



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
City Council Regular Meeting  
**08.14.2023 AGENDA**

**NEW: Microsoft Teams meeting Join on your computer @  
7pm, mobile app or room device**

**"Click here" to join the meeting Meeting ID: 217 682 328 394 Passcode:96ueXs**

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Haven, Mayor Pro Tem Wylie Council Members: Casey, Forte, Fuller , Lamphier, Rodgers.
4. Approval Of Agenda - Motion
5. Public Comments  
Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.
  - a. TBD
6. FYI
  - a. **Oakland Co. hosts: Veterans Food Distribution Event on August 17th, 2023 9 a.m. to Noon @ Independence Oaks County Park - Pine Grove Picnic Shelter Register at: [tinyurl.com/3ea49878t](https://tinyurl.com/3ea49878t)**

Documents:

[VETERANS FOOD DISTRIBUTION EVENT.PDF](#)

7. Sheriff Report For July 2023

Documents:

[CITY OF THE VILLAGE JULY 2023.PDF](#)

8. City Manager Report 08.14.2023

Documents:

CITY MANAGER REPORT 08.14.2023.PDF

9. Old Business:

None

10. New Business:

- a. **Resolution: DTE Underground Easement Agreement (to power the new EV Charging Stations in the Depot Road parking lot)**
- b. **Resolution: Depot Park Picnic Table Replacement**

Documents:

[DTE UNDERGROUND EASEMENT AGREEMENT.PDF](#)  
[REPLACEMENT OF 4 PICNIC TABLES IN DEPOT PARK.PDF](#)

11. Motion: Acceptance Of Consent Agenda As Presented 08.14.2023

Final Minutes: 07.10.2023

Draft Minutes: 07.24.2023

Treasurer's Report: 08.14.2023

Documents:

[08.14.2023 CONSENT AGENDA.PDF](#)

12. Adjourn

Only those matters that are on the agenda are to be considered for action.

People with disabilities needing accommodations for effective participation in this meeting should please contact the Karen A. DeLorge, City Clerk (248) 625-1559 at least two working days in advance of the meeting.

An attempt will be made to provide reasonable accommodations

# VETERANS FOOD DISTRIBUTION EVENT | *Cost: Free Registration Required*

**August 17, 2023 | 9 a.m. - Noon**

Independence Oaks County Park

9501 Sashabaw Road, Clarkston | Pine Grove Picnic Shelter

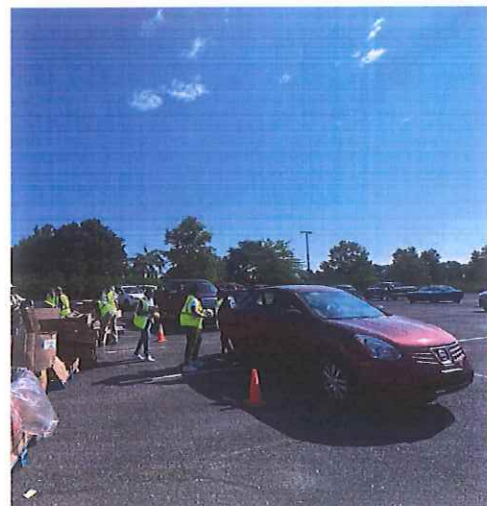
Register at: [tinyurl.com/3ea4878t](https://tinyurl.com/3ea4878t)

Oakland County Veteran Services along with Forgotten Harvest and Oakland County Parks are hosting food distribution events for Veterans this summer. Register today and join us to pick up free food and learn about what Oakland County Parks has to offer Oakland County Veterans and their families. Veterans will also have the opportunity to sign up to be mailed a free Oakland County Parks vehicle permit (expires Dec. 31, 2029), as well as obtain a Military Appreciation Voucher. This voucher can be used for one campground stay, waterpark entry or ORV park entry.

Questions? Contact: Tyrone Jordan  
[JordanT@OakGov.com](mailto:JordanT@OakGov.com) | (248) 285-8016



[OaklandCountyParks.com](https://OaklandCountyParks.com)



**OAKLAND COUNTY SHERIFF DEPARTMENT  
INDEPENDENCE SUBSTATION**

TO: John Smith, City Manager

FROM: Lieutenant Richard Cummins, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2023												2023	2022
<b>ARRESTS</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD
Felony (CLR-059)	0	0	0	0	0	0	0						0	9
Misdemeanors (CLR-059)	0	1	0	4	0	0	0						5	86
<b>MICR:</b>														
Violent Crimes (CLR-004)	0	0	0	0	0	0	0						0	9
Property Crimes (CLR-004)	0	1	0	0	0	0	0						1	23
<b>TRAFFIC:</b>														
Monthly Citations Citation Report	51	56	77	34	9	21	6						254	290
Crashes - Crash Report	4	2	3	1	4	3	4						21	26
<b>LIQUOR INSPECTION ACTIVITY:</b>														
Alcohol Compliance Checks (AE)	0	0	0	0	0	0	0						0	0
Violations (CLR-065)	0	0	0	0	0	0	0						0	0
<b>COMMUNITY LIAISON:</b>														
Community Meetings L3535	1	2	2	2	2	2	2						13	1
Community Other L3539	0	0	0	0	0	0	0						0	0
<b>STATION STATISTICS:</b>														
Calls for Service (CLR-065)	261	92	118	67	58	71	50						717	1961



**City of the Village of Clarkston**  
**City Manager Report**  
**August 14, 2023**

**DPW Emergency Tree Cleanup**

The City thanks our DPW team of Jimi Turner and Carson Danis for their quick and efficient response to cleaning up Main Street recently after a semi-truck veering to the side of the road to make room for an emergency vehicle struck and broke off several large branches from a roadside tree. In less than an hour, Jimi and Carson had the broken tree limbs removed from the truck, cut up and hauled away. Thanks guys, you are greatly appreciated!



**Tons of Trucks!**

Additional thanks to the DPW team as they take the City's two trucks and our skid-steer loader to Independence Township's annual "Tons of Trucks" event held Saturday, August 12<sup>th</sup> at Clintonwood Park. Kids of all ages are encouraged to visit the City's vehicles to sit in the driver's seat and learn more about how the equipment is used.

**Rudy's Press Event**

On Wednesday August 16<sup>th</sup> starting at 9:45 AM, Robert Eshaki will be holding a press event at Rudy's to introduce plans for the new Rudy's Prime Steakhouse. All of the Council is invited! After a project status update and comments from a few speakers, a tour of the existing (post-demolition) building will be offered.

**Depot Park Bridge Dedication**

Also on Wednesday August 16<sup>th</sup>, The Friends of Depot Park, representatives from Clarkston Area Optimists Club, and representatives from the Clarkston Schools Construction Program will be in Depot Park to officially dedicate the new Kid's Bridge that extends over the rain garden. The program will start at 7:30 AM.

**Car Wash Benefiting Depot Park**

The City thanks resident Dane White and the other Clarkston High School honor students who organized and manned two car washes in the Depot Road parking lot in July to benefit improvements to Depot Park. In total, \$800 was earned by the students and gifted to the City. Our gratitude to the entire car wash team: Dane White, Leyton Zerba, Logan Fuller, Pierce Peruski, Gavin Peruski, Gavin Raff, Jeremy Nord, Noah McLean, Graham Goodrich, and Aiden Pagel.

### **Sewer Charge Increase Pending**

The Independence Township DPW has notified the City of increased sewer disposal rates for the 2023-2024 Fiscal Year. Dave McKee, DPW Director, will be attending the City's August 28<sup>th</sup> Council meeting to present an overview of the increases, based on notifications he has received from the Great Lakes Water Authority and Oakland County's Water Resource Commission. An overall rate increase of 7.5% is expected. By the way, the City is still in discussion with the Township to assume responsibility for the City's sewer billing, allowing residents to receive just one combined water/sewer bill while saving the City on administrative costs.

### **Relocation of the City's Asphalt Road Patching Trailer**

For the last several years, the City has stored its asphalt road hot patching trailer, when not in use, at the Independence Township equipment storage yard. We were recently notified by the township that it will no longer be possible to store the trailer at that location. I am therefore seeking other feasible locations. In the meantime, the trailer is parked in the Washington & Main parking lot.

Respectfully submitted, **Jonathan Smith, City Manager, August 10, 2023**

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - DTE Underground Easement Agreement

WHEREAS, the previously approved Electric Vehicle Charging Stations for the Depot Road parking lot are fully installed but require a new underground electrical feed from the Detroit Edison (DTE) power pole to the charging station locations, and;

WHEREAS, while there is no cost to the City for the new underground feed, DTE does require an easement for that portion of the feed that will be on the City's property, and;

WHEREAS, DTE has provided the attached easement agreement, which has been reviewed by the City attorney, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby accepts the terms of the DTE Underground Easement Agreement and authorizes the City Manager to complete the necessary steps to fully execute the agreement.

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

\_\_\_\_\_  
August 14, 2023

Date

**DTE Electric Company Underground Easement (Right of Way) No. 68011596-68011602**

On AUGUST 14, 2023, for the consideration of system betterment, Grantor grants to Grantee a permanent, non-exclusive underground easement ("Right of Way") in, on, and across a part of Grantor's Land called the "Right of Way Area".

"Grantor" is: VILLAGE OF CLARKSTON, A MICHIGAN MUNICIPAL CORPORATION, WHOSE ADDRESS IS 375 DEPOT RD., CLARKSTON, MI 48346

"Grantee" is: DTE Electric Company, a Michigan corporation, One Energy Plaza Drive, Detroit, Michigan 48226

"Grantor's Land" is in NW 1/4, SEC 29, T4N, R9E, CITY OF THE VILLAGE OF CLARKSTON, County of OAKLAND, and State of Michigan, and is described as follows:

T4N, R9E, SEC 29 ASSESSOR'S PLAT OF CLARKSTON ALL OF LOTS 112 & 113, ALSO LOT 114, EXC BEG AT MOST NLY COR OF LOT 35 OF 'CLARKSTON ESTATES' TH N 24-38-00 W 10.48 FT, TH S 47-55-18 W 138.74 FT, TH S 65-20-00 W 360 FT, MORE OR LESS TO SHORE OF MIDDLE LAKE, TH SLY ALG SHORE APPROX 160 FT TO WLY LINE OF LOT 32 OF SD SUB, TH N 47-55-18 E ALG SEC LINE 571.36 FT TO BEG, ALSO EXC BEG AT NW COR OF LOT 32 OF 'CLARKSTON ESTATES', TH SWLY ALG LOT LINE 118 FT TO SHORE OF LAKE, TH NLY ALG SHORE 114 FT, TH E 39 FT TO BEG 5-11-88 FR001&20-382-001&002

Tax Identification Number(s): 08-29-126-024

More commonly known as: 375 DEPOT RD, CLARKSTON, MI 48346

The "Right of Way Area" is a ten (10') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described as follows:

THE LEGAL DESCRIPTION OR EASEMENT DRAWING IS MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

- 1. Purpose:** The purpose of this Right of Way is to construct, reconstruct, modify, add to, repair, replace, inspect, operate and maintain underground utility line facilities, which may consist of poles, guys, anchors, wires, manholes, conduits, pipes, cables, transformers and accessories.
- 2. Access:** Grantee has the right of pedestrian and vehicular ingress and egress to and from the Right of Way Area over and across Grantor's Land.
- 3. Buildings or other Permanent Structures:** No buildings or other permanent structures or improvements may be constructed or placed in the Right of Way Area without Grantee's prior, written consent. Grantor agrees, at its own expense, to remove any improvement that interferes with the safe and reliable operation, maintenance and repair of Grantee's facilities upon the written demand of Grantee. If Grantor fails to comply with such demand, Grantor agrees that Grantee may remove any such improvement and bill Grantor for the cost thereof, which cost Grantor shall pay within thirty (30) days after demand therefor.
- 4. Excavation:** Pursuant to 2013 Public Act 174, MISS DIG (1-800-482-7171 or 811 in some areas) must be called before any excavation in the Right of Way Area may proceed.
- 5. Trees, Bushes, Branches, Roots, Structures and Fences:** Grantee may trim, cut down, remove or otherwise control any trees, bushes, branches and roots growing or that could grow or fall in the Right of Way Area and remove any structures, improvements, fences, buildings or landscaping in the Right of Way Area that Grantee believes could interfere with the safe and reliable construction, operation, maintenance and repair of Grantee's facilities. No landscaping, trees, plant life, structures, improvements or fences may be planted, grown or installed within 8 feet of the front door, or within 2 feet of the other sides, of transformers or switching cabinet



enclosures, and Grantee shall not be responsible for any damage to, or removal of, landscaping, trees, plant life, structures, improvements and/or fences located in such areas.

6. **Restoration:** If Grantee's agents, employees, contractors, subcontractors, vehicles or equipment damage Grantor's Land while entering Grantor's Land for the purposes stated in this Right of Way, then Grantee will restore Grantor's Land as nearly as is reasonably practicable to the condition in which it existed prior to such damage. Restoration with respect to paved surfaces shall consist of asphalt cold patching of the damaged portion of any asphalted surfaces when the weather conditions suggest such use and the cement patching of the damaged portion of any cemented surfaces. Grantee shall have no liability, however, for the restoration or cost of any improvements located within the Right of Way Area, including, but not limited to, parking islands, gutters, fences or landscaping such as trees, bushes, or flowers (but not a simple lawn which, if damaged, will be patched and re-seeded by Grantee) that are damaged by Grantee in the course of constructing, reconstructing, modifying, adding to, repairing, replacing, operating or maintaining its facilities as described in paragraph 1 above.

7. **Successors:** This Right of Way runs with the land and binds and benefits Grantor's and Grantee's successors and assigns.

8. **Exemptions:** This Right of Way is exempt from transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).

9. **Governing Law:** This Right of Way shall be governed by the laws of the State of Michigan.

Grantor(s): VILLAGE OF CLARKSTON

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title \_\_\_\_\_

Acknowledged before me in \_\_\_\_\_ County, Michigan, on \_\_\_\_\_, 2023,  
by \_\_\_\_\_, Its: \_\_\_\_\_ for VILLAGE OF CLARKSTON, A MICHIGAN  
MUNICIPAL CORPORATION.

Notary's Stamp \_\_\_\_\_ Notary's Signature \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan

Drafted by and when recorded, return to: Cass Dansby, DTE Electric Company, NW Planning & Design, 1970 Orchard Lake Rd., Sylvan Lake, MI 48320

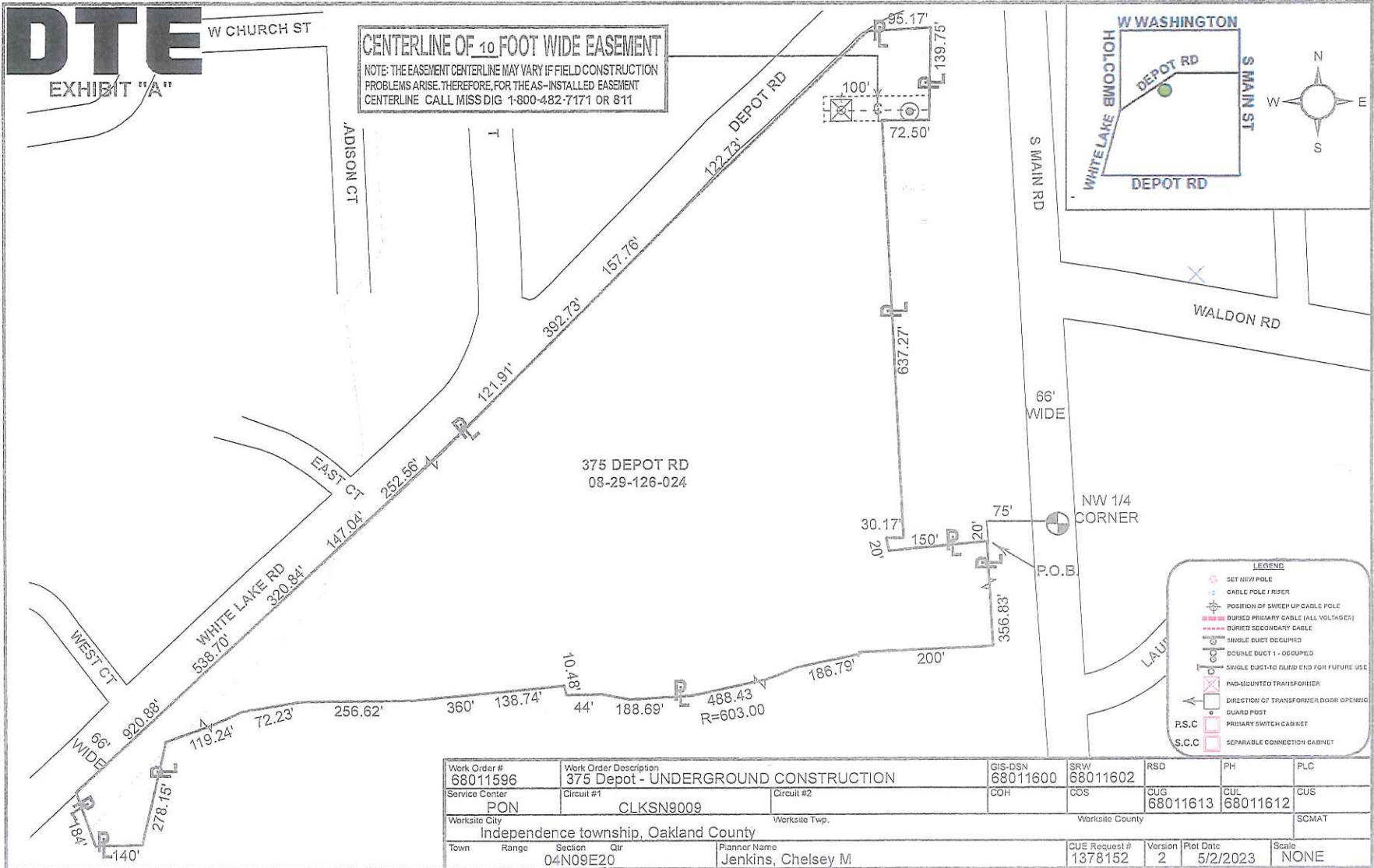
# DTE

EXHIBIT "A"

W CHURCH ST

## CENTERLINE OF 10 FOOT WIDE EASEMENT

NOTE: THE EASEMENT CENTERLINE MAY VARY IF FIELD CONSTRUCTION PROBLEMS ARISE. THEREFORE, FOR THE AS-INSTALLED EASEMENT CENTERLINE CALL MISS DIG 1-800-482-7171 OR 811



Work Order # 68011596	Work Order Description 375 Depot - UNDERGROUND CONSTRUCTION	GIS-DSN 68011600	SRW 68011602	RSD	PH	PLC		
Service Center PON	Circuit #1 CLKSN9009	Circuit #2	COS	CUG 68011613	CUL 68011612	CUS		
Worksite City Independence township, Oakland County		Worksite Twp.		Worksite County				
Town	Range	Section	Qtr	Planner Name Jenkins, Chelsey M	CUE Request # 1378152	Version 2	Plot Date 5/2/2023	Scale NONE

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Replacement of Four Picnic Tables in Depot Park

WHEREAS, there are currently eight (8) steel and wood picnic tables in Depot Park, four (4) of which are an estimated 20 years old and are failing due to rust and rot, as shown in the attached pictures, and;

WHEREAS, while donations of park benches have been popular in recent years, there has been virtually no interest in the donation of picnic tables, and;

WHEREAS, the City obtained quotes to replace the four (4) ADA compliant picnic tables from five (5) different suppliers, as detailed in the attached spreadsheet, and;

WHEREAS, it is recommended that the City proceed with the lowest cost supplier, Amazon, with a total cost of \$2,131 (price includes shipping and locally purchased lumber), and;

WHEREAS, due to fluctuating lumber costs it is recommended that a 10% contingency allowance be added to the quote, bringing the total approval request to \$2,344.00, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to purchase four (4) 8' long ADA compliant picnic tables through Amazon (and local lumber supplier) at a not-to-exceed cost of \$2,344, to be funded by the Park Materials budget (101-265-728.000).

Casey	Forte	Fuller	Haven	Lamphier	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

\_\_\_\_\_  
August 14, 2023

\_\_\_\_\_  
Date

# Depot Park Picnic Tables - - Existing and Proposed

Existing table:



Existing table:



Existing table leg:



Belson Steel Perforated Table:



HD / Ultrasite Steel Perforated Table:



Barco / Goliath Composite Table:



Global Industrial / Ultrasite Wood Table:



Amazon / Pilot Rock Wood Table:





## City of the Village of Clarkston - Comparison of Bids

### Subject: Replacement of Four Picnic Tables in Depot Park

(Purchase Specifications: Four (4) heavy-duty, 8' long ADA compliant picnic tables for use in a public park)

Quote#	Supplier	Quoted price for one (1) 8' ADA Picnic Table	Quoted price for four (4) 8' ADA Picnic Tables	Shipping Cost	Total Cost	Comments
1	Belson Outdoors	\$1,278.00	\$5,112.00	\$641.18	\$5,753.18	2-3/8" Tube Frame Steel Perforated Table Top & Seat Heavy-Duty Paint, choice of colors
2	HD Supply	\$1,512.99	\$6,051.96	\$209.37	\$6,261.33	Ultrasite Brand 1-5/8" Tube Frame Steel Perforated Table Top & Seat Heavy-Duty Paint, choice of colors
3	Barco Products	\$1,678.85	\$6,715.40	\$531.05	\$7,246.45	Goliath Brand Heavy duty, all composite table Choice of colors
4	Global Industrial	\$649.00	\$2,596.00	\$595.99	\$3,191.99	Ultrasite Brand 1-5/8" Tube Frame Pressure-Treated Pine Table Top/Seat
5	Amazon	\$532.76	\$2,131.04	\$0.00	\$2,131.04	Pilot Rock Brand 2-3/8" Tube Frame Pressure-Treated Pine Table Top/Seat purchased locally (reflected in price)

August 10, 2023

Recommended Supplier
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City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**07.10.2023 Final Minutes**

7/10/2023 - Minutes

1. Call To Order

The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Haven at 7:00 P.M.

2. Pledge Of Allegiance

Mayor Haven led the Pledge of Allegiance.

3. Roll Call

**Council Members Present:** Eric Haven, Mayor, Sue Wylie, Mayor Pro Tem, Amanda Forte, Mark Lamphier

**Council Members Absent:** Bruce Fuller

**Others Present:** Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Tom Ryan, City Attorney

4. Approval Of Agenda - Motion

Motioned by Wylie, supported by Rodgers, to approve the agenda as presented - All Aye, Motion Adopted.

**MOTION CARRIED 6-0.**

5. Public Comments

David Silverman of CIDL Spoke. - A Motion was made to vote to waive the Park Rental Fees for the Library Program. Before voting on the 1st motion a 2nd Motion was made to Table the 1st Motion. **MOTION CARRIED 5-1.** A new Motion will be added to the next City Council Meeting on 07.24.2023.

Chet Pardee Spoke.

6. FYI

Mayor Haven reminded everyone of the following:

Clarkston Garden Walk on July 19th, 2023 @ 11am to 7pm

Zoning Board of Appeals Meeting on July 25th, 2023 @ 7pm

7. City Manager Report 07.10.2023

Presented by Mayor Haven & City Manager Jonathan Smith

The City Manager Report provided the following updates:

- Status of Road and Sidewalk Repairs
- Depot Road Paid Parking Status
- Temporary Ban on All Open Burning Lifted
- New City Hall Sign to be Installed Soon
- Third No Haz Collection Event on July 22nd.

8. Motion: Acceptance Of Consent Agenda As Presented 07.10.2023

Motioned by Wylie, supported by Forte to approve the Consent Agenda. VOTE: All Aye.

**MOTION CARRIED 6-0**

9. Old Business:

NONE

10. New Business:

a. Discussion: Status of Depot Road Paid Parking Implementation - Update given by Jonathan Smith, City Manager

b. Discussion: Status Report from our Ordinance Enforcement Officer - Status given by Jonathan Smith, City Manager

c. Discussion: Proposal for Controlling Speed on Depot Road - Proposal given by Jonathan Smith, City Manager

d. Discussion: November 7th, 2023 Election Updates - Update given by Karen DeLorge, City Clerk

11. Adjourn

Motion by Forte, supported by Lamphier to adjourn the regular City Council Meeting at 8:05 p.m. - All Aye, Motion Adopted.

**MOTION CARRIED 6-0.**

***Respectfully Submitted by Karen DeLorge, City Clerk.***



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Meeting Minutes  
**07.24.2023 Draft Minutes**

7/24/2023 - Minutes

1. Call To Order

The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Haven at 7:00 P.M.

2. Pledge Of Allegiance

Mayor Haven led the Pledge of Allegiance.

3. Roll Call

**Council Members Present:** Eric Haven, Mayor, Sue Wylie, Mayor Pro Tem, Amanda Forte, Bruce Fuller

**Council Members Absent:** Mark Lamphier

**Others Present:** Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Sergeant John Ashley

**Others Absent:** Tom Ryan, City Attorney

4. Approval Of Agenda - Motion

Motioned by Fuller, supported by Casey, to approve the agenda as presented - All Aye, Motion Adopted.

**MOTION CARRIED 6-0.**

5. Public Comments

Chet Pardee Spoke.

6. FYI

Mayor haven reminded everyone of the following:

Zoning Board of Appeals Meeting on July 25th, 2023 @ 7pm

7. City Manager Report 07.24.2023

Presented by Mayor Haven & City Manager Jonathan Smith

The City Manager Report provided the following updates:

- New City Hall Sign Installed
- EV Charging Station Active

- Clarkston Area Chamber of Commerce
- Sewer Charge Increase Pending
- Intergovernmental Agreement for PEG Services

8. Sheriff Report For June 2023

Presented by Sergeant John Ashley , Oakland County Sheriff

9. Motion: Acceptance Of Consent Agenda As Presented 07.24.2023

Motioned by Wylie, supported by Rodgers to approve the Consent Agenda. VOTE: All Aye.

**MOTION CARRIED 6-0**

10. Old Business:

Resolution: Waiving Depot Park Rental Fee for CIDL Concert

Resolved by Forte, supported by Rodgers that the City of the Village of Clarkston hereby waives the customary \$250 Depot Park Rental Fee for a free concert event to be held September 9th, sponsored by the Friends of CIDL. A certificate of insurance from the library will be provided for this event.

Roll Call Vote: All Ayes

**RESOLUTION IS ADOPTED 6-0.**

11. New Business:

a. Motion: Nominations and voting on the renewal or replacement of two (2) Planning Commission Members and two (2) Historic District Commission Members. Motioned by Haven and Seconded by Fuller to accept the above listed nominations. VOTE: All Aye.

**MOTION CARRIED 6-0.**

b. Discussion: Historic District Commission Status Report - Status given by Jim Meloche.

c. Discussion: Parking Activity & Income Report - Update given by Jonathan Smith, City Manager

12. Adjourn

Motion by Wylie, supported by Rodgers to adjourn the regular City Council Meeting at 8:13 p.m. - All Aye, Motion Adopted. **MOTION CARRIED 6-0.**

***Respectfully Submitted by Karen A. DeLorge, City Clerk***

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

8/14/2023

Treasurer's Report:

**I. Disbursements from 07/01/2023 - 07/31/2023**

101 General Fund	\$	41,337.87
202 Major Streets	\$	-
203 Local Street	\$	-
220 Mill Pond Lake	\$	-
231 Parking Meter Fund	\$	1,766.30
236 Friends of Depot Park	\$	-
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	4,928.91
590 Sewer Fund	\$	67,453.20
703 Tax Fund	\$	-
<b>Total</b>	<b>\$</b>	<b>115,486.28</b>

**II. Invoices for review and payment approval**

Carlisle Wortman - 2023 Code Enforcement	\$	71.61
Carlisle Wortman - 2023 Building Administration	\$	1,591.00
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC MS4 Permitting	\$	-
HRC Professional Services July 2023	\$	-
Tom Ryan - Professional Services (July Invoice)	\$	380.00
Tom Ryan - Professional Services Court (July Invoice)	\$	570.00
<b>Total</b>	<b>\$</b>	<b>2,612.61</b>

**III. Other Checks for Review**

	\$	-
	\$	-
	\$	-
	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>118,098.89</b>
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 07/01/2023 - 07/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
07/03/2023	GEN	11119	6/24/2023	COMCAST	TELEPHONE	850.000	172	367.81
07/05/2023	GEN	11121	7/5/2023	DTE ENERGY	DETROIT EDISON-VH	920.000	265	21.57
			7/5/2023		DETROIT EDISON-VH	920.000	265	202.75
			7/5/2023		DTE UPPER PARKING LOT	923.000	265	18.94
			7/5/2023		DTE UPPER PARKING LOT	923.000	265	127.41
			7/5/2023		DTE UPPER PARKING LOT	923.000	265	15.09
			7/5/2023		DTE DEPOT PARK	923.001	265	28.62
				CHECK GEN 11121 TOTAL FOR FU				414.38
07/05/2023	GEN	11122	CI020438	OAKLAND COUNTY TREASURER	ASSESSING - OAKLAND COUNTY	804.000	257	8,415.00
07/05/2023	GEN	11123	GR23062919266	OAKLAND SCHOOLS	SUPPLIES	726.000	253	267.27
07/05/2023	GEN	11125	6/23/2023	ERIC HAVEN	DUES & CONFERENCES	958.000	101	14.72
07/05/2023	GEN	11126	11147206	MML LIABILITY AND PROPERTY P	PROPERTY INSURANCE	961.001	267	777.00
			11147206		ERRORS & OMISSIONS INSURANCE	961.002	267	7,634.00
			11147206		GENERAL LIABILITY INSURANCE	961.003	267	3,311.00
			11147206		PROPERTY INSURANCE-OPEN SPACES	961.004	267	996.00
			11147206		EQUIPMENT INSURANCE	961.005	267	3,451.00
				CHECK GEN 11126 TOTAL FOR FU				16,169.00
07/05/2023	GEN	11127	341403	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	347.60
07/07/2023	GEN	11128	7/7/2023	JONATHAN SMITH	SUPPLIES	726.000	172	17.99
07/17/2023	GEN	11129	148320	BS&A SOFTWARE	COMPUTER SUPPORT	853.000	253	2,417.00
07/17/2023	GEN	11130	2169883	CARLISLE/WORTMAN ASSOC INC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	167.09
07/17/2023	GEN	11131	177146407	COMCAST	TELEPHONE	850.000	172	293.42
07/17/2023	GEN	11132	204033696762	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	25.45
07/17/2023	GEN	11133	200214387610	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,481.69
07/17/2023	GEN	11134	1517271	J.C. EHRlich	VH - BLDG MAINT	931.000	265	50.96
07/17/2023	GEN	11136	5067614948	RICOH USA, INC	SUPPLIES	726.000	172	231.35
07/17/2023	GEN	11137	74222	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	353.63
07/17/2023	GEN	11138	7/17/2023	ERIC HAVEN	DUES & CONFERENCES	958.000	101	95.00
07/17/2023	GEN	11139#	6/23/2023	CARDMEMBER SERVICE	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	24.00

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 07/01/2023 - 07/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
			6/23/2023		TECHNOLOGY/INTERNET EXPENSE	852.000	172	21.19
			6/23/2023		SUPPLIES-VH BUILDING	726.004	265	124.27
			6/23/2023		PARK MATERIALS	728.000	265	862.32
				CHECK GEN 11139 TOTAL FOR FU				1,031.78
07/17/2023	GEN	11140	2169882	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,591.00
07/17/2023	GEN	11141	200429	GREAT LAKES ACE HARDWARE	PARK MATERIALS	728.000	265	105.06
07/17/2023	GEN	11142	0056790-1714-4	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	219.46
07/18/2023	GEN	11144	092973	HART INTERCIVIC, INC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	262	804.00
07/18/2023	GEN	11145	116262	VC3 INC	TECHNOLOGY/INTERNET EXPENSE	852.000	172	4,089.60
07/20/2023	GEN	11146	231880034938	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	450.46
07/24/2023	GEN	11147	5025948841	RICOH USA INC	RICOH COPIER LEASE	941.000	172	202.65
07/24/2023	GEN	11148	048-00029-001	CHARTER TOWNSHIP OF INDEPEND	SEWER & WATER-VH	924.000	265	96.00
07/24/2023	GEN	11149	3542410702	STAPLES	SUPPLIES-VH BUILDING	726.004	265	46.41
07/24/2023	GEN	11150	750188	HOWARD & HOWARD	LEGAL FEES	803.000	266	175.00
07/24/2023	GEN	11151	6/30/2023	AMANDA FORTE	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	101	300.00
07/27/2023	GEN	11152	7/25/2023	ERIC HAVEN	DUES & CONFERENCES	958.000	101	13.93
07/31/2023	GEN	11153	07/24/2023	COMCAST	TELEPHONE	850.000	172	368.16
07/31/2023	GEN	11154	7/31/2023	DOUG WEAVER	SALARY - BLDG INSPECTORS	805.001	371	130.00
07/31/2023	GEN	11155	07/31/2023	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	455.00
07/31/2023	GEN	11156	07/31/2023	KRISTINA WELSH	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	130.00
					Total for fund 101 GENERAL			41,337.87

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 07/01/2023 - 07/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
07/05/2023	PARK	1213	10-982951	ECONO SIGNS LLC	MISC EXPENSE	955.000	172	1,162.30
07/05/2023	PARK	1214	IRIS0000122992	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
07/17/2023	PARK	1215	INV-1039710	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	367.81
			INV-1039316		MISC EXPENSE	955.000	172	69.75
CHECK PARK 1215 TOTAL FOR FU								437.56
07/19/2023	PARK	1216	066912	TRAFFIC & SAFETY CONTROL SYS	PHONE EQUIPMENT	760.000	172	50.00
07/31/2023	PARK	1217	887103513-257	SPRINT / NEXTEL COMMUNICATIO	PHONE EQUIPMENT	760.000	172	61.44
Total for fund 231 PARKING METER FUND								1,766.30

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECT FUND								
07/03/2023	GEN	11120	1140	ALPINE CARPET CLEANING	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	350.00
07/05/2023	GEN	11124	23-5397	PLANTWISE, LLC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	2,350.00
07/17/2023	GEN	11135	CI021427	OAKLAND COUNTY TREASURER	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	2,069.95
07/18/2023	GEN	11143	7/17/2023	ERIC HAVEN	FRIENDS OF DEPOT PARK	728.000	265	158.96
Total for fund 401 CAPITAL PROJECT FUND								4,928.91

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
07/19/2023	SEWER	2125	7/18/2023	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	69.78
07/24/2023	SEWER	2126	020-00523-001	CHARTER TOWNSHIP OF INDEPEND	CLINTON/OAKLAND SEWER QTRLY	814.000	536	44,944.66
			020-00523-001		QTLY VILLAGE SEWER CHARGES	814.001	536	22,438.76
				CHECK SEWER 2126 TOTAL FOR F				67,383.42
					Total for fund 590 SEWER			67,453.20
				TOTAL - ALL FUNDS				115,486.28

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT





Carlisle | Wortman  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

*Code Enforcement Services Division*

TIN# 38-2989393

INVOICE

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2170290  
Client No.: 1035  
Date: 08/07/23  
Period End: 7/31/2023

Code Enforcement

7/15/2023	SK	Code Enforcement	1.00 hr. @	\$47.74/hr	\$47.74 ✓
7/26/2023	SK	Code Enforcement FOIA request from Susan Bisio.	0.50 hr. @	\$47.74/hr	\$23.87 ✓

SUBTOTAL DUE THIS INVOICE

\$71.61

101-302-805.00



**Carlisle | Wortman**

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

*Code Enforcement Services Division*

**TIN# 38-298-9393**

**INVOICE**

Jonathan Smith, City Mgr.  
City of the Village of Clarkston  
375 Depot Street  
Clarkston, MI 48346

Invoice No. 2170289  
Client No.: 1035  
Date: 08/07/23  
Period End: 7/31/2023

Building Administration

7/5/2023 JS Monthly Retainer

2023 Monthly Retainer = \$1,591.00

**SUBTOTAL DUE THIS INVOICE**

**\$1,591.00**

JS

101-371-809.α

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

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Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

August 1, 2023

Invoice #11077

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
7/6/2023 Phone call to City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50
7/10/2023 Review City Council Packet	0.50 95.00/hr	47.50
Attend City Council Meeting	2.00 95.00/hr	190.00
7/20/2023 Phone call from HDC Chair, Mr. Meloche re: miscellaneous HDC matters	0.50 95.00/hr	47.50
7/24/2023 Review Council Packet	0.50 95.00/hr	47.50
<b>For professional services rendered</b>	<b>4.00</b>	<b>\$380.00</b>

Balance due

\$380.00

*TS*

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
375 Depot Road  
Clarkston, MI 48346

August 1, 2023

In Reference To: Clarkston Court/Prosecution  
Invoice #11078

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
7/5/2023 Review correspondence from 52/2 District Court re: Notice to Appear 9/6/23 Ticket No. 23-000978.	0.50 95.00/hr	47.50
Prosecution of Clarkston case before J. Fabrizio	1.50 95.00/hr	142.50
7/6/2023 Review correspondence from Sheriff's Department Complaint No. 24927; Email to Defendant's attorney with plea form; for 7/12/23 court hearing	1.00 95.00/hr	95.00
7/10/2023 Phone call to defense counsel re: 7/12/23 court hearing; Preparation of plea offer and advice of rights	1.00 95.00/hr	95.00
Phone call to attorney, Mr. Burns, re: 7/12/23 court hearing; Preparation of plea offer	1.00 95.00/hr	95.00
7/11/2023 Email plea forms to 52/2 District Court for 7/12/23 court hearings	0.50 95.00/hr	47.50
7/18/2023 Review correspondence from 52/2 District Court re: Citation No. 20-002592-OT	0.50 95.00/hr	47.50
<b>For professional services rendered</b>	<b>6.00</b>	<b>\$570.00</b>

Balance due

\$570.00

