City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Microsoft Teams Meeting: Join on your computer or mobile app.
Or go to www.teams.microsoft.com and enter the
Meeting ID: 250 622 918 581 51 and Passcode: Tr3fr7rd

Regular City Council Meeting Agenda – November 9, 2026, 7:00 PM

1. Call to Order:

2. Pledge of Allegiance:

3. Roll Call:
   Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Avery, Casey, Forte, Jones, and Quisenberry

4. Approval of Agenda - Motion

5. Public Comments:
   Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.

6. FYI:
   a. None

7. City Manager's Report

8. Oakland County Sheriff's Report for October (Lt. Buchmann to attend)

9. Consent Agenda:
   a. Final Minutes of the October 12th Regular Meeting
   b. Draft Minutes of the October 26th Regular Meeting
   c. Treasurer's Report November 9, 2026

10. **Unfinished Business:**
    a. None

11. **New Business:**
    a. Discussion: Election Results, Next Steps
    b. Resolution: Clerk Guillen Attending the December 1-3 MAMC Academy
    c. Resolution: South Main Street Retaining Wall Repairs
    d. Resolution: Exemptions to the Building Permitting Process

12. Adjourn Meeting

Only those matters that are on the agenda are to be considered for action.
People with disabilities needing accommodations for effective participation in this meeting should please contact Jonathan Smith, City Manager (248) 625-1559 in advance of the meeting. An attempt will be made to provide reasonable accommodations.

City of the Village of Clarkston
City Manager Report
November 9, 2026

Election Team Thanks

The November 3rd General Election including the 9 days of early voting was a complete success thanks to the dedication and conscientiousness of Clerk Angie Guillen and Deputy Clerk Evelyn Bihl. Every aspect of the election was carefully managed with nothing overlooked. Thank you Angie and Evelyn for all your hard work! A special thank-you also to the team of election workers: Amanda Hess, Lisa Paterscak, Toni Smith, Nancy Smith, Nancy Moon, Jim Degen, Ann Degen, Kim Feigly, and Lonnie Dew.

Downtown Sidewalk and Driveway Apron Renovations

This week I met with representatives from Fleis & Vandenbrink Engineering to begin discussions on the design and engineering for the City's project to renovate the downtown sidewalks and driveway aprons in 2027. A walk through of the downtown blocks is scheduled for early December with the F&V engineers and landscape architect to identify specific functional and aesthetic goals for the project in alignment with the Michigan Legislative Directed Spending Initiative (LDSI) grant received from the State of Michigan. City Officials, residents, and business owners interested in participating in this design phase are encouraged to contact the City Office.

DPW Truck Replacement Analysis

The City's current 2014 Ford F550 Dump Truck is reaching the point at which a significant investment is needed (snowplow, tires, front suspension, transmission overhaul/replacement, etc.) or the City sells the truck and buys or leases a new or used truck. Treasurer Greg Cote has started the process of obtaining quotes from Ford, GM, and Ram for 350/3500 dump trucks while DPW Supervisor Jimi Turner is evaluating the value of the current vehicle and the projected repair costs. A full proposal will be brought to City Council for consideration as soon as possible.

Respectfully submitted, **Jonathan Smith, City Manager, November 5, 2026**

OAKLAND COUNTY SHERIFF DEPARTMENT
INDEPENDENCE SUBSTATION

TO: Jonathan Smith, City Manager

FROM: Lieutenant Jeff Buchmann, Substation Commander

SUBJECT: City of the Village of Clarkston Monthly Report

	2026												*2026*	*2025*
ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	*Total*	*YTD*
Felony (CLR-059)	0	0	0	0	0	0	0	0	0	0			0	3
Misdemeanors (CLR-059)	0	1	0	1	0	2	1	0	0	0			5	4
MICR:														
Violent Crimes (CLR-004)	0	0	0	0	0	0	0	0	0	0			0	0
Property Crimes (CLR-004)	0	0	0	0	0	0	0	2	0	0			2	2
TRAFFIC:														
Monthly Citations Citation Report	9	2	2	4	2	5	0	4	6	3			37	486 *
Crashes - Crash Report	2	0	0	0	1	5	2	2	3	0			15	43
LIQUOR INSPECTION ACTIVITY:														
Alcohol Compliance Checks (AE)	0	0	0	0	0	0	0	0	0	0			0	0
Violations (CLR-065)	0	0	0	0	0	0	0	0	0	0			0	0
COMMUNITY LIAISON:														
Community Meetings L3535	1	1	1	1	1	1	1	1	1	0			9	22
Community Other L3539	0	2	0	0	0	0	0	0	0	0			2	0
STATION STATISTICS:														
Calls for Service (CLR-065)	39	27	47	61	62	73	79	58	52	39			537	1034

** 2025 citations elevated due to heavy traffic on Miller Road resulting from the I-75 construction detour*

City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Final Minutes of the October 12, 2026, Regular City Council Meeting

1. Call to Order:
   - The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:
   - Mayor Wylie led the Pledge of Allegiance

3. Roll Call:
   - Councilmembers Present: Mayor Wylie, Mayor Pro Tem Rogers, Avery, Casey, Jones, and Quisenberry.
   - Councilmembers Absent: Forte
   - Others Present: Jonathan Smith, City Manager, Angie Guillen, City Clerk, Gerald Fisher, City Attorney.

4. Approval of Agenda:

   - Motion by Jones, Support by Rodgers, to approve the agenda as presented. VOTE: All Aye. Nay None. MOTION CARRIED, 6-0

5. Public Comments:
   - Public comment was held.

6. FYI:
   - Clarkston Ghost Walk

7. City Manager Report
   - Police, Fire, and Emergency Services Millage Proposal
   - Hometown Heroes Banner Program
   - Shred Day Recap
   - Zoning Board of Appeals News
   - MML Annual Conference
   - New Curbing and Storm Drain Basin on Middle Lake Road

Resolution: To publish two ads in the Clarkston News regarding the upcoming Police, Fire and Emergency Services Millage Proposal
Motion by Wylie, Support by Avery, to use City funds to place two half-page ads in the Clarkston News stating the facts regarding the upcoming Police, Fire and Emergency Services Millage Proposal. One being published during the week of October 21, 2026, and one being published the week of October 28, 2026. VOTE: Quisenberry – Yes, Jones – Yes, Casey – Yes, Avery – Yes, Rodgers – Yes, and Wylie – Yes. MOTION CARRIED, 6-0.

8. Oakland County Sheriff's Report for September

9. Consent Agenda
   - Final Minutes of the September 14, 2026, Regular Meeting
   - Draft Minutes of the September 28, 2026, Regular Meeting
   - Treasurer's Report October 12, 2026

   Motion by Rodgers, Support by Quisenberry, to approve the Consent Agenda as presented. All Aye. Nay – None. MOTION CARRIED, 6-0

10. **Unfinished Business:**

a. Discussion: Rental Housing Inspection Program (Independence Township Example)
City Manager Smith discussed the challenges with the Rental Housing Inspection Program and utilizing Independence Township to provide services to our City in the future.

11. **New Business:**

a. Resolution: Reapproval of the Intergovernmental Agreement for Police Services
Motion by Avery, Support by Jones, that the City of the Village of Clarkston hereby authorizes either Mayor Sue Wylie or City Manager Jonathan Smith to countersign and return the copy of the Police Services agreement provided by Independence Township. VOTE: Casey – Yes, Jones – Yes, Quisenberry – No, Avery – Yes, Rodgers – Yes, and Wylie – Yes. MOTION CARRIED, 5-1.

12. Motion: Adjourn Meeting at 8:10 P.M.
   - Motion by Jones, Support by Rodgers, to adjourn. VOTE: All Aye. Nay – None. MOTION CARRIED 6-0.

Respectfully Submitted by Angie Guillen, City Clerk.

City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Draft Minutes of the October 26, 2026, Regular City Council Meeting

1. Call to Order:
   - The regular meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:
   - Mayor Wylie led the Pledge of Allegiance

3. Roll Call:
   - Councilmembers Present: Mayor Wylie, Avery, Casey, Forte, Quisenberry.
   - Councilmembers Absent: Mayor Pro Tem Rodgers, Jones
   - Others Present: Jonathan Smith, City Manager, Kristin Kolb, City Attorney

4. Approval of Agenda:
   - Motion by Quisenberry, Support by Avery, to approve the agenda as presented. All Aye. Nay - None. MOTION CARRIED 5-0

5. Public Comments:
   - Public comment was held.
   - Council member Forte inquired about the recent amendment to the Home Rule Cities' Act relative to the effective start date for the newly elected council members. Attorney Kolb replied that the effective date will be on or after December 1st and the current council members will stay seated until that date.

6. FYI:
   - Clarkston Garden Club – 2026 Holiday Greens Sale
   - Recap of the 2026 Shred Day Events

7. City Manager Report:
   - Election Update
   - Police, Fire, and Emergency Services Millage Proposal
   - Consumers Energy Gas Line Repairs

- Master Plan Update
- Distribution of City Council Agenda Packets
- HDC and ZBA Members Sought
- Oakland County Lieutenant to attend the 11/9/26 Council Meeting
- Rental Inspection Program
- Roadway Striping Completed
- Main Street Tree Trimming

8. Consent Agenda:
    a. Final Minutes of the September 28th Regular Meeting
    b. Draft Minutes of the October 12th Regular Meeting
    c. Treasurer's Report October 26, 2026

Motion by Avery, Support by Casey, to approve the Consent Agenda as presented. All Aye. Nay – None. MOTION CARRIED 5-0

9. **Unfinished Business:**
    a. None

10. **New Business:**
    a. Resolution: Addendum to the Clarkston Area Chamber of Commerce MOU
    Resolved by Forte, Support by Avery to approve an addendum to the Memorandum of Understanding with the Clarkston Area Chamber of Commerce for the Taste of Clarkston event for years 2026 through 2028. VOTE: Avery - Yes, Casey – No, Forte – Yes, Quisenberry - Yes, Wylie - Yes. RESOLUTION CARRIED, 4-1.
    b. Resolution: Sanitary Sewer Pipe Rehabilitation
    Resolved by Forte, Support by Quisenberry to authorize Pipeline Management Company to complete the rehabilitation of seven (7) High-Priority sewer pipes in the City at a cost of $124,820 to be paid from the City's Sewer Fund (590-000-001.000). The City will re-evaluate the need for a new special assessment to cover this cost at a later date. VOTE: Avery - Yes, Casey – Yes, Forte – Yes, Quisenberry - Yes, Wylie - Yes. RESOLUTION CARRIED, 5-0.

12. Motion: Adjourn Meeting at 7:43 P.M.
    - Motion by Avery, Support by Forte to adjourn. VOTE: All Aye. Nay – None. MOTION CARRIED 5-0.

Respectfully Submitted by Jonathan Smith, City Manager.

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

11/9/2026

Treasurer's Report:

I. Disbursements from 10/01/2026 - 10/31/2026

101 General Fund	$	8,504.63
202 Major Streets	$	-
203 Local Street	$	4,054.75
220 Mill Pond Lake	$	2,697.75
231 Parking Meter Fund	$	9,784.88
401 Capital Projects Fund	$	-
590 Sewer Fund	$	292.67
591 Water Fund	$	-
703 Tax Fund	$	146,575.51
Total	**$**	**171,910.19**

II. Invoices for review and payment approval

Building (TBD)	$	-
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	$	-
HRC MS4 Permitting	$	-
HRC Proffessional Services October 2026	$	-
Jerry / Kristin - Proffesional Services (Oct 2026 Invoice)	$	-
Jerry / Kristin - Proffesional Services Court (Oct 2026 Invoice)	$	-
Total	**$**	**-**

III. Other Checks for Review

	$	-
	$	-
	$	-
	$	-
Total	**$**	**-**
GRAND TOTAL	**$**	**171,910.19**

Prepared by Gregory Cote' 11/5/2026

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 10/01/2026 - 10/31/2026
Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
10/09/2026	GEN	12457	9/24/2026	COMCAST	TELEPHONE	850.000	172	555.73
10/09/2026	GEN	12458	201187859750	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	40.78
10/09/2026	GEN	12459	200286699540	DTE ENERGY	DTE STREET LIGHTING	926.000	448	2,032.13
10/09/2026	GEN	12460	8-12473-82379	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	257.59
10/09/2026	GEN	12461#	409817	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	80.00
			409817		PUBLICATIONS	901.000	262	87.00
				CHECK GEN 12461 TOTAL FOR FU				167.00
10/09/2026	GEN	12462	173047	SHRED EXPERTS LLC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	500.00
10/09/2026	GEN	12463	09/29/2026	DTE ENERGY	DETROIT EDISON-VH	920.000	265	27.67
			09/29/2026		DETROIT EDISON-VH	920.000	265	255.57
			9/29/2026		DTE UPPER PARKING LOT	923.000	265	214.21
			09/29/2026		DTE UPPER PARKING LOT	923.000	265	17.66
			09/29/2026		DTE UPPER PARKING LOT	923.000	265	25.55
			09/29/2026		DTE DEPOT PARK	923.001	265	38.86
				CHECK GEN 12463 TOTAL FOR FU				579.52
10/13/2026	GEN	12464	1223526868	NET2PHONE GLOBAL SERVICES, L	TELEPHONE EXPENSE	850.000	172	200.37
10/14/2026	GEN	12465	262830033542	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	1,618.20
10/15/2026	GEN	12466	76020	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	355.43
10/19/2026	GEN	12467	89497	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	30.00
10/19/2026	GEN	12468	9/21/2026	HOME DEPOT CREDIT SERVICES	DPW EQUIPMENT	726.000	446	439.00
10/19/2026	GEN	12469#	9/30/2026	GREAT LAKES ACE HARDWARE	PARK MATERIALS	728.000	265	18.99
			9/30/2026		DPW SUPPLIES	726.000	441	72.47
				CHECK GEN 12469 TOTAL FOR FU				91.46
10/19/2026	GEN	12470	1086697	ROSATI,SHULTZ,JOPPICH & AMTS	LEGAL FEES	803.000	266	135.00
			1086698		LEGAL FEES	803.000	266	75.00
			1086699		LEGAL FEES	803.000	266	345.00
				CHECK GEN 12470 TOTAL FOR FU				555.00
10/22/2026	GEN	12472	110367171	RICOH USA INC	RICOH COPIER LEASE	941.000	172	91.32

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Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
10/22/2026	GEN	12473	048-00029-001	CHARTER TOWNSHIP OF INDEPEND	SEWER & WATER-VH	924.000	265	56.10
10/22/2026	GEN	12474	138927	GIFFELS WEBSTER	PLANNER FEES	811.000	701	935.00
					Total for fund 101 GENERAL			8,504.63

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Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
10/19/2026	GEN	12471	16037	HUTCH PAVING INC	STREET CONSTRUCTION	971.000	449	4,054.75
					Total for fund 203 LOCAL STREET			4,054.75

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CHECK DATE FROM 10/01/2026 - 10/31/2026
Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 220 MILL POND LAKE IMPROVEMENT FUND								
10/09/2026	MILL	290	409814	VIEW NEWSPAPER GROUP	PUBLICATIONS (PUBLIC NOTICES)	902.000	101	396.00
10/27/2026	MILL	291	5024141	TIGRIS AQUATIC SERVICES LLC	WEED CONTROL - MILL POND MAINT	813.000	265	2,301.75
					Total for fund 220 MILL POND LAKE IMPROVEMENT			2,697.75

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 10/01/2026 - 10/31/2026
Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
10/09/2026	PARK	1426	075773	TRAFFIC & SAFETY CONTROL SYS	PARKING KIOSK SUPPLIES	726.006	172	50.00
10/09/2026	PARK	1427	145282	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	110.00
10/09/2026	PARK	1428	INV-1063749	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	281.00
			INV-1063616		MISC EXPENSE	955.000	172	601.68
				CHECK PARK 1428 TOTAL FOR FU				882.68
10/15/2026	PARK	1429	648	STATE STRIPING LLC	STREET PRESERVATION	809.001	449	4,200.00
10/19/2026	PARK	1430	10/20/2026	EMMANUEL QUILES	MISC EXPENSE	955.000	172	25.00
10/19/2026	PARK	1431	16037	HUTCH PAVING INC	STREET CONSTRUCTION	971.000	449	4,054.75
10/26/2026	PARK	1432	10-1005663	ECONO SIGNS LLC	MISC EXPENSE	955.000	172	462.45
					Total for fund 231 PARKING METER FUND			9,784.88

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CHECK DATE FROM 10/01/2026 - 10/31/2026
Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
10/22/2026	SEWER	2191	CIN-0009239	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	79.56
10/26/2026	SEWER	2192	243638	PRINTING SYSTEMS, INC.	SUPPLIES	726.000	536	213.11
					Total for fund 590 SEWER			292.67

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 10/01/2026 - 10/31/2026
Banks: GEN, LOCAL, MAJOR, MILL, PARK, SEWER, TAX

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
10/14/2026	TAX	1049(E)	10/14/2026	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	67,502.94
10/14/2026	TAX	1050(E)	10/14/2026	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	51,003.70
10/14/2026	TAX	1051(E)	10/14/2026	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	20,105.90
10/20/2026	TAX	1052(E)	10/20/2026	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	4,406.40
10/20/2026	TAX	1053(E)	10/20/2026	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	2,550.96
10/20/2026	TAX	1054(E)	10/20/2026	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	1,005.61
					Total for fund 703 TAX			146,575.51
				TOTAL - ALL FUNDS				171,910.19

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of the Village of Clarkston - November 2026 General Election

Unaudited Election Results

Voter Counts:

Registered Voters	749		
Early Votes Cast During 9-Days of Early Voting	73	12.7%	of Total Votes Cast
Absentee Votes Cast (246 ballots mailed out)	226	39.4%	of Total Votes Cast
In-Person Votes Cast at City Hall on Election Day	274	47.8%	of Total Votes Cast
Total Votes Cast	573	76.5%	of Registered Voters

City Council Positions (4 open seats):

Al Avery, Mayor	304	53.1%	of Total Votes Cast
Sue Wylie, Council Member	282	49.2%	of Total Votes Cast
Amanda Forte, Council Member	250	43.6%	of Total Votes Cast
Richard Bisio, Council Member (registered write-in)	34	5.9%	of Total Votes Cast

Police, Fire, and Emergency Services Millage Proposal:

Yes	259	45.2%	of Total Votes Cast
No	284	49.6%	of Total Votes Cast
Under and Over Votes Excluded *	30	5.2%	of Total Votes Cast

** Under Vote occurs when voter selects <u>neither</u> Yes or No*

** Over Vote occurs when voter selects <u>both</u> Yes and No*

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - MAMC Master Academy in December 2026

WHEREAS, in the June 8, 2026 City Council meeting, Council requested that going forward Council approval be obtained prior to scheduling or attending training sessions and conferences by any representatives of the City, and;

WHEREAS, the Michigan Association of Municipal Clerks (MAMC) has scheduled their annual Master Academy Conference for December 1-3, 2026 in Mt. Pleasant, and;

WHEREAS, in addition to professional speakers addressing current industry issues and trends, the preliminary agenda for this conference includes sessions on Clerk training programs, election bureau updates, parliamentary procedures, public information officer fundamentals, legislative updates, and more, and;

WHEREAS, the registration fee for the Conference is $525.00 and accommodations are $105.00/night for a base room (x 2 nights), for a total estimated cost of $735.00, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Clerk to register for and attend the MAMC Master Academy Conference at a total estimated cost of $735.00 to be funded by the Clerk Dues & Conferences budget (101-215-958.000).

Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

November 9, 2026
Date

2026 MAMC Master Academy

SHARE POST SHARE WHATSAPP

Register for the 2026 MAMC Master Academy! This year, the academy is being hosted at the Comfort Inn & Suites Hotel Conference Center in Mt. Pleasant, MI from December 1 to December 3. **Please note: To receive the member rate for Master Academy, you must be logged in.**

View full schedule here

Schedule Highlights

Tuesday, December 1
- Creating & Sustaining Excellent Training Programs
- The Like Switch - The Skill of Winning People Over

Wednesday, December 2
- Elements of Wellbeing into Your Life Story
- Election Bureau Update

Thursday, December 3
- Legislative Update
- Meetings & Parliamentary Procedures - Deep Dives & Considerations
- Answer Like A Public Information Officer - PIO Fundamentals

View full schedule here

December I - 3, 2026
Comfort Inn & Suites Hotel Conference Center
Mt. Pleasant, Michigan

ABOUT MASTER ACADEMY

REGISTRATION FEE - $175 PER DAY*

*Members and non-members add a late fee of $75 if registered after November 7, 2026.
(LATE FEE IS ONE-TIME ONLY, NOT $75 PER DAY IF REGISTERED FOR MULTIPLE DAYS.)

Master Academy registration fee includes sessions, materials, breakfast, lunch and a certificate of completion for each day. You will be on your own for dinner each evening. Lodging is separate.

Registration and payments are accepted online at michiganclerks.org under the 'Events' tab.

ATTIRE

Business casual is appropriate. Classrooms will be on the cool side, so please plan accordingly.

EDUCATION COMMITTEE CHAIRPERSONS

Rachelle Enbody, Charter Township of Pere Marquette, Education Committee Chair
Joe Riker, Charter Township of Brighton, Education Committee Vice Chair

FACILITATOR

Steve Ludwig
Ludwig Speaks, LLC
Email: steve@ludwigspeaks.com

PROGRAM COORDINATOR

Laura Canute
Ludwig Speaks, LLC
Email: laura.a.canute@gmail.com

ACCOMMODATIONS

Registration fees do not include lodging. A block of rooms has been reserved for MAMC at Comfort Inn & Suites Hotel and Conference Center until November 16, 2026. Single occupancy rooms are available at reduced rates starting at $105 plus applicable taxes and fees. Please identify yourself as a MAMC participant when booking. Provide your agency's tax exempt number to avoid state taxes.

COMFORT INN & SUITES HOTEL CONFERENCE CENTER
2424 SOUTH MISSION ST
MT. PLEASANT, MI 48858
(989) 772-4000

QUESTIONS? Please contact Laura at laura.a.canute@gmail.com

MASTER MAMC ACADEMY

December 1 - 3, 2026
Comfort Inn & Suites Hotel Conference Center
Mt. Pleasant, Michigan

AGENDA

TUESDAY DECEMBER 1, 2026

BREAKFAST
Conference Center
7:00 AM-7:45 AM

7:00 AM-7:45 AM
REGISTRATION

8 AM - NOON
CREATING & SUSTAINING EXCELLENT TRAINING PROGRAMS
INSTRUCTOR:
Steve Ludwig,
Ludwig Speaks, LLC
Master Academy Facilitator

LUNCH PROVIDED

1:00 PM-4:30 PM
THE LIKE SWITCH - THE SKILL OF WINNING PEOPLE OVER
INSTRUCTOR:
Dr. Jack Shafer,
Western Illinois University

5:00 PM-6:00 PM
RECEPTION
Cash Bar and
Light Hors D'oeuvres
(Not dinner, just a chance to connect with peers.)

WEDNESDAY DECEMBER 2, 2026

BREAKFAST
Conference Center
7:00 AM-7:45 AM

7:00 AM-7:45 AM
REGISTRATION

8 AM - NOON
ELEMENTS OF WELLBEING INTO YOUR LIFE STORY
INSTRUCTOR:
Amy Seigrist,
The Lumen Process

LUNCH PROVIDED

1:00 PM-4:30 PM
ELECTION BUREAU UPDATE
INSTRUCTOR:
Kristi Dougan,
Michigan Bureau of Elections
Manager Training and Elections Assistance

5:00 PM-6:00 PM
RECEPTION
Cash Bar and
Light Hors D'oeuvres
(Not dinner, just a chance to connect with peers.)

THURSDAY DECEMBER 3, 2026

BREAKFAST
Conference Center
7:00 AM-7:45 AM

7:00 AM-7:45 AM
REGISTRATION

8 AM - 10 AM
LEGISLATIVE UPDATE
INSTRUCTOR:
Jody Hansen,
Allendale Charter Township

10 AM - NOON
MEETINGS & PARLIAMENTARY PROCEDURES - DEEP DIVES & CONSIDERATIONS
INSTRUCTOR:
Gregory Newman,
City of Grand Ledge

LUNCH PROVIDED

1:00 PM-4:30 PM
ANSWER LIKE A PUBLIC INFORMATION OFFICER - PIO FUNDAMENTALS
INSTRUCTOR:
Steve Ludwig,
Ludwig Speaks, LLC
Master Academy Facilitator

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - South Main Street Retaining Wall Repairs

WHEREAS, in the July 13th City Council meeting approval was obtained to contract with Michigan Chimney Repair (one of five masons contacted) to complete the needed repairs to a deteriorating city-owned brick retaining wall located at 69 South Main Street at a cost of $9,500.00, and;

WHEREAS, after not responding to three notices, Michigan Chimney Repair was notified that their approval had been rescinded, and;

WHEREAS, in October the City secured new quotes from Smathers Masonry Services for repairs to both the brick retaining wall at 69 S. Main as well as the stone retaining walls at 75, 81 and 89 S. Main totaling $12,050.75 if both the brick and stone repairs are completed at the same time, and;

[Note #1: the City's Historic District Commission has reviewed the proposed repairs and issued a Certificate of Appropriateness.]

[Note #2: the owner of 69 S. Main recently used Smathers Masonry Services to complete repairs to their brick chimney, stating "Smathers did a fantastic job repairing our chimney and was extremely reliable and trustworthy".]

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Smathers Masonry Services to repair and reconstruct the brick retaining wall owned by the City at 69 S. Main Street and the stone retaining walls owned by the City at 75, 81 and 89 S. Main Street at a total not-to-exceed cost of $12,050.75, to be funded by the City's Parking Fund (231-000-001.000) designated for road, sidewalk and parking lot maintenance.

Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

_____
Angela Guillen, City Clerk

November 9, 2026
_____
Date

City of the Village of Clarkston - Comparison of Bids

Subject: Repair of the Brick and Stone Retaining Walls on South Main Street

Quote#	Company, Location	Quoted Price Washington & Main Parking Lot	Specifications / Comments
1	Premier Ground Services, Clarkston, MI	Quote Not Provided	1.) Dismantle any loose or crumbling bricks in the 33 feet of brick retaining wall and columns at 69 S. Main 2.) Supply replacement bricks as needed 3.) Reconstruct the wall as needed using Type S Mortar 4.) Repair and re-tuckpoint any deteriorated mortar joints 5.) Haul away all trash and debris
2	All Brick Design, Mt. Clemens, MI	Quote Not Provided	
3	AP Construction, Hazel Park, MI	Quote Not Provided	
4	Design One Landscape Services, Hazel Park, MI	Quote Not Provided	
5	Michigan Chimney Repair Waterford, MI	$9,500.00	
6	Smathers Masonry Services, Dryden, MI	$12,050.75	In addition to the above work, this quote includes similar repairs to the 260 feet of stone retaining walls at 75, 81 and 89 S. Main. Price shown includes a 5% discount if the brick and stone repairs are done at the same time.

November 5, 2026

Recommended Contractor

Prepared For

Jonathan Smith -City Of Clarkston
(248) 909-3380

Smathers Services LLC

5580 Secord Lake Rd
Dryden , MI 48428
Phone: (248) 417-7629
Email: smathersservices@yahoo.com
Web: Facebook.com/SmathersServices

Estimate #	17382
Date	10/30/2026
Business / Tax #	248-417-7629

Description

Brick Retaining Wall Repair

The brick retaining wall & wing walls in front of the Brosky on residence on Village property are severly deteriorated. All broken brick will be replaced and lose brick will be resecured & rebuilt to match the exhisting pattern. All deteriorated mortar will be ground out and replaced as needed.

Subtotal	$6,285.00
Total	**$6,285.00**

The client is responsible for providing the water and electricity needed for the job. The client is responsible for any addendums. All balances are due upon completion. There is a 5% fee to pay invoices with Venmo, PayPal, Cash App & Credit Cards. There is no additional charge for cash, check or Zelle. For commercial accounts there is a $10 per day fee for any invoice paid beyond the contracted period (ie net 30/net 45/net 60)

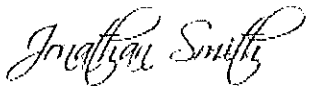








By signing this document, the customer agrees to the services and conditions outlined in this document.



Signed on: 11/02/2026

Jonathan Smith -City Of Clarkston

Prepared For

Jonathan Smith -City Of Clarkston
(248) 909-3380

Smathers Services LLC

5580 Secord Lake Rd
Dryden , MI 48428
Phone: (248) 417-7629
Email: smathersservices@yahoo.com
Web: Facebook.com/SmathersServices

Estimate #	17383
Date	10/30/2026
Business / Tax #	248-417-7629

Description

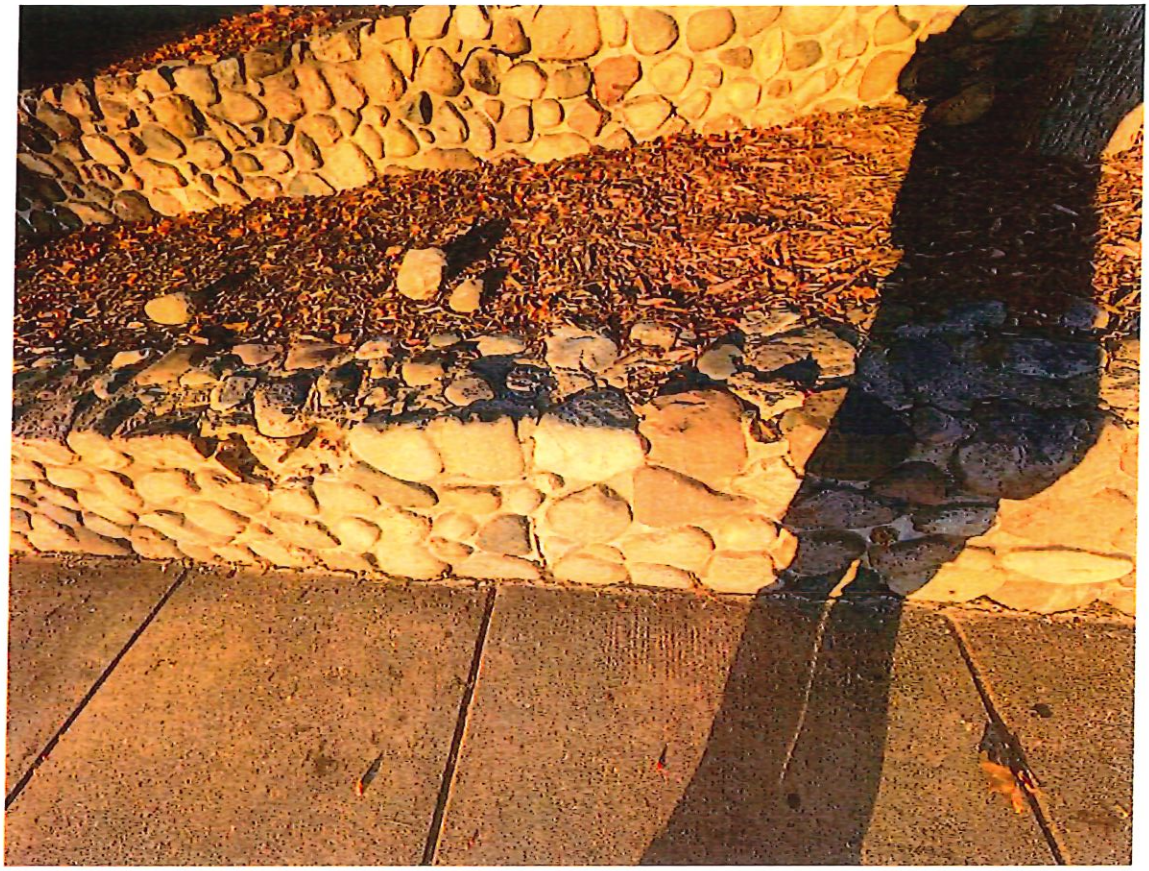
Stone Retaining Wall Repair

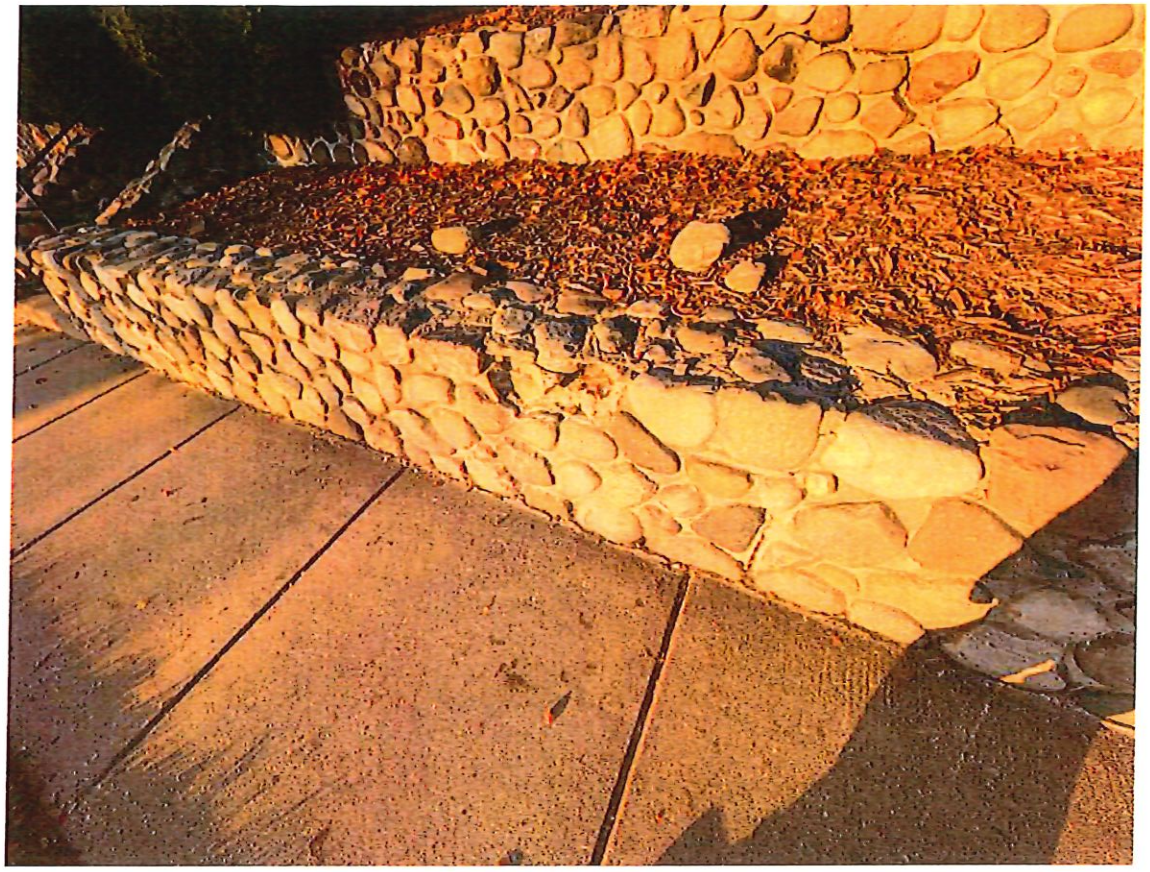
The stone retaining walls and stairway wing walls on Village property will be repaired across the span of 3 homes. All loose stones will be resecured and missing mortar will be tuckpointed. Any stones that have fallen or that are missing will be resecured or replaced. Power and water will be supplied by us to disturb the homeowners as little as possible.

Subtotal	$6,400.00
Total	**$6,400.00**

The client is responsible for providing the water and electricity needed for the job. The client is responsible for any addendums. All balances are due upon completion. There is a 5% fee to pay invoices with Venmo, PayPal, Cash App & Credit Cards. There is no additional charge for cash, check or Zelle. For commercial accounts there is a $10 per day fee for any invoice paid beyond the contracted period (ie net 30/net 45/net 60)









By signing this document, the customer agrees to the services and conditions outlined in this document.

Jonathan Smith -City Of Clarkston

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Exemptions to the Building Permitting Process

WHEREAS, in June 2025 the City of the Village of Clarkston entered into a 3-year agreement with Independence Township to utilize the Township's Building Department to manage building permitting and inspections for the City, and;

WHEREAS, a recent review of the permitted activities identified that, historically, the City has not required building permits for concrete and paver flatwork and roofing replacements while the Township has, and;

WHEREAS, the City's practice of not requiring permits for flatwork and roofing dates back to a time when inspector availability could not accommodate these two types of common and routine projects, and;

WHEREAS, to align with the Township and other neighboring communities, it is now recommended that the City end the historic practice of exempting flatwork and roofing, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to ensure that the City's building permitting processes align with those of Independence Township and no longer exempt flatwork and roofing. This change will not increase or decrease Building Operations revenue or cost.

Resolved by _____ and supported by _____.

Avery	Casey	Forte	Jones	Quisenberry	Rodgers	Wylie	Totals
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No	☐ No
☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain	☐ Abstain
☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent	☐ Absent

☐ Resolution is Adopted

☐ Resolution is Defeated

Angela Guillen, City Clerk

November 9, 2026
Date

Construction Codes

In addition to the traditional work requiring permitting (i.e. New Construction, Additions, Renovations, Basement Finishes, Accessory Structures), Independence Township requires Building Permits on work pertaining to: Roof/Shingle Replacements, Windows/Entry Door Replacements, Siding Replacements and Exterior Concrete & Paver Flatwork.

Both MRC 2015, Section R105.1 and MBC 2021, Section R105.1 state the following:

"Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace and electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the Building Official and obtain the required permit."

The Independence Township Building Department administers and enforces the State Construction code which consists of the following:

REVISED* April 15, 2025

The codes noted below are adopted by the Independence Township Codified Ordinance Sections 18-41 and 18-136.

Commercial:

Building: 2021 Michigan Building Code
Effective: April 9, 2025

Rehab: 2021 Michigan Rehabilitation Code for Existing Buildings 2021
Effective: April 9, 2025

Accessibility: ICC ANSI A117.1
Effective: 2009

Mechanical: 2021 Michigan Mechanical Code - 2021 IMC with Part 9A amendments and additions
Effective: March 12, 2024

Electrical: 2023 Michigan Electrical Code – NFPA 70: 2023 National Electrical Code with

Part 8 amendments and additions
Effective: March 12, 2024

Plumbing: 2021 Michigan Plumbing Code – 2021 IPC with Part 7 amendments
and additions
Effective: March 12, 2024

Energy: 2021 Michigan Energy Code
Effective: April 22, 2025

Fuel gas: International Fuel Gas Code - 2021, as referenced in the 2021 Michigan Mechanical Code

Fire: International Fire Code - 2021, as referenced in the 2021 Michigan Mechanical Code

Fire Suppression: NFPA 13, 13R - 2019 per 2021 Part 9A Michigan Mechanical Code Rules.

Fire Alarm: NFPA 72 - 2019 as referenced in the 2021 Michigan Mechanical Code.

Residential:

All Trades: 2015 Michigan Residential Code with Administrative Rules
Part 5 – Amendments
Effective: February 8, 2022

Energy Code: 2015 Michigan Residential Code – Chapter 11 with Administrative Rules
Part 5 Amendments
Effective: February 8, 2022

Fire Suppression: NFPA 13D – 2019 per 2021 Part 9A Michigan Mechanical Code Rules

Fire Alarm: NFPA 72 -2013

International Property Maintenance Code: IPMC, 2021 - Adopted April 1

Until the electronic and hard copies are available from the International Code Council (ICC), one can use the 2021 International Codes with the Part 7 Plumbing code and Part 9A Mechanical code amendments. Code books are available on the Bureau of Construction Codes website at: www.michigan.gov/lara