



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Microsoft Teams Meeting: Join on your computer or mobile app.
Or go to www.teams.microsoft.com and enter the
Meeting ID: 295 708 354 888 and Passcode: 7bi7v5EC

Regular City Council Meeting Agenda – September 22, 2025, 7:00 PM

1. Call to Order:

2. Pledge of Allegiance:

3. Roll Call:

Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Avery, Casey, Forte, Jones, and Quisenberry

4. Approval of Agenda - Motion

5. Public Comments:

Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.

6. FYI:

Oktoberfest
Taste of Clarkston

7. City Manager's Report

8. Consent Agenda:

Final Minutes of the August 25, 2025 Regular Meeting
Draft Minutes of the September 8, 2025 Regular Meeting
Treasurer's Report September 22, 2025

10. Unfinished Business:

- a. None

11. New Business:

- a. Motion: Miller Road Traffic Control Alternatives
- b. Resolution: Assessing Services Proposal with Quote Comparison
- c. Resolution: City Hall Door ADA Automation Proposal (Grant)
- d. Resolution: Depot Park Asian Bittersweet Vine Infestation Removal

12. Adjourn Meeting

Only those matters that are on the agenda are to be considered for action.

People with disabilities needing accommodations for effective participation in this meeting should please contact Jonathan Smith, City Manager (248) 625-1559 in advance of the meeting. An attempt will be made to provide reasonable accommodations.

THE LAST LAST-EVER
BREW-HA-HA



FESTIVE
GRUB

DRAFT
BREW

CLASSIC
TUNES

**SEP
27**

BACKLOT OPENS
AT 6:00!

POLKA POSSE
THE LA DEE DAS



**OKTOBERFEST 20
25**

TASTE OF
Clarkston
EST. 1998

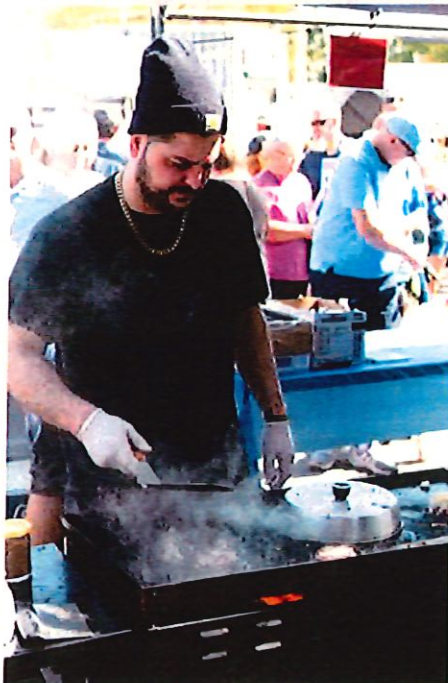
Sunday 12-6 PM
September 28th, 2025

SUNDAY
12-6 PM

**A CULINARY JOURNEY
THROUGH COMMUNITY**

Embark on a journey of taste exploration while enjoying a day filled with entertainment and camaraderie.

FOODIE
FESTIVAL



IN PARTNERSHIP WITH



City of the Village of Clarkston
City Manager Report
September 22, 2025

Status of Building Services Request for Quote

To date, no contractors have submitted proposals for the City's Building Services despite Request for Quote postings on the Michigan Municipal League website and the State of Michigan BidNet application with a response deadline of September 30th.

Michigan Municipal League General Conference

This week I attended the MML's annual General Conference event in Grand Rapids. As in years past, this is a well organized conference with opportunities to learn about a large selection of current issues facing the state's cities and villages. This week I attended sessions on:

- Leadership Challenges Facing Elected and Appointed Officials
- A review of this years honorees for Placemaking and other Municipal Improvements
- A tour of a community-led design project known as Amplify GR
- The importance of Redefining Communities for People, Place and Purpose
- Creating Thriving Communities for economic and social benefits
- Using AI tools in government operations
- The Importance of Art in Communities
- Maintaining Civility in Your Community

Sunken Manhole Covers on Clarkston Road

After being told several times that the required resources were not available, I was pleased to hear from the Road Commission of Oakland County last week informing me that three sunken manhole covers on Clarkston Road would be fixed this week. Not sure why the change, but not questioning it... just happy to see the repairs made. Thank you RCOC!

Clarkston+Ortonville Main Street Alliance

In September and October, the Main Street organizations from Clarkston and Ortonville are joining forces to promote local business and special events going on in the two communities. Printed brochures (available here and in local businesses) were prepared at near zero cost. Advertisements in the several of the North Oakland newspapers were covered by a \$1,300 mini grant obtained from Oakland County. I am hopeful this is just the start of an ongoing community promotion partnership with the Village of Ortonville!

Respectfully submitted, **Jonathan Smith, City Manager, September 19, 2025**



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Artemus M. Pappas Village Hall
375 Depot Road
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Final Minutes of the August 25, 2025, Regular City Council Meeting

1. Call to Order:

- The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Mayor Wylie, Avery, Casey, Forte, Jones and Quisenberry.
- Councilmembers Absent: Mayor Pro Tem Rodgers
- Others Present: Jonathan Smith, City Manager, Angie Guillen, City Clerk, Gerald Fisher, City Attorney

4. Approval of Agenda:

- Motion by Jones, Support by Casey, to approve the agenda as presented.
All Aye. Nay - None. MOTION CARRIED 6-0

5. Public Comments:

- Public comment was held.
- Councilmember Quisenberry initiated discussion on revenue enhancement opportunities for the City, asking the Finance Committee to address this matter.

6. FYI:

- No updates

7. City Manager Report

- Exciting Grant News
- Status of Building Services Request for Quote
- Independence Township Building Services Update
- Status of Assessing Request for Quote
- Ordinance Codification

- Miller Road Barricades
- I-75 Construction Updates
- Clarkston & Ortonville Main Street Alliance

8. Consent Agenda

- Final Minutes of July 28, 2025, Regular Meeting
- Draft Minutes of August 11, 2025, Regular Meeting
- Treasurer's Report August 25, 2025

Motion by Avery, Support by Jones, to approve the Consent Agenda as presented. All Aye.
Nay – None. MOTION CARRIED 6-0

9. **Unfinished Business:**

- a. None

10. **New Business:**

- a. Presentation: Mark Friese, Rep'd Communication Tools
Mark gave an in-depth presentation on Municipal software as an option for the City to consider for future use as a tool to improve social media, resident contact and concerns.
- b. Presentation: Tree Committee Proposal
Councilmember Forte discussed the Tree Committee Planting Proposal.
- c. Resolution: Tree Committee Planting Proposal
Resolved by Quisenberry, Support by Avery, that the City Council of the City of the Village of Clarkston hereby authorizes the Tree Committee to proceed with their easement tree planting recommendation of 15 trees, funded as follows: \$5,000.00 from the Tree Planting budget (401-446-817.000) and \$1,689.85 from the Professional and Contractual Services budget (401-901-805.001). VOTE: Forte, Jones, Quisenberry, Avery, Casey, and Wylie – Aye. Nay – None.
RESOLUTION CARRIED, 6-0.
- d. Resolution: Clinton River Watershed Council Agreement Renewal
Resolved by Jones, Support by Forte, that the City Council of the City of the Village of Clarkston hereby authorizes the City Manager to sign and submit the attached Clinton River Watershed Agreement renewal for the period 10/1/2025 through 3/31/2031. VOTE: Jones, Quisenberry, Wylie, Avery, Casey, and Forte – Aye. Nay – None.
RESOLUTION CARRIED, 6-0.

11. Motion: Adjourn Meeting at 8:28 P.M.

- Motion by Jones, Support by Avery to adjourn. VOTE: All Aye. Nay – None.
MOTION CARRIED 6-0.

Respectfully Submitted by Angie Guillen, City Clerk.



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
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Draft Minutes of the September 8, 2025, Regular City Council Meeting

1. Call to Order:

- The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Mayor Wylie, Mayor Pro Tem Rodgers, Avery, Casey, Forte, and Quisenberry.
- Councilmembers Absent: Jones
- Others Present: Jonathan Smith, City Manager, (via online) Angie Guillen, City Clerk, Evelyn Bihl, Deputy Clerk and Sgt. Ashley.

4. Approval of Agenda:

- Motion by Rodgers, Support by Forte, to approve the agenda as presented.
All Aye. Nay - None. MOTION CARRIED 6-0

5. Public Comments:

- Public comment was held.

6. FYI:

- Art in the Village Event

7. City Manager Report

- Clarkston House Fire
- Status of Building Services Request for Quote
- Status of Assessing Services Request for Quote
- MML Conference
- Downtown Beautification

8. Sheriff's Report

9. Consent Agenda

- Final Minutes of August 11, 2025, Regular Meeting
- Draft Minutes of August 25, 2025, Regular Meeting
- Treasurer's Report September 8, 2025

Motion by Quisenberry, Support by Forte, to approve the Consent Agenda as presented with amendments to the August 25, 2025 minutes to include the significant discussion on revenue enhancement for the City during public comment and to task the Finance Committee to focus on. All Aye. Nay – None. MOTION CARRIED 6-0

Motion by Avery, Support by Rodgers, to approve the Consent Agenda as presented with amendments. All Aye. Nay – None. MOTION CARRIED 6-0

10. **Unfinished Business:**

- a. None

11. **New Business:**

- a. Resolution: Building Permit & Inspection Fee schedule

Resolved by Quisenberry, Support by Casey, that the City Council of the City of the Village of Clarkston hereby approves the attached Building Permit and Inspection Fee Schedule for all properties in the City. VOTE: Forte, Quisenberry, Casey, Avery, Rodgers and Wylie.

All Aye. Nay - None. RESOLUTION CARRIED, 6-0.

- d. Discussion: Finance Committee Meeting to Discuss Revenue Growth Opportunities

Discussion was held regarding setting the date of Tuesday, October 14, 2025, at 1pm, for a Finance Committee Meeting and methods to have public input to utilize for the meeting.

12. Motion: Adjourn Meeting at 7:35 P.M.

- Motion by Avery, Support by Rodgers to adjourn. VOTE: All Aye. Nay – None. MOTION CARRIED 6-0.

Respectfully Submitted by Angie Guillen, City Clerk.

Treasurer's Report

I. Revenue/Expenditure Actual vs. Budget as of 08/31/2025 General Fund 101

II. Revenue/Expenditure Actual vs. Budget as of 08/31/2025 Major Roads Fund 202

III. Revenue/Expenditure Actual vs. Budget as of 08/31/2025 Local Roads Fund 203

IV. Revenue/Expenditure Actual vs. Budget as of 08/31/2025 Capital Projects Fund 401

TREASURER'S DOCUMENTS FOR MEETING - NEW BUSINESS:*VI. Invoices for review*

Carlisle Wortman -

2025 Planning Consultation

\$ -

2025 General Consultation

\$ -

Sub Total

\$ -

HRC -

MS4 Permit Assistance

\$ -

Professional

\$ -

Sub Total

\$ -

Jerry / Kristin-

Court/Prosecution Aug 2025

\$ -

Professional Services Aug 2025

\$ 1,820.00

\$ 1,820.00

Sub total Invoices for review

\$ 1,820.00

VII. Other Checks for Review

\$ -

\$ -

\$ -

\$ -

Total Other Checks for Review

\$ -

Grand Total

\$ 1,820.00

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	CURRENT TAX REVENUES	722,231.00	722,231.00	42,482.32	679,748.68	5.88
101-000-445.000	INTEREST & PENALTY REVENUES	736.00	736.00	0.00	736.00	0.00
101-000-477.000	CABLE TV REVENUES	14,309.00	14,309.00	2,794.26	11,514.74	19.53
101-000-491.000	IN-KIND FEES/PEG FEES AT&T	3,887.00	3,887.00	595.65	3,291.35	15.32
101-000-492.000	PERMIT FEES	28,000.00	28,000.00	250.00	27,750.00	0.89
101-000-493.000	FOIA FEES	0.00	0.00	(63.00)	63.00	100.00
101-000-503.000	P- GRANTS	0.00	0.00	1,000.00	(1,000.00)	100.00
101-000-522.000	COMM DEV BLOCK GRANT - CDBG	7,000.00	7,000.00	3,500.00	3,500.00	50.00
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	1.19	(1.19)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE-PP	4,000.00	4,000.00	0.00	4,000.00	0.00
101-000-573.001	ENHANCED ACCESS REVENUE SHARING	1,310.00	1,310.00	91.43	1,218.57	6.98
101-000-574.001	STATE REVENUE SHARING/SALES TAX	107,229.00	107,229.00	18,349.00	88,880.00	17.11
101-000-582.000	BANNER REVENUES	0.00	0.00	100.00	(100.00)	100.00
101-000-656.000	DISTRICT COURT REVENUE	3,708.00	3,708.00	6,161.54	(2,453.54)	166.17
101-000-665.000	INTEREST EARNED	1,858.00	1,858.00	372.83	1,485.17	20.07
101-000-666.000	DIVIDENDS AND REBATES	1,400.00	1,400.00	1,312.00	88.00	93.71
101-000-667.000	GAZEBO RENTALS	4,500.00	4,500.00	250.00	4,250.00	5.56
101-000-667.001	EQUIPMENT RENTAL	26,000.00	26,000.00	1,512.84	24,487.16	5.82
101-000-670.000	MISCELLANEOUS INCOME	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000-670.001	SPECIAL EVENTS REVENUE	2,500.00	2,500.00	0.00	2,500.00	0.00
101-000-674.000	CONTRIBUTIONS	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Dept 000 - GENERAL		931,668.00	931,668.00	78,710.06	852,957.94	8.45
TOTAL REVENUES		931,668.00	931,668.00	78,710.06	852,957.94	8.45
Expenditures						
Dept 101 - COUNCIL/MAYOR						
101-101-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	7,750.00	7,750.00	0.00	7,750.00	0.00
101-101-955.000	MISC EXPENSE	500.00	500.00	31.77	468.23	6.35
101-101-958.000	DUES & CONFERENCES	3,000.00	3,000.00	350.00	2,650.00	11.67
Total Dept 101 - COUNCIL/MAYOR		11,250.00	11,250.00	381.77	10,868.23	3.39
Dept 172 - ADMINISTRATION						
101-172-701.002	WAGES - ADMIN ASSISTANT	13,880.00	13,880.00	1,906.38	11,973.62	13.73
101-172-703.003	SALARY - CITY MANAGER	58,225.00	58,225.00	8,957.68	49,267.32	15.38
101-172-714.000	MERS - EMPLOYER MATCH	2,500.00	2,500.00	707.76	1,792.24	28.31
101-172-715.000	CITY FICA EXPENSE	5,516.00	5,516.00	831.10	4,684.90	15.07
101-172-719.000	CITY SUTA MESC EXPENSE	12.00	12.00	1.33	10.67	11.08
101-172-722.000	WORKMAN'S COMPENSATION	3,000.00	3,000.00	1,194.00	1,806.00	39.80
101-172-726.000	SUPPLIES	5,750.00	5,750.00	636.41	5,113.59	11.07
101-172-727.001	POSTAGE	500.00	500.00	10.22	489.78	2.04
101-172-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	5,000.00	5,000.00	1,749.00	3,251.00	34.98
101-172-850.000	TELEPHONE EXPENSE	10,000.00	10,000.00	2,307.94	7,692.06	23.08
101-172-852.000	TECHNOLOGY/INTERNET EXPENSE	8,373.00	8,373.00	4,389.38	3,983.62	52.42
101-172-860.000	MILEAGE/CONFERENCE	1,300.00	1,300.00	1,300.32	(0.32)	100.02
101-172-941.000	RICOH COPIER LEASE	1,045.00	1,045.00	260.91	784.09	24.97
101-172-958.000	DUES & CONFERENCES	2,500.00	2,500.00	1,410.00	1,090.00	56.40
Total Dept 172 - ADMINISTRATION		117,601.00	117,601.00	25,662.43	91,938.57	21.82

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
Dept 215 - CLERK						
101-215-703.001	SALARY - CLERK	50,000.00	50,000.00	6,729.24	43,270.76	13.46
101-215-715.000	CITY FICA EXPENSE	3,825.00	3,825.00	514.78	3,310.22	13.46
101-215-719.000	CITY SUTA MESC EXPENSE	2.00	2.00	4.72	(2.72)	236.00
101-215-726.000	SUPPLIES	100.00	100.00	0.00	100.00	0.00
101-215-901.000	PUBLICATIONS	1,000.00	1,000.00	63.20	936.80	6.32
101-215-958.000	DUES & CONFERENCES	2,500.00	2,500.00	2,020.05	479.95	80.80
Total Dept 215 - CLERK		57,427.00	57,427.00	9,331.99	48,095.01	16.25
Dept 223 - AUDIT						
101-223-805.000	AUDIT FEES	13,500.00	13,500.00	0.00	13,500.00	0.00
Total Dept 223 - AUDIT		13,500.00	13,500.00	0.00	13,500.00	0.00
Dept 248 - HOLIDAY MARKET						
101-248-726.000	SUPPLIES	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 248 - HOLIDAY MARKET		2,500.00	2,500.00	0.00	2,500.00	0.00
Dept 253 - TREASURER						
101-253-703.002	SALARY - TREASURER	40,000.00	40,000.00	6,153.84	33,846.16	15.38
101-253-715.000	CITY FICA EXPENSE	3,060.00	3,060.00	470.77	2,589.23	15.38
101-253-719.000	CITY SUTA MESC EXPENSE	6.00	6.00	0.00	6.00	0.00
101-253-726.000	SUPPLIES	1,200.00	1,200.00	241.84	958.16	20.15
101-253-853.000	COMPUTER SUPPORT	4,000.00	4,000.00	2,619.00	1,381.00	65.48
101-253-958.000	DUES & CONFERENCES	1,500.00	1,500.00	0.00	1,500.00	0.00
101-253-960.000	BANK FEES	400.00	400.00	51.65	348.35	12.91
Total Dept 253 - TREASURER		50,166.00	50,166.00	9,537.10	40,628.90	19.01
Dept 257 - ASSESSOR						
101-257-804.000	ASSESSING - OAKLAND COUNTY	12,906.00	12,906.00	9,166.03	3,739.97	71.02
Total Dept 257 - ASSESSOR		12,906.00	12,906.00	9,166.03	3,739.97	71.02
Dept 262 - ELECTIONS						
101-262-726.000	SUPPLIES	2,000.00	2,000.00	0.00	2,000.00	0.00
101-262-727.001	POSTAGE	800.00	800.00	0.00	800.00	0.00
101-262-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,000.00	3,000.00	687.00	2,313.00	22.90
101-262-901.000	PUBLICATIONS	350.00	350.00	0.00	350.00	0.00
Total Dept 262 - ELECTIONS		6,150.00	6,150.00	687.00	5,463.00	11.17
Dept 265 - BUILDING AND GROUNDS						
101-265-705.000	WAGES - BUILDING MAINTENANCE	6,600.00	6,600.00	1,807.04	4,792.96	27.38
101-265-705.001	WAGES - BUILDING MAINTENANCE O/T	330.00	330.00	0.00	330.00	0.00
101-265-706.000	WAGES - VILLAGE GROUNDS PARK	26,000.00	26,000.00	7,376.96	18,623.04	28.37
101-265-706.001	WAGES - DPW VILLAGE GROUNDS/PARK O/T	4,950.00	4,950.00	0.00	4,950.00	0.00
101-265-715.000	CITY FICA EXPENSE	2,898.00	2,898.00	702.58	2,195.42	24.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
101-265-719.000	CITY SUTA MESC EXPENSE					
101-265-726.004	SUPPLIES-VH BUILDING	3.00	3.00	0.00	3.00	0.00
101-265-728.000	PARK MATERIALS	2,500.00	2,500.00	601.68	1,898.32	24.07
101-265-818.000	RUBBISH COLLECTION	13,000.00	13,000.00	1,656.36	11,343.64	12.74
101-265-920.000	DETROIT EDISON-VH	2,200.00	2,200.00	641.65	1,558.35	29.17
101-265-921.000	CONSUMERS ENERGY-VH	3,100.00	3,100.00	305.13	2,794.87	9.84
101-265-923.000	DTE UPPER PARKING LOT	2,378.00	2,378.00	27.89	2,350.11	1.17
101-265-923.001	DTE DEPOT PARK	4,417.00	4,417.00	330.54	4,086.46	7.48
101-265-924.000	SEWER & WATER-VH	325.00	325.00	42.76	282.24	13.16
101-265-931.000	BUILDING MAINTENANCE-VH	1,200.00	1,200.00	241.37	958.63	20.11
101-265-934.000	MILL POND ASSESSMENT	500.00	500.00	178.50	321.50	35.70
101-265-935.000	STORM WATER DISCHARGE PERMIT	143.00	143.00	0.00	143.00	0.00
101-265-956.000	WATER LEVEL CONTROL	750.00	750.00	0.00	750.00	0.00
101-265-957.000	CDBG DISBURSEMENTS	150.00	150.00	0.00	150.00	0.00
		7,000.00	7,000.00	0.00	7,000.00	0.00
Total Dept 265 - BUILDING AND GROUNDS		78,444.00	78,444.00	13,912.46	64,531.54	17.74
Dept 266 - ATTORNEY						
101-266-803.000	LEGAL FEES	30,000.00	30,000.00	1,695.00	28,305.00	5.65
Total Dept 266 - ATTORNEY		30,000.00	30,000.00	1,695.00	28,305.00	5.65
Dept 267 - INSURANCES						
101-267-961.001	PROPERTY INSURANCE					
101-267-961.002	ERRORS & OMISSIONS INSURANCE	1,348.00	1,348.00	1,278.00	70.00	94.81
101-267-961.003	GENERAL LIABILITY INSURANCE	8,165.00	8,165.00	7,939.00	226.00	97.23
101-267-961.004	PROPERTY INSURANCE-OPEN SPACES	3,560.00	3,560.00	3,285.00	275.00	92.28
101-267-961.005	EQUIPMENT INSURANCE	1,103.00	1,103.00	1,016.00	87.00	92.11
		3,681.00	3,681.00	3,327.00	354.00	90.38
Total Dept 267 - INSURANCES		17,857.00	17,857.00	16,845.00	1,012.00	94.33
Dept 301 - POLICE						
101-301-802.000	LAW ENFORCEMENT	178,667.00	178,667.00	0.00	178,667.00	0.00
Total Dept 301 - POLICE		178,667.00	178,667.00	0.00	178,667.00	0.00
Dept 336 - FIRE						
101-336-802.001	FIRE PROTECTION - IND TWP	201,590.00	201,590.00	0.00	201,590.00	0.00
Total Dept 336 - FIRE		201,590.00	201,590.00	0.00	201,590.00	0.00
Dept 371 - BUILDING INSPECTION						
101-371-809.000	BLDG DEPT PROFESSIONAL FEES	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 371 - BUILDING INSPECTION		30,000.00	30,000.00	0.00	30,000.00	0.00
Dept 441 - DPW						
101-441-709.000	WAGES - DPW LEAVE & HOLIDAY PAY	4,400.00	4,400.00	1,376.00	3,024.00	31.27
101-441-709.001	WAGES - DPW TASTE OF CLARKSTON	1,540.00	1,540.00	0.00	1,540.00	0.00
101-441-709.006	WAGES - DPW CONCERTS IN PARK	1,100.00	1,100.00	0.00	1,100.00	0.00

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
101-441-709.007	WAGES - DPW ART IN THE VILLAGE	825.00	825.00	0.00	825.00	0.00
101-441-709.008	WAGES - DPW PARADES	790.00	790.00	210.00	580.00	26.58
101-441-712.000	HEALTH INSURANCE	16,000.00	16,000.00	3,668.02	12,331.98	22.93
101-441-713.000	PHYSICAL EXPENSES	500.00	500.00	0.00	500.00	0.00
101-441-714.000	MERS - EMPLOYER MATCH	5,703.00	5,703.00	230.14	5,472.86	4.04
101-441-715.000	CITY FICA EXPENSE	662.00	662.00	121.34	540.66	18.33
101-441-719.000	CITY SUTA MESC EXPENSE	5.00	5.00	0.00	5.00	0.00
101-441-726.000	DPW SUPPLIES	2,000.00	2,000.00	582.16	1,417.84	29.11
101-441-850.000	TELEPHONE EXPENSE - DPW	1,011.00	1,011.00	150.00	861.00	14.84
101-441-932.001	EQUIPMENT MAINTENANCE	750.00	750.00	0.00	750.00	0.00
101-441-940.004	NEW LEASE SPACE	19,588.00	19,588.00	0.00	19,588.00	0.00
Total Dept 441 - DPW		54,874.00	54,874.00	6,337.66	48,536.34	11.55
Dept 446 - HIGHWAY, STREETS, BRIDGES						
101-446-704.001	WAGES - DPW MAINTENANCE-PICKUP TRUCK	2,200.00	2,200.00	92.80	2,107.20	4.22
101-446-704.002	WAGES - DPW MAINTENANCE-DUMP TRUCK	1,500.00	1,500.00	0.00	1,500.00	0.00
101-446-704.003	WAGES - DPW MAINTENANCE-LOADER	440.00	440.00	0.00	440.00	0.00
101-446-704.004	WAGES - DPW MAINTENANCE-TRACTOR	825.00	825.00	0.00	825.00	0.00
101-446-704.005	WAGES - DPW MAINTENANCE-SWEEPER	165.00	165.00	0.00	165.00	0.00
101-446-704.007	WAGES - DPW MAINTENANCE-LIFT	121.00	121.00	0.00	121.00	0.00
101-446-715.000	CITY FICA EXPENSE	402.00	402.00	7.10	394.90	1.77
101-446-719.000	CITY SUTA MESC EXPENSE	10.00	10.00	0.00	10.00	0.00
101-446-726.000	DPW EQUIPMENT	4,500.00	4,500.00	1,250.65	3,249.35	27.79
101-446-817.001	TREE TRIMMING & MAINTENANCE	2,500.00	2,500.00	0.00	2,500.00	0.00
101-446-860.001	MILEAGE/CONFERENCE/TRAINING	400.00	400.00	0.00	400.00	0.00
101-446-861.001	MATERIAL & OUTSIDE LABOR-PICKUP TRUCK	2,500.00	2,500.00	0.00	2,500.00	0.00
101-446-861.003	MATERIAL & OUTSIDE LABOR-LOADER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-446-861.004	MATERIAL & OUTSIDE LABOR-LIFT	350.00	350.00	0.00	350.00	0.00
101-446-861.005	MATERIAL & OUTSIDE LABOR-TRACTOR	400.00	400.00	0.00	400.00	0.00
101-446-861.007	MATERIAL & OUTSIDE LABOR-DUMP TRUCK	1,400.00	1,400.00	0.00	1,400.00	0.00
101-446-862.000	FUEL & OIL FOR EQUIPMENT	6,000.00	6,000.00	224.37	5,775.63	3.74
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		24,713.00	24,713.00	1,574.92	23,138.08	6.37
Dept 448 - STREET LIGHTING						
101-448-926.000	DTE STREET LIGHTING	20,646.00	20,646.00	1,782.53	18,863.47	8.63
Total Dept 448 - STREET LIGHTING		20,646.00	20,646.00	1,782.53	18,863.47	8.63
Dept 569 - WATERSHED COUNCIL						
101-569-956.002	CLINTON RIVER WATERSHED EXPENSES	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 569 - WATERSHED COUNCIL		1,000.00	1,000.00	0.00	1,000.00	0.00
Dept 701 - PLANNING						
101-701-810.001	ENGINEERING SERVICES	7,500.00	7,500.00	0.00	7,500.00	0.00
101-701-811.000	PLANNER FEES	6,000.00	6,000.00	175.00	5,825.00	2.92
101-701-958.000	PLANNING COMMISSION	750.00	750.00	0.00	750.00	0.00
101-701-959.000	MAIN STREET CLARKSTON	1,000.00	1,000.00	330.00	670.00	33.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Expenditures						
Total Dept 701 - PLANNING		15,250.00	15,250.00	505.00	14,745.00	3.31
Dept 723 - HISTORIC DISTRICT						
101-723-958.000	HISTORIC DIST COMMISSION EXP	750.00	750.00	235.00	515.00	31.33
Total Dept 723 - HISTORIC DISTRICT		750.00	750.00	235.00	515.00	31.33
Dept 906 - DEBT SERVICE						
101-906-994.006	INTEREST EXPENSE - GF - CITY HALL	2,050.00	2,050.00	0.00	2,050.00	0.00
Total Dept 906 - DEBT SERVICE		2,050.00	2,050.00	0.00	2,050.00	0.00
TOTAL EXPENDITURES		927,341.00	927,341.00	97,653.89	829,687.11	10.53
Fund 101 - GENERAL:						
TOTAL REVENUES		931,668.00	931,668.00	78,710.06	852,957.94	8.45
TOTAL EXPENDITURES		927,341.00	927,341.00	97,653.89	829,687.11	10.53
NET OF REVENUES & EXPENDITURES		4,327.00	4,327.00	(18,943.83)	23,270.83	437.81

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET						
Revenues						
Dept 000 - GENERAL						
202-000-574.000	STATE SHARED REVENUES	88,000.00	88,000.00	14,361.66	73,638.34	16.32
Total Dept 000 - GENERAL		88,000.00	88,000.00	14,361.66	73,638.34	16.32
TOTAL REVENUES		88,000.00	88,000.00	14,361.66	73,638.34	16.32
Expenditures						
Dept 451 - NON-WINTER						
202-451-703.005	SALARY - NON-WINTER MAINTENANCE	15,000.00	15,000.00	2,936.37	12,063.63	19.58
202-451-703.008	SALARY - NON-WINTER O/T MAINT	2,500.00	2,500.00	142.27	2,357.73	5.69
202-451-715.000	CITY FICA EXPENSE	1,339.00	1,339.00	235.52	1,103.48	17.59
202-451-726.001	SUPPLIES & MTLs - NON-WINTER MAINT	1,840.00	1,840.00	540.45	1,299.55	29.37
202-451-775.000	TOOLS - NON-WINTER MAINTENANCE	400.00	400.00	0.00	400.00	0.00
202-451-776.000	CRACK FILL - MAJOR RD - NON-WINTER	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Dept 451 - NON-WINTER		26,079.00	26,079.00	3,854.61	22,224.39	14.78
Dept 452 - TRAFFIC						
202-452-945.000	EQUIPMENT RENTAL	7,000.00	7,000.00	789.30	6,210.70	11.28
Total Dept 452 - TRAFFIC		7,000.00	7,000.00	789.30	6,210.70	11.28
Dept 453 - WINTER						
202-453-703.006	SALARY - WINTER MAINTENANCE	15,500.00	15,500.00	0.00	15,500.00	0.00
202-453-703.009	SALARY - WINTER MAINT O/T	7,000.00	7,000.00	0.00	7,000.00	0.00
202-453-715.000	CITY FICA EXPENSE	1,721.00	1,721.00	0.00	1,721.00	0.00
202-453-719.000	CITY SUTA MESC EXPENSE	50.00	50.00	0.00	50.00	0.00
202-453-726.002	SUPPLIES & MTLs - WINTER MAINT	600.00	600.00	0.00	600.00	0.00
202-453-775.001	SMALL TOOLS - WINTER MAINT	200.00	200.00	0.00	200.00	0.00
202-453-778.000	SALT - WINTER SIDEWALK	1,400.00	1,400.00	0.00	1,400.00	0.00
202-453-778.001	SALT - WINTER MAINTENANCE	6,500.00	6,500.00	0.00	6,500.00	0.00
202-453-945.001	EQUIPMENT RENTAL - WINTER	9,000.00	9,000.00	0.00	9,000.00	0.00
Total Dept 453 - WINTER		41,971.00	41,971.00	0.00	41,971.00	0.00
Dept 701 - PLANNING						
202-701-810.001	ENGINEERING SERVICES	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 701 - PLANNING		2,000.00	2,000.00	0.00	2,000.00	0.00
Dept 999 - TRANSFERS OUT						
202-999-995.203	TRANSFER OUT TO LOCAL STREETS	10,000.00	10,000.00	0.00	10,000.00	0.00
Total Dept 999 - TRANSFERS OUT		10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		87,050.00	87,050.00	4,643.91	82,406.09	5.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET						
Fund 202 - MAJOR STREET:						
TOTAL REVENUES		88,000.00	88,000.00	14,361.66	73,638.34	16.32
TOTAL EXPENDITURES		87,050.00	87,050.00	4,643.91	82,406.09	5.33
NET OF REVENUES & EXPENDITURES		950.00	950.00	9,717.75	(8,767.75)	1,022.92

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET						
Revenues						
Dept 000 - GENERAL						
203-000-574.000	STATE SHARED REVENUES	31,000.00	31,000.00	4,995.36	26,004.64	16.11
203-000-699.202	TRANSFER IN FROM MAJOR ROAD FUND	10,000.00	10,000.00	0.00	10,000.00	0.00
203-000-699.390	TRANSFER IN FROM FUND BALANCE	100,000.00	100,000.00	0.00	100,000.00	0.00
Total Dept 000 - GENERAL		141,000.00	141,000.00	4,995.36	136,004.64	3.54
TOTAL REVENUES		141,000.00	141,000.00	4,995.36	136,004.64	3.54
Expenditures						
Dept 449 - ROAD COMMISSION/STREET DEPT (ACT 51)						
203-449-971.000	STREET CONSTRUCTION	100,000.00	100,000.00	0.00	100,000.00	0.00
Total Dept 449 - ROAD COMMISSION/STREET DEPT (ACT 51)		100,000.00	100,000.00	0.00	100,000.00	0.00
Dept 451 - NON-WINTER						
203-451-703.005	SALARY - NON-WINTER MAINTENANCE	6,000.00	6,000.00	1,086.03	4,913.97	18.10
203-451-703.008	SALARY - NON-WINTER O/T MAINT	1,000.00	1,000.00	52.61	947.39	5.26
203-451-715.000	CITY FICA EXPENSE	536.00	536.00	87.09	448.91	16.25
203-451-719.000	CITY SUTA MESC EXPENSE	25.00	25.00	0.00	25.00	0.00
203-451-726.001	SUPPLIES & MTLs - NON-WINTER MAINT	1,000.00	1,000.00	1,250.00	(250.00)	125.00
203-451-775.000	TOOLS - NON-WINTER MAINTENANCE	400.00	400.00	0.00	400.00	0.00
203-451-776.001	LOCAL CRACK FILL	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Dept 451 - NON-WINTER		13,961.00	13,961.00	2,475.73	11,485.27	17.73
Dept 452 - TRAFFIC						
203-452-945.000	EQUIPMENT RENTAL	5,000.00	5,000.00	723.54	4,276.46	14.47
Total Dept 452 - TRAFFIC		5,000.00	5,000.00	723.54	4,276.46	14.47
Dept 453 - WINTER						
203-453-703.006	SALARY - WINTER MAINTENANCE	6,100.00	6,100.00	0.00	6,100.00	0.00
203-453-703.009	SALARY - WINTER MAINT O/T	3,000.00	3,000.00	0.00	3,000.00	0.00
203-453-715.000	CITY FICA EXPENSE	696.00	696.00	0.00	696.00	0.00
203-453-719.000	CITY SUTA MESC EXPENSE	25.00	25.00	0.00	25.00	0.00
203-453-726.002	SUPPLIES & MTLs - WINTER MAINT	400.00	400.00	0.00	400.00	0.00
203-453-775.001	SMALL TOOLS - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
203-453-778.000	SALT - WINTER SIDEWALK	750.00	750.00	0.00	750.00	0.00
203-453-778.001	SALT - WINTER MAINTENANCE	2,750.00	2,750.00	0.00	2,750.00	0.00
203-453-945.001	EQUIPMENT RENTAL - WINTER	6,500.00	6,500.00	0.00	6,500.00	0.00
203-453-955.001	MISC EXPENSE - WINTER MAINT	100.00	100.00	0.00	100.00	0.00
Total Dept 453 - WINTER		20,421.00	20,421.00	0.00	20,421.00	0.00
Dept 701 - PLANNING						
203-701-810.001	ENGINEERING SERVICES	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 701 - PLANNING		1,000.00	1,000.00	0.00	1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET Expenditures						
TOTAL EXPENDITURES		140,382.00	140,382.00	3,199.27	137,182.73	2.28
Fund 203 - LOCAL STREET:						
TOTAL REVENUES		141,000.00	141,000.00	4,995.36	136,004.64	3.54
TOTAL EXPENDITURES		140,382.00	140,382.00	3,199.27	137,182.73	2.28
NET OF REVENUES & EXPENDITURES		618.00	618.00	1,796.09	(1,178.09)	290.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND						
Revenues						
Dept 000 - GENERAL						
401-000-699.101	TRANSFER IN FROM GENERAL FUND	83,200.00	83,200.00	0.00	83,200.00	0.00
Total Dept 000 - GENERAL		83,200.00	83,200.00	0.00	83,200.00	0.00
TOTAL REVENUES		83,200.00	83,200.00	0.00	83,200.00	0.00
Expenditures						
Dept 265 - BUILDING AND GROUNDS						
401-265-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	3,500.00	0.00
Total Dept 265 - BUILDING AND GROUNDS		3,500.00	3,500.00	0.00	3,500.00	0.00
Dept 446 - HIGHWAY, STREETS, BRIDGES						
401-446-817.000	TREE PLANTING	5,000.00	5,000.00	0.00	5,000.00	0.00
401-446-819.000	STREET SIGNS & POSTS	1,000.00	1,000.00	2,188.06	(1,188.06)	218.81
401-446-930.007	SAFETY CROSSWALK PAINT/TAPE	5,200.00	5,200.00	0.00	5,200.00	0.00
Total Dept 446 - HIGHWAY, STREETS, BRIDGES		11,200.00	11,200.00	2,188.06	9,011.94	19.54
Dept 901 - CAPITAL OUTLAY						
401-901-726.000	OFFICE FURNITURE	1,000.00	1,000.00	0.00	1,000.00	0.00
401-901-805.001	PROFESSIONAL & CONTRACTUAL SERVICES	60,000.00	60,000.00	0.00	60,000.00	0.00
401-901-930.014	SECURITY SYSTEMS AND CAMERA	5,000.00	5,000.00	0.00	5,000.00	0.00
401-901-930.015	ELECTRONIC SPEED CONTROL & MAINT.	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 901 - CAPITAL OUTLAY		68,500.00	68,500.00	0.00	68,500.00	0.00
TOTAL EXPENDITURES		83,200.00	83,200.00	2,188.06	81,011.94	2.63
Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		83,200.00	83,200.00	0.00	83,200.00	0.00
TOTAL EXPENDITURES		83,200.00	83,200.00	2,188.06	81,011.94	2.63
NET OF REVENUES & EXPENDITURES		0.00	0.00	(2,188.06)	2,188.06	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,243,868.00	1,243,868.00	98,067.08	1,145,800.92	7.88
NET OF REVENUES & EXPENDITURES		1,237,973.00	1,237,973.00	107,685.13	1,130,287.87	8.70
		5,895.00	5,895.00	(9,618.05)	15,513.05	163.16

FISHER CONSULTING

Gerald A. Fisher

Consulting

LOCAL GOVERNMENT AND LAND USE LAW

6745 PARKE LAKE DRIVE

CLARKSTON, MICHIGAN 48346

(248) 514-9814

fisher.consultant1@gmail.com

fisherg@cooley.edu



STATEMENT

TO: CITY OF THE VILLAGE OF CLARKSTON
c/o Jonathan Smith, City Manager
smithj@villageofclarkston.org

DATED: September 1, 2025

RE: General Counsel Services For Two Months

DATE	SERVICE PERFORMED	TIME
7-7-2025	Bisio: Meeting with Mr. and Ms. Bisio to discuss cases and resolution of issues	0.0
7-8	Bisio: Meeting with City Manager	0.5
7-14	City Council: Attend City Council meeting	1.0
7-22	CRWC Agreement: Receive proposed Contract for review	0.0
7-24	CRWC Agreement: Review proposed Contract and prepare review letter to City Manager	1.0
7-24	Fire Agreement with Twp: Receive proposed modification of Agreement; memos from and to Township Atty.	0.2
8-11-2025	Prepare for and attend City Council meeting	1.5
8-18	Prosecutions: Work with attorney for Respondents to resolve pleas on three charges in Ruggles cases	0.3
8-21	CRWC Agreement: review revised agreement from CRWC, memo to Jonathan	0.6
8-21	Building Dept: Memos from and to Jonathan	0.3

8-25	Property Maintenance: Confer with Jonathan; review ordinance code online	0.2
8-25	City Council: Attend City Council meeting	1.5
8-27	Bisio Ct of App (vs. Clarkston): Work on brief for filing in Court of Appeals	2.0

Total time expended: 9.1 Hours for two months @ hourly rate of \$200:

TOTAL DUE: \$ 1,820.00



City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Miller Road Traffic Control Alternatives

The I-75 construction detours implemented by MDOT continue to result in very heavy traffic in the City on a daily basis and this will likely continue until mid to late November. The recent closures of the entrance ramps to I-75 from southbound M-15 have not significantly changed the traffic volume.

Miller Road, in particular, continues to be heavily congested despite two steel barricades at the Holcomb Road entrance with signage stating that the roadway is closed to Thru Traffic. Drivers are physically moving the barricades to the side of road.

Closing Miller Road completely (similar to Independence Township's closure of Blue Grass) would certainly add more traffic volume to Holcomb, W. Washington, and Main Street, further aggravating the traffic backups on these roads.

It is therefore recommended to leave Miller Road open to Local Traffic but place non-moveable concrete barricades in front of the existing steel barricades. The concrete barricades would extend across 75% of Miller Road at Holcomb, still allowing westbound traffic to exit on to Holcomb.

It is further recommended that funds be approved for periodic patrols by the Oakland County Sheriff on Miller Road through the remainder of the I-75 construction detours. Because the City receives 66.6% of Sheriff citation revenue in the City, it is estimated that the cost for the patrols would be offset by the citation revenue.

Motioned by _____ and Seconded by _____ to install concrete barricades across approximately 75% of Miller Road at Holcomb (leaving space for westbound cars to exit) and increase patrols by the Oakland County Sheriff as soon as possible.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

September 22, 2025

Date





City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Selection of Assessing Services Proposal

WHEREAS, in April of 2025, the City was notified that the Oakland County Board of Commissioners had approved significant price increases for Assessing Services for the upcoming contract period, July 2025 through June 2028, and;

WHEREAS, in the May 27, 2025 City Council meeting, City Council approved a resolution to extend the assessing services agreement with the County while it evaluated other possible providers with the understanding that the County agreement could be terminated at any time with 90 days notice and no penalty, and;

WHEREAS, as shown in the attached summary, the City has obtained four, 3-year proposals for assessing services, with prices in Year 3 ranging from \$22.00 per parcel from Kim Fiegly Assessing to \$23.68 from AAS Assessing to \$27.16 from WCA Assessing to \$32.11 from Oakland County Assessing, and;

WHEREAS, the list of services covered by the four respondents is comparable, and;

WHEREAS, it is recommended that the City select the lowest cost respondent, Kim Fiegly Assessing, to provide assessing services to the City starting as soon as possible, and;

WHEREAS, the City has notified Oakland County of their intention to terminate the County's Assessing Services agreement, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Treasurer to notify Kim Fiegly Assessing of the acceptance of their proposal and obtain a 3-year agreement to be approved in a subsequent City Council meeting. Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

September 22, 2025

Date

Assessing Quotes

of Parcels 548

	<u>Oakland County Assessing 25 Tax Year</u>	<u>Oakland County Assessing 26 Tax Year</u>	<u>Oakland County Assessing 27 Tax Year</u>	<u>Oakland County Assessing 28 Tax Year</u>	
Total	\$9,100.00	\$12,193.00	\$17,596.28	\$23,224.24	
Price per Parcel	\$16.61	\$22.25	\$32.11	\$42.38	
	<u>WCA Assessing Westland MI 25 Tax Year</u>	<u>WCA Assessing Westland MI 26 Tax Year</u>	<u>WCA Assessing Westland MI 27 Tax Year</u>	<u>WCA Assessing Westland MI 28 Tax Year</u>	
Total	\$13,500.00	\$14,175.00	\$14,883.00	N/A	
Price per Parcel	\$24.64	\$25.87	\$27.16	N/A	
	<u>Kim Fiegly TBD 25 Tax Year</u>	<u>Kim Fiegly TBD 26 Tax Year</u>	<u>Kim Fiegly TBD 27 Tax Year</u>	<u>Kim Fiegly TBD 28 Tax Year</u>	
Total	\$12,056.00	\$12,056.00	\$12,056.00	N/A	
Price per Parcel	\$22.00	\$22.00	\$22.00		
	<u>AAS, LLC Washington TWP 25 Tax Year</u>	<u>AAS, LLC Washington TWP 26 Tax Year</u>	<u>AAS, LLC Washington TWP 27 Tax Year</u>	<u>AAS, LLC Washington TWP 28 Tax Year</u>	
Total	12000	12480	12979.2	N/A	
Price per Parcel	\$21.90	\$22.77	\$23.68	N/A	

**Comments: RFP sent on 8/6/2025
Received bid on 8/11/2025**

**Comments: Met with Kim today
very promising meeting 8/11/2025
Kim will provide many intangibles**

**Comments: Concerned the
new volume of work will be a
challenge for 37 employees**

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - City Hall Door ADA Automation Proposal

WHEREAS, in August, the City was notified by the Michigan Association of Municipal Clerks (MAMC) that our request for grant funding of \$10,000 for purposes of improving accessibility at election precincts had been approved, and;

WHEREAS, because the City Hall entrance doors used for elections are not currently compliant with the Americans with Disabilities Act (ADA), door automation proposals were requested from three local door automation companies, and;

WHEREAS, as shown in the attached summary, the City obtained three proposals for automation of the three exterior doors in the City Hall building, with prices ranging from \$9,632.41 from Solucient to \$14,940.00 from FlyLock Security Solutions to \$18,824.64 from Barrier Free Plus, and;

WHEREAS, it is recommended that the City select the middle-cost contractor, FlyLock Security Solutions, to automate the City's exterior doors due to the high quality of their proposal, strong recommendations, and lower annual fee, and;

WHEREAS, the one-time \$14,940 installation cost from FlyLock would be funded as follows: \$10,000 from the MAMC grant and \$4,940 from the Professional & Contractual Services Budget, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the automation of the three City Hall exterior doors by FlyLock Security Solutions at a cost of \$14,940, funded as follows: \$10,000 from the MAMC grant and \$4,940 from the Professional & Contractual Services Budget (401-901-805.001). Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

September 22, 2025

Date

City of the Village of Clarkston - Bid Comparison

Subject: City Hall Door Automation

Quote#	Contractor Name	One-time charge for the automation of three doors	Annual Fees	Comments
1	Solucient	\$9,632.41	\$1,140.00	Lowest one-time cost, but higher annual cost
2	Flylock Security Solutions	\$14,940.00	\$720.00	High quality hardware, thorough quote, strong recommendations, \$1,000 discount included
3	Barrier Free Plus, Inc.	\$18,824.64	TBD	Expensive, Unknown annual fee

September 22, 2025

Recommended Supplier



MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

ADA INFRASTRUCTURE GRANT GUIDELINES

Purpose:

The ADA Infrastructure Grant Program is designed to help local municipal clerks improve accessibility at election precincts and/or early vote sites to ensure compliance with the **Americans with Disabilities Act (ADA)**. Local municipal clerks may apply for **up to \$10,000** in grant funds to support the installation or renovation of infrastructure that enhances accessibility.

1. Eligibility

To be eligible for this grant:

- The applicant must be a **local municipal clerk** responsible for administering elections and a member of **Michigan Association of Municipal Clerks (MAMC)**. ✓
 - The jurisdiction must propose an ADA-related **infrastructure improvement project** that benefits one or more **precinct or early vote sites**. ✓
 - The **total grant amount** for each jurisdiction **cannot exceed \$10,000**, regardless of the number of precincts or early vote sites being served. ✓
 - The project must adhere to **ADA compliance** standards. ✓
-

2. Funding Availability

- **Maximum grant amount: \$10,000 total per jurisdiction** (not per precinct). ✓
 - **Upfront grant disbursement:** Funds can be awarded **before the project begins**. The jurisdiction will receive the full grant amount upon award. ✓
 - Funds will be distributed in a **lump sum**. ✓
-

3. Application Requirements

- **Completed Application Form** ✓

- **Project Description:** Detailed description of the ADA infrastructure improvements.
 - **Total Estimated Project Cost:** Breakdown of the requested grant amount.
 - **Certification:** Applicant adhered to the following and will maintain such records during the grant in accordance with Michigan Records Retention Schedules:
 - Followed **local purchasing policies**.
 - **Two (2) quotes** from contractors or vendors for the proposed work or products **exceeding \$5,000**. Must indicate vendor preference in project description.
 - That the location being improved is going to remain a polling location for at least the next two general election cycles.
 - **Project Timeline:** Indicate when the work will begin and when it will be completed. Project must begin immediately after funds are received.
-

4. Reporting Requirements

- **Proof of Project Completion:** The jurisdiction must submit photo(s) proving the funds were used for the ADA improvements within **120 days** of receiving the grant.
 - Photos must be named with municipality and project name
 - Example: AnnArborCity_ADARamp.jpg
 - The **120-day period** for expenditure begins when the grant funds are disbursed, and the jurisdiction must demonstrate that the funds were spent within that period, even if the project itself takes longer to complete.
-

5. Submission and Award Process

- Submit the online grant application form.
 - Applications will be accepted until all grant funds are awarded.
 - Applicants will be notified via email of grant award.
-

6. Contact Information

For questions or assistance, contact:
Dan Leaman, Grant Program Administrator
Phone: 517.372.6262
Email: info@michiganclerks.org

QTY	Description
1	Control Panel
5	Complimentary Credentials
1	Virtual Keypad App & Web Management
3	Access Modules
3	Access Readers
3	Electric Strikes
3	Connect To ADA Operators

Access Control Total	\$9,632.41
Monthly Professional Services Total	\$95.00

PRODUCT AND SERVICE GUARANTEE:

- Web-Based Access to Security Information
- Recording of Access by User Names
- Lifetime Equipment & Service Warranty
- Annual Preventative Maintenance
- Software Upgrade Service
- Emergency Service Guarantee
- Lifetime Support & Training
- Lifetime Technical Assistance

Notes:

- Includes system set-up and training.
- The above price does not include applicable taxes, permits or the labor to pull permits if permits are needed.
- The above price is subject to a 50% deposit, with balance due upon completion of installation.
- This proposal is good for 30 days from above date.

Access Control Systems

	Lifetime Equipment & Service Warranty	Annual Preventative Maintenance Visit	Software Upgrade Service	Emergency Service Guarantee	Lifetime Support & Training	Lifetime Technical Assistance
Solucient	✓	✓	✓	✓	✓	✓
National Companies						
Telephone & Cable Companies						
Do-It-Yourself (DIY)						
Small Retail Providers						
IT & Electrical Contractors						

FlyLock Security Solutions - Detroit North

Heidel Holdings LLC
2685 Lapeer Rd. Suite #210
Auburn Hills, MI 48326

DetroitAccounting@flylock.com
248-499-6901



ESTIMATE

BILL TO

Village of Clarkston
375 Depot Rd.
Village of Clarkston, MI 48346

JOB SITE

Village of Clarkston
375 Depot Rd.,
Village of Clarkston, MI 48346

ESTIMATE #	DATE	TERMS	WORK ORDER	P.O. NO.	REP
#205765	07/16/2025	Due Upon Receipt			

SCOPE OF WORK:

Quote to add Alta Access Control + Auto door openers

DESCRIPTION	PRICE	QTY	TOTAL
Scope: provide and install 3 doors Access Control on (Main, Conference and bathroom doors) + provide and install 3 ADA low energy auto door openers with ADA Actuators		1.0	\$0.00
Service Call	\$110.00	2.0	\$220.00
Labor to pull cable, install Access Control on (3) doors and install (3) ADA auto door openers	\$4,800.00	1.0	\$4,800.00
ALTA Access Hardware: (1) two door controller, (2) smart mullion readers, and (30) prox cards	\$1,880.00	1.0	\$1,880.00

DESCRIPTION	PRICE	QTY	TOTAL
ALTA Video Reader: (1) smart video and door release and (1) 30-day storage for 1 year	\$640.00	1.0	\$640.00
ADA Auto Openers:	\$0.00	1.0	\$0.00
Door 1 - Main entry: (1) HES 9400, (1) timer (1) DC7000 left hand push and wireless 4"x4" actuators	\$2,850.00	1.0	\$2,850.00
Door 2 - Conference Room: (1) HES 9400, (1) timer, (1) DC7000 right hand push and (1) wireless 4"x4" actuator kit	\$2,850.00	1.0	\$2,850.00
Door 3 - Rest Rooms: (1) HES 5000, (1) storeroom lever, (1) timer, (1) lip extender, (1) DC7000 left hand pull and c keyway	\$2,700.00	1.0	\$2,700.00
ALTA/Avigilon Annual license fee for 3 doors (billed directly from ALTA/Avigilon) \$720 - 10 free mobile credentials, Lifetime Warranty on OP controllers and readers + full data trail + remote access to doors for admins + grant temp access for contractors + full door and employee schedules + lockdown feature for all doors at once	\$720.00	1.0	\$720.00
Sub Total	-		\$16,660.00
Courtesy discount to help keep cost in budget	-\$1,000.00		-\$1,000.00
Sales Tax	6.0%		\$0.00
GRAND TOTAL	-		\$15,660.00
Payments/Credits			-
Balance Due			-

TERMS AND CONDITIONS

This estimate is good for 45 days.

* A 3% processing fee will be added to all credit card payments.

* Restock fee of 40% of parts cost if work order canceled by customer prior to installation or if approved parts are not needed due to changes in scope or requirements.

* This quote is based on the total number of doors/access points identified by the customer for

this scope. Any changes may result in a Change Order (if applicable).

We appreciate your business and look forward to working with you! – FlyLock Security Solutions
Detroit North

Ready to secure your site?

[Click Here to Approve & Sign](#)

[Decline](#)

[Contact Estimator](#)

Job Photos



Jul 15, 2025 - 01:28 PM EDT



Jul 15, 2025 - 01:28 PM EDT



Jul 15, 2025 - 01:28 PM EDT



Jul 15, 2025 - 01:28 PM EDT



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Jul 15, 2025 - 01:28 PM EDT

BARRIER FREE PLUS INC

46574 ERB DR.
MACOMB, MI 48042
(586) 598-2600 - OFFICE
(586) 598-2617 - FAX
WWW.BARRIERFREEPLUSINC.COM
WWW.BARRIERFREEMODIFICATIONS.CO

Client: CITY OF VILLAGE OF CLARKSTON C/O JOHN
Property: 375 DEPOT
CLARKSTON, MI 48346-1418

Home: (248) 625-1559

Operator: JOEDBCCO

Estimator: JOE NICHOLS
Position: VICE PRESIDENT
Company: BARRIER FREE PLUS INC.
Business: 46574 ERB DR.
MACOMB, MI 48042

Business: (248) 431-2062
E-mail: joedbccompany@yahoo.com

Type of Estimate: Other

Date Entered: 7/10/2025

Date Assigned:

Price List: MIDE8X_JUL25

Labor Efficiency: Restoration/Service/Remodel

Estimate: 2025-07-10-1501

File Number: 2507185

BARRIER FREE PLUS INC

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2025-07-10-1501

Bathroom Door Auto Open

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Material Only ADA Compliant Automatic Commercial Door Opener	1.00 EA @	3,162.50 =	3,162.50
2. Install ADA Compliant Service Technician - per hour port to port to install unit & verify connection of door opener LOW VOLTAGE	2.00 HR @	97.69 =	195.38
3. Material Only Transmitter Push Botton Control 2 exterior	1.00 EA @	175.00 =	175.00
4. Material Only Outlet	1.00 EA @	33.30 =	33.30
5. Material Only Outlet cover	1.00 EA @	7.76 =	7.76
6. 110 volt comm. wiring/conduit, box, tamp.resistant outlet	1.00 EA @	326.09 =	326.09

City Hall Doors Auto Open

DESCRIPTION	QTY	UNIT PRICE	TOTAL
7. Material Only ADA Compliant Automatic Commercial Door Opener	2.00 EA @	4,272.25 =	8,544.50
8. Install ADA Compliant Service Technician - per hour port to port to install unit & verify connection of door opener LOW VOLTAGE	8.00 HR @	97.69 =	781.52
9. Material Only Transmitter Push Botton Control 2 exterior	2.00 EA @	175.00 =	350.00
10. Material Only Outlet	2.00 EA @	33.30 =	66.60
11. Material Only Outlet cover	2.00 EA @	7.76 =	15.52
12. 110 volt comm. wiring/conduit, box, tamp.resistant outlet	2.00 EA @	326.09 =	652.18

General

DESCRIPTION	QTY	UNIT PRICE	TOTAL
13. Taxes, insurance, permits & fees (Bid Item) as required by the local building department.	1.00 EA @	-	0.00
14. Technician Service Call to include haul away of job related debris - per pickup truck load - including dump fees	1.00 EA @	186.66 =	186.66
15. Commercial Supervision / Project Management - per hour pre & post inspection of work	4.00 HR @	88.45 =	353.80
16. Fuel surcharge standard cost per project	1.00 EA @	75.00 =	75.00

BARRIER FREE PLUS INC

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MACOMB, MI 48042
(586) 598-2600 - OFFICE
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WWW.BARRIERFREEPLUSINC.COM
WWW.BARRIERFREEMODIFICATIONS.CO

Summary

Line Item Total	14,925.81
Material Sales Tax	747.66
Subtotal	15,673.47
Overhead	1,949.82
Profit	1,949.82
Replacement Cost Value	\$19,573.11
Net Claim	\$19,573.11

JOE NICHOLS
VICE PRESIDENT

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Depot Park Asian Bittersweet Vine Infestation Removal

WHEREAS, a large infestation of the Asian Bittersweet Vine, a highly invasive specie, has been growing at the south end of Depot Park, completely covering approximately 1/2 acre and killing several large trees, and;

WHEREAS, in March of 2024, the City, after competitively bidding the removal of several large trees, designated Otto Tree Service as a preferred vendor for tree removal, bypassing the need for competitively bidding tree removal work in the future, and;

WHEREAS, Otto Tree Service has provided the attached estimate for \$13,650 to cut and remove the invasive vine at the south end of Depot Park, remove several large dead trees covered by the vine, and remove 4 other dead medium-sized trees in that part of the park, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the removal of a 1/2 acre infestation of Asian Bittersweet Vine and several dead trees in Depot Park by Otto Tree Service at a total cost of \$13,650, funded as follows: \$2,500 from the Tree Trimming budget (101-446-817.001), \$5,000 from the Park Materials budget (101-265-728.000) and \$6,150 from the Professional & Contractual Services Budget (401-901-805.001). Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

September 22, 2025

Date





Otto Tree Service,LLC

(248) 909-3380
smithj@villageofclarkston.org

ESTIMATE	#3564
ESTIMATE DATE	Sep 15, 2025
EXPIRATION DATE	Dec 2, 2025
TOTAL	\$13,650.00

CONTACT US

3995 Motorway Dr
Waterford Township, MI 48328

(248) 747-1741
ottotreeservice11c@gmail.com

Service completed by: Aaron Otto

ESTIMATE

Services	amount
Brush hog area behind pump house	\$7,000.00
Brush hog from pump house to back side of black locust,pull as much vine from cotton wood and wulnut. Haul any large debris	
Pull vines from neighbors arbs	\$400.00
Chup debris	
Remove dead elm and half dead cotton wood	\$1,300.00
Chip debris	
Remove 3 dead trees along walk path	\$1,500.00
Chup debris	
Remove willow and standing log by river leaning towards road	\$1,300.00
Haul wood,chip brush	
Remove dead willow north side of bridge	\$1,300.00
Haul wood, chip brush	
Remove two dead elms south side of river	\$850.00
Chip debris	

Services subtotal: \$13,650.00

Subtotal	\$13,650.00
Tax (Service Tax 0%)	\$0.00

Total \$13,650.00

Please Click the Green View Estimate to read all line items and description.

Stump Grindings are NOT hauled away unless specified on your estimate. " Haul Stump Grindings"

Once you have Approved your estimate it's a signed contract. If you cancel the work, or have the work done by another company you will be subject to 20% charge of the cost of the work you contracted with Otto Tree Service.

Once the Estimate is approved VIA email. You will receive a text message, email, and a phone call for when you are scheduled.

Cancellations: There will be a \$300.00 cancellation fee if the job is not cancelled 48 hours before the schedule work date to cover fees incurred.

Otto Tree Service, LLC is not liable or responsible for damage that may occur to driveway, sidewalks, or anything subterranean from equipment use or the removal of a tree.

Please be advised that a monthly late fee 5% of the total amount due will be charged on overdue payments.

We Accept Check or Cash.

We now offer financing for any job over \$1000. There will be a 4.2% processing fee will be added if you would like to finance through Wisetack.

All Credit/Debit Cards payments will be charged 3.09% Processing Fee

Please make sure pets are secured and that pet feces are picked up on the scheduled date of work. * If pet feces are not picked up a fee will be applied to the bill.

Please Read Our Terms and Conditions.

Thank you for your business!

Please leave us a Review on Facebook or Google