

Final: 01 09 2023

Treasurer's Report: 02 13 2023

Documents:

[02 13 2023 CONSENT AGENDA.PDF](#)

10. Old Business

10.a. Resolution: Downtown Trash Receptacle Refurbishment

Documents:

[DOWNTOWN TRASH REPECTACLE REFURBISHMENT 2023.PDF](#)

11. New Business

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

**SCHEDULED MEETINGS** – All Regular Council meetings are held in the City Hall unless otherwise noted. For a complete listing of scheduled meetings, please visit the City website: [villageofclarkston.org](http://villageofclarkston.org)

**NOTICE:** *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 625-1559 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

**FULCRUM CLARKSTON, L.L.C.**

39 South Main Street, Suite 20

Clarkston, MI 48346

Phone (248) 625-1800

January 31, 2023

Clarkston City Council  
City of the Village of Clarkston  
375 Depot Rd.  
Clarkston, MI 48346

Dear Council:

Although I have voiced my concerns about the wisdom of going to paid parking in the Depot lot, I have quietly awaited a definitive plan for the protection of my property rights as the owner of 39 S. Main.


You may not be aware that the City does not own that portion of the existing lot from west of the rear of the Real Estate One building, which encompasses all of the spaces to which I have the exclusive right to use.

All the City has is an easement with limited rights. So I write now to express my concern that the Council is moving forward too quickly, without taking adequate time to formulate and implement a plan to protect my rights, and have the parking I depend on to service the building and tenants.

I urge you to give the City staff the time, and directive to implement this properly.

There will only be one chance to do it in a way that does not cause confusion, an upset public and very real damage. It is a responsibility the City Council must take more seriously.

Very truly yours,



NEIL E. WALLACE

NEW/cj

## Jonathan Smith

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**From:** Giselle Graham <giselledgraham@gmail.com>  
**Sent:** Thursday, February 9, 2023 4:43 PM  
**To:** Eric Haven; Sue Wylie; Gary Casey; Amanda Forte; Bruce Fuller; Mike Lamphier; Laura Rodgers  
**Cc:** Jonathan Smith; Karen Delorge  
**Subject:** New parking fees in Depot parking lot

Hello Mayor Haven & Clarkston City Council,

I am writing to you today about the new parking fees that will be starting at the beginning of March inside the Depot Parking Lot.

I am the Director of the Kindermusik program inside the Clarkston Conservatory of Music. I have been there for over 20 years. Since 2006 we have been an award-winning Kindermusik program in the top 5% of over 5000 Kindermusik studios around the world. Right before the pandemic, we moved our status up and now are in the 1% best Kindermusik program in the world. In 2022 we ranked #1 in the state of Michigan, 19th nationally, & #27 in the world. It took hard work and dedication to not lose our Kindermusik status and keep our doors open all these years.

I have 2 Kindermusik instructors and myself teaching inside the Clarkston Conservatory. We offer morning, evening, and Saturday morning classes until 12pm. Each session (4 total for the year) We average around 150-200 families coming each week for Kindermusik classes. Families come from all over metro Detroit. Our families come from 20 different cities- as far north as Grand Blanc and Birch Run. As far south as Royal Oak and West Bloomfield, As far west as Fenton, and as far east as Warren. We average 750-800 families a year. We have an 85% re-enrollment status with families staying the whole program from Newborn-7yrs. 7yrs in our program of dedication and retention. With new families starting each week throughout the year. We are an extra curriculum and not a mandatory music program. Which means, families can drop at any time.

When families come to Kindermusik- many spend the day in Clarkston once a week all year round. Attending Kindermusik, eating and shopping downtown, and of course enjoying Depot Park. With this new parking policy of paying \$1 per hour for our evening students. Not only do I have concerns of them not coming back to Kindermusik. Local businesses around downtown Clarkston will be affected too.

Free parking in front of Depot park is a long way to our Kindermusik back entrance at the conservatory. Please keep in mind that our students are newborn-7yrs with many pregnant moms, grandparents, and nannies bringing our students to our Kindermusik program. Walking uphill in depot parking lots is not safe, dangerous in the winter (icy parking lots that many of our families complain about), walking at night time in the winter & wet parking lots that are slippery when it rains. If someone falls in the Depot parking lot walking from Depot park to the back entrance of the conservatory, that will be a liability for the city of Clarkston. The safest place to park is Depot parking lot. If they pay the \$1 a week for a 15 week Kindermusik per session. They will leave right after and not want to stay downtown any longer. Since our Kindermusik entrance is located in the back of the Clarkston Conservatory right next to Depot parking lot. Parking on Main Street is dangerous getting children out of the car (some families have multiple kids attending back to back classes. Then walking down the steps to enter the back of the building. It is just not likely our families will want to do that. That could cause our program to suffer and possibly not survive.

April Boucke & Marcy Mitchell, our evening and Saturday morning instructors, work part-time teaching Kindermusik. We don't teach Kindermusik to make money. I will not mention our yearly salary but it is not a lot per year. We teach because we believe in brain development and overall development our students gain each week they attend our music program & love teaching. Music helps children with math, reading, socialization, memorization, coordination, & more. With that said both April & Marcy teach more than 2-3 days a week starting from 3:30-7:30pm Monday - Thursday & Saturday mornings. Which will cost them \$10-\$15 dollars a week in parking per instructor. We just can't afford that. I could lose these instructors which means canceling all my evening classes all together. We have to bring in many items from our personal cars when teaching Kindermusik each week. Instruments from home (not a ton of storage inside the

Clarkston Conservatory), home kits the families receive from Kindermusik each month that are mandatory, and many other items. Sometimes having to take a few trips each time we teach. Parking by depot park is just not feasible for our Kindermusik instructors. We can't park on Main St. since we are inside the Clarkston Conservatory teaching 4-5 hours with prep time and cleaning up after teaching each time. Where are my instructors going to park? We had an agreement with Neil Wallace & the city of Clarkston that 1 Kindermusik instructor could park in one permit parking per day since those parking spots are right by our back entrance. I am not learning today that we are no longer allowed to do that. We actually had an extra parking spot that was not even part of Neil Wallace spaces that was given to him just to accommodate us and not take a parking spot away from him.

Now the city took that parking spot away and painted over it. Is there any way we can get that one spot open up again? That way only one Kindermusik instructor would park and teach without paying the \$1 fee per hour? (See attached picture of the new painted line taking the one parking spot away. There is even a sign saying permit parking right where that parking spot used to be.

I am asking for the city of Clarkston to work with us. Let 1 Kindermusik instructor per day Monday- Thursday in the evenings and Saturday morning to park in the 1 permit parking like we had been granted all these years. If not, we will need to be able to park off Main St. (which is never a guarantee) for more than 2 hours without getting a ticket. We just can't afford to pay \$600 - \$900 a year in parking. (60 weeks x 4 sessions of 15 weeks per year). We gave the city the make & model of our 3 cars and license plate number so we would be ticketed. I also am asking if you can start paid parking after 12pm on Saturday so we can complete our morning Kindermusik classes without families having to pay each week.

It is not easy to just pack up and leave the Clarkston Conservatory & start my Kindermusik program in a different location. We are established there. Families know where to find us. Most of our new families are referrals. I am not looking forward to telling our current 200 families who are enrolled with us though the end of April and many are already enrolled for our new session starting in May about the \$1 per hour fee. I am truly afraid families will want to drop early, ask for their money back or not stick around till the end of April and never come back. I plan to tell them the paid parking will begin in March soon.

On another note, my 19 year old daughter works for one of the Union Joint restaurants in downtown Clarkston and can't afford to pay parking either while she is working. She is a college student trying to pay part of her college tuition for the next 3 yrs. Many companies downtown are hiring high school and college students. How are they going to afford paying parking to go to work? Where else are they able to park for free? I do believe that local downtown businesses are going to lose employees which is my #1 concern with our Kindermusik program. Our downtown business is the reason Clarkston is well - known and people come back time & time again. We will all be hurting over this paid parking decision. I am very concerned over what the next few years will look like in enrollment once the paid parking goes into effect. I need to keep our award-winning status with Kindermusik. It is the way we get more families to enroll. We have many perks that Kindermusik International gives us for being in the 1% of studios in the world.

I look forward to hearing back from the city council and hope you consider working with us so that our Kindermusik instructors can keep teaching Kindermusik in the evenings and Saturday mornings and keep our enrollment growing for years to come. I hope we can work together. I look forward to hearing from you.

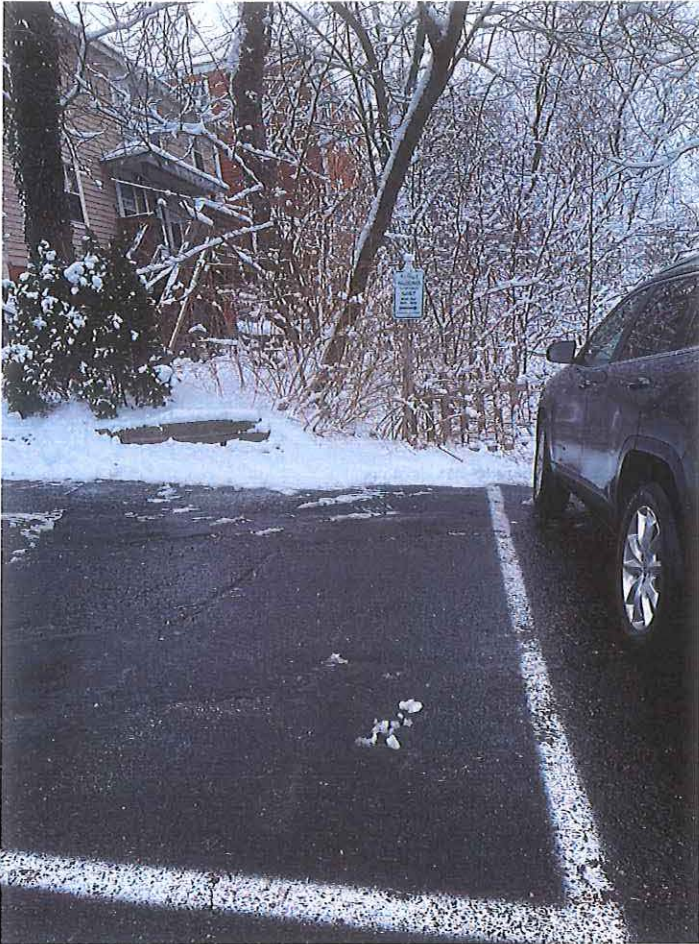
The best way to get a hold of me is by this email address or my cell number. Since I also work part -time at the Clarkston Conservatory. Please email me back or call me anytime Monday - Friday after 1pm when I am not teaching Kindermusik.

Musically,

Giselle Graham

Kindermusik Director at CCM

248-705-8637 (cell number)



This parking spot in the Depot parking lot was taken away from where we parked under the permit parking. This was an extra parking spot. We had the sign moved over to in front of this spot so that Kindermusik instructors could park there and not take away from Neil Wallace parking. It has now been taken away from us and we need it back so our instructors do not have to pay for paid parking while we are teaching.

**OAKLAND COUNTY SHERIFF DEPARTMENT  
INDEPENDENCE SUBSTATION**

TO: John Smith, City Manager

FROM: Lieutenant Richard Cummins, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2023												2023	2022
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
Felony (CLR-059)	0												0	12
Misdemeanors (CLR-059)	0												0	69
<b>MICR:</b>														
Violent Crimes (CLR-004)	0												0	6
Property Crimes (CLR-004)	0												0	13
<b>TRAFFIC:</b>														
Monthly Citations Citation Report	51												51	80
Crashes - Crash Report	4												4	26
<b>LIQUOR INSPECTION ACTIVITY:</b>														
Alcohol Compliance Checks (AE)	0												0	2
Violations (CLR-065)	0												0	0
<b>COMMUNITY LIAISON:</b>														
Community Meetings L3535	1												1	8
Community Other L3539	0												0	0
<b>STATION STATISTICS:</b>														
Calls for Service (CLR-065)	261												261	1387

**City of the Village of Clarkston**  
**City Manager Report**  
**February 13, 2023**

**Depot Road Parking Lot Parking Kiosk**

Installation of the new Depot Road parking payment kiosk is now complete, but there more details still to be worked out before it can be activated. The telecommunications connections are still to be completed as are signage. City Attorney Tom Ryan recommends that we take the time needed to ensure signage – particularly for the 12 privately owned spaces in the lot – is fully installed before attempting to launch. Several business owners have contacted the office recently expressing concern over employee parking. I am currently estimating launch sometime in March.

**Notary Service**

Clerk Karen DeLorge has completed her (re)certification as an official Notary. Karen is available to notarize documents during normal office hours. This will be a free service to our residents and businesses.

**2023/2024 Budget Process**

The annual process for developing the budget for the 2023/2024 Fiscal Year (July 1, 2023 through June 30, 2024) was kicked off this week with the preparation of a draft proposal by Treasurer Greg Cote'. Over the next three weeks I will be seeking budget input from the Department Heads as well as our Board, Commission and Committee chairpersons. An initial meeting of the Finance Committee will be scheduled for mid-March to review the proposal. The Finance Committee will continue to meet in April and May, leading up to a Council review and Public Hearing on May 22<sup>nd</sup> and final approval on June 19<sup>th</sup>. As in years past, the budget development process will include a review and update of the 5-year Capital Improvement Plan (CIP). Questions about the budget may be directed to either Greg or myself.

**East Alley Storm Drain Cleaning & Televising**

The contractor selected by Council on January 9<sup>th</sup> to clean and televise the East Alley Storm Drain has completed this work, identifying several badly deteriorated sections. City Engineer Hubbell, Roth & Clark is in the process of seeking contractor bids for the repair and replacement of this storm drain.

**CDBG Public Hearing on February 27th**

In our regular City Council meeting on February 27<sup>th</sup> we will include a Public Hearing and vote on where our 2022 Community Development Block Grant (CDBG) funds should be allocated. A public hearing and vote on our 2023 funds will be held later in the year.



### Radon Test Kits Still Available

Property owners in the City are reminded that the City Office is currently selling Radon Gas Test Kits at the discounted rate of \$5.00. Radon is a dangerous gas that can accumulate in the basements of homes and businesses. There are methods of removing the gas and making your basement safe, but the important first step is to have your basement tested!

### Other Project Updates

1. The City's grant application to Michigan's EGLE for design and engineering of a replacement Mill Pond dam structure is still in process. A response is expected at the end of March.
2. The steps to become a Certified Local Government by the State Historic Preservation Office (discussed in the 1/23 Council) to take advantage of many grant opportunities is currently being investigated, after which a proposal will be brought to Council.
3. Representatives from the Planning Commission and City Planner Carlisle-Wortman will attend the February 27<sup>th</sup> Council meeting to recommend proceeding with a Rental Home Inspection Ordinance.
4. Efforts to install the previously approved EV Charging Stations in the Washinton & Main and Depot Road parking lots are moving forward. The installer is actively working with the DTE Service Planner to obtain the needed connection points. No ETA is available just yet.
5. A status report from our Ordinance Enforcement Officer is currently being prepared and will be presented to Council in our February 27<sup>th</sup> meeting.

### Property Taxes Due February 14th

As a friendly reminder, property taxes must be paid by close of business Tuesday, February 14<sup>th</sup> to avoid late charges.

### Office Closed Monday, February 20<sup>th</sup>

The City Office and DPW will be closed on Monday, February 20<sup>th</sup> in recognition of the Presidents' Day Holiday.

Respectfully submitted, **Jonathan Smith, City Manager, February 9, 2023**



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
01 23 2023 **Draft Minutes**

1/23/2023 - Minutes

1. Call To Order

Mayor Haven called City Council Meeting to order at 7:00 P.M.

2. Pledge Of Allegiance

3. Roll Call

Council Members Present: Eric Haven, Mayor, Sue Wylie, Mayor Pro Tem, Gary Casey, Bruce Fuller, Mark Lamphier

Council Members Absent: Amanda Forte, Laura Rodgers

Others Present: Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Tom Ryan, City Attorney

4. Approval Of Agenda - Motion

Motioned by Fuller, supported by Wylie, to approve the agenda as presented - All Aye, Motion Adopted.

5. Public Comments:

None

6. FYI

7. City Manager Report

Addition to the City Manager Report:

Jonathan Smith, City Manager noted to the Council that a Resolution for Main Street Trash Cans Refurbishment will be on the Meeting Agenda for the Council Meeting being held on February 13th, 2023.

8. Sheriff Report For December 2022

9. Motion: Acceptance Of Consent Agenda As Presented 01 23 2023

Motioned by Fuller, supported by Casey to approve the Consent Agenda as presented. VOTE: All Aye. Motion Carried.

10. Old Business

10.a. Discussion: With Alan Higgins From S.H.P.O. Re: Certified Local Government Status

Updates given by Alan Higgins from S.H.P.O

10.b. Discussion: HDC Exhibits

Updates given by HDC Chair Jim Meloche.

10.c. Motion: Mill Pond Dam Grant Application

Updates given by Ryan Wołoszyk from W.R.C.

Motioned by Wylie, Mayor Pro Tem and Seconded by Fuller to approve a Letter of Support from City Council for inclusion with the EGLE Dam Risk Mitigation Grant application. VOTE: All Aye. Motion Carried.

11. New Business

11.a. Motion: Finance Committee Appointments

Motioned by Haven, Mayor Seconded by Casey to appoint current council members Bruce Fuller and Mark Lamphier in serving on the Finance Committee. VOTE: All Aye. Carried.

12. Adjourn

Motion by Sue Wylie, Mayor Pro Tem seconded by Gary Casey to adjourn the City Council Meeting at 8:38 P.M. VOTE: All Aye. Motion Carried.

Respectfully Submitted by Karen A. DeLorge, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
01 09 2023 **Final Minutes**

1/9/2023 - Minutes

1. Call To Order

@ 7:00pm By Mayor Haven.

2. Pledge Of Allegiance

3. Roll Call

Haven, Casey, Fuller, Rodgers, Forte - Present. Wylie, Lamphier - Absent

4. Resolution: City Clerk Appointment

Resolved by Forte, supported by Casey to accept the recommendation of the City Manager pursuant to City Charter provision 5.1(c) to appoint Karen DeLorge as City Clerk with a salary of \$30,000 annualized rate for the 90-day probation period and then increase to \$35,000 annualized rate. The City wishes Jennifer all the best in her new position with the Township. With this appointment, Jennifer's role as Acting City Clerk will be terminated. Haven, Casey, Forte, Fuller, Rodgers - Yes, Resolution adopted.

5. Approval Of Agenda - Motion

Motion Amended Agenda: To move Old Business 10.a. Discussion: Owner of Millpond Inn B&B to Public Comments. All Aye Motion

Motioned by Wylie Seconded by Lamphier to approve the amended agenda as presented. All Aye Motion Carried.

6. Public Comments:

By manager Carl Szasz from Millpond Inn B&B

By Chet Pardee.

7. FYI

8. City Manager Report

9. Motion: Acceptance Of Consent Agenda As Presented 01 09 2023

Acceptance of The Consent Agenda As Presented Motioned by Fuller Seconded by Forte to accept the Consent Agenda as presented. All Aye. Motion Carried.

10. Old Business

10.a. Discussion: Owner Of Millpond Inn B&B

Moved to Public Comments

10.b. Resolution: Electrical Hookup For He Depot Road Parking Lot Kiosk

Motioned resolved by Fuller Seconded by Casey that the City of the Village of Clarkston hereby authorizes the City Manager to proceed with the purchase and installation of a payment kiosk adjacent to the Depot Road parking lot, including electrical connections, overhead light and concrete slab with a total not-to-exceed cost of \$21,100, to be funded by the Parking Fund. Haven, Fuller, Casey, Rodgers, Forte - Yes. Motion Carried

11. New Business

11.a. Resolution: East Alley Storm Drain Cleaning And Televising

Resolved by Rodgers, supported by Fuller to approve that the City of the Village of Clarkston hereby authorizes the City Manager to contract with the low bidder (Metro Environmental Services) to clean and televise the East Alley Storm Drain for a not-to-exceed amount of \$2,185 (\$2,080 plus 5% provision), to be paid from the Capital Project Fund, Professional & Contractual Services budget (401-901-805.001). Haven, Rodgers, Fuller, Casey, Forte - Yes, Resolution adopted.

12. Adjourn

Motion by Rodgers, supported by Casey to adjourn at 7:42 PM. All Aye, Motion adopted.

Respectfully Submitted by Karen DeLorge, City Clerk.

# TREASURER'S REPORT FOR CITY COUNCIL MEETING:

2/13/2023

## Treasurer's Report:

### I. Disbursements from 01/01/2023 - 01/31/2023

101 General Fund	\$	25,704.43
202 Major Streets	\$	1,586.67
203 Local Street	\$	696.32
231 Parking Meter Fund	\$	852.89
236 Friends of Depot Park	\$	4,277.43
220 Mill Pond Lake	\$	-
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	360.26
590 Sewer Fund	\$	69.78
703 Tax Fund	\$	215,538.00
<b>Total</b>	<b>\$</b>	<b>249,085.78</b>

### II. Invoices for review and payment approval

Carlisle Wortman - 2022 Code Enforcement	\$	301.28
Carlisle Wortman - 2022 Building Administration	\$	1,545.00
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC MS4 Permitting	\$	-
HRC Professional Services Jan. 2023	\$	1,685.06
Tom Ryan - Professional Services (Jan Invoice)	\$	1,377.50
Tom Ryan - Professional Services Court (Jan Invoice)	\$	95.00
<b>Total</b>	<b>\$</b>	<b>4,702.56</b>

### III. Other Checks for Review

	\$	-
	\$	-
	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>253,788.34</b>
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
01/02/2023	GEN	10907	GR22122818734	OAKLAND SCHOOLS	SUPPLIES	726.000	253	180.19
01/02/2023	GEN	10908	11050	THOMAS J RYAN PC	LEGAL FEES	803.000	266	617.50
			11047		LEGAL FEES	803.000	266	95.00
				CHECK GEN 10908 TOTAL FOR FU				712.50
01/04/2023	GEN	10909	231955	ADVANCED MARKETING PARTNERS,	SUPPLIES	726.000	253	173.00
01/04/2023	GEN	10910	12/24/2022	COMCAST	TELEPHONE	850.000	172	755.42
01/04/2023	GEN	10911#	16983	PSLZ LLP	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	450.00
			16983		AUDIT FEES	805.000	223	10,800.00
				CHECK GEN 10911 TOTAL FOR FU				11,250.00
01/04/2023	GEN	10912	01/04/2023	OAKLAND COUNTY CLERK'S OFFI	DUES & CONFERENCES	958.000	215	10.00
01/04/2023	GEN	10913	1/3/2023	CLARKSTON COMMUNITY HISTORIC	SUPPLIES	726.000	248	300.00
01/08/2023	GEN	10915	01/08/2023	PETTY CASH - CITY OF CLARKST	PETTY CASH	004.000	000	38.09
01/11/2023	GEN	10916	204745346965	CONSUMERS ENERGY	CONSUMERS ENERGY-VH	921.000	265	313.04
01/11/2023	GEN	10917	1/24/2023	DTE ENERGY	DETROIT EDISON-VH	920.000	265	26.32
			1/24/2023		DETROIT EDISON-VH	920.000	265	208.39
			1/24/2023		DTE UPPER PARKING LOT	923.000	265	319.34
			1/24/2023		DTE UPPER PARKING LOT	923.000	265	15.30
			1/24/2023		DTE UPPER PARKING LOT	923.000	265	14.79
			1/24/2023		DTE DEPOT PARK	923.001	265	35.65
				CHECK GEN 10917 TOTAL FOR FU				619.79
01/11/2023	GEN	10918*#	12/21/2022	HOME DEPOT CREDIT SERVICES	DPW SUPPLIES	726.000	441	119.88
01/11/2023	GEN	10919	126287	MAZZA AUTO PARTS	MATERIAL & OUTSIDE LABOR-PICKUP TR	861.001	446	65.97
01/11/2023	GEN	10920	CI012050	OAKLAND COUNTY TREASURER	SUPPLIES	726.000	253	279.60
01/11/2023	GEN	10922	5066449418	RICOH USA, INC	SUPPLIES	726.000	172	181.15
01/11/2023	GEN	10923	73936	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	880.13
01/11/2023	GEN	10924#	12/31/2022	GREAT LAKES ACE HARDWARE	PARK MATERIALS	728.000	265	219.83
			12/31/2022		DPW SUPPLIES	726.000	441	149.72
			12/31/2022		MATERIAL & OUTSIDE LABOR-PICKUP TR	861.001	446	15.77

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
CHECK GEN 10924 TOTAL FOR FU								385.32
01/11/2023	GEN	10925	0045739-1714-5	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	200.12
01/11/2023	GEN	10926	1/4/2023	BLUE HERON HEADWATERS CONSER	PARK MATERIALS	728.000	265	1,530.00
01/11/2023	GEN	10927	200034107719	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,544.86
01/11/2023	GEN	10928*#	1/22/2023	CARDMEMBER SERVICE	MISC EXPENSE	955.000	101	184.98
			1/22/2023		SUPPLIES	726.000	172	29.89
			1/22/2023		PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	446.43
			1/22/2023		TECHNOLOGY/INTERNET EXPENSE	852.000	172	21.19
			1/22/2023		SUPPLIES	726.000	248	108.92
			1/22/2023		PARK MATERIALS	728.000	265	219.88
			1/22/2023		DPW SUPPLIES	726.000	441	227.19
			1/22/2023		DPW EQUIPMENT	726.000	446	331.06
			1/22/2023		MATERIAL & OUTSIDE LABOR-PICKUP TR	861.001	446	35.25
CHECK GEN 10928 TOTAL FOR FU								1,604.79
01/18/2023	GEN	10929	163400202	COMCAST	TELEPHONE	850.000	172	590.36
01/18/2023	GEN	10931	230110091708	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	450.46
01/18/2023	GEN	10933	2167768	CARLISLE/WORTMAN ASSOC INC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	302	278.11
01/18/2023	GEN	10934	2167767	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,545.00
01/25/2023	GEN	10935	144911	BS&A SOFTWARE	COMPUTER SUPPORT	853.000	253	650.00
01/25/2023	GEN	10936	1/25/2023	OAKLAND COUNTY CLERKS ASSN	DUES & CONFERENCES	958.000	215	35.00
01/25/2023	GEN	10937	5023524084	RICOH USA INC	RICOH COPIER LEASE	941.000	172	202.65
01/25/2023	GEN	10938	C1013774	OAKLAND COUNTY TREASURER	SUPPLIES	726.000	262	354.00
01/28/2023	GEN	10939	1/31/2023	DOUG WEAVER	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	260.00
01/28/2023	GEN	10940	1/31/2023	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	130.00
01/28/2023	GEN	10942	1/31/2023	KRISTINA WELSH	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	65.00
Total for fund 101 GENERAL								25,704.43



02/01/2023 04:20 PM  
User: TREASURER2  
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET								
01/11/2023	GEN	10921*	102822	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	1,282.59
01/28/2023	GEN	10941*	101897	ROCK BOTTOM STONE SUPPLY	SALT - WINTER SIDEWALK	778.000	453	304.08
Total for fund 202 MAJOR STREET								1,586.67

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
01/11/2023	GEN	10921*	102822	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	474.38
01/18/2023	GEN	10930	102842	ROAD COMM FOR OAKLAND CTY	SUPPLIES & MTLs - WINTER MAINT	726.002	453	120.58
01/28/2023	GEN	10941*	101897	ROCK BOTTOM STONE SUPPLY	SALT - WINTER SIDEWALK	778.000	453	101.36
Total for fund 203 LOCAL STREET								696.32

CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
01/02/2023	PARK	1185	887103513-250	SPRINT / NEXTEL COMMUNICATIO	MISC EXPENSE	955.000	172	61.54
01/02/2023	PARK	1186	IRIS0000115953	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
01/11/2023	PARK	1187	INV-1035724	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	55.25
			INV-1035494		MISC EXPENSE	955.000	172	681.10
				CHECK PARK 1187 TOTAL FOR FU				736.35
					Total for fund 231 PARKING METER FUND			852.89

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DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 236 FRIENDS OF DEPOT PARK								
01/11/2023	FODP	1028	1/11/2023	THOMAS LOWRIE	MISC EXPENSE	955.000	172	705.03
01/11/2023	FODP	1029	1/22/2023	CARDMEMBER SERVICE	BENCH MEMORIAL	955.010	172	3,572.40
Total for fund 236 FRIENDS OF DEPOT PARK								4,277.43

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User: TREASURER2  
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECT FUND								
01/04/2023	GEN	10914	1/4/2023	KENNETH ERMER	FRIENDS OF DEPOT PARK	728.000	265	67.65
01/11/2023	GEN	10918*#	12/21/2022	HOME DEPOT CREDIT SERVICES	FRIENDS OF DEPOT PARK	728.000	265	146.31
01/11/2023	GEN	10928*#	1/22/2023	CARDMEMBER SERVICE	FRIENDS OF DEPOT PARK	728.000	265	83.80
01/18/2023	GEN	10932	1/14/2023	THOMAS LOWRIE	FRIENDS OF DEPOT PARK	728.000	265	62.50
Total for fund 401 CAPITAL PROJECT FUND								360.26

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DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
01/25/2023	SEWER	2115	300-2112-S	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	69.78
Total for fund 590 SEWER								69.78

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 01/01/2023 - 01/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
01/07/2023	TAX	806(E)	01/05/2023	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	13,369.84
01/07/2023	TAX	807(E)	01/05/2023	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	40,674.98
01/07/2023	TAX	808(E)	01/05/2023	CLARKSTON INDEPENDENCE DISTR	TAX COLLECTIONS	274.000	000	8,532.70
01/07/2023	TAX	809(E)	01/05/2023	INDEPENDENCE TOWNSHIP DELQ W	TAX COLLECTIONS	274.000	000	145.20
01/07/2023	TAX	810(E)	01/05/2023	MILL POND ASSOCIATION	TAX COLLECTIONS	274.000	000	234.46
01/07/2023	TAX	811(E)	01/05/2023	CITY OF CLARSTKON SEWER-DELQ	TAX COLLECTIONS	274.000	000	742.37
01/23/2023	TAX	812(E)	1/19/2023	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	30,289.91
01/23/2023	TAX	813(E)	1/19/2023	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	92,436.30
01/23/2023	TAX	814(E)	1/19/2023	CLARKSTON INDEPENDENCE DISTR	TAX COLLECTIONS	274.000	000	19,390.96
01/23/2023	TAX	815(E)	1/19/2023	INDEPENDENCE TOWNSHIP DELQ W	TAX COLLECTIONS	274.000	000	1,793.90
01/23/2023	TAX	816(E)	1/19/2023	MILL POND ASSOCIATION	TAX COLLECTIONS	274.000	000	2,110.14
01/23/2023	TAX	817(E)	1/19/2023	CITY OF CLARSTKON SEWER-DELQ	TAX COLLECTIONS	274.000	000	5,817.24
					Total for fund 703 TAX			215,538.00
TOTAL - ALL FUNDS							249,085.78	

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

*Code Enforcement Services Division*

**TIN# 38-2989393**

**INVOICE**

Jonathan Smith, City Mgr.  
**City of the Village of Clarkston**  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2167936  
Client No.: 1035  
Date: 02/08/23  
Period End: 1/31/2023

Code Enforcement

1/4/2023	SK	Code Enforcement	1.00 hr. @	\$46.35/hr	\$46.35 ✓
1/9/2023	SK	Code Enforcement Talked about Millpond and met Karen Delonge (new clerk).	2.00 hr. @	\$46.35/hr	\$92.70 ✓
1/18/2023	SK	Code Enforcement	1.00 hr. @	\$46.35/hr	\$46.35 ✓
1/27/2023	SK	Code Enforcement - Checking sidewalks - snow.	2.00 hr. @	\$46.35/hr	\$92.70 ✓
1/30/2023	SK	Phone call w/ Jonathan re: red tag (snow).	0.50 hr. @	\$46.35/hr	\$23.18 ✓

**SUBTOTAL DUE THIS INVOICE**

**\$301.28**

101-302-805-001





# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## Code Enforcement Services Division

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2167935  
Client No.: 1035  
Date: 02/08/23  
Period End: 1/31/2023

### Building Administration

1/3/2023 SW Monthly Retainer

2022 Monthly Retainer = \$1,545.00

**SUBTOTAL DUE THIS INVOICE**

**\$1,545.00**

101-371-809-000

JS



HUBBELL, ROTH & CLARK, INC.  
 CONSULTING ENGINEERS  
 PO BOX 824  
 BLOOMFIELD HILLS, MICHIGAN 48303-0824  
 (248) 454-6300

February 3, 2023  
 Project No: 20220889.02  
 Invoice No: 0203904

CITY OF THE VILLAGE OF CLARKSTON  
 375 DEPOT ROAD  
 CLARKSTON, MI 48346

ATTN: JONATHAN SMITH, CITY MANAGER

DEPOT PARK NATURE TRAIL  
 STUDY PLAN REVIEW

Professional Services for period ending January 7, 2023

**Professional Personnel**

	Hours	Amount	
Totals	11.50	842.53	
Total Labor	2.0 times	842.53	1,685.06
	<b>Total Due this Invoice</b>		<b>\$1,685.06</b>

**Billings to Date**

	Current	Prior	Total
Labor	1,685.06	1,881.68	3,566.74
<b>Totals</b>	<b>1,685.06</b>	<b>1,881.68</b>	<b>3,566.74</b>

# Billing Backup

Friday, February 3, 2023

HUBBELL, ROTH & CLARK, INC.

Invoice 0203904 Dated 2/3/2023

3:01:44 PM

## Professional Personnel

			Hours		Amount	
02315	GROAT, ANDREW	11/26/2022	.50	64.80	32.40	
01769	SLICKER, MATTHEW	11/26/2022	.50	76.41	38.21	
01769	SLICKER, MATTHEW	12/24/2022	2.00	76.41	152.81	
01769	SLICKER, MATTHEW	12/24/2022	.50	76.41	38.21	
01747	STRATELAK, DEREK	11/26/2022	.50	75.53	37.77	
01747	STRATELAK, DEREK	12/10/2022	1.00	77.48	77.48	
01747	STRATELAK, DEREK	12/24/2022	4.00	73.80	295.20	
01747	STRATELAK, DEREK	1/7/2023	2.00	73.58	147.16	
02615	WARSTLER, TAYLOR	11/26/2022	.50	46.58	23.29	
	Totals		11.50		842.53	
	Total Labor			2.0 times	842.53	1,685.06

Total this Project \$1,685.06

Total this Report \$1,685.06

*FS*

101-721-810.001 \$842.53

401-265-728.000 \$842.53

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

February 1, 2023

Invoice #11053

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
1/6/2023 Correspondence to City Manager re: resolution to appoint City Clerk.	0.50 95.00/hr	47.50
1/9/2023 Review new Council packet.	0.50 95.00/hr	47.50
1/19/2023 Review Application to EGLE for Dam Risk Mitigation Grant	1.00 95.00/hr	95.00
1/23/2023 Review Council Meeting Packet for 1/23/23 council meeting	0.50 95.00/hr	47.50
Attend City Council Meeting	3.00 95.00/hr	285.00
Email to City Manager re: Mr. Meloche attending council meeting tonight and update regarding status of Lehman v Clarkston HDC	0.50 95.00/hr	47.50
1/24/2023 Review Lehman's Brief on its Leave to Appeal granted by the Court of Appeals.	4.00 95.00/hr	380.00
1/26/2023 Begin draft of HDC's Brief in response to Lehman's Appeal.	4.00 95.00/hr	380.00
Phone call from City Manager re: miscellaneous issues and FOIA questions	0.50 95.00/hr	47.50
<b>For professional services rendered</b>	<b>14.50</b>	<b>\$1,377.50</b>
<b>Previous balance</b>		<b>\$617.50</b>

248-334-9938

101-266-803-000

Jonathan Smith

	<u>Amount</u>
Accounts receivable transactions	
1/12/2023 Payment - Thank You No. 10908	<u>(\$617.50)</u>
<b>Total payments and adjustments</b>	<b>(\$617.50)</b>
Balance due	<u><u>\$1,377.50</u></u>

101-266-803-000

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
375 Depot Road  
Clarkston, MI 48346

January 31, 2023

In Reference To: Clarkston Court/Prosecution  
Invoice #11053

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
1/4/2023 Prosecution of 52/2 District Court cases, via zoom, before Judge Kostin	0.50 95.00/hr	47.50
1/6/2023 Prepare plea form for Joshua Williams and email to his attorney, Steven Mamat, for him to sign and return.	0.50 95.00/hr	47.50
<b>For professional services rendered</b>	<b>1.00</b>	<b>\$95.00</b>
<b>Previous balance</b>		<b>\$95.00</b>
Accounts receivable transactions		
1/12/2023 Payment - Thank You No. 10908		(\$95.00)
<b>Total payments and adjustments</b>		<b>(\$95.00)</b>
Balance due		<u><u>\$95.00</u></u>

101-266-803-000

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Downtown Trash Receptacle Refurbishment

**WHEREAS**, the City owns 15 very nice heavy cast iron trash receptacles located on Main Street downtown, but many are now in poor condition due to dents and rust, and;

**WHEREAS**, the DPW staff contacted four (4) companies that provide sandblasting and powder-coating services, but only two were within a 60 mile radius of Clarkston and only one was interested in performing the work needed: G T Performance Coating of Ortonville, and;

**WHEREAS**, G T Performance Coating provided a quote of \$125 per unit (attached) to sandblast and repaint the receptacles using a heavy-duty powder-coating process, and;

**WHEREAS**, attached are pictures of before and after of one receptacle that was refurbished as an example, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorizes the City Manager to proceed with the sandblasting and powder-coating of the 14 remaining receptacles for a total not-to-exceed cost of \$1,750 (14 x \$125), to be funded by the Professional & Contractual Services budget (401-901-805.001).

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

February 13, 2023

\_\_\_\_\_  
Date

GT Performance Coating  
 1342 S. Ortonville Rd.  
 Ortonville, MI 48462

Phone: 248-627-5905  
 FAX: 248-627-5932  
 Mobile: 810-397-8475  
 Web: www.GTPerformanceCoatings.com

# Invoice

Date	Invoice #
1/13/2023	5810

Bill To
Clarkston DPW Jim Turner 3 E Church St. Clarkston, MI 48346

Contact Information
Phone: 248-310-2376 Mobile: Fax:
E-mail:

Rep	Order Date	Terms	Delivery Date	Ship Via	Work Order #
TA	1/13/2023	Due on receipt	1/20/2023	Pick-up	

Item Code	Quantity	Description	Price Each	Amount
Blast & Powder Coat	<del>15</del>	Trash Can 20% Black	125.00	<del>1,875.00</del>

<i>Thank you for your business!</i> <b>Terry</b>	<b>Total</b>	<del>\$1,875.00</del>
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	<del>\$1,875.00</del>

125.00  
 PRICE FOR ONE



**Clarkston Downtown Trash Receptacle – Before & After Example**

