



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Microsoft Teams Meeting: Join on your computer or mobile app.
Or go to www.teams.microsoft.com and enter the
Meeting ID: 263 167 826 878 and Passcode: dy3Eo9m9

Regular City Council Meeting Agenda – October 13, 2025, 7:00 PM

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Avery, Casey, Forte, Jones, and Quisenberry
4. Approval of Agenda - Motion
5. Public Comments:
Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.
6. FYI:
None
7. City Manager's Report
8. Sheriff's Report for September
9. Consent Agenda:
Final Minutes of the September 8, 2025 Regular Meeting
Draft Minutes of the September 22, 2025 Regular Meeting
Draft Minutes of the October 6, 2025 Special Meeting
Treasurer's Report October 13, 2025

10. Unfinished Business:

- a. None

11. New Business:

- a. Motion: Election Commission
- b. Resolution: Assessing Services Agreement
- c. Resolution: Road Markings
- d. Closed Session Meeting as permitted by the Open Meetings MCL 15.268(1)(h) which permits a public body to meet in a closed session for the purpose of considering its attorney's written legal opinion, which is subject to the attorney-client privilege, and thus is not subject to disclosure under state law.
 - I. Initiate a Closed Session Meeting
 - II. Discussion
 - III. End the Closed Session, return to Open Session

12. Adjourn Meeting

Only those matters that are on the agenda are to be considered for action.

People with disabilities needing accommodations for effective participation in this meeting should please contact Jonathan Smith, City Manager (248) 625-1559 in advance of the meeting. An attempt will be made to provide reasonable accommodations.

City of the Village of Clarkston
City Manager Report
October 13, 2025

Status of Building Services Request for Quote

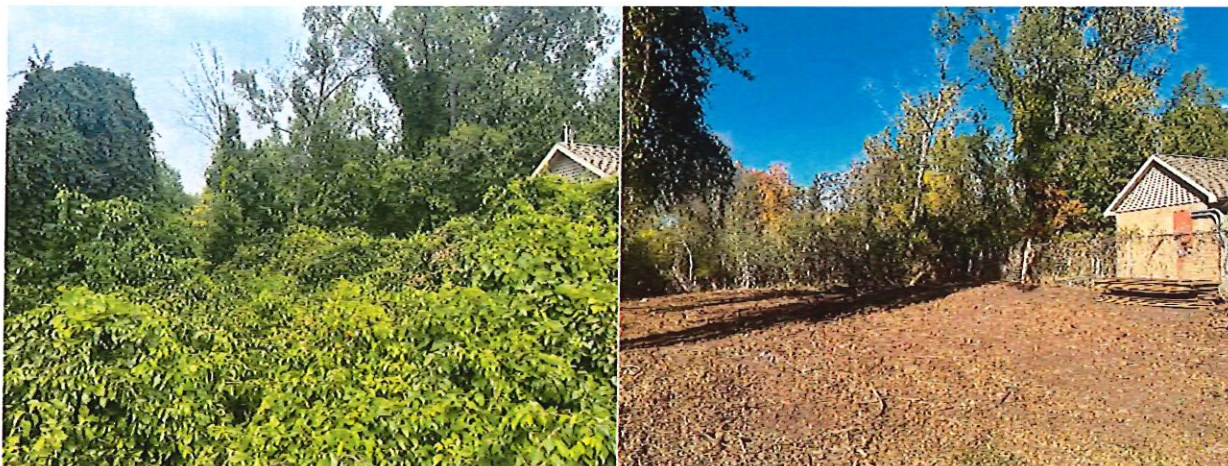
To date, no contractors have submitted proposals for the City's Building Services despite Request for Quote postings on the Michigan Municipal League website and the State of Michigan BidNet application with a response deadline of September 30th. I have reached out to both posting sites to obtain statistics as well as guidance on how to reach more candidates.

Status of City Hall Door ADA Automation

This week FlyLock Security completed the installation of the motorized, exterior doors as previously approved by City Council. Three doors were upgraded, the office entrance door, the conference room door, and public restroom door. All three doors can now be opened using the ADA approved push buttons located inside and outside of the doors. Additionally, the restroom door has also been placed on a schedule which automatically unlocks the door at 7:00 AM and locks the door at 9:00 PM, seven days a week.

Status of the Removal of the Asian Bittersweet Vines in Depot Park

This week the City's Tree Contractor – Otto Tree Service – completed the removal of an extensive invasion of Asian Bittersweet Vines at the south end of Depot Park. Our thanks to Otto for their painstaking and meticulous work as shown in the before and after photos below.



Finance Committee Meeting

As a reminder, the Finance Committee will be meeting Tuesday, October 14th at 1:00 PM at City Hall to brainstorm on possible opportunities to reduce costs or increase revenue. The committee will then begin an assessment and prioritization of the opportunities identified.

Respectfully submitted, **Jonathan Smith, City Manager, October 9, 2025**

**OAKLAND COUNTY SHERIFF DEPARTMENT
INDEPENDENCE SUBSTATION**

TO: Jonathan Smith, City Manager

FROM: Lieutenant Jeff Buchmann, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2025												2025	2024
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	YTD
Felony (CLR-059)	0	0	2	1	0	0	0	0	0				3	0
Misdemeanors (CLR-059)	0	0	0	0	0	0	4	0	0				0	9
MICR:														
Violent Crimes (CLR-004)	0	0	0	0	0	0	0	0	0				0	0
Property Crimes (CLR-004)	0	0	0	0	1	0	1	0	0				1	4
TRAFFIC:														
Monthly Citations Citation Report	7	9	12	6	15	42	293	25	15				49	304
Crashes - Crash Report	0	1	1	3	8	4	7	7	3				13	30
LIQUOR INSPECTION ACTIVITY:														
Alcohol Compliance Checks (AE)	0	0	0	0	0	0	0	0	0				0	0
Violations (CLR-065)	0	0	0	0	0	0	0	0	0				0	0
COMMUNITY LIAISON:														
Community Meetings L3535	2	2	2	2	2	2	2	2	2				10	24
Community Other L3539	0	0	0	0	0	0	0	0	0				0	0
STATION STATISTICS:														
Calls for Service (CLR-065)	66	49	61	72	68	82	335	78	62				176	1024



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Final Minutes of the September 8, 2025, Regular City Council Meeting

1. Call to Order:

- The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Mayor Wylie, Mayor Pro Tem Rodgers, Avery, Casey, Forte, and Quisenberry.
- Councilmembers Absent: Jones
- Others Present: Jonathan Smith, City Manager, (via online) Angie Guillen, City Clerk, Evelyn Bihl, Deputy Clerk and Sgt. Ashley.

4. Approval of Agenda:

- Motion by Rodgers, Support by Forte, to approve the agenda as presented.
All Aye. Nay - None. MOTION CARRIED 6-0

5. Public Comments:

- Public comment was held.

6. FYI:

- Art in the Village Event

7. City Manager Report

- Clarkston House Fire
- Status of Building Services Request for Quote
- Status of Assessing Services Request for Quote
- MML Conference
- Downtown Beautification

8. Sheriff's Report

9. Consent Agenda

- Final Minutes of August 11, 2025, Regular Meeting
- Draft Minutes of August 25, 2025, Regular Meeting
- Treasurer's Report September 8, 2025

Motion by Quisenberry, Support by Forte, to approve the Consent Agenda as presented with amendments to the August 25, 2025 minutes to include the significant discussion on revenue enhancement for the City during public comment and to task the Finance Committee to focus on. All Aye. Nay – None. MOTION CARRIED 6-0

Motion by Avery, Support by Rodgers, to approve the Consent Agenda as presented with amendments. All Aye. Nay – None. MOTION CARRIED 6-0

10. **Unfinished Business:**

- a. None

11. **New Business:**

- a. Resolution: Building Permit & Inspection Fee schedule

Resolved by Quisenberry, Support by Casey, that the City Council of the City of the Village of Clarkston hereby approves the attached Building Permit and Inspection Fee Schedule for all properties in the City. VOTE: Forte, Quisenberry, Casey, Avery, Rodgers and Wylie.

All Aye. Nay - None. RESOLUTION CARRIED, 6-0.

- d. Discussion: Finance Committee Meeting to Discuss Revenue Growth Opportunities

Discussion was held regarding setting the date of Tuesday, October 14, 2025, at 1pm, for a Finance Committee Meeting and methods to have public input to utilize for the meeting.

12. Motion: Adjourn Meeting at 7:35 P.M.

- Motion by Avery, Support by Rodgers to adjourn. VOTE: All Aye. Nay – None. MOTION CARRIED 6-0.

Respectfully Submitted by Angie Guillen, City Clerk.



City of the Village of Clarkston
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Draft Minutes of the September 22, 2025, Regular City Council Meeting

1. Call to Order:

- The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Mayor Wylie, Mayor Pro Tem Rodgers, Avery, Casey, Forte, Jones and Quisenberry.
- Others Present: Jonathan Smith, City Manager, Angie Guillen, City Clerk, Evelyn Bihl, Deputy Clerk, Gerald Fisher, City Attorney and Sgt. Ashley

4. Approval of Agenda:

- Motion by Rodgers, Support by Jones, to approve the agenda as presented.
All Aye. Nay - None. MOTION CARRIED 7-0

5. Public Comments:

- Public comment was held.

6. FYI:

- Oktoberfest
- Taste of Clarkston

7. City Manager Report

- Status of Building Services Request for Quote
- Michigan Municipal League General Conference
- Sunken Manhole Covers on Clarkston Road
- Clarkston+Ortonville Main Street Alliance

8. Consent Agenda

- Final Minutes of August 25, 2025, Regular Meeting
- Draft Minutes of September 8, 2025, Regular Meeting
- Treasurer's Report September 22, 2025

Motion by Quisenberry, Support by Jones, to approve the Consent Agenda as presented. All Aye.
Nay – None. MOTION CARRIED 7-0

9. Unfinished Business:

- a. None

10. New Business:

- a. Motion: Miller Road Traffic Control Alternatives

Motion by Mayor Wylie, Support by Jones, to install concrete barricades across approximately 75% of Miller Road at Holcomb (leaving space for westbound cars to exit) and increase patrols by the Oakland County Sheriff as soon as possible. VOTE: Casey, Forte, Jones, Quisenberry, Rodgers, Avery and Wylie.

All Aye. Nay - None. RESOLUTION CARRIED, 7-0.

- b. Resolution: Selection of Assessing Services Proposal

Resolved by Avery, Support by Quisenberry, that the City of the Village of Clarkston hereby authorizes the City Treasurer to notify Kim Fiegley Assessing of the acceptance of their proposal and obtain a 3-year agreement to be approved in a subsequent City Council meeting. VOTE: Jones, Quisenberry, Rodgers, Wylie, Avery, Casey and Forte.

All Aye. Nay - None. RESOLUTION CARRIED, 7-0.

- c. Resolution: City Hall Door ADA Automation Proposal

Resolved by Rodgers, Support by Forte, that the City of the Village of Clarkston hereby authorizes the automation of the three City Hall exterior doors by FlyLock Security Solutions at a cost of \$14,940 funded as follows: \$10,000.00 from the MAMC Grant and \$4,940 from the Professional & Contractual Services Budget (401-901-805-001). VOTE: Wylie, Rodgers, Quisenberry, Jones, Forte, Casey and Avery. All Aye. Nay - None.

RESOLUTION CARRIED, 7-0.

- d. Resolution: Depot Park Asian Bittersweet Vine Infestation Removal

Resolved by Forte, Support by Rodgers, that the City of the Village of Clarkston hereby authorizes the removal of a ½ acre infestation of Asian Bittersweet Vine and several dead trees in Depot Park by Otto Tree Service at a total cost of \$13,650 funded as follows: \$2,500 from the Tree Trimming budget (101-446-817-001), \$5,000 from the Park Materials budget (101-265-728-000) and \$6,150 from the Professional & Contractual Services budget (401-901-805-001).

VOTE: Quisenberry, Rodgers, Wylie, Avery, Casey, Forte and Jones.

All Aye. Nay - None. RESOLUTION CARRIED, 7-0.

11. Motion: Adjourn Meeting at 8:03 P.M.

- Motion by Avery, Support by Rodgers to adjourn. VOTE: All Aye. Nay – None.
MOTION CARRIED 7-0.

Respectfully Submitted by Angie Guillen, City Clerk.



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Draft Minutes of the October 6, 2025, Special City Council Meeting

1. Call to Order:

- The special session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Mayor Wylie, Mayor Pro Tem Rodgers, Avery, Casey, Forte, Jones, and Quisenberry.
- Others Present: Jonathan Smith, City Manager, Angie Guillen, City Clerk, Evelyn Bihl, Deputy Clerk and Gerald Fisher, City Attorney

4. Approval of Agenda:

- Motion by Rodgers, Support by Forte to approve the agenda as presented. VOTE: All Aye. MOTION CARRIED 5-0

5. Public Comments:

- Public comment was held.

6. **Unfinished Business:**

a. None

7. **New Business:**

a. Discussion: Intergovernmental Agreements with Independence Township

- Motion by Jones, Support by Forte, to modify the agenda and go into a closed session to discuss the relevant section of the Open Meetings Act, MCL 15.268(1)(h), permits a public body to meet in a closed session for the purpose of considering its Attorney's written legal opinion, which is subject to the attorney-client privilege, and thus is not subject to disclosure under state law. VOTE: Jones – Yes, Forte – Yes, Casey – Yes, Rodgers – Yes, and Wylie - Yes. MOTION CARRIED 5-0

- Motion by Jones, Support by Forte, to go into a closed session at 6:21pm to discuss the relevant section of the Open Meetings Act, MCL 15.268(1)(h), permits a public body to meet in a closed session for the purpose of considering its Attorney's written legal opinion, which is subject to the attorney-client privilege, and thus is not subject to disclosure under state law. VOTE: Rodgers – Yes, Casey – Yes, Forte – Yes, Jones – Yes, and Wylie - Yes. MOTION CARRIED 5-0
 - Motion by Jones, Support by Forte, to come out of closed session and reconvene the Special City Council Meeting at 7:09 pm. VOTE: All Aye. MOTION CARRIED 5-0
8. Motion: Adjourn Meeting at 7:10 P.M.
- Motion by Forte, Support by Jones to adjourn. VOTE: All Aye. MOTION CARRIED 5-0

Respectfully Submitted by Angie Guillen, City Clerk

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

10/13/2025

Treasurer's Report:

I. Disbursements from 09/01/2025 - 09/30/2025

101 General Fund	\$ 101,889.35
202 Major Streets	\$ -
203 Local Street	\$ -
220 Mill Pond Lake	\$ -
231 Parking Meter Fund	\$ 1,779.04
236 Friends of Depot Park	\$ -
301 GO Bond Debt	\$ -
401 Capital Projects Fund	\$ -
590 Sewer Fund	\$ 75.82
591 Water Fund	\$ -
703 Tax Fund	\$ 1,572,549.63
Total	\$ 1,676,293.84

II. Invoices for review and payment approval

Code Enforcement (TBD)	\$ -
Building (TBD)	\$ -
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$ -
HRC MS4 Permitting	\$ -
HRC Professional Services Sept 2025	\$ -
Jerry / Kristin - Professional Services (Sept 2025 Invoice)	\$ -
Jerry / Kristin - Professional Services Court (Sept 2025 Invoice)	\$ -
Total	\$ -

III. Other Checks for Review

	\$ -
	\$ -
	\$ -
	\$ -
Total	\$ -

GRAND TOTAL	\$ 1,676,293.84
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 09/01/2025 - 09/30/2025
Banks: Banks: Multiple

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
09/04/2025	GEN	12066	9/4/2025	COMCAST	TELEPHONE	850.000	172	571.07
09/04/2025	GEN	12067	8/28/2025	DTE ENERGY	DETROIT EDISON-VH	920.000	265	227.19
			8/28/2025		DETROIT EDISON-VH	920.000	265	25.27
			8/28/2025		DTE UPPER PARKING LOT	923.000	265	236.82
			8/28/2025		DTE UPPER PARKING LOT	923.000	265	130.10
			8/28/2025		DTE UPPER PARKING LOT	923.000	265	17.65
			8/28/2025		DTE DEPOT PARK	923.001	265	48.08
			CHECK GEN 12067 TOTAL FOR FU					685.11
09/04/2025	GEN	12068#	8/21/2025	HOME DEPOT CREDIT SERVICES	PARK MATERIALS	728.000	265	77.05
			8/21/2025		DPW SUPPLIES	726.000	441	199.22
			CHECK GEN 12068 TOTAL FOR FU					276.27
09/04/2025	GEN	12069	115070	THE PRINT SHOP	SUPPLIES	726.000	215	20.00
09/04/2025	GEN	12070	200429	GREAT LAKES ACE HARDWARE	DPW SUPPLIES	726.000	441	111.72
09/05/2025	GEN	12071	204301860027	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	27.89
09/05/2025	GEN	12072	75395	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	223.05
09/05/2025	GEN	12073	9/1/2025	FISHER CONSULTING	LEGAL FEES	803.000	266	1,820.00
09/05/2025	GEN	12074#	8/25/2025	ELAN FINANCIAL SERVICES	SUPPLIES	726.000	172	572.66
			8/25/2025		PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	14.00
			8/25/2025		TECHNOLOGY/INTERNET EXPENSE	852.000	172	21.19
			8/25/2025		DUES & CONFERENCES	958.000	215	450.61
			8/25/2025		PARK MATERIALS	728.000	265	132.47
			8/25/2025		DPW SUPPLIES	726.000	441	96.93
			8/25/2025		DPW EQUIPMENT	726.000	446	56.78
			CHECK GEN 12074 TOTAL FOR FU					1,344.64
09/08/2025	GEN	12075	200385828207	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,784.66
09/08/2025	GEN	12076	386151	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	63.20
09/09/2025	GEN	12077	250564025	COMCAST	TELEPHONE	850.000	172	385.28
09/09/2025	GEN	12078	1694401	WOJO'S GREEN HOUSE-ORTONVILL	PARK MATERIALS	728.000	265	460.49
09/11/2025	GEN	12079	85441	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	94.75
			85419		PARK MATERIALS	728.000	265	45.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
				CHECK GEN 12079 TOTAL FOR FU				139.75
09/11/2025	GEN	12080	1221809056	NET2PHONE GLOBAL SERVICES, L	TELEPHONE EXPENSE	850.000	172	227.61
09/15/2025	GEN	12081	85294	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	37.90
			85281		PARK MATERIALS	728.000	265	124.75
				CHECK GEN 12081 TOTAL FOR FU				162.65
09/15/2025	GEN	12082	60502791-00	WEINGARTZ SUPPLY CO., INC	EQUIPMENT MAINTENANCE	932.001	441	211.98
09/15/2025	GEN	12083	252520076572	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	1,399.33
09/15/2025	GEN	12084	9/2/2025	ANGELA GUILLEN	DUES & CONFERENCES	958.000	101	30.00
09/15/2025	GEN	12085	11225	MICHIGAN ASSOC.OF MUNICIPAL	DUES & CONFERENCES	958.000	101	100.00
09/19/2025	GEN	12086	9/19/2025	ANGELA GUILLEN	TELEPHONE EXPENSE	850.000	172	75.00
09/22/2025	GEN	12087	109482617	RICOH USA INC	RICOH COPIER LEASE	941.000	172	86.97
09/22/2025	GEN	12088	9-222025	KATHRYN BERRY	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	270.00
09/24/2025	GEN	12089	403243352	ADT	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	411.03
09/29/2025	GEN	12090	85626	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	56.85
09/29/2025	GEN	12091#	09/21/2025	HOME DEPOT CREDIT SERVICES	PARK MATERIALS	728.000	265	51.80
			09/21/2025		DPW SUPPLIES	726.000	441	147.93
				CHECK GEN 12091 TOTAL FOR FU				199.73
09/29/2025	GEN	12092	6132	CLARKSTON AREA CHAMBER OF CO	DUES & CONFERENCES	958.000	101	290.00
09/29/2025	GEN	12093	0583-24	PONTIAC OVERHEAD DOOR CO.	BUILDING MAINTENANCE-VH	931.000	265	390.00
09/30/2025	GEN	12094#	75061	CHARTER TWP OF INDEPENDENCE	LAW ENFORCEMENT	802.000	301	41,278.80
			75061		FIRE PROTECTION - IND TWP	802.001	336	48,786.27
				CHECK GEN 12094 TOTAL FOR FU				90,065.07
Total for fund 101 GENERAL								101,889.35

10/09/2025 03:39 PM
User: TREASURER2
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 09/01/2025 - 09/30/2025
Banks: Banks: Multiple

Page 3/5

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
09/02/2025	PARK	1354	IRIS0000151621	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
			IRIS0000151622		MISC EXPENSE	955.000	172	55.00
			CHECK PARK 1354 TOTAL FOR FU					110.00
09/05/2025	PARK	1355	8/25/2025	ELAN FINANCIAL SERVICES	MISC EXPENSE	955.000	172	730.58
09/11/2025	PARK	1356	INV-1055534	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	479.79
			INV-1055239		MISC EXPENSE	955.000	172	279.25
			CHECK PARK 1356 TOTAL FOR FU					759.04
09/24/2025	PARK	1357	267033911	T-MOBILE	PHONE EQUIPMENT	760.000	172	69.42
09/29/2025	PARK	1358	IRIS0000152552	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
			IRIS0000152553		MISC EXPENSE	955.000	172	55.00
			CHECK PARK 1358 TOTAL FOR FU					110.00
Total for fund 231 PARKING METER FUND								1,779.04

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DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 09/01/2025 - 09/30/2025
Banks: Banks: Multiple

Page 4/5

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
09/22/2025	SEWER	2170	CIN-0004916	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	75.82
Total for fund 590 SEWER								75.82

10/09/2025 03:39 PM
User: TREASURER2
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 09/01/2025 - 09/30/2025
Banks: Banks: Multiple

Page 5/5

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
09/04/2025	TAX	977(E)	9/3/2025	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	108,597.93
09/04/2025	TAX	978(E)	9/3/2025	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	125,790.50
09/04/2025	TAX	979(E)	9/3/2025	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	49,713.56
09/25/2025	TAX	2845	9/25/2025	CORELOGIC CENTRALIZED REFUND	TAX COLLECTIONS	274.000	000	3,230.89
09/25/2025	TAX	980(E)	09/24/2025	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	442,431.76
09/25/2025	TAX	981(E)	09/24/2025	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	604,056.45
09/25/2025	TAX	982(E)	09/24/2025	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	238,728.54
TOTAL - ALL FUNDS					Total for fund 703 TAX			1,572,549.63 1,676,293.84

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Election Commission Appointments

Section 3.4 of the City Charter requires the establishment of an Election Commission responsible for all activities and duties required of it by state law and the City Charter relating to the conduct of elections in the City.

Per the Charter, the Election Commission shall have three (3) members: the City Clerk, one (1) other appointive City Officer whom the Council shall designate and one (1) other qualified registered elector whom the Council shall designate. The Clerk shall be the chairperson.

Motion by _____ and Support by _____ to appoint City Clerk Angie Guillen, City Manager Jonathan Smith, and qualified registered elector Evelyn Bihl to the City's Election Commission, effective immediately. City Clerk Angie Guillen shall be the Chairperson.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Motion is Adopted

☐ Motion is Defeated

Angela Guillen, City Clerk

October 13, 2025

Date

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Assessing Services Agreement

WHEREAS, in April of 2025, the City was notified that the Oakland County Board of Commissioners had approved significant price increases for Assessing Services for the upcoming contract period, July 2025 through June 2028, and;

WHEREAS, in the September 22, 2025 City Council meeting, City Council reviewed a comparison (attached) of Assessing Services proposals from Oakland County Assessing, WCA Assessing, Kim Feigly Assessing, and AAS Assessing, ultimately selecting Kim Feigly Assessing, and;

WHEREAS, Kim Feigly has provided the attached 3-year agreement for assessing services, which has been reviewed by City Attorney Gerald Fisher, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager, on behalf of the City, to proceed with execution of the 3-year Assessing Agreement with Kim Feigly Assessing. Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wyllie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

October 13, 2025

Date

	<u>Oakland County Assessing 25 Tax Year</u>	<u>Oakland County Assessing 26 Tax Year</u>	<u>Oakland County Assessing 27 Tax Year</u>	<u>Oakland County Assessing 28 Tax Year</u>
Total	\$9,100.00	\$12,193.00	\$17,596.28	\$23,224.24
Price per Parcel	\$16.61	\$22.25	\$32.11	\$42.38

	<u>WCA Assessing Westland MI 25 Tax Year</u>	<u>WCA Assessing Westland MI 26 Tax Year</u>	<u>WCA Assessing Westland MI 27 Tax Year</u>	<u>WCA Assessing Westland MI 28 Tax Year</u>
Total	\$13,500.00	\$14,175.00	\$14,883.00	N/A
Price per Parcel	\$24.64	\$25.87	\$27.16	N/A

Comments: RFP sent on 8/6/2025
Received bid on 8/11/2025

	<u>Kim Fiegly TBD 25 Tax Year</u>	<u>Kim Fiegly TBD 26 Tax Year</u>	<u>Kim Fiegly TBD 27 Tax Year</u>	<u>Kim Fiegly TBD 28 Tax Year</u>
Total	\$12,056.00	\$12,056.00	\$12,056.00	N/A
Price per Parcel	\$22.00	\$22.00	\$22.00	

Comments: Met with Kim today
very promising meeting 8/11/2025
Kim will provide many intangibles

	<u>AAS, LLC Washington TWP 25 Tax Year</u>	<u>AAS, LLC Washington TWP 26 Tax Year</u>	<u>AAS, LLC Washington TWP 27 Tax Year</u>	<u>AAS, LLC Washington TWP 28 Tax Year</u>
Total	12000	12480	12979.2	N/A
Price per Parcel	\$21.90	\$22.77	\$23.68	N/A

Comments: Concerned the
new volume of work will be a
challenge for 37 employees

CITY OF THE VILLAGE OF CLARKSTON CITY ASSESSOR SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this day of October, 2025, by and between the City of the Village of Clarkston, a Michigan Municipal Corporation, hereinafter referred to as the "City," and Kimberly Feigley, hereinafter referred to as the "Contractor," both of whom understand as follows:

RECITALS

City desires to retain the services of Contractor as City Assessor and to establish certain compensation, conditions of service, and working conditions for Contractor; and

Contractor desires to provide services as the City Assessor for the City of the Village of Clarkston, and represents that she is duly qualified to provide such services, and is a current level-4 assessor who may be named as, and perform the duties of, the Assessor of Record for the City, capable of ensuring that she can achieve and maintain substantial compliance with all applicable property assessment law for the City.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows.

Section 1. Duties

The City agrees to engage the services of Contractor as the City Assessor to perform the functions and duties of the City's Designated Assessor, as specified in the Scope of Services attached as Exhibit A hereto and incorporated herein, and to perform such other legally permissible and proper duties and functions as the City shall from time-to-time assign.

Section 2. Term

The term of this Agreement shall be three (3) years from the date set forth above and shall renew automatically for one additional year unless either party provides notice at least 60 days prior to the expiration of that term. Either party may terminate this Agreement at any time upon sixty (60) days written notice to the other party. Notwithstanding the foregoing, in consideration of the unique nature of the services, and in light of the harm it would cause the City, Contractor shall not terminate this Agreement such that the termination is effective during the months of December through March of any year.

The City may terminate the Agreement at any time for cause, including, but not limited to, the inability of Contractor to perform the Work required in the Scope of Services, conviction of a felony by Contractor, or any illegal act involving personal gain to her or affecting the performance of her duties under this Agreement, or because of a breach of this Agreement or of the City Charter or ordinances or regulations adopted by the City Council.

In the event of termination, Contractor shall be paid as compensation in full for services performed to that date an amount calculated in accordance with Section 3 below. Such amount shall be paid by the City upon Contractor's delivering or otherwise making available to the City all

documents, equipment, property and such other information or materials as may have been accumulated by Contractor in performing the services included in this agreement, whether completed or in progress.

Section 3. Payment for Services

The City shall pay Contractor based on a per parcel appraisal basis of \$22 for both real and personal property annually for the three-year term of this contract. The number of parcels for this provision shall be determined at the conclusion of each March Board of Review. The payments shall be divided into 12 equal monthly installments. Contractor shall provide the City with a monthly invoice, which shall be due within 15 days of receipt by the City.

The above payments by the City do not include mailing costs (postage, printing services) incurred by Contractor for assessment notices or any fees, costs, and expenses for attorney or legal representation of the City in connection with any challenge of an assessment under this Agreement before the Michigan Tax Tribunal, a court, or other adjudicative body. Reimbursable costs and fees shall be itemized. Contractor will endeavor to reduce these costs as much as possible through the use of e-filing and e-service when available. User fees to Oakland County for access to BS&A Software and database will be billed and paid by the City.

Section 4. Independent Contractor

- A. In the performance of this Contract, the relationship of Contractor to the City shall be that of an independent contractor and not that of an employee or agent of City. Contractor is and shall perform under this Contract as an independent contractor, and no liability or responsibility with respect to benefits of any kind, including without limitation medical benefits, worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Contract.
- B. Contractor, as an independent contractor, is not authorized to enter into or sign any agreements on behalf of the City or to make any representations to third parties that are binding upon the City; provided, however, that Contractor may enter into rental agreements utilizing a form of agreement provided by the City and within terms authorized by the City Manager, and agreements for promotional or special events upon notice to the City Manager and for amounts less than \$1,000.00.
- C. Except as may be specifically stated and agreed to in Schedule A, Contractor shall perform all of the work under this Contract and no other person or entity shall be assigned or sub-contracted to perform the work, or any part thereof, unless approved by the City in advance.

Section 5. Performance Evaluation

City shall annually review and evaluate the performance of Contractor, on a date to be set by the City and pursuant to the evaluation criteria set forth in the Scope of Services attached as Exhibit A hereto.

Section 6. Hours of Work,

The Contractor shall work all hours reasonably necessary to provide assessing services in accordance with the activities described in the Scope of Work attached as Exhibit A hereto.

Section 7. Insurance and Indemnification

The City agrees to defend, pay on behalf of, indemnify, and hold harmless Contractor for any and all claims, demands, suits or losses which may be asserted or claimed against her while acting only within the Scope of Work as set forth herein, provided that such City obligation shall not apply if it is determined that the cause of a claim, demand, suit, or loss amounted to intentional wrongdoing or gross negligence on the part of the Contractor. This Agreement does not apply to any other work or job performed by Contractor for any other governmental entity, corporation, partnership, business venture, or self-employment opportunity.

Section 8. Notices

Notices pursuant to this Agreement shall be given by first-class mailing with the United States Postal Service, postage prepaid, addressed as follows:

- (1) City Manager, 375 Depot Rd, Clarkston, MI 48346; and
- (2) Kimberly Feigley, 8770 Waumegah Rd, Clarkston, MI 48348.

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the next day following the date of first-class mailing of such written notice with the United States Postal Service.

Section 9. General Provisions

- A. The text herein shall constitute the entire agreement between the parties. This Agreement contains the entire understanding and agreement between the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, discussions, negotiations and undertakings, whether written or oral, between the parties with respect thereto.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and personal representatives of Contractor.
- C. A waiver by City of a breach of any provision of this Agreement by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.
- D. This Agreement shall become effective on the date it is signed by both parties.
- E. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion

thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

- F. Contractor agrees to submit appropriate documentation for expenses to be reimbursed pursuant to this Agreement.
- G. Confidentiality.
 - (1) Contractor agrees that she will not, at any time during the term of employment or thereafter, disclose or use any trade secret, proprietary or confidential information of the City or any subsidiary or affiliate of the City, or confidential information of any person whose property is the subject of her assessment process, obtained during the Contract, except as required pursuant to the Contract or with the written permission of the City or, as applicable, any subsidiary or affiliate of the City.
 - (2) Contractor agrees that at the time of the termination of this Contract with the Contractor, whether at the instance of the Contractor or the City, and regardless of the reasons therefore, she will deliver to the City, and not keep or deliver to anyone else, any and all notes, files, memoranda, papers and, in general, any and all physical matter containing information, including any and all documents significant to the conduct of the business of the City or any subsidiary or affiliate of the City which are in his possession, including contact lists and information and similar items compiled during the course of his employment.
 - (3) The Contractor agrees that the City's remedies at law would be inadequate in the event of a breach or threatened breach of this Confidentiality provision, and, accordingly, the City shall be entitled, in addition to its rights at law, to an injunction and other equitable relief without the need to post a bond.
- H. The City, in its sole discretion, may consent to assign this Agreement if requested by Contractor.
- I. This Agreement is solely for the benefit of the Parties and does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty or promise to, or right of any kind in favor of, any other person, entity or organization.
- J. This Agreement does not, is not intended to, and shall not be construed as a waiver of governmental immunity by the City or its officials and employees, or as a limitation, prohibition or restriction on the review and equalization of property values or tax assessments and challenges of assessments under the Act.

IN WITNESS WHEREOF, the City of the Village of Clarkston has caused this Agreement to be signed and executed on its behalf by the City Manager, and Contractor has signed and executed this Agreement, on the day and year first above written.

[Signatures contained on next page]

THE CITY OF THE VILLAGE OF CLARKSTON, a Michigan Municipal Corporation

By: Jonathan Smith
Its: City Manager

Date:_____

CONTRACTOR

Kimberly D. Feigley

Date:_____

EXHIBIT A SCOPE OF SERVICES

- A. Services.** The services to be performed by Contractor shall include those within the scope of Section 4.16 of the City Charter, which provides: "The City Assessor shall possess all the powers vested in, and shall be charged with all the duties imposed upon, assessing officers by statute (including any applicable administrative rules or regulations). The City Assessor shall prepare all regular and special assessment rolls in the manner prescribed by this charter, by ordinance and by statute. The City Assessor shall at all times cooperate with the City Manager and shall provide such information and reports and perform such duties as are requested by the City Manager so long as they are not inconsistent with duties of his or her office as provided herein."

Such language of the Charter shall be deemed to include the following, and Contractor shall:

1. Annually assess all real and personal property descriptions in the City in the same manner and using the same standard of care and workmanship as assessments of real and personal property throughout Oakland County, including fieldwork for new construction, permits, and annual inspection requirements of the State.
2. Inspect, measure, list and evaluate depreciation of real property as necessary; including new construction, newly modified existing real property improvements, demolition permits, reported fire damaged properties, and will adhere to State requirements.
3. Conduct personal property canvass, process personal property statements, conduct audits using appropriate assessment methods, personal property multipliers and adhering to State requirements.
4. Examine errors, omissions or other applicable sources of information.
5. Enter data into Computer Assisted Mass Appraisal Software System ("System"), which incorporates the State Tax Commission Assessor Manual and update all transfer of ownership information into the System.
6. Annually determine assessed, capped and taxable value for each City property.
7. Perform and document sales studies for the different classes of property within the City, and complete an ECF study (if said study is not otherwise completed by the County's Equalization Division)
8. Process all name, address, and real and personal property description changes.
9. Supervise, prepare and certify the annual assessment roll for real and personal property, including land values and economic factor determinations.

10. Supervise the preparation and mailing of assessment notices that identify the City and its phone number as where questions or appeals/challenges should be directed.
11. Sign necessary pre-Board of Review assessment roll certifications. Schedule hearings before, prepare for, and attend the March, July, and December Board of Review hearings. Contractor may have qualified assistance on site for the March Board of Review.
12. Prepare for, defend, and assist the City Attorney in the defense of assessment appeals and challenges before the Michigan Tax Tribunal.
13. Process and review all new exemption applications to determine compliance with statutory requirements, prior to approving, and/or making recommendations to City.
14. Review City approved splits and combinations prior to providing parcel identification numbers and update tax description as they change over time to ensure accuracy of available parcel information.
15. Process and maintain data and records, including principal residence exemption forms, property transfer affidavits and other documents related to the services. All records shall be kept with or at City offices.
16. Be available by phone or upon request, meet at City Hall during normal office hours of Monday through Friday, upon reasonable notice.
17. Provide all required reports on a timely basis and provide copies of reports to the City.
18. Comply with all State Tax Commission requirements and policies.
19. Complete all necessary steps to obtain a successful AMAR Audit outcome.
20. If and to the extent of the need to interact, exchange information, and the like, with other governmental officials of the City and/or other units of government, if the City Manager determines that it would be in the public interest to carry out such interactions and exchanges through the City Manager, or the Manager's designee, Contractor agrees to follow the direction of the City Manager in this respect.

B. Service Exclusions. The Services to be provided by Contractor under this Agreement do not include the following:

1. Any work related to special assessments.
2. Providing attorney or legal representation to the City.

3. Performing any City responsibility, duty, obligation, or liability other than the annual real and personal property assessments described in this Agreement, including duties implicit in performing such functions.

C. Assessment Challenges and Appeals. The following provisions shall apply to challenges or appeals of assessments for the City under this Agreement.

1. The City shall immediately forward to Contractor all Board of Review, Michigan Tax Tribunal and Court appeals, petitions, complaints, or challenges of assessments for the Contractor to respond to and defend.
2. For cases in the Small Claims division of the Michigan Tax Tribunal, the City reserves the right to have attorney representation, provided that reasonable advance notice and an opportunity to object are provided to the City.
3. Attorney representation of the City shall be by the same attorneys that represent the City in matters before the Michigan Tax Tribunal and the City shall be responsible for directly paying those attorneys for services rendered.
4. Contractor shall have final settlement authority with respect to all assessment challenges and appeals, provided that, if a settlement will depend on the exercise of discretion in a matter which does not involve settled law, Contractor agrees to follow the advice of the City Attorney in determining the settlement which is in the best interests of the City.

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Repainting of Parking Space, Crosswalk and Stop Bar Markings

WHEREAS, street parking space markings, crosswalk markings and stop bar markings were last painted in 2023 and are typically repainted every two years, and;

WHEREAS, the attached document and map summarizes the pavement marking types and quantities, and;

WHEREAS, the City requested quotes from three road painting contractors: Lifewide Asphalt Services of Warren, MI, State Striping of Burton, MI, and Hart Striping of Waterford, MI as summarized in the attached spreadsheet, and;

WHEREAS, it is recommended that the City select State Striping for this project, with an estimate of \$4,100.00, and;

WHEREAS, it is recommended that a 20% contingency be added for additional or unforeseen striping work that may be needed, bringing the total cost estimate to \$4,920, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to contract with State Striping for a total not-to-exceed cost of \$4,920.00 to repaint street parking space markings, crosswalk markings and stop bar markings in the City, paid from the Safety Crosswalk Paint Budget (401-446-930.007).

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

October 13, 2025
Date

City of the Village of Clarkston

Stop Bar (8" wide) Markings

1. Intersection of W. Church and S. Holcomb (1 total)
2. Intersection of Holcomb and W. Washington (4 total)
3. Intersection of Surrey Lane and N. Holcomb (1 total)
4. Intersection of N. Holcomb and Miller/Valley Park Drive (4 total)
5. Intersection of Miller Road and Glenburnie with "STOP" stencil (3 total)
6. Intersection of Robertson Court and Clarkston Road (1 total)
7. Intersection of E. Washington and Buffalo with "STOP" stencil (3 total)
8. Intersection of Buffalo and Waldon Road (1 total)
9. Intersections of Middle Lake Road and M-15/Main Street (2 total)
10. Intersection of Princess Lane and M-15/Main Street (1 total)
11. Intersection of Paramus and Waldon Road (1 total)

"STOP" Stencil Markings

1. Intersection of E. Washington and Buffalo (3 total)
2. Intersection of Buffalo and Waldon (1 total)
3. Intersection of Miller Road and Glenburnie (3 total)
4. Intersection of Holcomb and W. Washington (4 total)
5. Intersection of Holcomb and Miller/Valley Park Dr (4 total)

Pedestrian Crosswalk Markings

1. Intersection of W. Church and S. Holcomb (1 total)
2. Intersection of Holcomb and W. Washington (3 total)
3. Intersection of Surrey Lane and N. Holcomb (1 total)
4. Intersection of N. Holcomb and Miller/Valley Park Drive (4 total)
5. Intersection of Robertson Court and Clarkston Road (1 total)
6. Intersections of Middle Lake Road and M-15/Main Street (2 total)
7. Intersection of Princess Lane and M-15/Main Street (1 total)
8. Intersection of Paramus and Waldon Road (1 total)

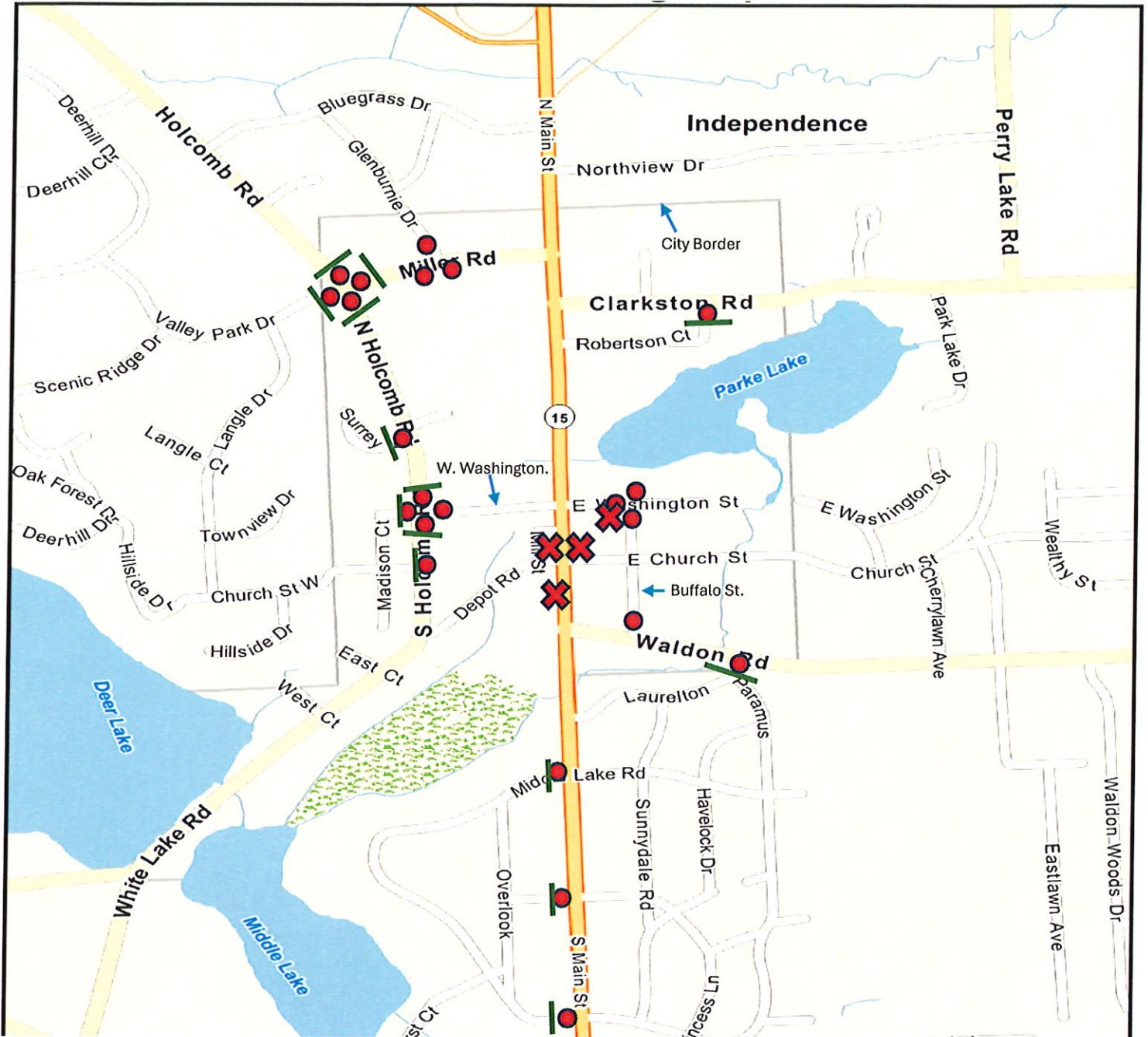
Yellow Hash Markings – Elimination of four (4) parking spaces to improve driver/pedestrian safety

1. Single parking space in front of 49 S. Main Street
2. Single parking space in front of 27 S. Main Street closest to Depot Road
3. Single parking space in front of 28 S. Main Street closest to E. Church Street
4. Single parking space in front of 24 E. Washington closest to Buffalo

City of the Village of Clarkston

Road Marking KEY:

-  8" Wide Stop Bar (25)
-  Pedestrian Ladder Crosswalk (17)
-  Yellow Hash Markings (4)



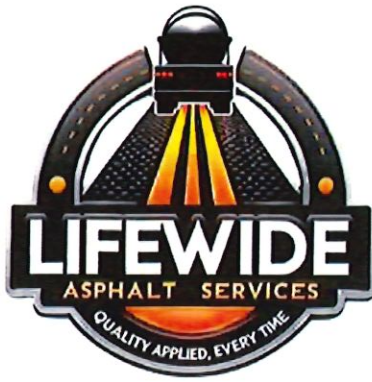
City of the Village of Clarkston - Comparison of Bids

Subject: Repainting of Parking Spaces, Crosswalks & Stop Bars

Supplier	Company, Location	Quotation	Comments
1	Lifewide Asphalt Services, Warren, MI	\$4,606.13	Per the quote request, no additional comments
2	State Striping, Burton, MI	\$4,100.00	Per the quote request, no additional comments
3	Hart Pavement Striping, Waterford, MI	Not Yet Submitted	

13-Oct-25

Recommended Supplier



ESTIMATE

EST-001160

Estimate Date: Oct 02, 2025

Expiry Date: Nov 02, 2025

FROM:

Lifewide Asphalt Services

23187 Grabar Square

Warren, MI, 48089

Email: lifewidesealcoat@gmail.com

Phone: (586) 745-0178

TO:

City of Clarkston

Attn: Jonathan Smith

375 Clarkston Road

Village of Clarkston, MI, 48346

Phone: (248) 625-1559

JOB:

Services

1 LINE STRIPING/PAVEMENT MARKING

Cross Hatch – 250 LF (Yellow)

Stop Bars – 22 @ 8" Wide (White)

Crosswalks – 14 (White)

STOP (MDOT Reg) – 15 @ 8' (White)

*Crushed glass additive for anti-skid and reflectivity
on all markings

Qty	Price	Discount
1.00	\$4,603.13	\$0.00

Subtotal \$4,603.13

Grand Total (\$) \$4,603.13

Accepted payment methods

Credit Card, Check, Cash, ACH Bank Transfer, Consumer Financing

Message

- Insurance available upon request -

Acceptance and Scheduling:

To move forward and reserve your place on our calendar, please accept this estimate at your earliest convenience. Our schedule fills quickly, so early approval is recommended.

Preparation Note:

If applicable, please turn off any sprinkler systems at least 24 hours prior to your scheduled work day.

Weather Alert:

If rain is expected on your scheduled day, we will contact you to reschedule.

Now Offering Financing:

Financing is available for projects up to \$25,000. (View details below.)

Got any questions? We're just a call away at 586-745-0178.

Terms

Thank you for choosing Lifewide Sealcoat LLC, doing business as Lifewide Asphalt Services ("Company," "we," "our," or "us"). By signing this agreement, you are entering into a legally binding contract for services to be performed. In some cases, parts of the work—such as paving, concrete, or other specialty services—may be completed by one of our trusted partners, selected to meet our quality standards. Please review the following terms and conditions.

Property Access:

By accepting this contract, you authorize us to access your property to carry out the specified services.

Warranty:

We offer a one year warranty on all work performed by our team. This warranty covers defects in workmanship that may arise during this period. This warranty does not cover cracks, settling, or drainage issues for patching, repairs, or resurfacing projects. These conditions are only covered for full replacements, if applicable. (We do not warranty sealcoat on concrete surfaces)

Changes Provision:

All terms, agreements, and conditions pertaining to this contract are solely those articulated in writing herein. Any alterations or modifications to this agreement are permissible only in written form and at prices mutually agreed upon at the time such changes are authorized.

Consent for Notifications:

By engaging with us, you agree to receive promotional notifications via email or text.

Cancellation Policy:

Accepting our estimate secures your project in our schedule. If you cancel after acceptance but before a scheduled date is assigned, a cancellation fee equal to 10% of the contract total will apply. If you cancel after a scheduled date has been assigned, a cancellation fee equal to 20% of the contract total will apply. Once work has started, cancellations are not permitted and the full contract amount will remain due.

Delays/Time of Completion Provision:

We shall not be held liable for delays beyond our control. All specified time frames are approximate and subject to change.

Exclusions:

The following items are not included in the scope of work and may incur additional charges or responsibilities:

Testing, towing, permits, third-party inspections, stake-out, removal or relocation of utilities, damages from wet sealcoat, or vehicles not owned or operated by Lifewide Asphalt Services (e.g., vehicles, bikes, pedestrians, breaching cones or flagging tape during construction), and issues caused by sprinklers left on before, during, or after the sealcoating process. Any modifications to the project will require a signed change order.

Frost Heave Provision:

Frost heave during winter months may occur due to subsurface or subterranean water susceptible to the freeze-thaw cycle. This natural phenomenon is not covered under warranty.

Late Fees & Lien Claims:

A finance charge of 1.5% per month (18% annually) will apply to any invoice unpaid beyond 30 days, unless other payment terms are specified. If payment is not received within 45 days, a Notice to Owner (NTO) will be issued. If the balance remains unpaid at 60 days, we may proceed with filing a property lien in accordance with Michigan lien laws.

Dispute Resolution Provision:

Any disputes arising from this agreement shall be resolved through binding arbitration in Macomb County, MI, following generally accepted arbitration procedures. The client is responsible for all arbitration costs, including arbitrator fees and administrative expenses. The arbitrator's decision shall be final and binding on both parties.

Materials and Equipment:

We utilize industry-standard materials and equipment to ensure the highest quality of work on our projects.

Payment Terms:

Payment is due immediately upon completion of the work unless other payment terms are specified in writing. The client is responsible for all collection costs, including attorney's fees, if applicable.

Scope of Work:

We will provide all necessary labor, materials, and equipment to complete the specified project. Quantities and areas provided in this proposal are approximate and intended solely for estimating purposes. Payment is contingent upon the actual quantities of work completed and areas covered unless this agreement constitutes a "lump sum" contract or is specified otherwise.

Crack Fill Provision:

Hot rubberized crack filling is limited to major cracks approximately ¼ inch to 1 inch wide. Alligator cracking (interconnected, web-like cracks), hairline cracks, small cracks, and surface checking are not included and cannot be repaired by standard crack filling methods. These conditions require different repair approaches, which are not covered under this agreement unless specifically listed in the scope of work.

Thickness of Asphalt Pavement Provision:

The pavement descriptions provided in this proposal pertain to average thickness. Variations may occur due to differences in subgrade and technical constraints, potentially deviating from the average thickness stated.

Tree Roots Provision:

We are not responsible for any damage to trees, landscaping, or surrounding areas caused by the removal of trees or tree roots during site preparation.

Use of Property Information:

By signing this contract, you consent to our use of property-related information for marketing purposes.

Your satisfaction and the success of your project are paramount to us. These terms ensure clarity regarding the project, payment, and other matters. If you have any questions, please reach out. Your signature indicates acceptance of these terms and commitment to the project.

State Striping, LLC
5364 Tulip Dr
Burton, MI 48519
989-413-8132
www.statestripingllc.com



Jonathon Smith - village of Clarkston
Intersection striping

ESTIMATE

Estimate # 500

Estimate Date 09/28/2025

Item	Description	Unit Price	Quantity	Amount
Service	Striping of cross walks, stop bars, and stop stencils including reflective beads	3750.00	1.00	3,750.00
Service	Cleaning and prep of painted surfaces	350.00	1.00	350.00
NOTES: All work will be done with temperatures 50 degrees and rising, per paint manufacturer. Prior to any striping, the parking lot will be blown off to clear dirt and debris using a 9hp billygoat blower for best adhesion. All striping will be completed using DOT approved PPG Ennis-Flint traffic paint to ensure long lasting lines. All striping will be done using a Graco 3400/3900 Linelazer to ensure high quality lines. Any questions feel free to contact me anytime. Thanks, Josh Bannister				
Subtotal				4,100.00
Total				4,100.00
Amount Paid				0.00
Estimate				\$4,100.00