



City of the Village of Clarkston  
375 Depot Rd  
Clarkston, Michigan 48346  
6.10.2024 City Council Regular Meeting Agenda

Microsoft Teams meeting Join on your computer @ 7pm,  
mobile app or room device "Click here" to join the meeting Meeting ID: 216 646 593  
066 Passcode: abjPKn

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call  
Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Casey, Forte, Lamphier,  
Quisenberry, and Roth.
4. Approval Of Agenda - Motion
5. Public Comments  
Individuals have the opportunity to address the City Council on topics not on the  
agenda for three minutes. In order to hear all Individuals comments at a  
reasonable hour, the City Council request that speakers respect the three-minute  
time limit. Note: this is not a question-answer session. However, it is an  
opportunity to voice your thoughts with City Council.
  - a. TBD
6. FYI
  - a. 44th Annual Concerts in Depot Park - **Dates:** Friday(s) June 14th, June 21st, July 5th,  
July 12th, July 19th **Hours:** 6pm - 9pm Presented by VISTA SPRINGS of CLARKSTON.

Documents:

[44TH ANNUAL CONCERTS IN DEPOT PARK 2024.PDF](#)

7. City Manager Report 6.10.2024

Documents:

[6.10.2024 CITY MANGER REPORT.PDF](#)

8. Motion: Acceptance Of Consent Agenda As Presented 6.10.2024

Final Minutes: 5.13.2024

Draft Minutes: 5.28.2024

Treasurer's Report: 6.10.2024

Documents:

[6.10.2024 CONSENT AGENDA.PDF](#)

9. Unfinished Business:

- a. Second Reading & Resolution: Proposed Ordinance Changes to enable our Code Enforcement officials to issue citations.

Documents:

[SECTION 10.11 OF CLK MUNICIPAL CODE.PDF](#)

10. New Business:

- a. Resolution: Proposal to purchase Social Media Archiving software for FOIA requests

- b. Resolution: Approval of the 24/25 Fiscal Year Budget

- c. Resolution: Approval of the 24/25 Fiscal Year Millage Rate

- d. Resolution: Recommendation to hold a Closed Session, as permitted by the Open Meetings MCL 15.268(h) and Act MCL 15.268(e) regarding alleged overbilling by Independence Township for Police and Fire Services

1. Initiate Closed Session
2. Return to Open Session

- e. Resolution: Recommendation to authorize the City Attorney to Communicate with the Independence Township Attorney

- f. Resolution: Recommendation to hold a Closed Session, as permitted by the Open Meetings MCL 15.268(h) and Act MCL 15.268(e) to discuss Depot Park Rental Fees

1. Initiate Closed Session
2. Return to Open Session

Documents:

[SOCIAL MEDIA ARCHING SOFTWARE.PDF](#)  
[24-25 FISCAL YEAR BUDGET.PDF](#)  
[24-25 MILLAGE RATE FOR CLK.PDF](#)  
[RESOLUTION -- ADJOURN TO CLOSED SESSION -- OVERBILLING BY INDEP TWP FOR POLICE FIRE CONTRACTS\\_.PDF](#)  
[RESOLUTION -- AUTHORIZING CITY ATTY TO COMMUNICATE WITH INDEP TWP ATTY - OVERBLLING BY INDEPENCE TWP FOR POLICE FIRE CONTRACTS\\_.PDF](#)  
[RESOLUTION -- ADJOURN TO CLOSED SESSION -- WAIVER OF DEPOT PARK RENTAL FEES -- 6.6.24.PDF](#)

11. Adjourn

Only those matters that are on the agenda are to be considered for action. People with disabilities needing accommodations for effective participation in this meeting should please contact the

Jonathan Smith, City Manager (248) 625-1559 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodations.

44th Annual  
**CONCERTS**  
in the Park

Presented  
By



VISTA SPRINGS  
Full of Life.

## DATES AND MUSICIANS

**FRIDAY  
JUNE 14TH**

**6-7P | LOCAL TALENT: SANCHO  
7-9P | HEADLINER: AIR MARGARITAVILLE**

**FRIDAY  
JUNE 21ST**

**6-7P | LOCAL TALENT: AUDREY RAY  
7-9P | HEADLINER: ONE TON TROLLEY**

**FRIDAY  
JUNE 28TH**

**6-7P | LOCAL TALENT: SAM VAN WAGONER  
7-9P | HEADLINER: DARREN HAGEL (ELVIS)**

**FRIDAY  
JULY 5TH**

**6-7P | LOCAL TALENT: ASHLEY PYLE  
7-9P | HEADLINER: STARDUSTERS**

**FRIDAY  
JULY 12TH**

**6-7P | LOCAL TALENT: REBECCA CAMERON  
7-9P | HEADLINER: TOPPERMOST (BEATLES)**

**FRIDAY  
JULY 19TH**

**6-7P | LOCAL TALENT: DAN TILLERY  
7-9P | HEADLINER: RANDY BROCK GROUP**



**CLARKSTON**  
Area Chamber of Commerce

**City of the Village of Clarkston**  
**City Manager Report**  
**June 10, 2024**

**Permit Parking**

After the conversion of the Depot Road parking lot to paid parking, I started receiving requests from local business owners and employees to offer a monthly permit at a reduced rate. I have researched the possible solutions with our parking system providers and am recommending the following:

In a given month, based on our current hours of operation, the total cost to park in the City's paid lots would be \$140. A standard discount offered for a monthly permit would be 50% or \$70.00. I am proposing a slightly larger discount of 57%, bringing the monthly cost per vehicle (license plate number) to \$60.00.

In this meeting I would like some guidance from Council before returning with a formal recommendation (or not).

**EGLE Audit Meeting on MS4**

The City is responsible for ensuring that roadway pollution and other contaminants are not entering bodies of water in the City via our storm sewers. The Michigan Department of Environment, Great Lakes, and Energy (EGLE, formerly the Michigan Department of Environmental Quality MDEQ) manages the Municipal Separate Storm Sewer System (MS4) program with a goal of minimizing the discharge of pollutants into the surface waters of the State. On Tuesday, June 9<sup>th</sup>, EGLE will be visiting the City Office to perform a full audit of our MS4 program. As you may be aware, we utilize City Engineer Hubbell, Roth and Clark (HRC) to complete the water outfall testing at every location in the City where water from storm drains can enter the various waterways. HRC will be joining myself and DPW Supervisor Jimi Turner in this 5-hour audit where we will review the results of the tests as well as discuss the City efforts and best practices to minimize all possible waterway contaminations.

**A Busy Week!**

This week and next will be quite busy in the City! First of all, the cleaning and inspection of the City's sanitary sewer pipes will be continuing. Secondly, the horizontal cutting of 170+ heaved sidewalk slabs throughout the City will be starting. Third, our parking space striping contractor will be restriping spaces on S. Buffalo and W. Washington. And lastly, a contractor will be replacing the deteriorating paver caps on the raised landscape beds in Depot Park.

**Clerk Replacement**

Karen DeLorge's last official day as our City Clerk was Thursday, June 6<sup>th</sup>, but she has graciously agreed to continue to assist us while we seek a replacement. Job posting notices have been placed on the Michigan Municipal League's employment opportunities website as well as on the City's website and Facebook site.

## **Truck Repair**

As previously reported, Jimi Turner, our DPW Supervisor, reported to me on June 3rd that the hydraulic fluid tank on our Ford F550 pickup truck is leaking and will need immediate repair/replacement. Because we need this truck on a daily basis and this is not a repair the local Ford Dealership can perform, I authorized Jimi to immediately take the vehicle to Truck & Trailer Specialties in Howell who perform these types of repairs. Late today we were notified by Truck & Trailer that the repair is now complete, and the total cost will be \$2,129. This will be funded by the Pickup Truck Material & Outside Labor account (#101-446-861.001).

Respectfully submitted, **Jonathan Smith, City Manager, June 6, 2024**



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
5.13.2024 City Council Regular Final Meeting Minutes

5/13/2024 - Minutes

1. Call To Order

Call To Order The regular session meeting of the City of the Village of Clarkston City Council was called to order by Council Member Casey at 7:00 P.M.

2. Pledge Of Allegiance

Council Member Casey led the Pledge of Allegiance.

3. Roll Call

Council Members Present: Gary Casey, Mark Lamphier, Ted Quisenberry, and Peg Roth.

Council Members Absent: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Amanda Forte

Others Present: Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Tom Ryan, City Attorney

Others Absent: Oakland County Sheriff Sergeant John Ashley.

4. Approval Of Agenda - Motion

Agenda has been amended by Casey to table the following: under Unfinished Business 10 a. First Read: Proposed Ordinance Changes to enable our Building & Code Enforcement officials to issue citations (with input from T. Ryan) and under New Business: 11 c. Resolution: Proposal to Implement a Social Media Policy. Motioned to approve amended agenda by Roth, supported by Quisenberry, to approve the agenda as presented - All Ayes.

**MOTION CARRIED 4-0**

5. Public Comments

Chet Pardee - Spoke

Cory Johnston - Letter

6. FYI

Roth reminded everyone of the following: Presentation by Sheriff Bouchard Thursday, May 16th at Independence Twp. Hall, doors open @ 5:30 pm.

Casey reminded everyone of the following: Soggy Doggy at Deer Lake Beach Saturday, May 18th @ 10 am to 12 noon

7. Sheriff Report For April 2024

Reviewed by Council

8. City Manager Report 5.13.2024

Reviewed by Casey.

The City Manager Report provided the following updates:

- Status of Parking Lot Sealcoating and Road Striping
- Annual 2nd Grade Walking Tour
- Downtown Trash Cans
- Building Permit Activity
- Completed Repairs
- In Other News

9. Motion: Acceptance Of Consent Agenda As Presented 5.13.2024

Motion to approve the Consent Agenda. VOTE: All Aye.

**MOTION CARRIED 4-0**

10. Unfinished Business:

a. First Read: Proposed Ordinance Changes to enable our Building & Code Enforcement officials to issue citations (with input from T. Ryan) **TABLED by Council.**

11. New Business:

~~a. Resolution: Proposal to approve Concrete Sidewalk Cutting for eligible heaved sidewalks (representative from contractor to attend) **TABLED by Council.**~~

**Minutes Amended a.** Be it Resolved that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Precision Concrete Cutting at not-to-exceed cost of \$27,229.40 for the Phase 1 horizontal cutting of heaved sidewalk slabs in the City, to be funded by the City's Parking Fund (231-000-001.000) designated for road, sidewalk and parking lot maintenance. A separate resolution for the Phase II costs will be presented to Council at a future date. Roll Call: All Ayes - Casey, Lamphier, Quisenberry, Roth.

**Resolution is Adopted 4-0**

b. Resolution: Proposal to Waive Park Rental Fees for Non-Profit Organizations (with input from T. Ryan) – Deferred to the 5/28 Council meeting. **Deferred to the 5/28 Council Meeting**

c. Resolution: Proposal to Implement a Social Media Policy **TABLED by Council.**

d. Resolution: Acknowledgement of May being Mental Health Awareness Month e. Resolution: Five-Year Extension of the Metro Act Right-of-Way Agreement with AT&T. BE IT RESOLVED that, City of the Village of Clarkston hereby recognizes May 2024 as Mental Health Awareness Month.

Roll Call Vote: All Ayes - Casey, Lamphier, Quisenberry, Roth.

**Resolution is Adopted 4-0**



e. . Resolution: Five-Year Extension of the Metro Act Right-of-Way Agreement with AT&T. BE IT RESOLVED that, the city of the Village of Clarkston hereby authorizes the City Clerk to sign and return the attached Metro Act permit extension through August 2029.

Roll Call Vote: All Ayes - Casey, Lamphier, Quisenberry, Roth.

**Resolution is Adopted 4-0**

12. Adjourn

Motion by Laphier, supported by Roth to adjourn the regular City Council Meeting at 8:08 p.m. - Vote - All Ayes.

**Motion Carried 4-0**

Respectfully Submitted by Karen DeLorge, City Clerk.



City of the Village of Clarkston  
Artemus M. Pappas Village Hall  
375 Depot Road  
Clarkston, Michigan 48346  
City Council Regular Draft Meeting Minutes 05/28/2024

5/28/2024 - Minutes

1. Call To Order

Call To Order The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge Of Allegiance

Mayor Wylie led the Pledge of Allegiance.

3. Roll Call

**Council Members Present:** Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Amanda Forte, Ted Quisenberry, and Peg Roth.

**Council Members Absent:** Gary Casey, Mark Lamphier

**Others Present:** Jonathan Smith, City Manager, Karen A. DeLorge, City Clerk, Tom Ryan, City Attorney

**Others Absent:** Oakland County Sheriff Sergeant John Ashley.

4. Approval Of Agenda - Motion

Motioned by Rodgers, supported by Roth, to approve the agenda as presented - All Ayes.

**Motion Carried: 5-0**

5. Public Comments

Rick Detkowski - Spoke

6. FYI

Mayor Wylie reminded everyone about the Clarkston Art Connection Event May 21 - June 5.

7. City Manager Report 5.28.2024

Presented by Jonathan Smith, City Manager

The City Manager Report provided the following updates:

- Sanitary Sewer Pipe Maintenance
- Oakland County Beach Water Testing

8. Motion: Acceptance Of Consent Agenda As Presented 5.28.2024

Motioned by Rodgers, supported by Quisenberry to approve the Consent Agenda. VOTE: All Aye.

**Motion Carried: 5-0**

9. Unfinished Business:

Read by Tom Ryan: First Reading for Proposed Ordinance Changes to enable our Building & Code Enforcement officials to issue citations.

10. New Business:

a. Motioned by Forte and Seconded by Rodgers to accept Karen DeLorge's letter of resignation. Vote: All Ayes

**Motion Carried: 5-0**

b. Be it Resolved the City of the Village of Clarkston hereby authorizes the City DPW Staff to procure the needed materials to install a 82'x20' cedar fence enclosure behind the City Hall building, at a not-to-exceed cost of \$2,643.00 to be funded by the Capital Project Fund Professional & Contractual Services account (401-901-805.001) Roll Call Vote: All Ayes

**Resolution is Adopted 5-0**

c. Be it Resolved that the City of the Village of Clarkston hereby authorizes the city clerk to post the attached external social media policy on all digital outlets belonging to the city. Roll Call Vote: All Ayes

**Resolution is Adopted 5-0**

d. Be it Resolved that the City of Clarkston supports House Bill 5430 and calls upon the Michigan Legislature to vote approval of this important legislation and Gov. Whitmore to sign it, to stimulate economic development while also protecting irreplaceable historic buildings and enhancing the quality-of-life in Michigan; and

Be it Resolved the the City Clerk is authorized to forward a copy of this Resolution to the Michigan Historic Preservation Network. Roll Call Vote: All Ayes

**Resolution is Adopted 5-0**

11. Public Hearing: 2024/2025 Fiscal Year Budget

Mayor Wylie opened the Public Hearing @ 8:15pm

Jonathan Smith gave the presentation of the Draft 2024/2025 Fiscal Year Budget.

Public Comments: Chet Pardee Spoke

Mayor Wylie adjourn the Public Hearing @ 9:13pm

12. Adjourn

Motion by Roth, supported by Forte to adjourn the regular City Council Meeting at 9:16pm - Vote: All Ayes.

**Motion Carried 5-0**

Respectfully Submitted by Karen DeLorge, City Clerk.

**TREASURER'S REPORT FOR CITY COUNCIL MEETING:**

6/10/2024

**Treasurer's Report:**

**I. Disbursements from 05/01/2024 - 05/31/2024**

101 General Fund	\$	12,290.11
202 Major Streets	\$	469.12
203 Local Street	\$	-
220 Mill Pond Lake	\$	-
231 Parking Meter Fund	\$	11,219.09
236 Friends of Depot Park	\$	-
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	-
590 Sewer Fund	\$	71,039.31
703 Tax Fund	\$	-
<b>Total</b>	<b>\$</b>	<b>95,017.63</b>

**II. Invoices for review and payment approval**

Carlisle Wortman - 2024 Code Enforcement	\$	-
Carlisle Wortman - 2024 Building Administration	\$	-
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC MS4 Permitting	\$	-
HRC Professional Services May 2024	\$	-
Tom Ryan - Professional Services (May Invoice)	\$	902.50
Tom Ryan - Professional Services Court (May Invoice)	\$	-
<b>Total</b>	<b>\$</b>	<b>902.50</b>

**III. Other Checks for Review**

	\$	-
	\$	-
	\$	-
	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>95,920.13</b>
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
05/01/2024	GEN	11490	11116	THOMAS J RYAN PC	LEGAL FEES			** VOIDED **
			11115		LEGAL FEES			** VOIDED **
05/01/2024	GEN	11491	PF-3807579-2	OPTIV SECURITY INC	TECHNOLOGY/INTERNET EXPENSE			** VOIDED **
05/01/2024	GEN	11492	11116	THOMAS J RYAN PC	LEGAL FEES	803.000	266	332.50
			11115		LEGAL FEES	803.000	266	190.00
					CHECK GEN 11492 TOTAL FOR FU			<u>522.50</u>
05/01/2024	GEN	11493	PF-3807579-2	OPTIV SECURITY INC	TECHNOLOGY/INTERNET EXPENSE	852.000	172	587.24
05/01/2024	GEN	11494	5/1/2024	CITY OF THE VILLAGE OF CLARK	SEWER & WATER-VH	924.000	265	144.02
05/02/2024	GEN	11495	4/24/2024	COMCAST	TELEPHONE	850.000	172	409.01
05/02/2024	GEN	11496	5/2/2024	DTE ENERGY	DETROIT EDISON-VH	920.000	265	24.54
			5/2/2024		DETROIT EDISON-VH	920.000	265	196.16
			5/2/2024		DTE UPPER PARKING LOT	923.000	265	137.06
			5/2/2024		DTE UPPER PARKING LOT	923.000	265	17.63
			5/2/2024		DTE DEPOT PARK	923.001	265	37.11
					CHECK GEN 11496 TOTAL FOR FU			<u>412.50</u>
05/08/2024	GEN	11497	204479089562	CONSUMERS ENERGY	CONSUMERS ENERGY-VH	921.000	265	167.12
05/08/2024	GEN	11498#	5/6/2024	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	61.54
			200234990828		DTE STREET LIGHTING	926.000	448	1,731.10
					CHECK GEN 11498 TOTAL FOR FU			<u>1,792.64</u>
05/08/2024	GEN	11499	5069390636	RICOH USA, INC	SUPPLIES	726.000	172	312.75
			1100429595		SUPPLIES	726.000	172	45.00
					CHECK GEN 11499 TOTAL FOR FU			<u>357.75</u>
05/08/2024	GEN	11500	6001671880	STAPLES	SUPPLIES	726.000	172	56.15
05/08/2024	GEN	11501	355494	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	300.20
05/08/2024	GEN	11502	79436	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	94.75
			79446		PARK MATERIALS	728.000	265	113.70
					CHECK GEN 11502 TOTAL FOR FU			<u>208.45</u>

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
05/08/2024	GEN	11503	2173789	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,638.73
05/08/2024	GEN	11504	0072960-1714-3	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	160.12
05/13/2024	GEN	11505	74733	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	230.51
05/13/2024	GEN	11506	241280044916	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	490.12
05/14/2024	GEN	11507	201383849	COMCAST	TELEPHONE	850.000	172	337.59
05/14/2024	GEN	11508	60721147	J.C. EHRLICH	VH - BLDG MAINT	931.000	265	56.06
05/14/2024	GEN	11509	DS0014266	TRUCK & TRAILER SPECIALTIES	MATERIAL & OUTSIDE LABOR-LOADER	861.003	446	503.00
05/14/2024	GEN	11510*#	5/14/2024	ELAN FINANCIAL SERVICES	MISC EXPENSE	955.000	101	52.32
			5/14/2024		PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	372.14
			5/14/2024		TECHNOLOGY/INTERNET EXPENSE	852.000	172	21.19
			5/14/2024		DUES & CONFERENCES	958.000	215	172.33
			5/14/2024		SUPPLIES-VH BUILDING	726.004	265	4.78
			5/14/2024		PARK MATERIALS	728.000	265	32.46
			5/14/2024		BUILDING MAINTENANCE-VH	931.000	265	89.50
			5/14/2024		DPW SUPPLIES	726.000	441	49.80
			5/14/2024		DPW EQUIPMENT	726.000	446	289.33
			5/14/2024		MATERIAL & OUTSIDE LABOR-DUMP TRUC	861.007	446	188.12
				CHECK GEN 11510 TOTAL FOR FU				1,271.97
05/22/2024	GEN	11511	05/22/2024	CHARTER TOWNSHIP OF INDEPEND	DUE TO INDEPENDENCE TOWNSHIP	226.000	000	99.28
05/23/2024	GEN	11512	5/23/2024	CLARKSTON OPTIMIST FOUNDATIO	MISC EXPENSE	955.000	101	100.00
05/28/2024	GEN	11513	79608	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	284.25
			79641		PARK MATERIALS	728.000	265	189.50
			79585		PARK MATERIALS	728.000	265	94.75
				CHECK GEN 11513 TOTAL FOR FU				568.50
05/28/2024	GEN	11514	5029861341	RICOH USA INC	RICOH COPIER LEASE	941.000	172	202.65
05/29/2024	GEN	11515	3610893	HOME DEPOT CREDIT SERVICES	DPW EQUIPMENT	726.000	446	179.00
05/29/2024	GEN	11516	05/31/2024	DOUG WEAVER	SALARY - BLDG INSPECTORS	805.001	371	455.00
05/29/2024	GEN	11517	05/31/2024	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	390.00
05/29/2024	GEN	11518	05/31/2024	KRISTINA WELSH	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	650.00
				Total for fund 101 GENERAL				12,290.11

06/05/2024 02:36 PM  
User: TREASURER2  
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET								
05/14/2024	GEN	11510*#	5/14/2024	ELAN FINANCIAL SERVICES	SUPPLIES & MTLs - NON-WINTER MAINT	726.001	451	469.12
Total for fund 202 MAJOR STREET								469.12

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON  
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 231 PARKING METER FUND									
05/01/2024	PARK	1267	069019	TRAFFIC & SAFETY CONTROL SYS	PHONE EQUIPMENT	760.000	172	50.00	
05/01/2024	PARK	1268	IRIS0000134589	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00	
			IRIS0000134588		MISC EXPENSE	955.000	172	55.00	
			CHECK PARK 1268 TOTAL FOR FU						110.00
05/09/2024	PARK	1269	068679	TRAFFIC & SAFETY CONTROL SYS	PARKING KIOSK SUPPLIES	726.006	172	353.00	
05/09/2024	PARK	1270	INV-1045561	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	469.92	
			INV-1045721		MISC EXPENSE	955.000	172	167.75	
			CHECK PARK 1270 TOTAL FOR FU						637.67
05/28/2024	PARK	1271	267033911	T-MOBILE	PHONE EQUIPMENT	760.000	172	68.42	
05/29/2024	PARK	1272	5/21/2024	DOUG'S SEAL COATING & STRIPP	ROAD PARKING LOT MAINTENANCE	761.000	172	10,000.00	
			Total for fund 231 PARKING METER FUND						11,219.09



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
05/08/2024	SEWER	2145	020-00523-001	INDEPENDENCE TOWNSHIP D.P.W.	CLINTON/OAKLAND SEWER QTRLY	814.000	536	48,489.31
			020-00523-001		QTLY VILLAGE SEWER CHARGES	814.001	536	22,478.86
				CHECK SEWER 2145 TOTAL FOR F				<u>70,968.17</u>
05/22/2024	SEWER	2146	300-2112-S	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	71.14
				Total for fund 590 SEWER				71,039.31
				TOTAL - ALL FUNDS				95,017.63

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

Invoice submitted to:  
Jonathan Smith  
City Manager  
City of the Village of Clarkston  
375 Depot Road  
Clarkston, MI 48346

June 3, 2024

Invoice #11119

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
5/1/2024 Review correspondence from City Manager re: ATT & Metro Act extension	0.50 95.00/hr	47.50	✓
5/9/2024 Review email from City Clerk re: FOIA request submitted by Mrs. Bisio; Email to City Clerk re: was not present at this meeting and no information to provide; copy to City Manager	1.00 95.00/hr	95.00	✓
5/13/2024 Review council packet for council meeting	0.50 95.00/hr	47.50	✓
Attend City Council Meeting	2.50 95.00/hr	237.50	✓
5/23/2024 Review and comment to City Clerk re: Social Media Policy	1.00 95.00/hr	95.00	✓
5/28/2024 Review City Council packet for council meeting	0.50 95.00/hr	47.50	✓
Attend City Council Meeting	3.50 95.00/hr	332.50	✓
<b>For professional services rendered</b>	<b>9.50</b>	<b>\$902.50</b>	✓
<b>Previous balance</b>		<b>\$332.50</b>	
Accounts receivable transactions			
5/14/2024 Payment - Thank YouNo. 11492		(\$332.50)	
<b>Total payments and adjustments</b>		<b>(\$332.50)</b>	

Jonathan Smith

Page 2

Balance due

Amount  
\$902.50

101-266-803-000

**Thomas J. Ryan, P.C.**

2055 Orchard Lake Road  
Sylvan Lake, MI 48320

---

Invoice submitted to:  
Jonathan Smith  
City Manager  
375 Depot Road  
Clarkston, MI 48346

June 3, 2024

In Reference To: Clarkston Court/Prosecution

	<u>Amount</u>
<b>Previous balance</b>	<b>\$190.00</b>
Accounts receivable transactions	
5/14/2024 Payment - Thank You No. 11492	(\$190.00)
<b>Total payments and adjustments</b>	<b>(\$190.00)</b>
Balance due	<u>\$0.00</u>

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Modification of Section 10.11 of Clarkston Municipal Code

**WHEREAS**, section 10.11 of the Municipal Code for the City of the Village of Clarkston identifies the local officials who may issue citations, currently limited to the City Building Official, and;

**WHEREAS**, the City's Code Enforcement Officer (contracted through Carlisle-Wortman and Code Enforcement Services) has requested the ability to issue citations where warranted after a Violation Notice has previously been issued, and;

**WHEREAS**, the City Attorney has prepared a draft modification of Section 10.11, adding the highlighted verbiage in the attached version, and;

**WHEREAS**, City Council completed the First Reading of the modified Section 10.11 wording in their regular City Council meeting on May 28, 2024, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby approves the Second Reading of the modified Section 10.11 of the City's Municipal Code, as attached. The modified wording will become law 20 days after posting in a local newspaper.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

June 10, 2024

\_\_\_\_\_  
Date

CITY OF THE VILLAGE OF CLARKSTON  
ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE CITY OF THE VILLAGE OF CLARKSTON MUNICIPAL CODE, CHAPTER 10 RULES OF CONSTRUCTION: GENERAL PENALTY; SECTION 10.11 CIVIL INFRACTION; LOCAL OFFICIALS TO ISSUE CITATION

The City of the Village of Clarkston Ordains:

Section 1.01. To amend Chapter 10 Rules of Construction: General Penalty, Section 10.11 Civil Infraction; Local Officials to Issue Citation, to add language to read as follows:

10.11(C) For violations of the codes adopted in Chapter 150; the City Building Official or the City Code Enforcement Officer.

Section 2.01. Repealer Clause.

All ordinances of the city in conflict with the provisions herewith are hereby repealed.

Section 3.01. Severability Clause.

Should any section, subdivision, clause or phrase of this Ordinance be declared by the courts to be invalid, the validity of this Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4.01. Effective Date.

This Ordinance is hereby declared to have been adopted by the City Council of the City of the Village of Clarkston, at a meeting thereof duly called and held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and shall be published in the manner prescribed by law and shall become effective 20 days after publication.

\_\_\_\_\_  
Sue Wylie, Mayor

\_\_\_\_\_  
Karen DeLorge, City Clerk

CERTIFICATE OF CLERK

I, Karen DeLorge, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of the Village of Clarkston at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Karen DeLorge, City Clerk

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - Social Media Archiving Software

WHEREAS, in the May 28, 2024 meeting of City Council, a Social Media Policy was adopted, providing guidelines for the management of the City's social media sites to ensure safe and respectful environments, and;

WHEREAS, to ensure full and accurate responses to Freedom of Information Act (FOIA) requests for information on the City's website or on one of the City's social media sites, it is necessary for governmental agencies to maintain the images from the sites, even if they have been deleted, and;

WHEREAS, to this end, Social Media Archiving software is available to capture and maintain all images from websites and social media sites, and;

WHEREAS, after reviewing cost estimates from three (3) suppliers of Social Media Archiving software, PageFreezer, CivicsPlus, and Jatheon Technologies (see attached comparison), it is recommended that the City purchase the PageFreezer software, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to contract with PageFreezer to purchase their Social Media Archiving software to backup our website and Facebook site at a cost of \$275 for setup and \$1,308/year, to be paid from the Technology & Internet Expense account #101-172-852.000.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Resolution is Adopted

Resolution is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

June 10, 2024

\_\_\_\_\_  
Date

## City of the Village of Clarkston - Bid Comparison

Subject: Social Media Archiving Software

Quote#	Supplier Name	Quoted Price		Specifications
		One-Time Setup/Activation	Annual Recurring Cost	
1	PageFreezer Software	\$275.00	\$1,308.00	<ol style="list-style-type: none"> <li>1. Social Media Archiving Software for websites and social media accounts (up to 2)</li> <li>2. Up to 100 GB of data storage included</li> </ol>
2	CivicPlus "ArchiveSocial" Software	\$2,741.00	\$2,988.00	<ol style="list-style-type: none"> <li>1. Social Media Archiving Software for websites and social media accounts (up to 12)</li> <li>2. Up to 1.6k records of data storage included</li> </ol>
3	Jatheon Technologies	Unknown	\$480.00	<ol style="list-style-type: none"> <li>1. Social Media Archiving Software for one (1) social media accounts</li> <li>2. Does not have the ability to backup websites</li> <li>2. Amount of data backup capacity unclear</li> </ol>

June 6, 2024

Recommended Supplier



# Pagefreezer Order Form

05 / 14 / 2024

Quote: 16507761198

Sales person: Cameron Gremell

Email: cameron@pagefreezer.com

Name	Price	QTY	Subtotal
<b>Pagefreezer Public Records Compliance for Social Media</b> Social Media Archiving for up to 2 social media accounts. Up to 100 GB of total data storage.  Add-on accounts may be obtained at \$35/month each.  Open Record compliant; unlimited social media records; data retention up to 5 years; continuous account monitoring and archiving at the API (Application Programming Interface) level and replay of archives on PageFreezer.com; 1 administrative user account; capture from Facebook, Twitter, LinkedIn or Instagram. Timeline & replay of all archived sites; replay through customized dashboard in SaaS portal; litigation preparedness; 256-bit Digital signature & timestamp on every archived file; litigation hold support; per page PDF export.	\$109.00	12	\$1,308.00
<b>Configuration and Training</b> Personalized assistance for configuration of the website and social media accounts for archiving; creation of user account including access, user names and passwords; initial troubleshooting and quality assurance; administrative configuration for capture engine; test captures; capture optimization; QA cycle - internal; QA cycle - with client; 1:1 training session and access to unlimited weekly free online training.	\$275.00	1	\$275.00
<b>Helpdesk Standard</b> Weekdays, 9am-5pm PST, excl. holidays, email, phone, web support, online ticket system, knowledge base, user documentation.	\$0.00	1	\$0.00



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Order Form**

**Quote #:**

Q-59177-1

**Date:**

11/30/2023 4:33 PM

**Expires On:**

12/31/2023

**Client:**

City of Village of Clarkston, MI

**Bill To:**

CLARKSTON, MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
John Tate		john.tate@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	ArchiveSocial - Economy	Social Media Archiving Subscription - Up to 12 Accounts & Up To 1.6k Records Per Month	Renewable
1.00	ArchiveSocial Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	ArchiveSocial Provisioning Fee - Economy	ArchiveSocial Account Activation and Setup	One-time

List Price -- Year 1 Total	USD 4,688.00
Total Investment - Initial Term	USD 2,741.00
Annual Recurring Services (Subject to Uplift)	USD 2,988.00

Initial Term	1/1/2024 - 12/31/2024
Initial Term Invoice Schedule	100% Invoiced upon Acceptance Date

This Order Form sets forth the commercially binding terms of the Client's (as defined above) usage of the ArchiveSocial services (the "Services"). By accepting this Order Form, which may be evidenced by your return of this completed Order Form, written acceptance (e-mail is sufficient), or Client's access and use of the Services, you, on behalf of the Client, are representing that you are authorized to bind the Client listed herein to the pricing and term stated in this Order Form

Re: Your Jatheon Demo Request

Igor Stankovic <[istankovic@jatheon.com](mailto:istankovic@jatheon.com)>

Tue 6/4/2024 10:40 AM

To: Karen Delorge <[clerk@villageofclarkston.org](mailto:clerk@villageofclarkston.org)>

Hi Karen,

We can provide you with an official quote. Just one more question before that, how many Facebook accounts do you have?

We are archiving FB, Instagram, X (ex Twitter) and Zoom. However, we do not have a Website archiving option.

Our pricing is structured based on the number of accounts you want to archive and we charge **\$480/year per account**.

Best,  
Igor

On Tue, Jun 4, 2024 at 3:59 PM Karen Delorge <[clerk@villageofclarkston.org](mailto:clerk@villageofclarkston.org)> wrote:

Hi Igor,

Could you give me a quote for the smallest package you offer. We are a very small city, just a ½ mile in radius and are looking to archive our Facebook & Website only.

Kind regards,  
Karen DeLorge

***City Clerk***

City of the Village of Clarkston  
375 Depot, Clarkston, MI 48346  
[clerk@villageofclarkston.org](mailto:clerk@villageofclarkston.org)  
Office: (248) 625-1559

Michigan.gov/ **VOTE**

*Get personalized voter information  
on early voting and other topics*



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**From:** Igor Stankovic <[istankovic@jatheon.com](mailto:istankovic@jatheon.com)>  
**Sent:** Tuesday, June 4, 2024 7:58 AM  
**To:** Karen Delorge <[clerk@villageofclarkston.org](mailto:clerk@villageofclarkston.org)>  
**Subject:** Your Jatheon Demo Request

# City of the Village of Clarkston

375 Depot Road  
Clarkston, Michigan 48346

## Resolution - 2024-2025 Fiscal Year Budget

**WHEREAS**, a Finance Committee made up Mayor Sue Wylie, Councilmembers Ted Quisenberry and Peg Roth, City Manager Jonathan Smith and Treasurer Greg Cote' met in March 2024 to begin preparation of the 2024-2025 Fiscal Year (FY) Budget Proposal and have been meeting regularly since, and;

**WHEREAS**, the attached General Appropriations Act reflects the proposed 24-25 FY Budget that was presented to City Council in a Budget Public Hearing on May 24, 2024 with minor adjustments made subsequent to the hearing, and;

**WHEREAS**, the maximum millage rate allowed under the Michigan Headlee Amendment of 1978 will be 11.6697, reduced to 10.9787 when the 0.691 CID Library Millage Reduction is applied, and;

**WHEREAS**, the City's total Taxable Value will increase from \$56.4M to \$60.4M effective July 1st per the Oakland County Assessor and Michigan's Proposal "A" of 1994, which caps growth at 5% or the rate of inflation, whichever is less, and;

**WHEREAS**, under the proposal, the Projected General Fund Revenue will be \$856,877 and the Projected General Fund Expenditure will be \$851,796, thereby reducing the Fund Balance from \$270,451 (estimated) to \$149,032, or 17.5% of Expenditures, and;

**WHEREAS**, the Budget Proposal includes a comprehensive 5-year Capital Improvement Plan (CIP) reviewed by the Planning Commission for the years 2025-2026 through 2029-2030, identifying 25 prioritized projects and the proposed funding sources, and;

**NOW THEREFORE, BE IT RESOLVED** that the City of the Village of Clarkston hereby approves the 24-25 FY Budget Proposal, including the General Appropriations Act and 5-year Capital Improvement Plan, and authorizes the City Manager and Treasurer to implement the budget effective July 1, 2024.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
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Motion is Adopted

Motion is Defeated

\_\_\_\_\_  
Karen DeLorge, City Clerk

\_\_\_\_\_  
June 10, 2024

\_\_\_\_\_  
Date

# City of the Village of Clarkston

Oakland County, Michigan



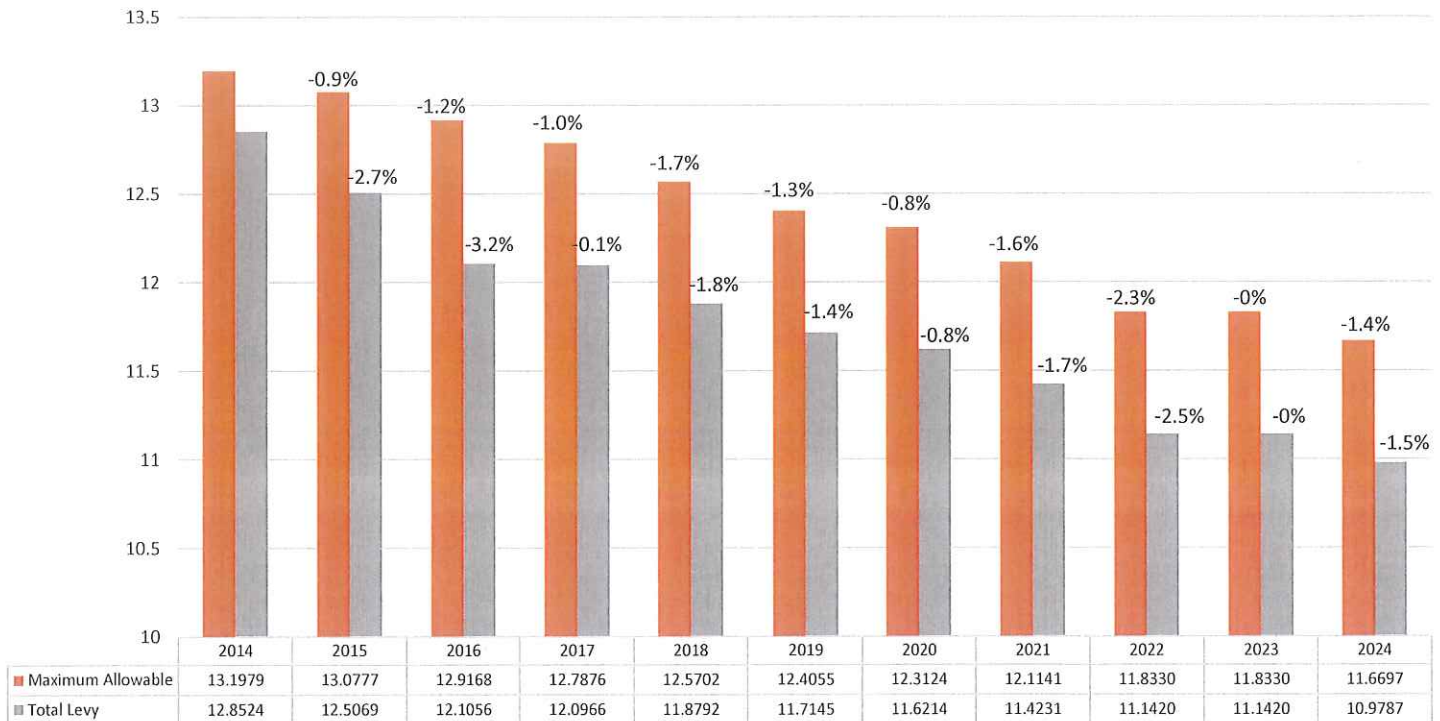
## GENERAL APPROPRIATIONS ACT

2024-2025 FISCAL YEAR

**SECTION 1:** *Title* - This resolution shall be known as the City of the Village of Clarkston 2024-2025 Fiscal Year General Appropriations Act.

**SECTION 2:** *Public Hearing on the Budget* – Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published on May 8, 2024, and a public hearing on the proposed budget was held on May 24, 2024, as part of a Regular City Council Meeting.

**SECTION 3:** *Millage Levy* – The City of the Village of Clarkston Council shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage not to exceed 10.9787 mills for City Operations, down 1.5% from the 2023-2024 Fiscal Year.



Source: Oakland County Assessors Office

FY24/25 Maximum Allowable Millage (after Headlee Rollback):	11.6697
Less Library Millage Reduction:	- 0.691
Proposed FY24/25 Millage:	10.9787

**SECTION 4:** *Adoption of budget by Fund and Department* – The City of the Village of Clarkston Council adopts the 2024-2025 fiscal year budgets for the various funds by Fund and Department (see Section 7 for details). City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not exceeding, the total appropriation authorized for each Budget Department.

**SECTION 5:** *Payment of Bills* – Pursuant to MCLA 41.75, all claims, bills and invoices submitted to the City exceeding \$500 shall be approved by the City of Village of Clarkston Council prior to being paid. The City Manager and Treasurer may pay certain bills prior to approval by the City Council to avoid late penalties, service charges, and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. A list of claims requiring approval by the City Council (as well as urgent claims exceeding \$500 and already paid, per the previous sentence) shall be presented at the next Council meeting.

**SECTION 6:** *Authorized salary and hourly rates* – The current and proposed wages for the office and DPW staff are as follows:

Position / Employee	2023/2024 FY Budget		2024/2025 FY Proposed Budget		Percent Change	Comments
	Annual (straight-time)	Hourly Wage	Annual (straight-time)	Hourly Wage		
City Manager, Jonathan Smith	\$43,260	27.73	\$44,990	28.84	4.0%	4% increase to improve salary competitiveness, minimize employee turnover
City Treasurer, Greg Cote	\$32,038	20.54	\$33,320	21.36	4.0%	4% increase to improve salary competitiveness, minimize employee turnover
City Clerk, Karen DeLorge	\$36,750	23.56	\$38,220	24.50	4.0%	4% increase to improve salary competitiveness, minimize employee turnover
Treasurer Assistant, Evelyn Bihl	\$11,918	18.39	\$12,395	19.30	4.0%	4% increase to improve salary competitiveness, minimize employee turnover
DPW Supervisor, James Turner	\$52,002	25.00	\$55,120	26.50	6.0%	6% increase to improve salary competitiveness, minimize employee turnover
DPW Laborer, Carson Danis	\$28,829	17.33	\$29,985	18.02	4.0%	4% increase to improve salary competitiveness, minimize employee turnover
<b>Total</b>	<b>\$204,796</b>		<b>\$214,030</b>		<b>4.5%</b>	<b>Overall 4.5% increase year-over-year</b>

**SECTION 7:** *Estimated Revenues and Expenditures* – The estimated revenues and expenditures (appropriations) for each of the budget funds and departments within the City of the Village of Clarkston are as follows:

## CITY OF THE VILLAGE OF CLARKSTON

### Proposed Fiscal Year 2024-2025 Operational Budget

	2023-2024 APPROVED BUDGET	2024-2025 PROPOSED BUDGET	PERCENT CHANGE	EXPLANATION OF SIGNIFICANT CHANGES
<b>Fund 101 - GENERAL</b>				
<b>REVENUE</b>				
CURRENT TAX REVENUES	620,803	646,636	4.2%	Per Oakland County Assessments
INTEREST & PENALTY REVENUES	770	388	-49.6%	
CABLE TV REVENUES	14,247	14,766	3.6%	
IN-KIND FEES/PEG FEES AT&T	5,163	4,126	-20.1%	
PERMIT FEES	18,823	24,699	31.2%	Projected permit activity
DOG LICENSES REVENUE	0	0	0.0%	No longer offered
P- GRANTS	4,000	0	0.0%	
COMM DEV BLOCK GRANT - CDBG	8,000	7,000	-12.5%	
LOCAL COMMUNITY STABILIZATION SHARE-PP	1,150	4,275	271.7%	
ENHANCED ACCESS REVENUE SHARING	744	1,009	35.6%	
STATE REVENUE SHARING/SALES TAX	107,644	109,113	1.4%	Michigan Revenue Sharing improvements
STATE LIQUOR CONTROL COMM	3,548	3,507	-1.2%	
DISTRICT COURT REVENUE	9,428	3,676	-61.0%	
INTEREST EARNED	1,588	1,782	12.2%	
DIVIDENDS AND REBATES	1,630	1,400	-14.1%	
GAZEBO RENTALS	4,000	4,500	12.5%	
EQUIPMENT RENTAL	26,000	26,000	0.0%	
MISCELLANEOUS INCOME	1,500	1,500	0.0%	
SPECIAL EVENTS REVENUE	2,500	2,500	0.0%	
TRANSFER IN FROM FUND BALANCE	159,432	0	-100.0%	
<b>TOTAL REVENUE</b>	<b>\$990,970</b>	<b>\$856,877</b>	<b>-13.5%</b>	<b>Would be +3.3% if Transfers excluded</b>

# CITY OF THE VILLAGE OF CLARKSTON

## Proposed Fiscal Year 2024-2025 Operational Budget

	2023-2024 APPROVED BUDGET	2024-2025 PROPOSED BUDGET	PERCENT CHANGE	EXPLANATION OF SIGNIFICANT CHANGES
<b>Fund 101 - GENERAL, continued</b>				
<b>APPROPRIATIONS</b>				
COUNCIL	11,250	12,250	8.9%	
ADMINISTRATION	99,132	103,209	4.1%	
CLERK	44,077	47,869	8.6%	
AUDIT	11,000	12,500	13.6%	
BOARD OF REVIEW	0	0	0.0%	
CHRISTMAS MARKET	1,000	1,000	0.0%	
TREASURER	40,437	42,693	5.6%	
ASSESSOR	8,415	8,600	2.2%	
ELECTIONS	8,050	8,506	5.7%	
BUILDING AND GROUNDS	78,571	80,646	2.6%	
ATTORNEY	37,500	30,000	-20.0%	
INSURANCE	16,169	17,786	10.0%	Overall 10% increase anticipated
POLICE	148,862	157,550	5.8%	Overall 5% increase anticipated
CODE ENFORCEMENT	4,357	4,000	-8.2%	
FIRE	176,343	186,202	5.6%	Overall 5% increase anticipated
BUILDING INSPECTION	27,600	30,255	9.6%	
DPW	37,178	39,259	5.6%	
HIGHWAY, STREETS, BRIDGES	24,271	26,282	8.3%	
STREET LIGHTING	15,569	17,500	12.4%	
WATERSHED COUNCIL	850	875	2.9%	
PLANNING	15,000	20,000	33.3%	Based on current trend
HISTORIC DISTRICT	3,000	2,000	-33.3%	
DEBT SERVICE	2,814	2,814	0.0%	
TRANSFERS OUT	179,525	0	-100.0%	
<b>TOTAL APPROPRIATIONS</b>	<b>\$990,970</b>	<b>\$851,796</b>	<b>-14.0%</b>	<b>Would be +5.2% if Transfers excluded</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>\$0</b>	<b>\$5,081</b>	<b>0.5%</b>	
<b>Fund 202 - MAJOR STREET (Main, Clarkston Rd, Waldon, W. Wash., S. Holcomb)</b>				
<b>REVENUE</b>				
STATE SHARED REVENUES	82,690	87,425	5.7%	
<b>TOTAL REVENUE</b>	<b>\$82,690</b>	<b>\$87,425</b>	<b>5.7%</b>	
<b>APPROPRIATIONS</b>				
NON-WINTER	21,551	22,996	6.7%	
TRAFFIC	9,250	9,250	0.0%	
WINTER	33,988	35,264	3.8%	
PLANNING	0	2,000	0.0%	
TRANSFER OUT (to 203 LOCAL STREET)	7,762	7,713	-0.6%	
<b>TOTAL APPROPRIATIONS</b>	<b>\$72,551</b>	<b>\$77,223</b>	<b>6.4%</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>\$10,139</b>	<b>\$10,202</b>	<b>-0.7%</b>	
<b>Fund 203 - LOCAL STREET (E. Wash., Church, Buffalo, N. Holcomb, Miller, Robertson Ct., Middle Lk, Overlook, Madison Ct., Wompole, Pineht</b>				
<b>REVENUE</b>				
STATE SHARED REVENUES	27,563	30,717	11.4%	
TRANSFER IN (from 203 FUND BALANCE)	0	100,000	0.0%	
TRANSFER IN (from 202 MAJOR STREET)	7,762	7,713	-0.6%	
<b>TOTAL REVENUE</b>	<b>\$35,325</b>	<b>\$138,430</b>	<b>291.9%</b>	
<b>APPROPRIATIONS</b>				
NON-WINTER	12,123	12,684	4.6%	
TRAFFIC	5,100	5,100	0.0%	
WINTER	18,102	18,557	2.5%	
PLANNING	0	2,000	0.0%	
STREET PAVING	0	100,000	0.0%	
<b>TOTAL APPROPRIATIONS</b>	<b>\$35,325</b>	<b>\$138,341</b>	<b>291.6%</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>\$0</b>	<b>\$89</b>	<b>0.3%</b>	



# CITY OF THE VILLAGE OF CLARKSTON

## Proposed Fiscal Year 2024-2025 Capital Project Appropriations

	FUNDING SOURCES				TOTAL
	FUND BALANCE	PARKING FUND	MAJOR ROAD FUND	LOCAL ROAD FUND	
7/1/2024	\$270,451	\$100,000	\$71,683	\$111,078	\$553,212

### Fund 401 - CAPITAL PROJECT FUND

FRIENDS OF DEPOT PARK	\$5,500				\$5,500
TREE PLANTING	\$5,000				\$5,000
STREET SIGNS & POSTS	\$1,000				\$1,000
SAFETY CROSSWALK PAINT/TAPE	\$4,500				\$4,500
OFFICE FURNITURE	\$1,000				\$1,000
PROFESSIONAL & CONTRACTUAL SERVICES:					
DPW Storage	\$3,000				\$3,000
Depot Park Irrigation	\$6,000				\$6,000
General Infrastructure	\$5,000				\$5,000
Computer Hardware	\$3,000				\$3,000
Mill Pond Dam	\$10,000				\$10,000
Computer Scanning	\$35,000				\$35,000
SIDEWALK REPAIR	\$40,000				\$40,000
ROAD RESURFACING (Overlook, E.Church, Miller)		\$100,000		\$100,000	\$200,000
SECURITY SYSTEMS AND CAMERA	\$5,000				\$5,000
ELECTRONIC SPEED CONTROL & MAINT.	\$2,500				\$2,500
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>\$126,500</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$326,500</b>

**SECTION 8:** *Specific Appropriations* – Following are the significant appropriations for the 24-25 FY: \$200,000 for Road Repaving, \$40,000 for Sidewalk Repairs, \$35,000 for Document Scanning, \$10,000 for Mill Pond Dam, and salary increases to improve salary competitiveness and employee retention.

**SECTION 9:** *Periodic Financial Reports* – At the first City Council meeting of every month the City Treasurer shall provide a report reflecting all check disbursements for the prior month. At the second Council meeting of every month a report will be provided reflecting the fiscal-year-to-date revenues and expenditures compared to the budgeted amounts in the City’s 101, 202, 203 and 401 accounts.

**SECTION 10:** *Budget Monitoring* – Whenever it appears to the City Manager, Treasurer, Clerk, Mayor, or Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the City Manager or Treasurer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**SECTION 11:** *Council Adoption* – Resolution made by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_ to adopt this General Appropriations Act for the 2024-2025 Fiscal Year.

**ROLL CALL VOTE RESULTS:**

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED this 10<sup>th</sup> day of June, 2024.

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Karen DeLorge

Clerk, City of the Village of Clarkston

**CITY OF THE VILLAGE OF CLARKSTON**

**RESOLUTION NO. [ \_\_\_\_ ]**

A RESOLUTION TO ESTABLISH THE MILLAGE RATE FOR THE CITY OF THE VILLAGE OF CLARKSTON FOR THE 24-25 FISCAL YEAR.

Minutes of a regular meeting of the Council of the City of the Village of Clarkston, Oakland County, Michigan, held at 375 Depot Road, Clarkston MI, on June 10, 2024 at 7:00 PM.

PRESENT: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

WHEREAS, the City Manager of the City of the Village of Clarkston presented a draft budget for the 24/25 Fiscal Year in a Public Hearing in the May 24, 2024 City Council meeting. Final approval of the budget was completed in the June 10, 2024 City Council meeting.

WHEREAS, the draft budget included a proposal to levy the Maximum Allowable Millage of 11.6697, but reduced by the Library Millage rate of 0.691, for a net Millage Rate of 10.9787.

WHEREAS, the net Millage Rate of 10.9787 will be split between 5.4894 mills in the Summer Tax Bill and 5.4893 mills in the Winter Tax Bill (a reduction from 11.1420 in 23/24 FY or 5.571 in both the Summer and Winter Tax Bills). No additional mills will be levied in July 2024 for debt payments (a reduction from 2.9422 mills in the 23/24 FY).

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes City Treasurer Gregory Cote' to prepare the Summer 2024 tax bills based on a millage rate of 5.4894 and the Winter 2024 tax bill based on a millage rate of 5.4893.

PRESENT: Councilmembers: \_\_\_\_\_

NAYS: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

Karen DeLorge, City Clerk

**CERTIFICATION**

The forgoing resolution was certified at a regular meeting of the Council of the City of the Village of Clarkston held on June 10, 2024.

Karen DeLorge, City Clerk

**CITY OF THE VILLAGE OF CLARKSTON**

**ADOPTION OF A RESOLUTION TO ADJOURN TO CLOSED SESSION  
IMMEDIATELY FOLLOWING THE CONCLUSION OF THE  
REGULAR CITY COUNCIL AGENDA HELD ON MONDAY  
MONDAY, JUNE 10, 2024 AT 7:00 P.M. FOR THE PURPOSE OF  
DISCUSSING WRITTEN ATTORNEY/CLIENT PRIVILEGE  
COMMUNICATION DATED JUNE 6, 2024 REGARDING  
ALLEGED OVERBILLING FOR POLICE AND FIRE SERVICES  
PURSUANT TO MCL 15.268(H)**

At a regular meeting of the of the City of the Village of Clarkston, City Council, Oakland County, Michigan, held at the City Offices in the City of the Village of Clarkston, on Monday, June 10, 2024, 2017 at 7:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_:

\_\_\_\_\_, with support from \_\_\_\_\_, moves to adopt the following resolution:

WHEREAS, at the regular City Council Meeting held on June 10, 2024, City Council desires to go into closed session to discuss written attorney/client privileged communication dated June 6, 2024;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby agrees to meet in Closed Session, as permitted by State Statue MCL 15.268(e) on Monday, June 10, 2024 at 7:00 p.m. during the Regular Meeting held on Monday, June 10, 2024 at 7:00 p.m., Michigan Time, at the City of the Village of Clarkston, 375 Depot Road, Clarkston, Michigan, 48346. The purpose of the Closed Session is to discuss written attorney/client privileged communication received on June 6, 2024, to consult with the City Attorney.

RESOLVED,

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Sue Wylie, Mayor

**CERTIFICATION**

I, \_\_\_\_\_, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of the Village of Clarkston at its regular meeting held on June 10, 2024.

\_\_\_\_\_  
, City Clerk

**CITY OF THE VILLAGE OF CLARKSTON RESOLUTION**  
**AUTHORIZING CITY ATTORNEY TO COMMUNICATE WITH**  
**INDEPENDENCE TOWNSHIP ATTORNEY DAN KELLY**

At a regular meeting of the of the City of the Village of Clarkston, City Council, Oakland County, Michigan, held at the City Offices in the City of the Village of Clarkston, on Monday, June 10, 2024 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_ with support from \_\_\_\_\_ to adopt the following resolution:

WHEREAS, City Council agrees to approve the City Attorney communicating with Independence Township City Attorney to discuss overbilling by Independence Township for Police and Fire Contract services.

RESOLVED,

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Sue Wylie, Mayor

**CERTIFICATION**

I, \_\_\_\_\_, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of the Village of Clarkston at its regular meeting held on Monday, June 10, 2024.

\_\_\_\_\_  
City Clerk

**CITY OF THE VILLAGE OF CLARKSTON**

**ADOPTION OF A RESOLUTION TO ADJOURN TO CLOSED SESSION  
IMMEDIATELY FOLLOWING THE CONCLUSION OF THE  
REGULAR CITY COUNCIL AGENDA HELD ON MONDAY  
MONDAY, JUNE 10, 2024 AT 7:00 P.M. FOR THE PURPOSE OF  
DISCUSSING WRITTEN ATTORNEY/CLIENT PRIVILEGE  
COMMUNICATION DATED JUNE 6, 2024 REGARDING  
WAIVER OF DEPOT PARK RENTAL FEES FOR  
NON-PROFIT ORGANIZATIONS**

At a regular meeting of the of the City of the Village of Clarkston, City Council, Oakland County, Michigan, held at the City Offices in the City of the Village of Clarkston, on Monday, June 10, 2024, 2017 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_:

\_\_\_\_\_, with support from \_\_\_\_\_, moves to adopt the following resolution:

WHEREAS, at the regular City Council Meeting held on June 10, 2024, City Council desires to go into closed session to discuss written attorney/client privileged communication dated June 6, 2024;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby agrees to meet in Closed Session, as permitted by State Statue MCL 15.268(e) on Monday, June 10, 2024 at 7:00 p.m. during the Regular Meeting held on Monday, June 10, 2024 at 7:00 p.m., Michigan Time, at the City of the Village of Clarkston, 375 Depot Road, Clarkston, Michigan, 48346. The purpose of the Closed Session is to discuss written attorney/client privileged communication received on June 6, 2024, to consult with the City Attorney regarding waiver of Depot Park rental fees.



RESOLVED,

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Sue Wylie, Mayor

**CERTIFICATION**

I, \_\_\_\_\_, being the duly appointed and qualified Clerk of the City of the Village of Clarkston, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of the Village of Clarkston at its regular meeting held on June 10, 2024.

\_\_\_\_\_  
, City Clerk