



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
**03 13 2023 - Agenda**

NEW: Microsoft Teams meeting

**Join on your computer @ 7pm, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 260 411 056 165

Passcode: Uydz4o

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Mayor Pro Tem Wylie Council Members: Casey, Forte, Fuller , Lamphier, Rodgers.
4. Approval Of Agenda - Motion
5. Public Comments:  
Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.
6. FYI
  - a. TBD
7. Sheriff Report For February 2023  
Documents:  
[CITY OF THE VILLAGE FEBRUARY 2023 \(1\).PDF](#)
8. City Manager Report  
Documents:  
[CITY MANAGER REPORT 03 13 2023.PDF](#)
9. Motion: Acceptance Of Consent Agenda As Presented 03 13 2023

Minutes: Draft 02 27 2023

Final: 02 13 2023

Treasurer's Report: 03 13 2023

Documents:

[03 13 2023 CONSENT AGENDA.PDF](#)

10. Old Business:

- a. Resolution: Allocation of the 2022 CDBG funds to the Independence Township Senior Center Transportation Program.
- b. Motion: Establishment of a Parking Advisory Committee

Documents:

[2022 CDBG FUNDING ALLOCATION.PDF](#)  
[ESTABLISHMENT OF A PARKING ADVISORY COMMITTEE.PDF](#)

11. New Business:

- a. Resolution: Purchase of Replacement Musical Flower for Depot Park.

Documents:

[DEPOT PARK MUSICAL FLOWER REPLACEMENT.PDF](#)

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

SCHEDULED MEETINGS – All Regular Council meetings are held in the City Hall unless otherwise noted. For a complete listing of scheduled meetings, please visit the City website:  
[villageofclarkston.org](http://villageofclarkston.org)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 625-1559 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**OAKLAND COUNTY SHERIFF DEPARTMENT  
INDEPENDENCE SUBSTATION**

TO: John Smith, City Manager

FROM: Lieutenant Richard Cummins, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2023												2023	2022
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
Felony (CLR-059)	0	0											0	9
Misdemeanors (CLR-059)	0	1											1	86
<b>MICR:</b>														
Violent Crimes (CLR-004)	0	0											0	9
Property Crimes (CLR-004)	0	1											1	23
<b>TRAFFIC:</b>														
Monthly Citations Citation Report	51	56											107	290
Crashes - Crash Report	4	2											6	26
<b>LIQUOR INSPECTION ACTIVITY:</b>														
Alcohol Compliance Checks (AE)	0	0											0	0
Violations (CLR-065)	0	0											0	0
<b>COMMUNITY LIAISON:</b>														
Community Meetings L3535	1	2											3	1
Community Other L3539	0	0											0	0
<b>STATION STATISTICS:</b>														
Calls for Service (CLR-065)	261	92											353	1961

**City of the Village of Clarkston**  
**City Manager Report**  
**March 13, 2023**

**No-Haz Program Participation**

In December, City Council approved participation in Oakland County's No-Haz recycling program, which allows residents to inexpensively dispose of a number of different hazardous waste products at their four annual clean-up days. The City's participation has been approved by the county and the 2023 event dates have now been scheduled as follows:

1. **Saturday, April 29, 8 am – 2 pm**, Pine Knob Music Theatre, 33 Bob Seger Drive, Clarkston
2. **Saturday, June 3, 8 am – 2 pm**, Oxford Middle School, 1420 Lakeville Road, Oxford
3. **Saturday, July 22, 8 am – 2 pm**, Kensington Church, 4640 S, Lapeer Road, Orion Township
4. **Saturday, September 16, 8 am – 2 pm**, Oakland County Service Center Campus, 1200 N. Telegraph Road, Pontiac

More information on the materials accepted will be disseminated when we get closer to the first event.

**DPW Thank You**

A huge thank-you to our DPW team of **Jimi Turner** and **Carson Danis** for their extensive efforts to quickly and thoroughly respond to three significant snow and/or freezing rain events over the last two weeks! For one of the events, multiple tree removals and significant clean-ups were required.

Respectfully submitted, **Jonathan Smith, City Manager, March 9, 2023**



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
02 27 2023 **Draft Minutes**

2/27/2023 - Minutes

1. Call To Order

The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Haven at 7:00P.M.

2. Pledge Of Allegiance

Mayor Haven led the pledge of allegiance.

3. Roll Call

**Council Members Present:** Eric Haven, Mayor **Council Members:** Gary Casey, Amanda Forte, Bruce Fuller, Mark Lamphier

**Council Members Absent:** Sue Wylie, Mayor Pro Tem & Laura Rodgers.

**Others Present:** Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Tom Ryan, City Attorney, Mike Radzik from CWA.

**Others Absent:** None

4. Approval Of Agenda - Motion

Agenda has been amended by Mayor Haven to remove under New Business: 12a. Resolution: Depot Park/Village Signage.

Motion as Amended by Casey, supported by Fuller, to approve the amended agenda as presented - All Aye, Motion Adopted.

MOTION CARRIED 5-0.

5. Public Comments:

Chet Pardee spoke via gotomeeting.com regarding: Questions relevant for the 2023-24 Budget Development.

6. FYI

Mayor Haven reminded everyone about the meeting of the **Lake Improvement Board** for **Clarkston Mills Ponds** will be held on Tuesday, February 28, 2023 at 6:00pm at the Independence Twp. Hall Board Room.

Mayor Haven reminded everyone to please join Clarkston Area Youth Assistance & Clarkston Community Schools for **Pinwheels for Prevention Kick-Off Ceremony** on Tuesday, March 14th, 2023 @ 8am to 8:30am, CCS Board Office 6389 Clarkston Rd., Clarkston.

7. City Manager Report

Presented by Jonathan Smith, City Manager

The City Manager Report provided the following updates:

- Water Rate Increase
- Retirement of Richard Carlisle
- DTE Tree Trimming
- Property Taxes Due February 14th

8. Motion: Acceptance Of Consent Agenda As Presented 02 27 2023

February 13th Consent Agenda follow-up question was answered by Jonathan Smith, City Manager with supporting documents provided.

Motioned by Fuller. supported by Forte to approve the Consent Agenda. VOTE: All Aye.

MOTION CARRIED 5-0

9. Public Hearing On Allocation Of The 2022 CBDG Funds

PUBLIC NOTICE regarding 2022 CBDG Funds.

10. Adjourn: Public Hearing

Public Hearing Adjourned by Mayor Haven at 7:26pm.

11. Old Business:

a. Discussion with possible Motion: Concept Approval of a Rental Inspection Program (Mike Radzik from CWA attending) Motioned by Forte, supported by Fuller to move forward to have CWA write a Rental Inspection Program contract for the City of the Village of Clarkston for the City Council to review and vote on possibly adopting. VOTE: 4 AYE Haven, Casey, Fuller, Forte to 1 NO Lamphier

MOTION CARRIED 4-1

b. Discussion: Ordinance Enforcement Status Update

c. Discussion: Parking Advisory Committee

12. New Business:

a. Resolution: Depot Park / Village Signage

TABLED BY MAYOR HAVEN FOR MORE REVIEW

13. Adjourn

Motion by Forte, supported by Casey to adjourn the regular City Council Meeting at 8:46pm - All Aye,  
Motion Adopted.

MOTION CARRIED 5-0

Respectfully Submitted by Karen DeLorge, City Clerk.

DRAFT



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
02 13 2023 **Final Minutes**

2/13/2023 - Minutes

1. Call To Order

The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Haven at 7:00P.M.

2. Pledge Of Allegiance

Mayor Haven led the pledge of allegiance.

3. Roll Call

**Council Members Present:** Eric Haven, Mayor, Sue Wylie, Mayor Pro Tem **Council Members:** Gary Casey, Amanda Forte, Bruce Fuller, Mark Lamphier and Laura Rodgers.

**Council Members Absent:** None

**Others Present:** Karen A. DeLorge, City Clerk

**Others Absent:** Jonathan Smith, City Manager & Tom Ryan, City Attorney

4. Approval Of Agenda - Motion

Motioned by Wylie, supported by Lamphier, to approve the agenda as presented - All Aye, Motion Adopted.

MOTION CARRIED 7-0.

5. Public Comments:

Letter from Neil E. Wallace regarding parking. Spoke on by Amanda Forte, Council Member

Email from Giselle Graham regarding parking. Spoke on by Amanda Forte, Council Member & Laura Rodgers, Council Member

By Erich Lines regarding the Honco parking lot.

6. FYI

Added to meeting by Forte regarding the Trivia Night @ Clarkston Union Bar & Kitchen - Lower Level

Added to meeting by Rodgers regarding Christmas Market & Christmas Lights in Depot Park

7. Sheriff Report For January 2023

Presented by Sgt. John Ashley

8. City Manager Report

Presented by Mayor Eric Haven for Jonathan Smith, City Manager - absent:

The City Manager Report provided the following updates:

- Depot Road Parking Lot Parking Kiosk
- Notary Service
- 2023/2024 Fiscal Year Budget Process (July 1, 2023 through June, 30, 2023)
- East Alley Storm Drain Cleaning & Televising
- CDBG Public Hearing on February 27th
- Radon Test Kits Still Available
- Other Project Updates
- Property Taxes Due February 14th
- City Office Closed Monday, February 20th

9. Motion: Acceptance Of Consent Agenda As Presented 02 13 2023

Motioned by Wylie, supported by Forte to modify the Consent Agenda to remove Hubble, Roth & Clark, Inc. Depot Park Nature Trail Study Plan Review until Jonathan Smith, City Manager returns on Tuesday Feb 21, 2023. VOTE: All Aye

Motioned by Haven, supported by Wylie to approve the modified Consent Agenda. VOTE: All Aye.

MOTION CARRIED 7-0

10. Old Business

10.a. Resolution: Downtown Trash Receptacle Refurbishment

Resolved by Wylie, supported by Rodgers to hereby authorizes the City Manager to proceed with the sandblasting and powder-coating of the 14 remaining receptacles for a total not-to-exceed cost of \$1,750 (24x\$125), to be funded by the Professional & Contractual Services budget (401-901-805.001).

Roll Call Vote: All Ayes - CASEY, FORTE, FULLER, HAVEN, LAMPHIER, RODGERS, WYLIE

RESOLUTION IS ADOPTED 7-0.

11. New Business

None

12. Adjourn

Motion by Wylie, supported by Forte to adjourn the regular City Council meeting at 7:42PM - All Aye,  
Motion adopted.

MOTION CARRIED 7-0.

Respectfully Submitted by

Karen A. DeLorge, City Clerk

# TREASURER'S REPORT FOR CITY COUNCIL MEETING:

3/13/2023

## Treasurer's Report:

### **I. Disbursements from 02/01/2023 - 02/28/2023**

101 General Fund	\$	12,338.26
202 Major Streets	\$	1,688.52
203 Local Street	\$	600.64
220 Mill Pond Lake	\$	459.00
231 Parking Meter Fund	\$	10,416.19
236 Friends of Depot Park	\$	272.88
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	4,541.66
590 Sewer Fund	\$	67,624.26
703 Tax Fund	\$	181,181.98
<b>Total</b>	<b>\$</b>	<b>279,123.39</b>

### **II. Invoices for review and payment approval**

Carlisle Wortman - 2023 Code Enforcement	\$	370.80
Carlisle Wortman - 2023 Building Administration	\$	1,545.00
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	700.00
HRC MS4 Permitting	\$	-
HRC Professional Services Feb. 2023	\$	-
Tom Ryan - Professional Services (Feb Invoice)	\$	1,425.00
Tom Ryan - Professional Services Court (Feb Invoice)	\$	285.00
<b>Total</b>	<b>\$</b>	<b>3,955.00</b>

### **III. Other Checks for Review**

	\$	-
	\$	-
	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>283,078.39</b>

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
02/01/2023	GEN	10943*#	1/20/2023	HOME DEPOT CREDIT SERVICES	SUPPLIES-VH BUILDING	726.004	265	21.31
			1/20/2023		DPW SUPPLIES	726.000	441	348.56
				CHECK GEN 10943 TOTAL FOR FU				369.87
02/01/2023	GEN	10944	2/1/2023	ERIC HAVEN	DUES & CONFERENCES	958.000	101	56.01
02/01/2023	GEN	10945	4226	TRANSPORTATION IMPROVEMENT A	DUES & CONFERENCES	958.000	101	379.00
02/01/2023	GEN	10947	2/1/2023	DTE ENERGY	DETROIT EDISON-VH	920.000	265	24.36
			2/1/2023		DETROIT EDISON-VH	920.000	265	192.40
			2/1/2023		DTE UPPER PARKING LOT	923.000	265	226.25
			2/1/2023		DTE UPPER PARKING LOT	923.000	265	15.17
			2/1/2023		DTE UPPER PARKING LOT	923.000	265	14.79
			2/1/2023		DTE DEPOT PARK	923.001	265	27.13
				CHECK GEN 10947 TOTAL FOR FU				500.10
02/01/2023	GEN	10948	11053	THOMAS J RYAN PC	LEGAL FEES	803.000	266	1,377.50
			11053		LEGAL FEES	803.000	266	95.00
				CHECK GEN 10948 TOTAL FOR FU				1,472.50
02/08/2023	GEN	10949	2/1/2023	CITY OF THE VILLAGE OF CLARK	SEWER & WATER-VH	924.000	265	133.44
02/08/2023	GEN	10950	203321544147	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	309.00
02/08/2023	GEN	10951	200194097151	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,539.49
02/08/2023	GEN	10952*#	0203904	HUBBELL ROTH & CLARK INC	ENGINEERING SERVICES	810.001	701	842.53
02/08/2023	GEN	10953	5066664072	RICOH USA, INC	SUPPLIES	726.000	172	233.34
02/08/2023	GEN	10954	761-11071323	STATE OF MICHIGAN	STORM WATER DISCHARGE PERMIT	935.000	265	500.00
02/08/2023	GEN	10955	1/27/2023	VILLAGE TROPHY SHOP	DUES & CONFERENCES	958.000	101	80.00
02/08/2023	GEN	10956	73988	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	464.57
02/08/2023	GEN	10957	2/1/2023	CHARTER TOWNSHIP OF INDEPEND	SEWER & WATER-VH	924.000	265	48.68
02/08/2023	GEN	10958	333704	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	434.50
02/08/2023	GEN	10959	2167936	CARLISLE/WORTMAN ASSOC INC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	302	301.28
02/08/2023	GEN	10960	126287	MAZZA AUTO PARTS	MATERIAL & OUTSIDE LABOR-DUMP TRUC	861.007	446	285.73
			126287		FUEL & OIL FOR EQUIPMENT	862.000	446	24.38

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
CHECK GEN 10960 TOTAL FOR FU								310.11
02/08/2023	GEN	10961	2167935	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,545.00
02/08/2023	GEN	10962*#	1/24/2023	CARDMEMBER SERVICE	MISC EXPENSE	955.000	101	8.25
			1/24/2023		SUPPLIES	726.000	172	378.93
			1/24/2023		PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	442.00
			1/24/2023		TECHNOLOGY/INTERNET EXPENSE	852.000	172	21.19
			1/24/2023		DPW SUPPLIES	726.000	441	114.72
			1/24/2023		EQUIPMENT MAINTENANCE	932.001	441	9.50
CHECK GEN 10962 TOTAL FOR FU								974.59
02/15/2023	GEN	10963	3/2/2022	DTE ENERGY	DETROIT EDISON-VH	920.000	265	1.88
02/15/2023	GEN	10965	12455	THE PRINT SHOP	MISC EXPENSE	955.000	101	78.00
02/15/2023	GEN	10966	2/9/2022	ERIC HAVEN	DUES & CONFERENCES			** VOIDED **
02/15/2023	GEN	10967	230380052868	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	450.46
02/22/2023	GEN	10969	5023931700	RICOH USA INC	RICOH COPIER LEASE	941.000	172	202.65
02/22/2023	GEN	10970	4768	CLINTON RIVER WATERSHED COUN	DUES & CONFERENCES	958.000	101	500.00
02/22/2023	GEN	10971	2/28/2023	DOUG WEAVER	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	65.00
02/22/2023	GEN	10972	2/28/2023	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	260.00
02/28/2023	GEN	10974#	2/21/2023	HOME DEPOT CREDIT SERVICES	SUPPLIES-VH BUILDING	726.004	265	58.49
			2/21/2023		PARK MATERIALS	728.000	265	60.71
			2/21/2023		DPW SUPPLIES	726.000	441	47.06
CHECK GEN 10974 TOTAL FOR FU								166.26
02/28/2023	GEN	10976	8081286	ROYAL PUBLISHING	DUES & CONFERENCES	958.000	101	120.00
Total for fund 101 GENERAL								12,338.26

03/02/2023 12:20 PM  
User: TREASURER2  
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET								
02/08/2023	GEN	10962*#	1/24/2023	CARDMEMBER SERVICE	SUPPLIES & MTLs - NON-WINTER MAINT	726.001	451	249.79
			1/24/2023		TRAFFIC SERVICES	777.000	452	546.49
				CHECK GEN 10962 TOTAL FOR FU				<u>796.28</u>
02/15/2023	GEN	10964*	102887	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	892.24
					Total for fund 202 MAJOR STREET			1,688.52

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CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
02/01/2023	GEN	10943*#	1/20/2023	HOME DEPOT CREDIT SERVICES	SUPPLIES & MTLs - WINTER MAINT	726.002	453	205.64
02/08/2023	GEN	10962*#	1/24/2023	CARDMEMBER SERVICE	SUPPLIES & MTLs - WINTER MAINT	726.002	453	65.00
02/15/2023	GEN	10964*	102887	ROAD COMM FOR OAKLAND CTY	SALT - WINTER MAINTENANCE	778.001	453	330.00
Total for fund 203 LOCAL STREET								600.64

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CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 220 MILL POND LAKE IMPROVEMENT FUND								
02/08/2023	MILL	267	1652	LAKE PRO, INC. - COMPLETE H2	EGLE PERMIT FEES	808.000	265	459.00
Total for fund 220 MILL POND LAKE IMPROVEMENT								459.00

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 CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
02/01/2023	PARK	1188	887103513-251	SPRINT / NEXTEL COMMUNICATIO	MISC EXPENSE	955.000	172	61.46
02/08/2023	PARK	1189	IRIS0000117491	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
02/08/2023	PARK	1190	1/24/2023	CARDMEMBER SERVICE	MISC EXPENSE	955.000	172	114.70
02/15/2023	PARK	1191	INV-1036334	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	689.10
			INV-1036152		MISC EXPENSE	955.000	172	39.25
				CHECK PARK 1191 TOTAL FOR FU				<u>728.35</u>
02/22/2023	PARK	1192	17739	HUTCHINSON'S ELECTRIC, INC	MISC EXPENSE	955.000	172	9,328.00
02/22/2023	PARK	1193	244438	SANZO SPECIALTIES, INC	MISC EXPENSE	955.000	172	67.22
02/27/2023	PARK	1194	887103513-252	SPRINT / NEXTEL COMMUNICATIO	PHONE EQUIPMENT	760.000	172	61.46
				Total for fund 231 PARKING METER FUND				10,416.19

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 236 FRIENDS OF DEPOT PARK								
02/22/2023	FODP	1030	386348	MICHIGAN EQUIPMENT RENTAL	MISC EXPENSE	955.000	172	222.00
02/22/2023	FODP	1031	1/23/2023	KENNETH ERMER	MISC EXPENSE	955.000	172	50.88
Total for fund 236 FRIENDS OF DEPOT PARK								272.88

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECT FUND								
02/01/2023	GEN	10946	75793	METRO ENVIRONMENTAL SERVICES,	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	2,080.00
02/08/2023	GEN	10952*#	0203904	HUBBELL ROTH & CLARK INC	FRIENDS OF DEPOT PARK	728.000	265	842.53
02/08/2023	GEN	10962*#	1/24/2023	CARDMEMBER SERVICE	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	206.97
02/22/2023	GEN	10968	385872	MICHIGAN EQUIPMENT RENTAL	FRIENDS OF DEPOT PARK	728.000	265	167.00
02/22/2023	GEN	10973	403243352	ADT	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	16.56
02/28/2023	GEN	10975	102957	ROAD COMM FOR OAKLAND CTY	SAFETY CROSSWALK PAINT/TAPE	930.007	446	1,228.60
Total for fund 401 CAPITAL PROJECT FUND								4,541.66

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
02/08/2023	SEWER	2116	2/8/2023	CHARTER TOWNSHIP OF INDEPEND	CLINTON/OAKLAND SEWER QTRLY	814.000	536	45,105.30
			2/8/2023		QTLY VILLAGE SEWER CHARGES	814.001	536	22,518.96
				CHECK SEWER 2116 TOTAL FOR F				<u>67,624.26</u>
					Total for fund 590 SEWER			67,624.26

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 02/01/2023 - 02/28/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
02/09/2023	TAX	818 (E)	2/9/2023	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	3,438.74
02/09/2023	TAX	819 (E)	2/9/2023	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	13,738.13
02/09/2023	TAX	820 (E)	2/9/2023	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	36,544.32
02/09/2023	TAX	821 (E)	2/9/2023	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	274.000	000	432.27
02/09/2023	TAX	822 (E)	2/9/2023	CLARKSTON INDEPENDENCE DISTR	TAX COLLECTIONS	274.000	000	7,505.40
02/09/2023	TAX	823 (E)	2/9/2023	INDEPENDENCE TOWNSHIP DELQ W	TAX COLLECTIONS	274.000	000	81.40
02/09/2023	TAX	824 (E)	2/9/2023	MILL POND ASSOCIATION	TAX COLLECTIONS	274.000	000	586.15
02/09/2023	TAX	825 (E)	2/9/2023	CITY OF CLARSTKON SEWER-DELQ	TAX COLLECTIONS	274.000	000	815.86
02/23/2023	TAX	826 (E)	2/22/2023	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	832.38
02/23/2023	TAX	827 (E)	2/22/2023	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	25,168.72
02/23/2023	TAX	828 (E)	2/22/2023	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	71,898.41
02/23/2023	TAX	829 (E)	2/22/2023	CITY OF CLARKSTON 2012 BOND	TAX COLLECTIONS	274.000	000	373.69
02/23/2023	TAX	830 (E)	2/22/2023	CLARKSTON INDEPENDENCE DISTR	TAX COLLECTIONS	274.000	000	14,943.71
02/23/2023	TAX	831 (E)	2/22/2023	INDEPENDENCE TOWNSHIP DELQ W	TAX COLLECTIONS	274.000	000	329.90
02/23/2023	TAX	832 (E)	2/22/2023	MILL POND ASSOCIATION	TAX COLLECTIONS	274.000	000	1,055.07
02/23/2023	TAX	833 (E)	2/22/2023	CITY OF CLARSTKON SEWER-DELQ	TAX COLLECTIONS	274.000	000	3,437.83
					Total for fund 703 TAX			181,181.98
TOTAL - ALL FUNDS								279,123.39

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## Code Enforcement Services Division

TIN# 38-2989393

**INVOICE**

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2168380  
Client No.: 1035  
Date: 03/07/23  
Period End: 2/28/2023

### Code Enforcement

2/1/2023	SK	Code Enforcement	1.00 hr. @	\$46.35/hr	\$46.35
2/15/2023	SK	Code Enforcement	2.00 hr. @	\$46.35/hr	\$92.70
2/23/2023	SK	Code Enforcement *Built spreadsheet to keep track of violations for Jonathan and Council.	5.00 hr. @	\$46.35/hr	\$231.75

**SUBTOTAL DUE THIS INVOICE**

**\$370.80**

101-302-805-001



# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## *Code Enforcement Services Division*

TIN# 38-298-9393

INVOICE

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2168379  
Client No.: 1035  
Date: 03/07/23  
Period End: 2/28/2023

### Building Administration

2/1/2023 SW Monthly Retainer

2022 Monthly Retainer = \$1,545.00

SUBTOTAL DUE THIS INVOICE

\$1,545.00

101-371-809-000



# Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

## INVOICE

Jonathan Smith, City Mgr.  
The City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

Invoice No. 2168292  
Client No.: 273  
Date: 03/06/23  
Period End: 2/28/2023

### General Consultation

2/9/2023	MR	Phone call with Jonathan Smith re: updated draft Phase I rental proposal for city council; proposal edits.	2.00 @ 100.00/hr =	200.00
2/13/2023	MR	Review 2021 proposal for rental program for 2/27/23 council presentation at City Manager's request; discussion w/Ben re: updates; updated rental housing research.	1.00 @ 100.00/hr =	100.00
2/27/2023	MR	<b>NIGHT MEETING (2)</b> - Presentation to City Council re: rental program; concept approval to move ahead with contract (incl. travel time)	4.00 @ 100.00/hr =	400.00

**AMOUNT DUE THIS INVOICE:**

**\$700.00**

101-701-811-000

Thomas J. Ryan, P.C.  
2055 Orchard Lake Road  
Sylvan Lake, MI 48320

101-266-803-000

Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

March 1, 2023.

Invoice #11059

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
2/1/2023 Continue/research draft HDC's Brief to Court of Appeals	3.00 95.00/hr	285.00	✓
2/6/2023 Review correspondence from City Manager re: 3 FOIA requests and Phone call to City Manager	1.00 95.00/hr	95.00	✓
Review correspondence from City Manager re: 3 FOIA requests and Phone call to City Manager	1.00 95.00/hr	95.00	✓
Draft/revise HDC's Brief in response to Lehman's Appeal (42 W. Washington)	1.50 95.00/hr	142.50	✓
2/7/2023 Phone call from City Clerk re: FOIA issues	0.50 95.00/hr	47.50	✓
2/8/2023 Phone call to City Manager re: Agenda and miscellaneous city matters	0.50 95.00/hr	47.50	✓
Phone call to City Manager re: Agenda and miscellaneous city matters	0.50 95.00/hr	47.50	✓
2/13/2023 Review 2/13/23 Council Meeting Packet	0.50 95.00/hr	47.50	✓
Draft/revise HDC's Brief in response to Lehman's Appeal (42 W. Washington)	1.50 95.00/hr	142.50	✓
2/14/2023 Finalize HDC's Brief in response to Lehman's Appeal (42 W. Washington); Efile with Court of Appeals	1.00 95.00/hr	95.00	✓
2/16/2023 Review docket for Judge Kostin for 3/1/23	0.50 95.00/hr	47.50	

	<u>Hrs/Rate</u>	<u>Amount</u>
2/27/2023 Review Council packet.	0.50 95.00/hr	47.50 ✓
Attend City Council Meeting.	3.00 95.00/hr	285.00 ✓
<b>For professional services rendered</b>	<b>15.00</b>	<b>\$1,425.00</b>
<b>Previous balance</b>		<b>\$1,377.50</b>
Accounts receivable transactions		
2/15/2023 Payment - Thank You No. 10948		(\$1,377.50)
<b>Total payments and adjustments</b>		<b>(\$1,377.50)</b>
Balance due		<u><u>\$1,425.00</u></u>

Thomas J. Ryan, P.C.  
2055 Orchard Lake Road  
Sylvan Lake, MI 48320

101-266-203-0010 ✓

Invoice submitted to:  
Jonathan Smith  
City Manager  
375 Depot Road  
Clarkston, MI 48346

March 1, 2023

In Reference To: Clarkston Court/Prosecution  
Invoice #11058

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
2/9/2023 Review correspondence from 52/2 District Court re: formal hearing - Case No. 23-000329	0.50 95.00/hr	47.50
2/14/2023 Review correspondence from 52/2 District Court re: Notice to Appear re: Ticket No. 23-000400	0.50 95.00/hr	47.50
2/21/2023 Review correspondence from OCSD re: Clarkston citation 23OS02376 for 3/1/23 a.m. docket.	0.50 95.00/hr	47.50
Review Notice to Appear from 52/2 re: formal hearing for 5/3/23	0.50 95.00/hr	47.50
2/28/2023 Phone call from defense attorney, Kate Tomasik re: plea for 3/1 case #23-000400; Prepare plea form reducing ticket to impeding traffic and email to Ms. Tomasik; Review signed plea from Ms. Tomasik and submit it to Judge Kostin's clerk; Review email from Judge Kostin's clerk confirming receipt and no one needs to appear; Email to Ms. Tomasik re: same.	1.00 95.00/hr	95.00
<b>For professional services rendered</b>	<b>3.00</b>	<b>\$285.00</b>
<b>Previous balance</b>		<b>\$95.00</b>
Accounts receivable transactions		
2/15/2023 Payment - Thank You No. 10948		(\$95.00)
<b>Total payments and adjustments</b>		<b>(\$95.00)</b>
<b>Balance due</b>		<b>\$285.00</b>

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - 2022 Community Development Block Grant Funding Allocation

**WHEREAS**, the City typically receives between \$5,000 and \$8,000 per year in Federal funding as part of the Community Development Block Grant (CDBG) program with a goal of "developing viable urban communities, by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income", and;

**WHEREAS**, historically, the Independence Township Senior Center Transportation (bus) Program is believed to benefit the largest number of low and moderate income individual in our community, both seniors and other people requiring transportation assistance, and;

**WHEREAS**, the 2022 Fiscal Year funding allocation is \$7,000.00, and;

**WHEREAS**, in a Public Hearing on February 27, 2023, no other possible recipients were suggested, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby allocates it's 2022 CDBG Funding of \$7,000 to the Independence Township Senior Center Transportation Program.

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes							
<input type="checkbox"/> No							
<input type="checkbox"/> Abstain							
<input type="checkbox"/> Absent							

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

\_\_\_\_\_  
March 13, 2023

\_\_\_\_\_  
Date

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Motion - Establishment of a Parking Advisory Committee

In the October 10, 2022 City Council meeting, a motion was approved to convert the City's Depot Road Lot parking lot to a paid lot, similar to the City's Washington & Main paid lot.

After City Manager Jonathan Smith expressed concerns about some of the aspects pertaining to this implementation, Mayor Haven proposed the establishment of a Parking Advisory Committee to assist the City Manager.

The following business owners and homeowners have agreed to be on the committee: Robert Eshaki (Rudy's), Bryan Coudret (2 South Brunch House), Erich Lines (Union Joints), Lisa Patercsak (homeowner) and Maggie Sans (homeowner).

Motioned by \_\_\_\_\_ and Seconded by \_\_\_\_\_ to establish a Parking Advisory Committee effective immediately with the above five (5) members.

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes							
<input type="checkbox"/> No							
<input type="checkbox"/> Abstain							
<input type="checkbox"/> Absent							

Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Jennifer Speagle, City Clerk

March 13, 2023

\_\_\_\_\_  
Date

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Depot Park Musical Flower Replacement

**WHEREAS**, four "musical flowers" were installed in Depot Park in 2018, paid for through funds raised by then Girl Scout Emily Herrmann, and;

**WHEREAS**, recently one of the metal flowers was vandalized, with one of the "tuned flower pedals" torn off and another one bent, and;

**WHEREAS**, the attached quote from the original manufacturer, Freenotes Harmony Park, reflects a replacement cost of \$1,510.95, including shipping, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby authorized the City Manager to purchase a replacement musical flower from Freenotes Harmony Park for \$1,510.95 to be paid from the Park Materials budget (101-265-728.000). The City DPW staff will install the new unit.

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes							
<input type="checkbox"/> No							
<input type="checkbox"/> Abstain							
<input type="checkbox"/> Absent							

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

\_\_\_\_\_  
March 13, 2023

\_\_\_\_\_  
Date



Freenotes Harmony Park  
 1050 Columbia Dr.  
 Carrollton, GA 30117

# Quote

Date	Quote #
3/7/2023	QUO0258549

Bill To	Ship To
Accounts Payable City of The Village of Clarkston 375 Depot Clarkston MI 48346	City of The Village of Clarkston Clarkston MI 48346

PO #	Terms	quote status	Expiration Date	Exp. Close
	Net 30	5 Sent to Customer/Quote Complete	4/6/2023	3/7/2023

Memo/Structure #  
 Replacement of Orange FWR Village of Clarkston

Thank you for the opportunity to quote your upcoming project. If you have any questions please feel free to contact our Customer Service Department at 833.262.1569. Please note that quotes do not include installation or safety surfacing unless otherwise noted. The freight quote is only good for 30 days.

Item	Description	Options	Price	Amount
1	FWR-O-IG Subtotal.	TL - Orange Flower - (With Inground Mount Kit)	1,439.00	1,439.00
1	Freight: Freight Out Billable and Handling	Freight: Freight Out Billable and Handling		71.95
			Net Total	\$1,510.95

Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

Freenotes Harmony Park, including its affiliates, is an Equal Employment Opportunity/Affirmative Action (M/F/V/D) employer.



